
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, November 16, 2016
4:00 p.m. Closed Session, 6:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.

Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Full-time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrator
Project Director, Adult Education Block Grant
Acting Administrative Director, Research, Planning & Institutional Effectiveness
Associate Dean, Global Engagement

Reappointments

President

Vice Chancellor, Administrative Services

Vice Chancellor, Education Services

Chief Police/Dir Campus Safety, Emergency

Director of Marine Programs

Dean

Dean, Econ Workforce

Vice President

Director, Career Services

Dean of Student Life

Director, EOPS

Dean, Library Learning Resources

Associate Dean

Administrative Director, Research, Planning & Institutional Effectiveness

Gen Manager Food Service/Instructional Food Service

District Director Research, Planning & Instructional Effectiveness

Director, Mental Health Services

6. Approval of Appointment of Classified Management
Director, Student Life and Leadership Development
7. Approval of Appointment of Classified Staff
Video Production Specialist
Accounting Technician, Sr.
Programmer
Instructional Food Service Operations Cook
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Instructional Associate - ESL
10. Ratification of Project-Specific Assignment, Classified Staff
Director, Instructional Media, Design and Pro
Staff Specialist
IT Services Technician
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of Substitute, Classified Staff
13. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

- City of Huntington Beach et al. vs. California Director of Finance et al., California Court of Appeal Case No. C076809
- City of Fountain Valley et al. vs. Matosantos et al., California Court of Appeal Case No. C081661
- City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665
- Kimlan Nguyen vs. Coast Community College District et al., Equal Opportunity Commission Charge No. 480- 2014-00049
- Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842
- Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003
- Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631
- John Merzweiler vs. Houlihan et al., California Court of Appeal Case No. G052806
- Linda Clark-Morin vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-495
- Mary Sklar vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-399
- Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168
- Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724
- F.W. Brady Development, Inc. vs. Construct 1 One Corp. et al., Orange County Superior Court Case No. 30-2016-00883380

1.05 Reconvene to Open Session at 6:00 p.m.

1.06 Pledge of Allegiance – Trustee Mary Hornbuckle

1.07 Report of Action in Closed Session

1.08 Public Comment

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.09 Acceptance of Retirements

2.00 Informative Reports

2.01 Faculty/Student/Program Highlight

2.02 Annual Report and Presentation on International Education and Student Programs

2.03 DIS - Annual Report on Unfunded Retiree Liability

- 2.04 DIS - Update on KOCE Long-Term Payment Transactions
- 2.05 DIS – Report on Emergency Notification System
- 2.06 DIS – Staff Board Deliverables Per Enterprise Master Agreement Requirements for Sections 8, 10, 11, 13, 20, 22 and 28
- 2.07 DIS – Report from the Chancellor
- 3.00 Matters for Review, Discussion and/or Action
 - 3.01 Board Meeting Dates
 - 3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT
 - 3.03 Board Directives Log
 - 3.04 DIS – Acceptance of the Coast Community College District External Auditor’s Report for 2015-2016 Fiscal Year
 - 3.05 DIS – Board Policies and Administrative Procedures for First Reading
 - 3.06 DIS – Legislative Affairs Board Committee Recommendation
- 4.00 CONSENT CALENDAR
 - 4.01 Consent Items
- 5.00 Travel
 - 5.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences
 - 5.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences
- 6.00 Ratification of Approved Curriculum
 - 6.01 DIS – Curriculum
- 7.00 Ratification of Approved Student Trips
 - 7.01 GWC - Student Trips
 - 7.02 OCC – Student Trips
- 8.00 Ratification of Approved Special Events and Projects
 - 8.01 CCC - Special Events and Projects
 - 8.02 GWC - Special Events and Projects
 - 8.03 OCC – Special Events and Projects

9.00 Ratification of Approved Standard Agreements up to \$87,800

- 9.01 CCC – Standard Amendments to Navy College Program for Afloat Education (NCPACE) Subcontract Agreements**
- 9.02 GWC – Sponsored Student Internship**
- 9.03 OCC – Clinical Affiliations**
- 9.04 OCC – Independent Contractors**
- 9.05 DIS – Ratification of Contractor for FY 2016-2017 Pursuant to District’s Standard Annual Agreement for Contractor Services**
- 9.06 DIS – 3QC, Inc Standard Change Order No. 1 to Standard Professional Services Agreement, Buildings and Grounds**
- 9.07 GWC – Independent Contractors**

10.00 Ratification of Approved Non-Standard Agreements Up to \$87,800

- 10.01 CCC – Non-Standard Agreement with CI Solutions**
- 10.02 CCC – Non-Standard Agreement with Annenberg Learner**
- 10.03 CCC – Non-Standard Agreement with Dallas Learning Solutions**
- 10.04 CCC – Non-Standard Agreement with INTELECOM**
- 10.05 CCC – Amendment to the Non-Standard Agreement with Foothill-De Anza Community College District Representing the Online Education Initiative**
- 10.06 GWC – Non-Standard Agreement with Megatrax Production Music, Inc.**
- 10.07 OCC – Non-Standard Agreement with Observatory Systems, LLC**
- 10.08 OCC – Non-Standard Agreement with County of Orange**

11.00 Ratification of Approved Institutional Memberships

- 11.01 CCC – Ratification of Approved Institutional Memberships**
- 11.02 GWC – Ratification of Approved Institutional Memberships**
- 11.03 OCC – Ratification of Approved Institutional Membership**
- 11.04 DIS - Ratification of Approved Institutional Memberships**

12.00 Revenue Generating Agreements/Contracts Under \$87,800

- 12.01 GWC – Contract Education**
- 12.02 DIS – Funded Programs**

13.00 Ratification/Approval of Personnel Items

13.01 DIS - Personnel

- 1. Ratification of Schedule Changes, Classified Staff**
- 3. Ratification of Standard Professional Expert Employment Agreements**

14.00 Ratification of Approved Professional Development

14.01 DIS – Classified Professional Development

15.00 Ratification/Approval of Purchase Orders

15.01 DIS – Purchase Orders

16.00 Ratification/Approval of Checks

16.01 DIS - Checks

17.00 Ratification/Approval of General Obligation Bond Fund Transactions

17.01 DIS - General Obligation Bond Fund

18.00 DISCUSSION CALENDAR

18.01 Discussion Calendar

19.00 Approval of Non-Standard Agreements in Excess of \$87,800

19.01 OCC – Non-Standard Agreement with Starbucks Corporation

19.02 DIS – Non-Standard Retainer Agreement between Callahan and Blaine and the Coast Community College District

20.00 Ratification/Approval of General Items of Business

20.01 DISS – Authorization to File Notice of Completion and Release Retention Funds

20.02 DIS – Ratification/Approval of Proposed New District Standard Loan of Art Agreement

20.03 DIS – Approval of Employment Agreements (Nathan Jensen (OCC), Gabrielle Stanco (OCC))

20.04 DIS- Approval of Instructional Material Fees

20.05 DIS- Approval of Proposed New Standard Police Operations and Protocol Agreement

20.06 DIS – Approval to Investigate the Potential for the Sale or Lease of the District’s Property and Communications Tower in La Habra Heights

21.00 Resolutions

21.01 Resolution #16-24 Adopting the Board of Trustees' Meeting Schedule for Calendar Year 2017

22.00 Policy Implementation/Administrative Procedure Ratification

22.01 DIS – Board Policy 2712 Conflict of Interest Code

22.02 DIS – Board Policy Recommended for Deletion

23.00 Informative Reports II

23.01 GWC – Dual Enrollment Partnership Agreement with Huntington Beach Union High School District

24.00 Approval of Minutes

24.01 DIS – Minutes

25.00 Close of Meeting

25.01 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.