

Regular Meeting
Citizens' Oversight Committee
Coast Community College District

District Board Room – 2 p.m.

December 8, 2004

MINUTES

A Regular Meeting of the Citizens' Oversight Committee of the Coast Community College District was held on December 8, 2004, in the Board Room at the District Office.

1. Call to Order – 2:01 p.m.

Committee Chairman Jim Garmon called the meeting to order at 2:01 p.m.

2. Roll Call

Members Present: Tony Almaguer, Heather Arroyo, Neel Buell, Jim Garmon, John Lindgren, David Quatman, Lisa Silbar.

Others in

Attendance: Staff: Ken Yglesias, C. M. Brahmbhatt, Joe Quarles, Ding-Jo Currie, Sharon Donoff, Gene Farrell, Kim Allen, Janet Houlihan, Kevin McElroy, Jim McIlwain, Rich Pagel, Ardith Richey, Bill Conley, Martha Parham, Daniela Thompson, Virginia Yomogida; Others: Diane Sharp, John Bernardy, Eloy Retamal, Paul Ruig, Robert D. Shafer, Randy Thompson; Presenters: Renee Graves, Randy Peterson.

3. Approval of Minutes

It was moved by Committee Member Buell and seconded by Committee Member Arroyo that the minutes of the September 8, 2004 meeting be approved. Motion was carried with a unanimous vote.

4. Opportunity for Public Comment

There were no requests to address the Committee under Public Comment.

5. Measure C Project Update

First Quarterly Report – July 1, 2004 – September 30, 2004

Vice Chancellor Brahmbhatt gave a status report on Measure C projects based on the First Quarterly Report from July 1-September 30, 2004.

Vice Chancellor Brahmhatt announced that there will be a tour of the construction projects at Golden West College and Coastline Community College in conjunction with the March 9, 2005 COC meeting.

Projects reviewed included:

Completed Projects

- OCC Soccer Field
- OCC Stadium Renovation Phase I
- GWC Library Classroom Improvements

Projects in Construction

- CCC Westminster Learning
- District Transportation Facility
- OCC Student Parking Lots
- GWC Student Center Remodel
- OCC South Campus Utilities Upgrade
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Architects hired, working drawings created and submitted to DSA for approval

- OCC LRC
- OCC Arts Pavilion Café
- OCC Watson Hall Seismic Reconstruction

Architect hired, working drawings to be submitted to DSA by Summer 2005

- District Administration Building
- GWC Swimming Pool Renovation
- GWC Classroom Improvement – International Students
- OCC Field House Complex
- OCC Theater/Music complex

RFQs/RFPs for architectural services for projects that went out in Fall 2004

- GWC Student Services Remodel
- GWC Utility Infrastructure Master Plan
- GWC Design of Library/Learning Resource Center
- OCC Center for Applied Science Building Renovation
- OCC Design of Consumer Health Science Building

RFQs/RFPs for architectural services for projects going out in Spring 2004

- OCC Interdisciplinary Building
- OCC Student Center
- GWC Math/Science Building Renovation
- GWC Cosmetology Building Renovation
- GWC Health Sciences Building

Coastline Update

CCC Vice President McElroy, provided an updated on construction of the Westminster Learning Center.

In response to Committee Chairman Garmon regarding coordination with the City of Westminster on the project, Vice President McElroy said the working relationship with the city is excellent. The college initiated a community outreach program to mitigate concerns regarding the unavoidable construction noise and inconvenience caused to the surrounding neighborhood and schools.

Golden West Update

GWC Vice President Houlihan reported that the Student Center renovation is underway with some need for roof repairs due to the rain. A grand opening for the center is planned for early spring.

Other projects include:

- Student Success Center/Library has been completed.
- Technology Infrastructure Upgrade will be completed in December-January.
- The wireless hubs are being installed in the newly renovated Student Center. Computer Equipment - The College Technology Committee is setting priorities on which lab needs to be replaced.
- Campus Wide Lighting Retrofit – The college is replacing lighting ballasts and bulbs campus wide, and washing and replacing exterior lighting.

Orange Coast Update

OCC Vice President Rich Pagel reported that the Library/Learning Resource Center will be DSA approved in December and will go out to bid in the spring. The construction phase will be May 2005 – November 2006.

Watson Hall Renovation - The Demolition/Construction Phase is December 2004 – July 2006.

Theater Arts/Music Complex - The construction phase will be April 2005 – November 2007. Funds for this project are being requested from the state.

The Stadium Modernization Stage I is complete. Renovation of the stadium included expansion of the field, installation of artificial turf, seismic repair to seating area, replacement of electrical transformer and light connections, and accessibility improvements.

The Soccer Field & South Campus Utility Upgrade project is complete.

5. **Financial Report**

Vice Chancellor Brahmbhatt reviewed the financial report as organized by projects and by project code references by site.

Vice Chancellor Brahmbhatt thanked staff from the District Programming Team, the campus budget and planning committees, facilities committees and other departments for their hard work on Measure C projects in the first quarter.

It was moved by Committee Member Silbar and seconded by Committee Member Buell to accept the Final Quarterly Report as of September 30, 2004, and the Proposition 39 General Obligation Bonds - Measure C Audits: Performance Audit (Period of April 17, 2003 through June 30, 2004) and Financial Audit (Fiscal year Ending June 30, 2004). Motion was carried with a unanimous vote.

8. **Annual Report**

A draft of the Citizens' Oversight Committee 2003-2004 Annual Report was distributed by Committee Chairman Garmon to COC members and mailed to members not in attendance. Ms. Erin Cohn is the contact person for any changes, and she will incorporate them for final distribution.

9. **Adjournment**

There being no further business, it was moved by Committee Member Lindgren and seconded by Committee Member Buell that the meeting be adjourned. Motion was carried with a unanimous vote.

The meeting adjourned at 3:43 p.m.