

ODYSSEY 2002

ORANGE COAST COLLEGE

August 15, 1999

INTRODUCTION

Odyssey 2002 is the product of many hours of discussion, development and decision making, most which occurred during the 1998-99 academic year. The overall planning initiative began with the Orange Coast College Planning and Budget Committee. The committee charged a small group of faculty and staff to become the Planning Design Team. The Planning Design Team then outlined work, timelines and procedures to revise the college mission, formulate college values, and establish college goals and objectives for 1999-2002. The project was named *Odyssey 2002*. A website was established, so any member of the college could access information about the planning process. Each step of the way, the Planning Design Team reported back to the Planning and Budget Committee. Drafts of work were printed in the college publication, *Coast to Coast*, and materials were available for review, discussion, and in-put across campus. As the process evolved from goal setting to designing objectives, over 60 faculty and staff participated in training sessions on measurable outcomes. By Spring, 1999, institutional goals were established and every campus area had constructed specific objectives. The Planning and Budget Committee then took on the task of synthesizing all of the area objectives into a select group of institutional objectives for each college goal. The development process continued to be published on the *Odyssey 2002* web site. After many drafts and hours of review, the final document was completed and endorsed by the Planning and Budget Committee in May 1999.

PREAMBLE

Odyssey 2002 is the Orange Coast college navigation chart for our journey into the 21st Century, 1999-2002. It is intended to be the focus and guide for decisions and actions which will most effectively help us to achieve our college mission and create an exciting place of learning. For over 50 years Orange Coast College has been nationally recognized as an exemplary and dynamic community college. We have a rich history of academic and athletic achievements, model programs, excellence in teaching and learning, and outstanding student services and leadership. Our legacy provides us with a strong foundation for a successful odyssey into the future.

However, dramatic changes continue to impact all aspects of our lives and the lives of our students. When the direction of our journey feels challenging, we look to the north star

of our mission and planning documents. Odyssey 2002 represents a re-commitment to the OCC mission, the values we live by in doing our work and in achieving the changes needed for both present and future worlds.

The challenge for change is driven by many forces including:

- An ever-increasing need to support student success from basic skills to successful completion of desired goals.
- Rapidly changing diversity in the learning styles, backgrounds and educational needs of students.
- New and immediate access to information by virtually anyone, anytime, anywhere, creating unprecedented learning options for students.
- The challenge of being a technologically linked community within our college and globally.
- A mandate for partnerships to build economic development and the quality of learning and culture within our communities.
- the importance of an effective balance of personnel to achieve energy and excellence, innovation and responsiveness in all we do.
- A continuing need for each and every learner to find a place for significant human connections, quiet reflection and active learning, a safe place of respect and beauty.

Through our vision and capacity for change we will stay the course and fulfill our mission for all of the students who place their trust in Orange Coast College.

MISSION STATEMENT

Orange Coast College enhances student success by providing exemplary programs leading to associate degrees, transfer to other institutions of higher education, occupational certificates and continuous workforce improvement, as well as quality instruction in basic skills and English as a Second Language. Additionally, Orange Coast College is a partner in contributing to the economic vitality of the community and serving the community's diverse needs for lifelong learning.

Administrators, faculty, and staff are committed to the development of students as individuals and as citizens of the world. We value close teaching and learning relationships, support services, and strong co-curricular programs that contribute to

meaningful personal growth in our students and to their quest for knowledge.

GOALS & OBJECTIVES

GOAL #1: Excel in teaching, learning and service to students, the college, and the community.

OBJECTIVES

Objective #1: Increase the number of students who complete courses, the Associate Degree, Certificate of Achievement and certification for successful transfer to baccalaureate institutions.

Objective #2: Increase the quality and volume of campus support services through measurable outcomes as established by customer satisfaction surveys.

Objective #3: Review curriculum to update or add new courses and programs as needed to ensure currency with student, community, teaching, learning, and industry needs.

Objective #4: Establish a Library Resources Task Force to identify the needs of 21st century students for traditional and technological learning resources.

GOAL #2: Offer innovative, alternative methods of instruction within the classroom and beyond.

OBJECTIVES

Objective #1: Enhance learning in all departments and programs by including computers, the Internet, and other technology in 30 percent of courses by the end of Spring, 2002.

Objective #2: Enact programs and services to support faculty knowledge of pedagogical theory and methods relevant to the use of new technology in learning.

Objective #3: Implement alternative scheduling, such as a 16 week semester and a measurable increase in number and variety of short-term, high demand courses.

Objective #4: Produce innovative learning programs that will strengthen the connections among students, classroom, and community.

Objective #5: Put into action innovative strategies to increase the effectiveness of enrollment services as measured by student satisfaction surveys.

GOAL #3: Enhance outreach to diverse and under-represented populations.

OBJECTIVES

Objective #1: Achieve improved student satisfaction in diverse and under-represented populations regarding access and enrollment services.

Objective #2: Design and implement strategies to increase the number of under-represented students recruited by the Transfer Opportunity Program, EOPS, PUENTE, Reentry/Cal Works, and the Disabled Student Program.

GOAL #4: Improve communication and dissemination of accurate information within the campus community.

OBJECTIVES

Objective #1: Achieve access and use of District financial management system (PNI) for budget development and monitoring.

Objective #2: Measurably increase availability of campus information and documentation on OCC web server, including on-line web pages for each department, program, and division.

Objective #3: Increase secured electronic/telephonic access to accurate individual student records.

GOAL #5: Provide integrated, effective and accessible student support services.

OBJECTIVES

Objective #1: Design and implement strategies to achieve more convenient and efficient student access to support services and matriculation.

Objective #2: Implement an electronic textbook purchasing process.

Objective #3: Improve availability and timeliness of assessment results through a coordinated computerized network application.

Objective #4: Expand participation of local high school seniors in S.O.A.R. (Student Orientation, Assessment & Registration) assessment.

GOAL #6: Encourage the college community to pursue intellectual, physical, and cultural activities beyond the classroom.

OBJECTIVES

Objective #1: Increase by 5% the number of OCC students attending lectures and performing arts events sponsored by Community Education.

Objective #2: Increase by 5% the number of OCC faculty and staff who participate as presenters in events sponsored by Community Education.

Objective #3: Create and implement means to identify and recognize faculty and staff service to the community.

Objective #4: Conduct a capital campaign to fund the design and construction of a new Art Gallery, Young Artist's Gallery and Café.

Objective #5: Expand student participation in college wide activities, programs, and opportunities for co-curricular and extra-curricular involvement.

Objective #6: Measurably increase number of faculty applying for Fulbright Fellowships, OCC Faculty Fellowships, district international grants, ancillary projects and other professional development grants created by federal, state and foundation grant proposals.

GOAL #7: Expand partnerships with business, industry and community organizations to increase opportunities for students and economic development for the college and community.

OBJECTIVES

Objective #1: Strengthen economic development and Community Education by expanding initiatives in small businesses, contract education

and partnerships with local businesses and the Consortium of Orange County Community Colleges (OC4).

Objective #2: Develop and modify industry oriented certificate and degree programs to meet economic development needs of the community.

Objective #3: Provide additional course offerings and appropriate student support services in off campus facilities to improve access for the community.

Objective #4: Expand the number of career education programs involved in skills guarantees.

Objective #5: Publish and distribute an annual report to highlight Orange Coast College achievements and foundation/donor information.

Objective #6: Expand formal partnerships with businesses in the community to support student job placement, internships, faculty exchanges, curriculum advisories and technical/instructional resources.

GOAL #8: Ensure staff and faculty development of technical skills necessary for change and innovation.

OBJECTIVES

Objective #1: Achieve computer skills needed for campus communication, instruction, and professional activities.

Objective #2: Put into action programs and services to increase participation of support staff in training for new technologies and computer systems.

GOAL #9: Increase alternative resources to enhance programs and services.

OBJECTIVES

Objective #1: Increase the annual revenues from all Orange Coast College auxiliary services.

Objective #2: Submit at least one grant proposal per division per year.

Objective #3: Submit at least one major college wide grant by 2002.

Objective #4: Strengthen and expand the Foundation's planned giving program.

Objective #5: Create a database of college information to support grant proposals and evaluations.

Objective #6: Develop a plan to determine the feasibility of generating income to the college through land utilization.

GOAL #10: Enhance collegiality among faculty, staff, administration and students.

OBJECTIVES

Objective #1: Implement an improved budget development process, supported by the new district financial system, including more broad-based participation by the campus community.

Objective #2: Formalize the relationship among Institutional Research and campus program reviews, the Academic Senate, administration, and the Planning and Budget Committee.

Objective #3: Broaden divisional representation on key academic committees.

Objective #4: Measurably increase faculty, staff and student participation on appropriate college committees each year.

Objective #5: Design and implement means to link program review to planning and budgeting.

Objective #6: Promote the building of community by creating opportunities to spend more time together.

GOAL #11: Improve the safety, functionality and aesthetics of buildings and grounds.

OBJECTIVES

Objective #1: Develop and implement a computerized facilities assessment and maintenance program.

Objective #2: By the fall 2001 semester, reduce work-related injuries by 5% from the fall 1999 incident rate.

Objective #3: Establish a plan to coordinate and optimize campus facility use.

Objective #4: Develop a plan to assess student and staff sense of personal safety while on campus.

GOAL #12: Promote the success of the increasing population of underprepared students.

OBJECTIVES

Objective #1: Initiate three campus-wide efforts to increase enrollment in courses that support student success.

Objective #2: Increase availability of tutoring and other academic support to all students by providing appropriate funding level.

Objective #3: Evaluate success rates in entry-level courses in all divisions to identify the need for prerequisites and advisories.

Objective #4: (From Partnership) Increase the number of students completing coursework at least one level above their initial precollegiate placement by 1.5% at the end of spring 2002 (based upon 1998-99).

Objective #5: Measurably Increase student retention rates in categorical programs for under-prepared students.