
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, December 14, 2016
4:00 p.m. Closed Session, 6:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

**Pursuant to the Brown Act, Government Code Section 54953(b)
Trustee Patterson will be participating in this meeting by teleconference
from the following location: 9185 Caladium Avenue, Fountain Valley, CA 92708**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.

Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full-time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrator
Project Director, Adult Education Block Grant
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
Accounting Tech, Senior
Staff Specialist
Groundskeeper 3
Division/Area Office Coordinator
Instructional Food Service Operations Cook/Teaching Assistant
Student Retention Specialist
Admissions and Records Tech II
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Military/Contract Education Staff Aide
9. Ratification of Temporary Out of Class Assignments, Classified Staff
10. Ratification of Project-Specific Assignment, Classified Staff
Accounting Assistant III
Adm Assistant to Vice President
Payroll Systems Manager
Admissions and Records Tech III
Instructional Information Tech
Office Assistant 1
Education Technician Specialist
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of Substitute, Classified Staff
13. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al.,
California Court of Appeal Case No. C076809
City of Fountain Valley et al. vs. Matosantos et al., California Court of Appeal
Case No. C081661
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case
No. 34-2013-80001665

Kimlan Nguyen vs. Coast Community College District et al., Equal Opportunity Commission Charge No. 480- 2014-00049
Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842
Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003
Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631
John Merzweiler vs. Houlihan et al., California Court of Appeal Case No. G052806
Linda Clark-Morin vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-495
Mary Sklar vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-399
Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168
Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section “d-2” of *Government Code* Section 54956.9. Three cases including:

Claim by Steinberg Architects
Threatened litigation by OCC student

1.05 Reconvene to Open Session at 6:00 p.m.

1.06 Pledge of Allegiance – Trustee Jim Moreno

1.07 Report of Action in Closed Session

1.08 Public Comment

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.09 Oaths of Office

2.00 Organizational Meeting of the Board of Trustees

2.01 Board Officer Elections

3.00 Matters for Review, Discussion and/or Action

3.01 DIS - Appointments of Trustee Representatives to Serve on District Committees, County Department of Education Groups, and as Liaisons to District Auxiliary Organizations

- 4.00 Preliminary Matters continued**
 - 4.01 Recess for Reception to Honor Re-Elected Trustees Patterson, Prinsky and Hornbuckle**
- 5.00 Public Hearing**
 - 5.01 Public Hearing before the Board of Trustees of Coast Community College District Regarding the Approval of Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement with Huntington Beach Union High School District (HBUHSD) Pursuant to Education Code 76004 b**
- 6.00 Informative Reports**
 - 6.01 Reports from Presidents of Student Government Organizations**
 - 6.02 DIS - Internal Audit Quarterly Report**
 - 6.03 DIS – Review of Quarterly Financial Status Report**
 - 6.04 DIS – Annual Report on Unfunded Retiree Liability**
 - 6.05 DIS – Quarterly Report on Measure M**
 - 6.06 DIS – District Equity & EEO Committee Update**
- 7.00 Matters for Review, Discussion and/or Action continued**
 - 7.01 Board Meeting Dates**
 - 7.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
 - 7.03 Board Directives Log**
 - 7.04 DIS – Consideration of Annual Pay Raise for Board of Trustees**
 - 7.05 DIS – Strong Workforce Program 2016-2017 Summary of Planning for Utilization of Local Allocation Coast Community College District**
 - 7.06 DIS – Revenue Issues Surrounding the District Foundation**
 - 7.07 DIS - Update on Orange Coast College Student Housing Development and Authorization to Enter into Exclusive Negotiations with Servitas Management Group, LLC**
- 8.00 CONSENT CALENDAR**
 - 8.01 Consent Items**
- 9.00 Travel**
 - 9.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**

- 9.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 10.00 Ratification of Approved Curriculum**
 - 10.01 DIS – Curriculum**
- 11.00 Ratification of Approved Student Trips**
 - 11.01 CCC - Student Trip**
 - 11.02 GWC – Student Trips**
- 12.00 Ratification of Approved Special Events and Projects**
 - 12.01 CCC - Special Events and Projects**
 - 12.02 GWC - Special Events and Projects**
 - 12.03 OCC – Special Events and Projects**
 - 12.04 DIS – Special Events and Projects**
- 13.00 Ratification of Approved Standard Agreements up to \$87,800**
 - 13.01 CCC – Standard Amendments to Navy College Program for Afloat Education (NCPACE) Subcontract Agreements**
 - 13.02 CCC – Independent Contractors**
 - 13.03 GWC – Independent Contractors**
 - 13.04 OCC – Independent Contractors**
 - 13.05 OCC – Clinical Affiliations**
 - 13.06 DIS – Standard Police Operations and Protocol Agreement**
 - 13.07 DIS – Independent Contractor**
 - 13.08 DIS – Ratification of Addendum No. 2 for Standard Architectural Services Agreement with DSE Architecture, Inc., CCC Buildings and Grounds**
 - 13.09 DIS – Standard Professional Services Agreement**
- 14.00 Ratification of Approved Non-Standard Agreements Up to \$87,800**
 - 14.01 CCC – Non-Standard Agreement with Foothill-De Anza Community College District Representing the Online Education Initiative**
 - 14.02 OCC – Non-Standard Agreement with Rancho Santiago Community College District**

14.03 DIS – Non-Standard Revised Addendum to Standard Professional Services Agreement with Vicenti, Lloyd & Stutzman, LLP

14.04 DIS - Non-Standard Property/Liability Claims Administration Service Agreement Amendment between Coast Community College District and Keenan and Associates

14.05 DIS – Non-Standard Agreement with Anthem Blue Cross

15.00 Ratification of Approved Institutional Memberships

15.01 CCC – Institutional Memberships

15.02 GWC – Institutional Memberships

15.03 OCC – Institutional Memberships

15.04 DIS – Institutional Memberships

16.00 Revenue Generating Agreements/Contracts Under \$87,800

16.01 CCC – Non-Standard Agreement with Laborers’ International Union of North America (LiUNA) Local 1309

16.02 CCC – Non-Standard Amendment to Agreement with South Bay Workforce Investment Board, Inc.

16.03 CCC – Non-Standard Agreement with SBG Technology Solutions, Inc. on behalf of the Department of Homeland Security, Transportation Security Administration

16.04 GWC – Ratification of Non-Standard Agreement with the County of Orange for the Office of the District Attorney

16.05 GWC – Contract Education

16.06 DIS – Funded Programs

17.00 Ratification/Approval of Personnel Items

17.01 DIS - Personnel

1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations

2. Approval of Changes in Salary Schedules

3. Ratification of Standard Professional Expert Employment Agreements

4. Ratification of Certified Staff Seniority Number Confirmation

18.00 Ratification of Approved Professional Development

18.01 DIS – Classified Professional Development

19.00 Ratification of Approved Staff Development

- 19.01 GWC – Staff Development**
- 20.00 Ratification/Approval of Purchase Orders**
 - 20.01 DIS – Purchase Orders**
- 21.00 Ratification/Approval of Checks**
 - 21.01 DIS - Checks**
- 22.00 Ratification/Approval of General Obligation Bond Fund Transactions**
 - 22.01 DIS - General Obligation Bond Fund Transactions**
- 23.00 DISCUSSION CALENDAR**
 - 23.01 Discussion Calendar**
- 24.00 Approval of Standard Agreements in Excess of \$87,800**
 - 24.01 DIS – Approval of Change Order No. 1 to Standard Construction Management Agreement, Sundt Construction, Inc., GWC Buildings and Grounds**
 - 24.02 DIS – Approval of Addendum No. 5 to Standard Architectural Services Agreement with HMC Architects for the Golden West College Mathematics and Science Building Project**
 - 24.03 DIS – Approval of Addendum No. 2 to Brailsford & Dunlavey to Provide Advisory Services for the Orange Coast College Student Housing Development**
 - 24.04 DIS – Approval of Standard Professional Services Agreement with Willdan Geotechnical, GWC Buildings and Grounds**
- 25.00 Revenue Generating Agreements/Contracts Over \$87,800**
 - 25.01 CCC –Industrial/Commercial Multi-Tenant Lease and Guaranty of Lease (17075 Newhope) with Eighteen Supplies Company dba Red Nail Design, LLC**
 - 25.02 DIS – Funded Programs**
- 26.00 Approval of Non-Standard Agreements in Excess of \$87,800**
 - 26.01 DIS – Approval of Non-Standard Agreement with Ellucian**
- 27.00 Ratification/Approval of General Items of Business**
 - 27.01 DIS – Approval Unlimited Environmental, Inc. Change Order No. 1; Golden West College Student Services Center Demolition & Abatement – Phase II Bid No. 2063**
 - 27.02 DIS – Approval GGG Demolition, Inc., Change Order No. 1; Orange Coast College Planetarium Abatement & Demolition Bid No. 2077**

- 27.03 DIS – Approval M.S. Construction Management Group, Change Order No. 1; Orange Coast College Recycling Center Bid No. 2083**
- 27.04 DIS – Standard Amendment to the IC Agreement with Dyntek Services Inc.**
- 27.05 CCC – Educational Master Plan 2016-2020**
- 27.06 DIS – District Strategic Technology Plan 2016-2019**
- 27.07 DIS – Approval of Instructional Material Fees**
- 27.08 DIS – Approval of Modification to the Classified Management Employee “GG” Salary Schedule**
- 27.09 DIS – Approval of Executive Educational Administrator Employment Agreement (Dr. Dennis Harkins)**
- 27.10 DIS – Approval of Executive Educational Administrator Employment Agreement (Dr. Loretta Adrian)**
- 27.11 DIS – Approval of Executive Educational Administrator Employment Agreement (Dr. Andreea Serban)**
- 27.12 DIS – Approval of Amendment to Executive Educational Administrator Employment Agreement (Dr. Cindy Vyskocil)**
- 27.13 DIS – Approval of Executive Educational Administrator Employment Agreement (Dr. W. Andrew Dunn)**
- 27.14 DIS – Approval of Executive Educational Administrator Employment Agreement (Johns W. Bryan)**
- 27.15 DIS – Approval of Educational Administrator Employment Agreement (Dana Emerson, CCC)**
- 27.16 DIS – Approval of Educational Administrator Employment Agreement (Bruce Keeler, CCC)**
- 27.17 DIS – Approval of Educational Administrator Employment Agreement (Julieta Mendez, CCC)**
- 27.18 DIS – Approval of Educational Administrator Employment Agreement (Robert Nash, CCC)**
- 27.19 DIS – Approval of Educational Administrator Employment Agreement (Jorge Sanchez, CCC)**
- 27.20 DIS – Approval of Educational Administrator Employment Agreement (Jonathan Arnold, GWC)**
- 27.21 DIS – Approval of Educational Administrator Employment Agreement (David Gatewood, GWC)**

- 27.22 DIS – Approval of Educational Administrator Employment Agreement (David Hudson, GWC)**
- 27.23 DIS – Approval of Educational Administrator Employment Agreement (Albert Gasparian, GWC)**
- 27.24 DIS – Approval of Educational Administrator Employment Agreement (Janet Houlihan, GWC)**
- 27.25 DIS – Approval of Educational Administrator Employment Agreement (Carla Martinez, GWC)**
- 27.26 DIS – Approval of Educational Administrator Employment Agreement (Jeffrey Courchaine, GWC)**
- 27.27 DIS – Approval of Educational Administrator Employment Agreement (Alexis Miranda, GWC)**
- 27.28 DIS – Approval of Educational Administrator Employment Agreement (Kay Nguyen, GWC)**
- 27.29 DIS – Approval of Educational Administrator Employment Agreement (Omid Pourzanjani, GWC)**
- 27.30 DIS – Approval of Educational Administrator Employment Agreement (Larisa Sergeyeva, GWC)**
- 27.31 DIS – Approval of Educational Administrator Employment Agreement (Natalie Timpson, GWC)**
- 27.32 DIS – Approval of Educational Administrator Employment Agreement (Larissa Nazarenko, OCC)**
- 27.33 DIS – Approval of Educational Administrator Employment Agreement (William Avery, OCC)**
- 27.34 DIS – Approval of Educational Administrator Employment Agreement (Ronald Johnson, OCC)**
- 27.35 DIS – Approval of Educational Administrator Employment Agreement (Kevin Henson, OCC)**
- 27.36 DIS – Approval of Educational Administrator Employment Agreement (Lisa Knuppel, OCC)**
- 27.37 DIS – Approval of Educational Administrator Employment Agreement (Jane McLaughlin, OCC)**
- 27.38 DIS – Approval of Educational Administrator Employment Agreement (Sheri Sterner, OCC)**
- 27.39 DIS – Approval of Educational Administrator Employment Agreement (Richard Pagel, OCC)**

- 27.40 DIS – Approval of Educational Administrator Employment Agreement (Lawrence Valentine, OCC)**
- 27.41 DIS – Approval of Educational Administrator Employment Agreement (Michael Sutliff, OCC)**
- 27.42 DIS – Approval of Educational Administrator Employment Agreement (Daniel Shrader, OCC)**
- 27.43 DIS – Approval of Educational Administrator Employment Agreement (Dwayne Thompson, DIS)**
- 27.44 DIS – Approval of the Use of the Existing Master Equity Lease Agreement with Enterprise Fleet Management to Lease 15 Vehicles**

- 28.00 Resolutions**
 - 28.01 Resolution – Senator Graham’s Dreamers’ Bill**

- 29.00 Policy Implementation/Administrative Procedure Ratification**
 - 29.01 DIS – Board Policies for Approval and Administrative Procedures for Ratification**
 - 29.02 DIS – Board Policy Recommended for Deletion**

- 30.00 Informative Reports continued**
 - 30.01 Report from the Chancellor**
 - 30.02 Reports from the Presidents**
 - 30.03 Reports from Academic Senate Presidents**
 - 30.04 Reports from Presidents of Employee Representatives Groups**
 - 30.05 Reports from the Board of Trustees**

- 31.00 Approval of Minutes**
 - 31.01 DIS – Minutes**

- 32.00 Close of Meeting**
 - 32.01 Adjournment**

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.