REGULAR MEETING MINUTES*
Board of Trustees
Coast Community College District
District Board Room
5:00 p.m. Closed Session, 6:00 p.m. Open Session
Wednesday, November 2, 2016

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 2, 2016 in the Board Room at the District Office.

1.00 Preliminary Matters
1.01 Call to Order
   Board President Grant called the meeting to order at 5:00 p.m.
1.02 Roll Call
   Trustees Present: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno. Student Trustee Eichman joined the meeting at 6:00 p.m.
   Trustees Absent: None

1.03 Public Comment (Items on Closed Session Agenda)
   There were no requests to address the Board.

1.04 Recess to Closed Session
   (Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

   The Board recessed to Closed Session at 5:02 p.m. to discuss the following:

a. Conference with Labor Negotiator
   (Pursuant to Government Code Section 54957.6)
   District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources
   Employee Groups: Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

b. **Public Employee Discipline/Dismissal/Release**
   (Pursuant to Government Code Section 54957)

c. **Public Employment** (Pursuant to Government Code 54957(b)(1))

1. Approval of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Full-time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators
   Associate Dean, Global Engagement
6. Approval of Appointment of Classified Management
   Director, Student Life and Leadership Development
7. Approval of Appointment of Classified Staff
   Typist Clerk, Intermediate
   Instructional Associate Success Center/Math
   Child Care Center – Assistant
   Computer Center - Assistant
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
   Benefits Technician
9. Ratification of Temporary Out of Class Assignments, Classified Staff
10. Ratification of Project-Specific Assignment, Classified Staff
    Staff Assistant
    Registered Nurse
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of Substitute, Classified Staff
13. Ratification of Appointment of Student Workers

d. **Conference with Legal Counsel: Existing Litigation**
   (Pursuant to sub-section “d-1” of Government Code Section 54956.9)
City of Huntington Beach et al. vs. California Director of Finance et al., California Court of Appeal Case No. C076809
City of Fountain Valley et al. vs. Matosantos et al., California Court of Appeal Case No. C081661
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., Equal Opportunity Commission Charge Charge No. 480-2014-00049
Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842
Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003
Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631
John Merzweiler vs. Houlihan et al., California Court of Appeal Case No. G052806
Linda Clark-Morin vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-495
Mary Sklar vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-399
Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168
Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724

1.05 Reconvene to Open Session

The meeting was reconvened by Board President Grant at 6:00 p.m.

1.06 Pledge of Allegiance

Ms. Christine Nguyen led the Pledge of Allegiance.

1.07 Report of Action in Closed Session

General Counsel, Dr. Jack Lipton, reported the following action from Closed Session:

For Item 1.04 c. Public Employment, on a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve and ratify all personnel items. (See Appendix pages 18-23)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson and Moreno
Noes: None
Absent: Student Trustee Eichman
Abstain: None
1.08 Public Comment

Ms. Suzanne Crawford addressed the Board at this time.

1.09 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Thomas Dowling, OCC, Instructor, retirement effective May 29, 2017

Clara Fitzgerald, OCC, Typist Clerk Sr., retirement effective December 31, 2016

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to accept the retirements.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

2.00 Informative Reports

2.01 Reports from the Presidents of Student Government Organizations

The following Presidents of Student Government Organizations provided reports to the Board:

Mr. Javier Venegas, Golden West College
Mr. Juan Partida, Orange Coast College
Student Trustee Eichman on behalf of Mr. Roberto Orozco Jr., Coastline Community College

2.02 DIS – Annual Report on Unfunded Retiree Liability

This item was pulled by Staff and would be returned to a future agenda.

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

The Board reviewed upcoming Board Meeting dates.
3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

The Board reviewed upcoming meetings and conferences of the AACC, ACCT, CCLC and CCCT.

3.03 Board Directives Log

The Board reviewed the Board Directives Log.

On the Monthly Log, Chancellor Weispfenning provided the due date of January 2017 for the following items:

Item #4 (Full-Time Faculty)
Item #5 (Perkins Act)
Item #6 (Reimbursement of employees attending for-profit institutions).

3.04 DIS – Board Policy 2712 Conflict of Interest Code

On a motion by Trustee Patterson, seconded by Trustee Moreno, the Board voted to move this policy forward for second reading to the November 16th agenda.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

4.00 Consent Calendar (Items 5.01 – 19.01)

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the Consent Calendar, with a revision to Item 5.02 Ratification of Administratively Approved Travel, and Item 13.02 DIS - ICs.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

20.00 Discussion Calendar
21.00 Approval of Standard Agreements in Excess of $87,800

On a motion by Trustee Patterson, seconded by Trustee Hornbuckle, the Board voted to approve Amendment #3 to the Standard Independent Contractor Agreement with Strata Information Group (SIG) which increased the total contract amount by $11,560.

The original Agreement was ratified by the Board on June 17, 2015 which provided services for on-site support in conjunction with the upgrade and migration of the Banner Operational Data Store (ODS) in the amount of $42,500. On October 21, 2015, the Board approved Amendment #1 for an additional $55,080 to the existing Agreement expanding the scope of work to include 264 additional hours of support/consulting time at $170/hour plus travel expenses of $10,200 bringing the total cost to $97,580. On March 16, 2016, Amendment #2 was Board approved for additional scope of work including the extension of the term dates from June 30, 2016 to June 30, 2017 and an addition of $75,140 representing 392 hours at $170/hour to the total cost of the contract which would be $175,720. Once more, the scope of work for this project had been changed to include an additional 68 hours at $170/hour of functional and technical consulting via webinar for Institutional Research Staff increasing the cost by $11,560.00 for a total cost of $187,280.

Term: July 1, 2016 to June 30, 2017

Fiscal Impact: $11,560 at $170/hour to be paid from General Funds not to exceed $187,280.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

22.00 Revenue Generating Agreements/Contracts Over $87,800

22.01 DIS – Funded Programs

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve an amendment to a previously approved funded program. The amendment increased the amount of the grant by $100,000.
Golden West College received an amendment to a grant from the California Community Colleges Chancellor's Office titled "Orange County Deputy Sector Navigator for Health." The Deputy Sector Navigator facilitates collaboration in the health occupations sector, bringing together education and industry partners to achieve the goals of both the Economic and Workforce Development Program (SB1402) and the Career Technical Education Pathways Program (SB1070).

**Fiscal Impact:** Golden West College would receive $200,000 from July 1, 2016 to June 30, 2017, and $100,000 from January 1, 2017 to December 31, 2017. Matching funds of $200,000 were required, sources of funds were industry match for the Nursing/Allied Health Faculty Development, Acute Care Nursing Conference, and HWI and Regional Advisory Meetings.

**Original Board Date:** May 18, 2016

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman

Noes: None

Absent: None

Abstain: None

23.00 Approval of Non-Standard Agreements in Excess of $87,800

23.01 DIS – Approval of Non-Standard Renewal Agreement between Marsh Risk and Insurance Services and Coast Community College District

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Non-Standard Agreement with Marsh Risk and Insurance Services. Marsh Risk and Insurance Services assists District Risk Services by providing broker services for Coast Community College District.

Marsh’s broker expertise provides a thorough insurance market search to secure cost effective insurance premium quotes, but not sacrificing optimum coverage, by thoroughly searching, and evaluating the specialty insurance market. The District’s specialty insurance programs include, Fine Arts, Marine (instructional and Foundation vessel inventory, charters), Marine Pollution Liability, Coast Community College District Enterprise Directors and Officers Liability (and Excess), Swap Meet General Liability (and Excess), and Directors and Officers coverage for the District’s Foundations.

**Term:** Renewal of three-year Agreement, October 1, 2016 to October 1, 2019.
Fiscal Impact: $41,000 per year, for three years, for a total cost of $123,000.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

24.00 Ratification/Approval of General Items of Business

24.01 OCC - Authorization to Conduct a Short-Term Study Abroad in Cambridge, London, and Stratford-upon-Avon, United Kingdom

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to authorize a study abroad program in Cambridge, London, and Stratford-upon-Avon, United Kingdom from July 3-30, 2017. Thomas Bruno, full-time Professor, to serve as faculty. All logistical arrangements would be handled by program service provider AIFS.

Fiscal Impact: NTE $5,666. The cost is to be funded by the College and the course will generate FTE's.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

24.02 DIS- Authorization to Purchase Energy Saving Interior LED Lighting for Golden West College Using CMAS Contract Pricing

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to authorize the District to purchase Interior LED lighting using the CMAS Contract pricing and to issue related purchase orders, having determined that this arrangement was in the District’s best interest. The Board President, or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees. With approval of this purchase, Golden West College would replace the existing T-8 lamps and ballasts with new LED tubes with external driver (ballasts). This would result in an estimated annual energy savings of 837,420 kwh, equating to approximately $125,613 in savings.
The District Purchasing Manager reviewed the following pricing agreements and determined the pricing to be fair and reasonable:

GonLED CMAS Contract No. 4-12-56-0046A, Valid through 8/31/2017

**Fiscal Impact:** $190,780.00 (Includes 5% contingency), (Prop 39, Year 4 Grant Funds)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

24.03 **DIS- Authorization to Purchase Planetarium Seating from American Seating Company for the Orange Coast College Planetarium Using CMAS Contract Pricing**

On a motion by Trustee Moreno, seconded by Trustee Prinsky, the Board voted to authorize the District to purchase planetarium seating from American Seating Company using the CMAS Contract pricing and to issue related purchase orders, having determined that the Board of Trustees determine that this arrangement was in the District’s best interest. The Board President, or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

The District Purchasing Manager reviewed the following pricing agreements and determined the pricing to be fair and reasonable:

American Seating Company CMAS - Contract No. 4-11-71056B Supplement No. 1, Valid through April 30, 2018

**Fiscal Impact:** $93,365 (Includes 5% contingency), (OCC - Measure M GOB Funds)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None
21.04 DIS-Coast Community College District Retirement Board Progress Report and Recommendation

On a motion by Trustee Hornbuckle, seconded by Trustee Patterson, the Board voted to authorize actions by staff to initiate the necessary steps to reallocate half (50%) of the current deposit within the Joint Powers Authority (JPA) Program managed by the Community College League of California (CCLC) into the Futuris Plan managed by Keenan Financial Services (KFS). This would include a legal review of the CCLC and the KFS proposed documents and agreements. At a Board of Trustees meeting early in the 2017 calendar year, a final recommendation for engaging the two (2) vendors to provide compliance services would be presented for consideration. The Board also voted for this bifurcated plan to be reviewed by the Retirement Board on an annual basis.

The Coast Community College District began the District’s initial compliance with the relevant other post-employment benefits (OPEB) and Government Accounting Standards Board GASB guidelines by joining, in July 2007, the CCLC OPEB GASB Compliance JPA Irrevocable Trust for retiree health benefits. The Retirement Board has a major oversight responsibility of the District’s eligible employees and retirees Irrevocable Trust assets and the safeguard of principle assets in the Irrevocable Trust. Reasonable rates of return to achieve the funding level of the District’s OPEB GASB liability is another major responsibility of the Retirement Board members. In alignment with these directives, The Retirement Board in conjunction with the Board-approved consultant the RPM Group, sought to ensure the most effective compliance of its current investments. On December 8, 2015 an RFP was sent to four firms which were known to offer these services, to include CalPERS, Community College League of California, CSBA/PARS, and Keenan Financial Services. Of the four firms solicited, three provided detailed responses which were comparatively analyzed by the Retirement Board Members at their May 12, 2016 meeting. After an in-depth review, two firms were granted the opportunity to present their services in face-to-face interviews, The Community College League of California and Keenan Financial Services.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None
24.05 DIS - Authorization to File Notice of Completion and Release Retention Funds

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to authorize the Chancellor or designee to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion would be filed with the County of Orange Clerk Recorder’s Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the Chancellor or designee was authorized to pay retention due, accepting all work and/or materials as satisfactorily completed by the contractor(s). In the event of a dispute between the District and a Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

CCC- Restroom Renovations Bid No. 2072
Contractor: KG Axis, Inc.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

24.06 DIS - Bid Tabulation and Award of Contract for Orange Coast College Replace (6) and Rebuild (1) Cooling Towers Bid No. 2094

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted award Bid No. 2094 to Control Air Conditioning Corporation for routine replacement and maintenance repair as needed on six building cooling towers. The anticipated construction schedule was expected to start December 2016 and be completed by February 2017. The President of the Board of Trustees, or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.

Notices were published on September 23, 2016 and September 29, 2016 in the newspaper. Twelve perspective bidders attended the mandatory pre-bid job walk held Monday September 30, 2016 at 10:00 A.M. Two bids were received and opened on October 12, 2016. Bid Results were as follows:
Control Air Conditioning Corporation  
5200 E La Palma Ave  
Anaheim, CA. 92807  

Allison Mechanical  
Redlands, CA 92373  

Fiscal Impact: $474,860 (OCC - 2015/2016 Scheduled Maintenance Grant Funds)  

Motion carried with the following vote:  

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman  
Noes: None  
Absent: None  
Abstain: None  

24.07 DIS - Approval Minco Construction Change Order No. 1; Orange Coast College North Campus 4160V & Communication Systems Improvement/Switch House I Bid No. 2068  

On a motion by Trustee Hornbuckle, seconded by Trustee Moreno, the Board voted to approve Change Order No. 1; Orange Coast College North Campus 4160V & Communication Systems Improvement/Switch House I Bid No. 2068 to increase the 4160V system load loop and construction of a new masonry Electrical Switch House I. A 1MW photovoltaic project was currently under construction by SunPower that would require interconnection to the campus 4160V system per the Vision 2020 Plan. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees.  

Changes were as follows:  

Minco Construction  

Increase of scope of work as required by DSA and final contract closeout  

Change Order Amount: $78,856  
Original Contract Amount: $2,137,770  
Total Change Orders: $ 78,856 (3.68% Increase)  

Fiscal Impact: Increase amount of $78,856; previous contract amount $2,137,770; revised contract total amount $2,216,626 (OCC- Measure M Bond Funds)
Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

24.08 DIS - Approval of Plumbing Piping & Construction Change Order No. 1; Golden West College Student Services Center – Phase I Bid No. 2062

On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve Change Order; No. 1 for Golden West College Student Services Center – Phase I Bid No. 2062. The Board President or designee, was authorized to sign any related documents, indicating approval by the Board of Trustees. On August 19, 2015, the Board authorized Plumbing Piping & Construction, Inc. contract in the amount of $486,972 for the Golden West College Student Services Center – Phase I Bid No. 2062 for reconfiguring the existing campus hot and chilled water loop to prepare for construction of a new 50,000 square foot (approx.) Student Services Center two-story facility. The changes were as follows:

Contractor: Plumbing Piping & Construction, Inc.
Final contract closeout and credit for unused allowance.

Change Order Amount: -<$68,252>
Original Contract Amount: $468,972
Total Change Orders: -<=$ 68,252> (17.71% Decrease)

Fiscal Impact: Decrease amount of -<$68,252>; previous contract amount $468,972; revised contract total amount $400,720 (GWC- Measure M Bond Funds)

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

24.09 DIS - Approval of Employment Agreements (Sara Head (OCC) and Christopher Whiteside (GWC))
On a motion by Trustee Prinsky, seconded by Trustee Moreno, the Board voted to approve the following employment agreements:

Sarah Head, Project Director, Adult Education Block Grant at Orange Coast College, commencing on October 31, 2016, ending on June 30, 2017. Compensation to be $94,328 annually based on the appropriate step placement.

Christopher Whiteside, Dean, Business and Career and Technical Education at Golden West College, commencing on October 17, 2016, ending on June 30, 2018. Compensation to be $152,586 annually based on the appropriate step placement.

The Board President, or designee, was authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

25.00 Policy Implementation/Administrative Procedure Ratification

22.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

On a motion by Trustee Hornbuckle, seconded by Trustee Prinsky, the Board voted to approve the Board Policies, and ratify the Administrative Procedures, listed below:

Chapter 5. Student Services
AP 5013 – Students in the Military-Revision-Associated with BP 5015 Residence Determination

Chapter 6. Fiscal Affairs
BP 6320 Investments-Revision
AP 6320 Investments- Review, no suggested changes
BP 6330 Purchasing- Revision
AP 6330 Purchasing- Revision
AP 6902 Cash Receipt and Handling- New, associated with BP 6300 Fiscal Management
Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

26.00 Approval of Minutes

26.01 Approval of Minutes

On a motion by Trustee Prinsky, seconded by Trustee Hornbuckle, the Board voted to approve the minutes of the Regular Meeting/Study Session of October 18, 2016.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

27.00 Informative Reports II

27.01 Report from the Chancellor

The Chancellor provided a report to the Board.

27.02 Reports from the Presidents

The following College Presidents provided reports to the Board:

Dr. Lori Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Mr. Wes Bryan, Golden West College

27.03 Reports from Academic Senate Presidents

The following Academic Senate Presidents provided reports to the Board:

Mr. Stephen Barnes, Coastline Community College
Ms. Jaima Bennett, Golden West College

27.04 Reports from Presidents of Employee Representative Groups
The following Presidents of Employee Representative Groups provided reports to the Board:

Mr. Nate Bandatelli on behalf of Ms. Ann Nicholson, Coast Federation of Classified Employees (CFCE)
Mr. Paul Wisner, Coast District Management Association (CDMA)

27.05 Reports from the Board of Trustees

Trustees provided individual reports.

28.00 Close of Meeting

28.01 Adjournment

On a motion by Trustee Moreno, seconded by Trustee Hornbuckle, the Board voted to adjourn the meeting at 7:15 p.m. in memory of Benito Gomez and Tom Hayden.

Motion carried with the following vote:

Ayes: Trustees Grant, Hornbuckle, Prinsky, Patterson, Moreno and Eichman
Noes: None
Absent: None
Abstain: None

Jane Burton
Interim Secretary of the Board

*The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee’s votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.*
APPENDIX

Pages

Public Employment.............................................................. 18-23
CLOSED Session 11/02/16 Board Approved

1. Approval of Appointment of Full Time Faculty

In accordance with Board policies and procedures, the following academic staff is recommended for appointment for service. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Salary placement may be revised upon presentation of evidence of additional education and/or experience:

<table>
<thead>
<tr>
<th>Name</th>
<th>LOC</th>
<th>Title</th>
<th>Start Date</th>
<th>Plcmt</th>
<th>Vacancy #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key, Christina</td>
<td>OCC</td>
<td>Counselor DSPS</td>
<td>11/07/16*</td>
<td>Q-I-1</td>
<td>33-O-17</td>
</tr>
</tbody>
</table>

*from 11/01/16

2. Ratification of Appointment of Substitutes, Academic Staff

Part Time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, pursuant to Education Code Section 87482.5 and subject to Board policies governing such appointments, to be paid $44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered during the 2016-17 academic year.

Golden West College
Bales, Bruce
Bergman, Martha
Buckels, Gary
McKinney, Donald
McPherson, Deborah
Orellana, Pedro

Orange Coast College
Pomeroy, Diana

3. Ratification of Appointment of Part Time Faculty

It is recommended that the following appointments be ratified for:

FALL

Appointments during the period 08/29/16 – 12/18/16
Coastline Community College
Name                      Discipline
Garvin, Timothy           History
Gilgren, Michael          Accounting

Orange Coast College
Name                      Discipline
Anderson, Dennis          Music
Chavez Jimenez, Irving    Counseling
Guilini, Jami             Counseling
Ho, Kristy                Counseling

4. Approval of Appointment of Educational Administrator

In accordance with Board policies and procedures, the following academic administrative staff is recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. The following educational administrator is recommended for appointment for service during the period shown below, subject to subsequent Board approval of the respective employment agreement.

Reorganization

<table>
<thead>
<tr>
<th>Name</th>
<th>LOC</th>
<th>From</th>
<th>To</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jensen, Nathan</td>
<td>OCC</td>
<td>Dir, International Center</td>
<td>Assoc Dean, Global Engagement</td>
<td>11/03/16</td>
</tr>
</tbody>
</table>

5. Approval of Appointment of Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

<table>
<thead>
<tr>
<th>Name</th>
<th>LOC</th>
<th>Title</th>
<th>Start Dt</th>
<th>Plcmnt</th>
<th>Vacancy #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cirioni, Frank</td>
<td>GWC</td>
<td>Director, Student Life &amp; Leadership Development</td>
<td>01/15/17</td>
<td>G-20-04</td>
<td>G-025-16</td>
</tr>
</tbody>
</table>

6. Approval of Appointment of Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions:

<table>
<thead>
<tr>
<th>Name</th>
<th>LOC</th>
<th>Title</th>
<th>Start Dt</th>
<th>Plcmnt</th>
<th>Vacancy #</th>
</tr>
</thead>
</table>

Minutes 11/2/16 19
Castillo, Leonora    CCC  Typist Clerk, Intermediate, 19.5 hrs per week  11/03/16  E-36-02  C-007-17
Jackson-Pardo,  OCC  Instructional Assoc  11/28/16  E-48-03  O-062-16
    Andrew Success Center/Math 10 mo
Morgan, OCC  Child Care Center  TBD  E-32-02  O-020-17
    Margaret  Assistant 10 mo
Sohn, Daniel    OCC  Computer Center Assistant  70% FTE 10 mo  TBD  E-44-01  O-011-17

7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff

It is recommended that the following changes for Classified Staff be ratified:

Reorganization

<table>
<thead>
<tr>
<th>Name</th>
<th>LOC</th>
<th>From</th>
<th>To</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kirkorian, Joanne</td>
<td>DIST</td>
<td>Office Coordinator E-42</td>
<td>Benefits Technician E-48</td>
<td>11/01/16</td>
</tr>
</tbody>
</table>

8. Ratification of Temporary Out of Class Assignments, Classified Staff

None.

9. Ratification of Project-Specific Assignment, Classified Staff

It is recommended that the following changes for Classified Staff working in a Project-Specific Assignment (7.5% differential) be ratified:

<table>
<thead>
<tr>
<th>Name</th>
<th>LOC</th>
<th>Title</th>
<th>Project-Specific Assignment</th>
<th>Start Dt</th>
<th>End Dt</th>
<th>Plcmt</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrizo, Michael</td>
<td>GWC</td>
<td>Staff Assistant</td>
<td>Campus wide facility move project</td>
<td>10/01/16</td>
<td>12/31/16</td>
<td>E-52-05</td>
</tr>
<tr>
<td>Donohue, Lori</td>
<td>GWC</td>
<td>Registered Nurse</td>
<td>Specific higher level duties</td>
<td>07/01/16</td>
<td>12/31/16</td>
<td>E-62-05</td>
</tr>
</tbody>
</table>

10. Ratification of Appointment of Short Term Hourly Staff

It is recommended that the following short term hourly personnel appointments in the performance of non-certificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling non-certificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community CollegeDistrict and the Coast Federation of Classified Employees be ratified. These assignments will vary in hours and days depending on shift availability and assigned duties. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.)
Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<table>
<thead>
<tr>
<th>Name</th>
<th>LOC</th>
<th>Start Date</th>
<th>End Date</th>
<th>Funding Source</th>
<th>Days to Work as Assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kumasaka, Sara</td>
<td>OCC</td>
<td>09/22/16</td>
<td>12/31/16</td>
<td>124412-246000</td>
<td>M,T,W,Th,F</td>
</tr>
<tr>
<td>Mikiko</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rivera, Joan</td>
<td>OCC</td>
<td>07/01/16</td>
<td>06/30/17</td>
<td>110001-247001</td>
<td>M,T,W,Th,F</td>
</tr>
</tbody>
</table>

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<table>
<thead>
<tr>
<th>Name</th>
<th>LOC</th>
<th>Start Date</th>
<th>End Date</th>
<th>Funding Source</th>
<th>Days to Work as Assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aguilar, Diego</td>
<td>GWC</td>
<td>09/12/16</td>
<td>06/30/17</td>
<td>124413-349507</td>
<td>M,T,W,Th,F</td>
</tr>
<tr>
<td>Fan, Jackie</td>
<td>CCC</td>
<td>10/06/16</td>
<td>06/30/17</td>
<td>110001-804513</td>
<td>M,T,W,Th,F</td>
</tr>
<tr>
<td>Homestead, Steven</td>
<td>CCC</td>
<td>11/03/16</td>
<td>06/30/17</td>
<td>110001-870801</td>
<td>M,T,W,Th,F</td>
</tr>
<tr>
<td>Maye, Christopher</td>
<td>OCC</td>
<td>10/10/16</td>
<td>06/30/17</td>
<td>812001-201593</td>
<td>M,T,W,Th,F</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>110001-201591</td>
<td></td>
</tr>
<tr>
<td>Pardo, Elizabeth</td>
<td>OCC</td>
<td>10/10/16</td>
<td>06/30/17</td>
<td>812001-201592</td>
<td>M,T,W,Th,F</td>
</tr>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>110001-201591</td>
<td></td>
</tr>
<tr>
<td>Tran, Brian</td>
<td>GWC</td>
<td>07/01/16</td>
<td>06/30/17</td>
<td>110001-347101</td>
<td>M,T,W,Th,F</td>
</tr>
<tr>
<td>Tran, Sara</td>
<td>CCC</td>
<td>09/01/16</td>
<td>06/30/17</td>
<td>124408-849412</td>
<td>M,T,W,Th,F</td>
</tr>
<tr>
<td>Name</td>
<td>LOC</td>
<td>Start Date</td>
<td>End Date</td>
<td>Funding Source</td>
<td>Days to Work as Assigned</td>
</tr>
<tr>
<td>--------------------</td>
<td>------</td>
<td>------------</td>
<td>----------</td>
<td>----------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>Garcia Nunez, Faviola</td>
<td>GWC</td>
<td>10/10/16</td>
<td>06/30/17</td>
<td>127006-385102</td>
<td>Sat, Sun</td>
</tr>
<tr>
<td>Tran, Don</td>
<td>OCC</td>
<td>10/10/16</td>
<td>06/30/17</td>
<td>812015-263750</td>
<td>Sat, Sun</td>
</tr>
<tr>
<td>VanDoren, Camille</td>
<td>OCC</td>
<td>10/03/16</td>
<td>06/30/17</td>
<td>330003-259101</td>
<td>M,T,W, Th, F</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>LOC</th>
<th>Start Date</th>
<th>End Date</th>
<th>Funding Source</th>
<th>Days to Work as Assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dandie, Lauren</td>
<td>OCC</td>
<td>10/11/16</td>
<td>06/30/17</td>
<td>110001-204205</td>
<td>M,T,W, Th, F</td>
</tr>
<tr>
<td>Rodriguez, Hipolito</td>
<td>OCC</td>
<td>09/01/16</td>
<td>05/15/17</td>
<td>110001-204201</td>
<td>M,T,W, Th, F</td>
</tr>
<tr>
<td>Sites, Caitlin</td>
<td>OCC</td>
<td>09/01/16</td>
<td>05/15/17</td>
<td>110001-204205</td>
<td>M,T,W, Th, F</td>
</tr>
<tr>
<td>Ta, Brandon</td>
<td>OCC</td>
<td>09/01/16</td>
<td>05/15/17</td>
<td>110001-204503</td>
<td>M,T,W, Th, F</td>
</tr>
<tr>
<td>Ullow, Shaida</td>
<td>GWC</td>
<td>08/10/16</td>
<td>01/09/17</td>
<td>124038-356044</td>
<td>M,T,W, TH, F</td>
</tr>
</tbody>
</table>

11. Ratification of Appointment of Substitute Classified
None.

12. Ratification of Appointment of Student Workers
It is recommended that the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education...
program, with duties performed not to result in the displacement of any classified personnel, or impair existing services be ratified.

**Coastline College**
Sinlao, Julius

**District**
Terrazas, Sara

**Golden West College**
Faizan, Zarmina
La, Ngoc
Le, Brandon
Lloyd, Christopher
Sanches, Louise
Villa, Jacqueline

**Orange Coast College**
Aviles Monzon, Angel
McLain, Deirdre
Stradley, Talon
Thach, Sandra
Tran, Katelyn
Tran, Lynnie
Van, Kathy
Vo, David