
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, January 20, 2016
4:00 p.m. Closed Session, 6:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.

Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Dr. Cindy Vyskocil, Vice Chancellor Human Resources and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

- c. Public Employment** (Pursuant to *Government Code 54957(b)(1)*)
1. Ratification of Special Assignments, Academic Staff
 2. Ratification of Appointment of Substitutes, Academic Staff
 3. Approval of Appointment of Full Time Faculty
 4. Ratification of Appointment of Part-time Faculty
 5. Approval of Appointment of Educational Administrators
Interim Vice President, Student Services
Acting Dean, Arts & Science
 6. Approval of Appointment of Classified Management
Employee/Employer Relations Coordinator
Director of Financial Aid
Interim Director of Human Resources
 7. Approval of Appointment of Classified Staff
Student Financial Aid Coordinator
Instructional Associate - Bio/Chemistry
Instructional Associate – Computer Applications
Campus Security Officer
Staff Specialist – Assessment Center
Instructional Associate – Online/LMS
Athletic Eligibility and Compliance Technician
Executive Assistant to the President
District Recruitment Coordinator
Staff Assistant, Sr
Staff Specialist
Staff Aide
Student Financial Aid Coordinator
Student Financial Aid Specialist
 8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Student Success & Support Program Specialist
Staff Assistant-Office of Instruction
Scholarship & Special Events Coordinator
Instructional Load & Pay Analyst
Human Resources Analyst
Staff Assistant, Sr
Dir of Community Education and Swap Meet Operations
Instructional Information Technician
 9. Ratification of Temporary Out of Class Assignments, Classified Staff
CalWorks Staff Assistant, Sr
Special Assignment
Web Master
Admin Assistant to the Vice President
Allied Health Program Assistant
Coordinator of Community Services
Employee Employer Relations Coordinator
 10. Ratification of Appointment of Short Term Hourly Staff
 11. Ratification of Appointment of Substitute, Classified Staff
 12. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration
Rikki Selby vs. Coast Community College District, Orange County Superior Court
Case No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al.,
Sacramento County Superior Court Case No. 34-2013-8000-1441
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior
Court Case No. 34-2013-80001564
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case
No. 34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No.
480- 2014-00049
Stephen Whitson vs. Coast Community College District, Orange County Superior
Court Case No. 30-2014-00700920
Coast Community College District et al. vs. Commission on State Mandates,
Sacramento County Superior Court Case No. 34-2014-80001842
Scott Hays vs. Coast Community College District et al., Orange County Superior
Court Case No. 30-2014-00734887
Reginald Lewis vs. Coast Community College District et al., DFEH Case No.
359115-125003
Connie Judson vs. The Chicago School of Professional Psychology et al., Orange
County Superior Court Case No. 30-2014-00756749
Coast Federation of Classified Employees vs. Coast Community College District,
Public Employee Relations Board Case No. LA-CE-6003-E
Evangelina Ramirez vs. Coast Community College District, Orange County
Superior Court Case No. 30-2015-00777176
Coast Community College District vs. Coast Federation of Classified Employees,
Public Employment Relations Board Case No. LA-UM-907-E
Constance George vs. Coast Community College District, Department of Fair
Employment and Housing Case No. 604515-169492
Jorge Ascencio vs. Coast Community College District, et al., Department of
Fair Employment and Housing Case No. 525092-154013
Heidi Mattingly-Viers vs. Coast Community College District, Orange County
Superior Court Case No. 30-2015-00819631
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-
2014-00714677

e. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. One case.

f. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to *Government Code* Section 54956.9 (d)(2). Three cases.

Claims by Linda Morin, Mary Sklar and Jasmine Perez

1.05 Reconvene to Open Session at 6:00 p.m.

1.06 Pledge of Allegiance – Student Trustee Quentin Cronk

1.07 Report of Action in Closed Session

1.08 Public Comment

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.09 Acceptance of Retirements

2.00 Public Hearings

2.01 Notice of Public Hearing Before the Board of Trustees of the Coast Community College District Regarding Award of an Energy Conservation Contract(s) Pursuant to California Government Code Section 4217.12(a)

3.00 Informative Reports

3.01 Faculty/Student/Program Highlight

3.02 Reports from Presidents of Student Government Organizations

3.03 DIS – Internal Audit Quarterly Report

3.04 DIS – Report on Priority Registration for Veterans

3.05 DIS – Update on Chancellor Search

4.00 Matters for Review, Discussion and/or Action

4.01 Board Meeting Dates

4.02 Meetings and Conferences of the AACCC, ACCT, CCLC and CCCT

4.03 Board Directives Log

4.04 DIS - Ratification of Tentative Agreement between Coast Community College District and the Coast Community College Association - California Teachers Association/National Education Association (CCA-CTA/NEA)

4.05 DIS – Board Policies and Administrative Procedures for First Reading

5.00 CONSENT CALENDAR

5.01 Consent Items

6.00 Travel

6.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences

- 6.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 7.00 Ratification of Approved Curriculum**
 - 7.01 DIS - Curriculum**
- 8.00 Ratification of Approved Student Trips**
 - 8.01 CCC - Student Trips**
 - 8.02 GWC - Student Trips**
- 9.00 Ratification of Approved Special Projects**
 - 9.01 CCC - Special Projects**
 - 9.02 DIS - Special Projects**
 - 9.03 GWC- Special Projects**
 - 9.04 OCC – Special Projects**
- 10.00 Ratification of Approved Standard Agreements up to \$87,800**
 - 10.01 CCC – Military Subcontractor Standard Agreement Amendments**
 - 10.02 DIS - Ratification of Standard Amendment to Standard Independent Contractor Agreement with Community College Search Services**
 - 10.03 DIS - Standard Professional Services Agreements, Buildings and Grounds**
 - 10.04 DIS – Standard Independent Contractor Agreement with Atkinson, Andelson, Loya, Ruud & Romo**
 - 10.05 DIS – Standard Independent Contractor Agreement with Reveille, Inc.**
 - 10.06 GWC – Clinical Affiliation**
 - 10.07 GWC – Independent Contractors**
 - 10.08 OCC – Independent Contractors**
 - 10.09 OCC – Clinical Agreements**
- 11.00 Ratification of Approved Non-Standard Agreements Up to \$87,800**
 - 11.01 DIS - Ratification of Non-Standard Independent Contractor Agreement with Customer Expressions Corp.**
 - 11.02 DIS - Non-Standard Agreement with D. Stafford & Associates**
 - 11.03 DIS - Ratification of Non-Standard Independent Contractor Agreement with Erickson Law Firm APC**

- 11.04 DIS - Non-Standard Agreement with Susan Woolley
- 11.05 DIS - Ratification of Contractor for FY 2015-2016 Pursuant to District's Annual Agreement for Contractor Services
- 11.06 DIS – Non-Standard Agreement with Forensic Analytical Consulting Services
- 11.07 DIS - Non-Standard Retainer Agreement with Lewis, Brisbois, Bisgaard & Smith, LLP
- 11.08 DIS - Nonstandard Partnership Agreement between the Coast Community College District and 24 Hour Fitness
- 12.00 Ratification of Approved Institutional Memberships
 - 12.01 CCC – Institutional Memberships
 - 12.02 DIS – Institutional Memberships
 - 12.03 GWC – Institutional Memberships
 - 12.04 OCC – Institutional Memberships
- 13.00 Ratification of Approved Off Campus Assignments
 - 13.01 CCC – Off Campus Assignments
- 14.00 Revenue Generating Agreements/Contracts Under \$87,800
 - 14.01 CCC – Revenue Generating Standard Agreements
 - 14.02 CCC – Non-Standard Agreement with Howard Community College
 - 14.03 CCC – Non-Standard Letter of Agreement for Education Services with SBG Technology Solutions
 - 14.04 DIS – Funded Programs
 - 14.05 GWC – Contract Education
 - 14.06 OCC – Non-Standard Agreement with Commencement Flowers
- 15.00 Ratification/Approval of Personnel Items
 - 15.01 DIS- Personnel
 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
 2. Ratification of Leaves of Absence
 3. Approval of Changes in Salary Schedules
 4. Ratification of Schedule Changes, Classified Staff
 5. Ratification of Standard Professional Expert Employment Agreements
 6. Ratification of Monthly Travel Allowances
 7. Ratification of Sabbatical Leave Requests

- 16.00 Ratification of Approved Staff Development**
 - 16.01 DIS – Professional Development**
 - 16.02 DIS – Classified Staff Professional Development**
- 17.00 Ratification of Approved Staff Development**
 - 17.01 GWC – Staff Development**
- 18.00 Ratification/Approval of Purchase Orders**
 - 18.01 DIS – Purchase Orders**
- 19.00 Ratification/Approval of Checks**
 - 19.01 DIS – Checks**
- 20.00 Ratification of Approved Disposal of Surplus**
 - 20.01 DIS - Surplus**
- 21.00 Ratification/Approval of General Obligation Bond Fund Transactions**
 - 21.01 DIS - General Obligation Bond Fund Transactions**
- 22.00 Discussion Calendar**
 - 22.01 Discussion Calendar**
- 23.00 Approval of Standard Agreements in Excess of \$87,800**
 - 23.01 DIS - Approval of Revised Coast Community College District Standard Construction Management Agreement**
 - 23.02 DIS - Approval of Change Order No 1 Standard Design Build Contract with Swinerton Builders for GWC**
- 24.00 Revenue Generating Agreements/Contracts Over \$87,800**
 - 24.01 DIS – Funded Programs**
- 25.00 Approval of Non-Standard Agreements in Excess of \$87,800**
 - 25.01 GWC – Non-Standard Agreement with Center for Urban Education (CUE)**
- 26.00 Ratification/Approval of General Items of Business**
 - 26.01 DIS - Approval of Employment Agreement (Nancy Jones)**
 - 26.02 DIS - Approval of Employment Agreement (Bruce Keeler)**
 - 26.03 DIS - Approval of Employment Agreement (Lisa Knuppel)**

- 26.04 DIS - Bid Tabulations and Award of Contract For Orange Coast College North Campus 4160V and Communications Systems Improvement/Switch House I Project Bid No. 2068**
- 26.05 DIS - Approve Standard Construction Management Agreement with Kitchell CEM, Inc. for the Orange Coast College Recycling Center and Planetarium Project; RFP #2074**
- 27.00 Resolutions**
 - 27.01 Resolution #16-01 of the Board of Trustees to Establish Nonresident Tuition Fee, 2016-2017**
- 28.00 Policy Implementation/Administrative Procedure Ratification**
 - 28.01 DIS – Board Policy for Approval and Board Policy Deletion**
- 29.00 Informative Reports II**
 - 29.01 Report from the Chancellor**
 - 29.02 Reports from the Presidents**
 - 29.03 Reports from Academic Senate Presidents**
 - 29.04 Reports from Presidents of Employee Representative Groups**
 - 29.05 Reports from the Board of Trustees**
- 30.00 Approval of Minutes**
 - 30.01 DIS – Approval of Minutes**
- 31.00 Close of Meeting**
 - 31.01 Adjournment**

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.