

Regular Meeting
Citizens' Oversight Committee
Coast Community College District

December 14, 2005
District Board Room
2:00 p.m.

MINUTES

A Regular Meeting of the Citizens' Oversight Committee of the Coast Community College District was held on December 14, 2005, in the Board Room at the District Office.

1. Call to Order

Committee Vice Chair Lisa Silbar called the meeting to order at 2:03 p.m. Welcomed two new members; Tony Aguilar and Kim-Oanh Nguyen-Lam. Asked all members to introduce themselves.

2. Roll Call

Members Present: Tony Aguilar, Alex Alvarez, Todd Bowen, Katrina Foley, John Lindgren, Hank Panian, David Quatman, Lisa Silbar, and Kim-Oanh Nguyen-Lam.

Others in

Attendance: Staff: Ken Yglesias, C. M. Brahmbhatt, Ding-Jo Currie, Bob Dees, Janet Houlihan, Kevin McElroy, Rich Pagel, Ardith Richey, Richard Kudlik, Martha Parham, Jim McIlwain, Frank Fonseca, Don Bailor, and Lynne Thissell

3. Approval of Minutes

Lisa Silbar apologized for the minutes from last meeting stating that the recorder was not working properly. She asked if anyone had any questions or additions to the minutes. It was moved by Committee Member Foley and seconded by Committee Member Aguilar that the minutes of the September 14, 2005 meeting be approved. Motion carried with a unanimous vote.

4. Opportunity for Public Comment

There were no requests to address the Committee under Public Comment.

5. **Measure C Project Update**
Quarterly Report: July 1, 2005 – September 30, 2005

Vice Chancellor, C. M. Brahmbhatt, gave a status report on the numerous projects underway district-wide. Also announced the Grand Opening of the CCC Westminster Learning Center on January 12, 2006 for COC members and the Open House on January 14, 2006 for the general public.

Projects reviewed included:

Completed Projects

- Watson Hall Demolition

Projects in Construction

- CCC Westminster Learning Center
- OCC F House Utility Upgrade
- GWC Structural Repair
- OCC Arts Pavilion Café
- OCC Watson Hall Phase II, III, IV
- OCC Fitness Center – Baseball Field Renovation Phase I

Projects to Bid:

- OCC LRC
- OCC Fitness Center Phase II (formerly Field House Complex)

Architects hired, working drawings created and submitted to DSA for approval

- GWC Classroom Improvement – International Students
- GWC Swimming Pool Renovation
- GWC Locker Room Renovation

Architect hired, working drawings underway

- District Administration Building
- GWC Utility Infrastructure Master Plan
- OCC Theater/Music Complex
- OCC Center for Applied Science Renovation
- OCC Consumer Health & Science Building (FPP)
- GWC Student Services Remodel
- GWC Design of Library/Learning Resource Center
- OCC Student Union Building
- OCC Campus Signage Design
- OCC Campuswide Exterior Lighting

RFQs/RFPs for architectural services for projects the following project which went out in Fall 2005

- GWC Health Sciences Building
- OCC & GWC Environmental Impact Report

RFQs/RFPs for architectural services for the following project which will go out in Spring 2006:

- OCC Hall (formerly named OCC Interdisciplinary Building)
- GWC Math/Science Building Renovation
- GWC Cosmetology Building Renovation
- OCC Landscape Architect

COASTLINE UPDATE

CCC Vice President Kevin McElroy provided an update on construction of the Westminster Learning Center. Working on the finishing touches for the multi-city Chamber of Commerce Grand Opening on January 12, 2006.

GOLDEN WEST UPDATE

GWC Vice President Janet Houlihan reported on the Pool Renovation project and the Physical Education Locker Room Renovation. Construction plans for the pool and locker room renovation are currently at DSA. Awaiting final approval.

Other projects include:

Campus-Wide Infrastructure Utilities and Mechanical Upgrade

An infrastructure upgrade program for heating, cooling, ventilation, electrical, natural gas, domestic water, sewer, storm drains and reclaimed water irrigation system to support long-term utility requirements.

New Learning Resource Center

This facility will be a new two or three-story educational building, approximately 55,000 square feet. The college has submitted an IPP to the state for partial funding. Member Foley questioned the reason for rejecting all bids when bids of \$26 million were coming in. Vice Chancellor Brahmhatt stated the \$26 million figure only covered construction costs and no other costs. Vice President Pagel informed the committee that per the request of the State Chancellor's Office and the Orange County Department of Education, the District is required to re-bid the LRC. The campus is reviewing the possibility of using a multiple prime construction method.

Structural Repair to Concrete

Structural repair to exterior concrete, throughout the campus.

ORANGE COAST UPDATE

OCC Vice President Rich Pagel informed committee members of the OCC Facilities Planning Committee. The committee is made up of students, faculty, staff and administrators who review projects and make recommendations.

Library/Learning Resource Center – Per the request of the State Chancellor's Office and the Orange County Department of Education, the District is required to re-bid the Library/Learning Resource Center. The Design Team is reviewing the documents for value engineering opportunities. The campus is reviewing the possibilities of using a multiple prime construction method.

Arts Pavilion and Café – Under construction.

Watson Hall Renovation – Demolition has been completed. Construction plans have been received from the Division of State Architect. First round of bids have been received and approved by the District. Fiber wrap underground utilities and concrete piles are completed.

Other projects include:

- Theater Arts/Music Complex
- Fitness Center – Baseball Field
- ECE Lab School
- Upgrade Campus Classrooms
- Sailing Center
- Utility Infrastructure – F House

6. **Financial Report**

Vice Chancellor Brahmbhatt reviewed the financial report as organized by projects and by project code references by site.

Vice Chancellor Brahmbhatt explained that the campus Vice President's are working very hard and continue to look for alternative ways to receive funds from the State.

Vice Chancellor Brahmbhatt informed committee that four members will be leaving and will need to be replaced in June 2006. Prop 39 states members can serve two terms, not necessarily two year terms. He would like to recommend having Chair and Vice Chair to be picked at March 8, 2006 meeting. Committee member Foley requested a list stating members and the length of their terms.

Vice Chancellor Brahmbhatt mentioned that the March 8, 2006 meeting will include a campus tour of Golden West College and lunch at the new Coastline Westminster Center.

Member Foley asked if Annual Report could include specific breakdowns of projects and the benefits to the community. She believes the tax payers would like to see where the money is being spent.

Member Panian stated the importance of communication between committee with students, staff, faculty and the general public to keep them informed. How can we reach them externally? Vice Chancellor Brahmbhatt reminded members that all reports, agendas, minutes, etc... are posted on the website and that information on meeting dates, times, and locations are sent to local newspapers. Member Silbar suggested that an orientation for new members would be helpful to inform and update them on the status of the committee.

7. Discussion of Future Meetings

The next scheduled meetings are as follows:

Wednesday, March 8, 2006 at 2:00 p.m.

Wednesday, June 14, 2006, at 2:00 p.m.

Wednesday, Sept. 13, 2006 at 2:00 p.m.

8. Adjournment

There being no further business, it was moved and seconded that the meeting be adjourned. The motion carried with a unanimous vote.

The meeting adjourned at 3:58 p.m.