

Regular Meeting
Citizens' Oversight Committee
Coast Community College District

September 14, 2005
District Board Room
2:00 p.m.

MINUTES

A Regular Meeting of the Citizens' Oversight Committee of the Coast Community College District was held on September 14, 2005, in the Board Room at the District Office.

1. **Call to Order**

Committee Vice Chair Lisa Silbar called the meeting to order at 2:07 p.m.

2. **Roll Call**

Members Present: Alex Alvarez, Todd Bowen, Katrina Foley, Hank Panian, David Quatman, and Lisa Silbar.

Others in
Attendance:

Staff: Ken Yglesias, C. M. Brahmbhatt, Ding-Jo Currie, Janet Houlihan, Kevin McElroy, Rich Pagel, Ardith Richey, Richard Kudlik, Martha Parham, Daniela Thompson and Gloria Garcia.

Vice Chancellor Brahmbhatt welcomed new members, Alex Alvarez and Hank Panian. Former member Neel Buell got married and Chair Ron Linsky passed away last month. Vice Chair Silbar will assume the responsibilities of the chair by running the meetings until a new chair is selected. A brief statement was read honoring the memory of Chairman Ron Linsky.

3. **Approval of Minutes**

It was moved by Committee Member Foley and seconded by Committee Member Bowen that the minutes of the June 8, 2005 meeting be approved. Motion carried with a unanimous vote.

4. **Opportunity for Public Comment**

There were no requests to address the Committee under Public Comment.

5. **Measure C Project Update**
Quarterly Report: April 1, 2005 – June 30, 2005

Vice Chancellor, C. M. Brahmbhatt, discussed the Orange Coast College Tour this morning and thanked those that were able to attend. Vice Chancellor Brahmbhatt provided a status report on Measure C projects based on the Quarterly Report from April 1, 2005 – June 30, 2005.

Projects reviewed included:

Completed Projects

- OCC Soccer Field
- OCC Stadium Renovation Phase I
- GWC Library Classroom Improvements
- OCC South Campus Utilities Upgrade
- GWC Student Center Remodel
- District Transportation Facility
- OCC Student Parking Lots

Projects in Construction

- CCC Westminster Learning Center
- OCC F House Utility Upgrade
- GWC Structural Repair
- OCC Watson Hall Seismic Reconstruction
- OCC Fitness Center – Baseball Field Renovation Phase I

Architects hired, working drawings created and submitted to DSA for approval

- OCC LRC
- OCC Arts Pavilion Café
- GWC Classroom Improvement – International Students
- OCC Fitness Center Phase II (formerly Field House Complex)

Architect hired, working drawings underway

- District Administration Building
- GWC Swimming Pool Renovation
- GWC Utility Infrastructure Master Plan
- OCC Theater/Music Complex
- OCC Center for Applied Science Renovation
- OCC Consumer Health & Science Building (FPP)
- GWC Student Services Remodel
- GWC Design of Library/Learning Resource Center

RFQs/RFPs for architectural services for projects the following project which went out in Spring 2005

- OCC Student Union Building
- OCC Campus Signage Design

RFQs/RFPs for architectural services for the following project which will go out in Fall 2005

- OCC Interdisciplinary Building
- GWC Math/Science Building Renovation
- GWC Cosmetology Building Renovation
- GWC Health Sciences Building
- OCC & GWC Environmental Impact Report

COASTLINE UPDATE

CCC Vice President Kevin McElroy provided an update on construction of the Westminster Learning Center. It is 80% complete. The anticipated grand opening is scheduled for January.

GOLDEN WEST UPDATE

GWC Vice President Janet Houlihan reported on the Pool Renovation project and the Physical Education Locker Room Renovation. Construction plans for the pool were submitted to DSA in August.

Other projects include:

Campus-Wide Infrastructure Utilities and Mechanical Upgrade

An infrastructure upgrade program for heating, cooling, ventilation, electrical, natural gas, domestic water, sewer, storm drains and reclaimed water irrigation system to support long-term utility requirements.

New Learning Resource Center

This facility will be a new two or three-story educational building, approximately 55,000 square feet. The college has submitted an IPP to the state for partial funding.

Student Services Complex

The existing library will be remodeled into a new Student Services Complex to accommodate student services from around campus.

Campus Wide Structural Repair to Concrete

Three months into construction.

Upcoming Projects in Phase II:

- Programming for new Health Science Building – SOQ's being submitted
- Replace gym bleachers

- Upgrade Student Center, Phase II
- Renovate parking lot lighting and walkways
- Replace outdated lab and classroom equipment
- Upgrade Maintenance and Operations facility
- Programming for Cosmetology/Math building
- Renovate classrooms

ORANGE COAST UPDATE

OCC Vice President Rich Pagel thanked everyone for going on today’s tour.

Library/Learning Resource Center – Per the request of the State Chancellor’s Office and the Orange County Department of Education, the District is required to re-bid the Library/Learning Resource Center. The Design Team is reviewing the documents for value engineering opportunities. The project will re-bid closing in October 2005.

Arts Pavilion and Café - Construction will be underway in September 2005. The revised budget was brought to the OCC Facilities Planning Committee and recommended a \$2 million increase with a unanimous vote.

August-05

Revised Estimate

Arch. & Eng. Fees	25,000
Construction	3,650,000
Testing/Insp.	65,000
Site/Bldg. Services	25,000
Proj. Mngmt.	65,000
A&E Oversight	35,000
Contingency	100,000
Equip. I	33,000
Other Misc.	<u>2,000</u>

Total: \$4,000,000

Watson Hall Renovation – Demolition has been completed. Construction is on schedule. Construction plans have been received from the Division of State Architect. First round of bids have been received and approved by the District. Member Panian asked about DSA inspections and reports being given to the Citizens’ Oversight Committee.

Other projects include:

- Theater Arts/Music Complex
- Fitness Center – Baseball Field
- Upgrade Campus Classrooms
- Sailing Center
- Utility Infrastructure – F House

6. **Financial Report**

Vice Chancellor Brahmbhatt reviewed the financial report as organized by projects and by project code references by site.

Member Foley asked for a list of DSA and Chancellor's Office agency fees being charged to the District.

Vice Chancellor Brahmbhatt addressed rising construction costs. Construction management firm CW Driver provided a presentation detailing the causes of the significant increases in construction costs.

Vice Chancellor Brahmbhatt reviewed the District Project Responsibility Matrix. This new form will provide a tool to enable efficient and effective internal project documentation inventory and closeout.

7. **Discussion of Future Meetings**

The next scheduled meetings are as follows:

Wednesday, December 14, 2005, at 2:00 p.m.

Wednesday, March 8, 2006 at 2:00 p.m.

Wednesday, June 14, 2006, at 2:00 p.m.

8. **Adjournment**

There being no further business, it was moved and seconded that the meeting be adjourned. The motion carried with a unanimous vote.

The meeting adjourned at 3:35 p.m.

NOTE: Due to technical difficulties, the meeting recording was unavailable for transcription. These minutes are true and correct to the best knowledge of the District Programming Team and the Vice Chancellor of Administrative Services.