

---

# AGENDA

---

**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, April 20, 2016  
4:00 p.m. Closed Session, 6:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment (Items on Closed Session Agenda)**

*At this time, members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.*

*Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

**a. Public Employment**

(Pursuant to Government Code Section 54957(b)(1))

Position: Chancellor

**b. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

**c. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**d. Public Employment** (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators  
Special Assistant to the President
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff  
Campus Security Officer  
Campus Security and Technical Support Officer  
Staff Aide-International and Intercultural Programs  
Instructional Load and Pay Analyst
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff  
Accounting Technician
10. Ratification of Project Specific Assignment, Classified Staff  
Admissions and Records Technician II  
Admissions and Records Technician III
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of Substitute, Classified Staff
13. Ratification of Appointment of Student Workers

**e. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00829240

Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181

City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441

City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564

City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665

Kimlan Nguyen vs. Coast Community College District et al., Equal Opportunity Commission Charge No. 480- 2014-00049

Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842

Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003  
Connie Judson vs. The Chicago School of Professional Psychology et al., Orange County Superior Court Case No. 30-2014-00756749  
Evangelina Ramirez vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00777176  
Constance George vs. Coast Community College District, Department of Fair Employment and Housing Case No. 604515-169492  
Jorge Ascencio vs. Coast Community College District, et al., Department of Fair Employment and Housing Case No. 525092-154013  
Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631  
John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677  
Emma Adams vs. Coast Community College District, Equal Employment Opportunity Commission Charge No. 480-2016-01116  
Linda Clark-Morin vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-495  
Mary Sklar vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-399  
Orange Coast College vs. California Community College Athletic Association, Appeal of Athletic Sanctions  
Shary Said vs. Orange County District Attorney's Office et al., Orange County Superior Court Case No. 30-2016-00841772

#### **f. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to *Government Code* Section 54956.9 (d)(2). Three cases including claims by TRC Aviation, LLC, and Son Kim

#### **1.05 Reconvene to Open Session at 6:00 p.m.**

#### **1.06 Pledge of Allegiance – Student Trustee Quentin Cronk**

#### **1.07 Report of Action in Closed Session**

#### **1.08 Public Comment**

*At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

#### **1.09 Acceptance of Retirement**

### **2.00 Public Hearing**

#### **2.01 DIS- Adoption of District's Initial Proposal to Coast Federation of Classified Employees (CFCE)**

### **3.00 Informative Reports**

#### **3.01 Faculty/Student/Program Highlight**

- 3.02 DIS - Annual Report on Measure M**
- 3.03 DIS – Report from District-wide Enrollment Management Taskforce**
- 3.04 DIS – District Student Council Report**
- 4.00 Matters for Review, Discussion and/or Action**
  - 4.01 CCC – Military/Contract Education Tuition Rate Increase**
  - 4.02 Board Meeting Dates**
  - 4.03 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
  - 4.04 Board Directives Log**
  - 4.05 DIS – Approval of Instructional Material Fees**
  - 4.06 DIS - First Reading BP/AP 5035 Withholding of Student Records; BP/AP 5120 Transfer Centers; BP/AP 5052 Open Enrollment**
  - 4.07 DIS – Legislative Affairs Board Committee Recommendations for Letters of Support**
  - 4.08 DIS – Legislative Affairs Committee Recommendation for Townsend Public Affairs**
- 5.00 CONSENT CALENDAR**
  - 5.01 Consent Items**
- 6.00 Travel**
  - 6.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 6.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 7.00 Ratification of Approved Student Trips**
  - 7.01 GWC - Student Trips**
  - 7.02 OCC – Student Trips**
- 8.00 Ratification of Approved Special Projects**
  - 8.01 CCC - Special Projects**
  - 8.02 GWC - Special Projects**
  - 8.03 OCC – Special Projects**

- 9.00 Ratification of Approved Standard Agreements up to \$87,800**
  - 9.01 GWC – Independent Contractors**
  - 9.02 DIS – Ratification of Standard Agreements, OCC Buildings and Grounds**
  - 9.03 DIS – Independent Contractors**
  - 9.04 DIS - Ratification of Contractors for FY 2015-2016 Pursuant to District's Standard Annual Agreement for Contractor Services**
  - 9.05 DIS – Independent Contractors**
  - 9.06 OCC – Clinical Affiliations**
  - 9.07 OCC – Independent Contractors**
- 10.00 Ratification of Approved Non-Standard Agreements Up to \$87,800**
  - 10.01 DIS – Ratification of Non-Standard Independent Contractor Agreements (Voya)**
  - 10.02 DIS – Amendments to Non-Standard Agreement with Ellucian**
  - 10.03 OCC – Non-Standard Agreement with Campus Tours, Inc.**
- 11.00 Ratification of Approved Institutional Memberships**
  - 11.01 DIS – Institutional Membership**
  - 11.02 CCC – Institutional Membership**
- 12.00 Revenue Generating Agreements/Contracts Under \$87,800**
  - 12.01 CCC –Standard Agreements**
- 13.00 Ratification/Approval of Personnel Items**
  - 13.01 DIS- Personnel**
    - 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations**
    - 2. Approval of Changes in Salary Schedules**
    - 3. Ratification of Schedule Changes, Classified Staff**
    - 4. Ratification of Standard Professional Expert Employment Agreements**
- 14.00 Ratification of Approved Professional Development**
  - 14.01 CCC – Management Professional Development**
- 15.00 Ratification of Approved Staff Development**
  - 15.01 GWC – Staff Development**
- 16.00 Ratification/Approval of Purchase Orders**
  - 16.01 DIS - Purchase Orders**

- 17.00 Ratification/Approval of Checks**
  - 17.01 DIS - Checks**
- 18.00 Ratification of Approved Disposal of Surplus**
  - 18.01 DIS - Surplus**
- 19.00 Ratification/Approval of General Obligation Bond Fund Transactions**
  - 19.01 DIS - General Obligation Bond Fund Transactions**
- 20.00 Discussion Calendar**
  - 20.01 Discussion Calendar**
- 21.00 Approval of Standard Agreements in Excess of \$87,800**
  - 21.01 DIS- Approve Standard Professional Services Agreement for Labor Compliance, Local Hire Monitoring, and Reporting Services**
  - 21.02 DIS - Approve Standard Professional Services Agreement with Willdan Geotechnical for Material Inspection and Testing Services; Orange Coast College Recycling Center Project**
  - 21.03 DIS - Amendment Number 1 to Standard Agreement with Strata Information Group (SIG)**
- 22.00 Approval of Non-Standard Agreements in Excess of \$87,800**
  - 22.01 GWC – For Approval of Amendment to Non-Standard Agreement with 24/7 Customer Canada, Inc.**
- 23.00 Ratification/Approval of General Items of Business**
  - 23.01 DIS – Approval of Employment Agreement (Joycelyn Groot, CCC)**
  - 23.02 DIS – Approval of Amendment to Employment Agreement (Ron Lowenberg, GWC)**
  - 23.03 DIS – Approval of Amendment to Employment Agreement (Rick Hicks, GWC)**
  - 23.04 DIS – Approval of Amendment to Employment Agreement (Stanley Francus, OCC)**
  - 23.05 DIS – Approval of Revised Academic Calendar for Summer, 2016**
- 24.00 Policy Implementation/Administrative Procedure Ratification**
  - 24.01 DIS - Approval/Ratification BP/AP 6520 Use and Security for District-owned and Personal Property; AP 7340 Vacation and Leaves; BP/AP 7350 Resignations**

**25.00 Approval of Minutes**

**25.01 DIS - Minutes**

**26.00 Close of Meeting**

**26.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*