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# AGENDA

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**Coast Community College District  
Regular Meeting/Budget Study Session of the Board of Trustees  
Wednesday, September 7, 2016  
4:00 p.m. Closed Session, 6:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment (Items on Closed Session Agenda)**

*At this time, members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.*

*Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

**a. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

**b. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**c. Public Employment (Pursuant to *Government Code* 54957(b)(1))**

1. Ratification of Special Assignments, Academic Staff

2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators  
Associate Dean Title IX, Student Relations  
Director Student Health Center
6. Approval of Appointment of Classified Management  
District Budget/Grant Manager  
Manager, Facilities, Planning and Construction
7. Approval of Appointment of Classified Staff  
Basic Skills Instructional Associate – English/Writing  
Accounting Fiscal Specialist  
Accounting Assistant III  
Administrative Assistant to the Vice President  
Accounting Tech, Guardian Scholars, EOPS/Care  
Custodian, Sr.  
Freshman Priority Registration Specialist  
Instructional Associate – Success Center/Math  
Division Area Office Coordinator  
Public Affairs and Marketing Coordinator
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
CalWORKS Staff Assistant, Sr.  
Groundskeeper III
9. Ratification of Temporary Out of Class Assignments, Classified Staff  
Child Development Specialist  
Instructional Associate  
Instructional Associate - ESL
10. Ratification of Project Specific Assignment, Classified Staff  
Comp and Class Analyst  
Dir. Instructional Media, Design and Production  
Campus Security Officer  
Staff Specialist  
Campus Security and Tech Operations Officer
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Medical Professional Hourly Personnel
13. Ratification of Appointment of Student Workers

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al.,  
California Court of Appeal Case No. C076809

City of Fountain Valley et al. vs. Matosantos et al., California Court of Appeal  
Case No. C081661

City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665  
Kimlan Nguyen vs. Coast Community College District et al., Equal Opportunity Commission Charge No. 480- 2014-00049  
Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842  
Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003  
Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631  
John Merzweiler vs. Houlihan et al., California Court of Appeal Case No. G052806  
Linda Clark-Morin vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-495  
Mary Sklar vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-399  
Shary Said vs. Orange County District Attorney's Office et al., Orange County Superior Court Case No. 30-2016-00841772  
Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168  
Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724  
Emma LaMer vs. Coast Community College District, Department of Fair Employment and Housing Case No. 89062-246878

**e. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. One case.

**1.05 Reconvene to Open Session at 6:00 p.m.**

**1.06 Pledge of Allegiance – Trustee Jim Moreno**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

*At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.09 Acceptance of Retirements**

**2.00 Public Hearing**

**2.01 Public Hearing and Adoption of the 2016-2017 Final Budget for the Coast Community College District**

**3.00 Informative Reports**

**3.01 Reports from the Presidents of the Student Government Organizations**

- 3.02 Review of Quarterly Financial Status Report**
- 4.00 Matters for Review, Discussion and/or Action**
  - 4.01 Board Meeting Dates**
  - 4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
  - 4.03 Board Directives Log**
- 5.00 CONSENT CALENDAR**
  - 5.01 Consent Items**
- 6.00 Travel**
  - 6.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 6.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 7.00 Ratification of Approved Student Trips**
  - 7.01 OCC – Student Trips**
- 8.00 Ratification of Approved Special Projects and Events**
  - 8.01 CCC - Special Projects and Events**
  - 8.02 GWC - Special Projects and Events**
  - 8.03 OCC – Special Projects and Events**
  - 8.04 DIS - Special Projects and Events**
- 9.00 Ratification of Approved Standard Agreements up to \$87,800**
  - 9.01 GWC – Independent Contractors**
  - 9.02 GWC – Facility Usage**
  - 9.03 OCC – Clinical Affiliations**
  - 9.04 OCC – Independent Contractors**
  - 9.05 DIS – Independent Contractor**
  - 9.06 DIS – Standard Independent Contractor Agreements**
  - 9.07 DIS – Standard Independent Contractor Agreement with Meridian IT, Inc.**
  - 9.08 DIS – Standard Professional Services Agreement with Unicon Inc.**

- 9.09 DIS – Ratification of Standard Agreements, Buildings and Grounds
- 9.10 DIS – Contractors for FY 2016-2017 Pursuant to District’s Standard Annual Agreement for Contractor Services
- 10.00 Ratification of Approved Non-Standard Agreements Up to \$87,800
  - 10.01 CCC – Non-Standard Agreement with WestLawNext/Thomson Reuters
  - 10.02 CCC – Non-Standard Agreement with OOHLALA Mobile Inc.
  - 10.03 CCC – Amendment to Non-Standard Agreement with PEAK Learning, Inc.
  - 10.04 CCC - Non-Standard Memorandum of Understanding with Jewish Vocational Service
  - 10.05 CCC – Non-Standard Agreement with Alliant international University – Los Angeles
  - 10.06 CCC - Non- Standard Agreement with Financial Aid TV (CareerAmerica, LLC)
  - 10.07 GWC – Second Amendment to Non-Standard Lease Agreement with KOCE – Foundation
  - 10.08 OCC – Non-Standard Agreement with WorldEDU
  - 10.09 OCC – Memorandum of Understanding to a Non-Standard Agreement with Nuventive, LLC
  - 10.10 OCC – Performance Management Services with Nuventive, Inc.
  - 10.11 OCC – Non-Standard Agreement with University of California, Irvine
  - 10.12 DIS – Non-Standard Agreement with Susan Woolley
  - 10.13 DIS – Non-Standard Agreement with Law Offices of Donna R. Evans
  - 10.14 DIS - Non-Standard Retention Agreement with Lynberg & Watkins, APC
  - 10.15 DIS – Non-Standard IC Agreement – AALRR
  - 10.16 DIS – Non-Standard IC Agreement – Law Office of Donna R. Evans (for Training)
  - 10.17 DIS – Non-Standard Agreement with Siteimprove
  - 10.18 DIS – Non-Standard Agreement with Automic
  - 10.19 DIS – Non-Standard Agreement with Automic
  - 10.20 DIS – Non-Standard Amendment of Approved Standard Study Abroad Agreement
  - 10.21 DIS - Non-Standard Addendum to Standard Professional Services Agreement with Vicenti, Lloyd & Stutzman, LLP

**11.00 Ratification of Approved Institutional Memberships**

**11.01 CCC – Institutional Memberships**

**11.02 GWC - Institutional Memberships**

**11.03 DIS – Institutional Memberships**

**12.00 Revenue Generating Agreements/Contracts Under \$87,800**

**12.01 CCC – Non-Standard Agreement with SBG Technology Solutions, Inc. on behalf of the Department of Homeland Security, Transportation Security Administration**

**12.02 GWC – Non-Standard Agreement with County of Orange for the Office of the District Attorney**

**12.03 GWC – Non-Standard Agreement with California Department of Public Health, Food and Drug Branch**

**12.04 GWC – Contact Education**

**12.05 GWC – Independent Contractor**

**12.06 DIS – Funded Programs**

**13.00 Ratification/Approval of Personnel Items**

**13.01 DIS - Personnel**

**1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations**

**2. Ratification of Horizontal Salary Moves**

**3. Ratification of Standard Professional Expert Employment Agreements**

**4. Ratification of Monthly Travel Allowances**

**14.00 Ratification of Approved Professional Development**

**14.01 DIS – Classified Professional Development**

**15.00 Ratification of Approved Staff Development**

**15.01 GWC – Staff Development**

**16.00 Ratification / Approval of Purchase Orders**

**16.01 DIS – Purchase Orders**

**17.00 Ratification/Approval of Checks**

**17.01 DIS - Checks**

**18.00 Ratification/Approval of General Obligation Bond Fund Transactions**

**18.01 DIS - General Obligation Bond Fund**

- 19.00 Discussion Calendar**
  - 19.01 Discussion Calendar**
- 20.00 Approval of Standard Agreements in Excess of \$87,800**
  - 20.01 DIS – Approval of Standard Architectural Services Agreement with tBP Architecture; Orange Coast College New Student Union Project RFP #2076**
- 21.00 Revenue Generating Agreements/Contracts Over \$87,800**
  - 21.01 DIS – Funded Programs**
- 22.00 Ratification/Approval of General items of Business**
  - 22.01 CCC – Approval of Amendment No. 6 to the Non-Standard Lease Agreement with the United States of America**
  - 22.02 CCC – Approval of Amendment of No. 7 to the Non-Standard Agreement with the United States of America**
  - 22.03 GWC – Authorization to Conduct a Short-Term Study Abroad Program in History in London, England, June 26 - July 26, 2017**
  - 22.04 OCC – Authorization to Conduct a Short-Term Study Abroad in Madrid, Spain**
  - 22.05 OCC – Authorization to Conduct a Short-Term Study Abroad in Baja Del Sur, Mexico**
  - 22.06 DIS – Bid Tabulation and Award of Contract for Golden West College Athletic Track Preparation Bid No. 2095**
  - 22.07 DIS – Bid Tabulation and Award of Contract for golden West College Student Services Bid Package 14 Rebid Composite Panels and Sheet Metal Bid No. 2063**
  - 22.08 DIS – Bid Tabulations and Award of Contract for Coastline Community College Social Security Administration (SSA) Barrier Wall Renovation, Bid No. 2096**
  - 22.09 DIS – Authorization to File Notice of Completion and Release Retention Funds**
  - 22.10 DIS – Approval of Employment Agreement (Claudia Saddul, GWC)**
  - 22.11 DIS – Approval of employment Agreement (Kelly Ann Daly, OCC)**
  - 22.12 DIS – Authorization to Consolidate VMware Agreements through Pricon Enterprise Technologies Utilizing WSCA Contract #B27164 Price Agreement**
- 23.00 Resolutions**
  - 23.01 DIS – Resolution #16-20 of the Board of Trustees in Support of Proposition 55**
  - 23.02 DIS – Resolution #16-21 of the Board of Trustees in Support of Proposition 51**

## **24.00 Informative Reports II**

**24.01 Report from the Chancellor**

**24.02 Report from the Presidents**

**24.03 Reports from Academic Senate Presidents**

**24.04 Reports from Presidents of Employee Representative Groups**

**24.05 Reports from the Board of Trustees**

## **25.00 Approval of Minutes**

**25.01 DIS – Minutes**

## **26.00 Close of Meeting**

**26.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*