

Regular Meeting
Board of Trustees
Coast Community College District

District Board Room - 6:30 p.m.

May 7, 2003

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 7, 2003, in the Board Room at the District Office.

1. Call to Order

The meeting was called to order at 6:30 p.m., by Board President Paul Berger.

2. Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was led by Trustee Brown.

3. Roll Call

Trustees Present: George Brown, Walt Howald, Jerry Patterson, Armando Ruiz, and Paul Berger
(Derek Shelly joined the meeting at 6:40 p.m.)

Trustees Absent: None

Others in attendance were: Staff - W. Vega, R. Berggren, C.M. Brahmhatt, J. Renley, J. Arthur, F. Barron, S. Bonneau, T. Bruning, W. Bryan, J. Bush, W. Carter, E. Church, E. Cohn, S. Cone, B. Covert, D. Currie, B. Dees, C. Dennison, H. Elyea, G. Farrell, F. Galleods, C. Grams, J. Grams, J. Houlihan, S. Johnson, N. Jones, T. Markel, J. McIlwain, S. Miura, T. Otto, R. Pagel, B. Reed, M. Rogers, N. Sage, G. Smith, L. Visintainer, D. Waldfogel, K. Ware, C. Whitney, J. Whitney, K. Yglesias.

4. Opportunity for Public Comment

There were no requests to address the Board under Public Comment.

5. Adopt Agenda

It was moved by Mr. Ruiz and seconded by Mr. Howald to add the Action item, *Approval of a District-wide 4-10 Plan (4 days per week, 10 hours per day, Monday through Thursday) during the Period of June 2 through August 15, 2003*, with the understanding that this item was urgent and the need arose subsequent to the printing of the Agenda. Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

Additional amendments to the Agenda were presented. It was then moved by Mr. Ruiz and seconded by Mr. Patterson that the Agenda, as amended, be adopted. Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

6. Approval of Minutes

It was moved by Mr. Brown and seconded by Mr. Ruiz that the Minutes of the Regular Meeting of April 9, 2003 be approved. Motion carried with the following vote: Aye- Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

It was then moved by Mr. Patterson and seconded by Mr. Ruiz that the Minutes of the Special Meeting of April 23, 2003 be approved. Motion carried with the following vote: Aye- Mr. Patterson, Mr. Ruiz, and President Berger. Abstain: Mr. Brown and Mr. Howald.

Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Administrator

Marsh, Dick E., OCC, Dean, Social and Behavioral Science, retirement effective 07/01/03.

Mc Ilwain, James L., OCC, Vice President, retirement effective 07/01/03.

Faculty

Bonneau, Sandra, GWC, Instructor, Health Education/Physical Education, retirement effective 06/02/03.

Church, Ellen E., GWC, Instructor, Mathematics, retirement effective 06/01/03.

Ferzacca, John B., OCC, Instructor, Theater Arts, retirement effective 06/01/03.

Grams, Carol A., OCC, Instructor, Psychology, retirement effective 06/01/03.

Acceptance of Retirements continued

Hanchett, Florence L., OCC, Instructor, Sociology, retirement effective 06/01/03.

Hernandez, Tom F., GWC, Instructor, Music, retirement effective 06/02/03.

Le Brane, Lawrence P., OCC, Instructor, Art, retirement effective 06/01/03.

Leviton, Charles D., OCC, Instructor, Sociology, retirement effective 06/01/03.

Long, James R., GWC, Instructor, Sociology, retirement effective 06/01/03.

Miller, Frank L., OCC, Instructor, Mathematics, retirement effective 06/01/03.

Visintainer, Linda Louise, OCC, Instructor, Radiologic Technology, retirement effective 06/01/03.

Wallace, Barry C., OCC, Instructor, Physical Education, retirement effective 06/01/03.

Classified Management

Cone, Stephen F., GWC, Director of Maintenance and Operations, Classified Management, retirement effective 07/01/03.

Classified

Cobb, Lula B., OCC, Food Service Worker 1, Classified Unit, retirement effective 05/31/03.

Friedman, Leslie F., OCC, Course Assistant 1, Classified Unit, retirement effective 05/31/03.

Jacobs, Rosalind M., OCC, Division/Area Office Coordinator, Classified Unit, retirement effective 07/01/03.

Palmer, Catherine T., DIST, Staff Aide, Classified Unit, retirement effective 05/01/03.

Revision to Previous Board Action:

Renna, Judith, OCC, Account Clerk Intermediate, Classified Unit, revise retirement effective date from 07/01/03 to 06/28/03.

It was moved by Mr. Howald and seconded by Mr. Ruiz that these retirements be accepted. Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

GENERAL INFORMATION AND REPORTS

1. Review of Board Meeting Dates

The Board reviewed the scheduled Board meeting dates for the months of May 2003 through December 2003.

2. Review of Scholarship Awards Ceremonies and Commencement Exercises

The Board reviewed the dates for the scholarship awards and commencement exercises.

3. Reports from the Officers of Student Government Organizations

Derek Shelly, Chair, District-wide Student Council, reported that the Food Drive ended and was successful. All three colleges have delivered items to the Salvation Army. He further noted that the District Office collected a total of 182 canned goods. ■He also mentioned that the District-wide Student Council received six applications for the Student Trustee position, and is in the midst of the selection process.

4. Reports from the Academic Senate Presidents

Warren Carter, Golden West College Academic Senate President, expressed gratitude to Chancellor Vega for speaking at the Senate Meeting and rallying the staff. He also noted that Trustee Patterson will be making a presentation on lobbying, at the next meeting. ■Mr. Carter informed that the Perkins Act, which funds the vocational career education program, is up for reauthorization and many groups are intensively lobbying. He asked that the Board work with the Senate to help send the message of how important the Perkins Funds are to vocational programs. Mr. Carter further suggested the possibility of creating a joint letter from the Board, Academic Senate, and Faculty to state representatives.

Nancy Jones, President, Coastline Community College Academic Senate, thanked Dr. Vega for speaking to the Coastline Academic Senate. She also asked the Trustees for support in regards to the Perkins Act. ■Ms. Jones remarked that under the direction of President Currie, the academic master plan is taking a different direction, with the creation of a college master plan which will include a traditional academic plan along with facilities, human resources, and technology sections. ■Ms. Jones, in closing, announced results of the Academic Senate elections for next year: Margaret Lovig, President; Cheryl Stewart, Vice President; Marilyn Fry, Recording Secretary; Ken Leighton, Corresponding Secretary; and Ann Holliday, Treasurer.

5. Reports from Employee Representative Groups

The following members of the International Alliance of Theatrical Sate Employees (IATSE) addressed the Board:

Carolyn Dennison introduced David Bane, Business Representative IATSE Local 600, who represents nineteen technical employees at KOCE currently in negotiations with the District.

Mr. Bane expressed concern with the District's proposal that the IATSE contract be null and void if the station is sold. He counter-proposed that the District offer a severance package which would go into effect in the event that people were displaced by the sale; if retained by a successor, they would not be eligible for the severance. Mr. Bane stressed that the reason for the suggested severance package is to encourage the retention of employees. In closing, Mr. Bane shared that he would like a potential sale to be as smooth a transition as possible.

Terri Otto, Video Camera Operator, KOCE, requested that the Board consider protecting IATSE members' jobs and livelihood or at least easing the transition when the sale is complete.

Item 5 continued, Reports from Employee Representative Groups

Carolyn Dennison revealed that she and several IATSE members have been employed at KOCE for over twenty-seven years. She expressed how much she and her colleagues have enjoyed working at the station and asked that the Board consider protecting the jobs of the IATSE employees.

6. Reports from the Presidents

Golden West College President Ken Yglesias acknowledged multiple accolades given to GWC faculty. He remarked that Carol Grimes, Professor of Chemistry, will receive the Outstanding Educator Award by the Orange County Department of Education for her work on the Science Olympiad, a science contest for children from K-12 schools. Dr. Dibakur Barua, Vice President of the Academic Senate, Professor of English, was presented with the Board of Governor's John Rice Diversity Award for his statewide promotion of equity and diversity in the California Community Colleges. Mr. Chuck Whitchurch, Honors Program Coordinator, Professor of English and Literature, was awarded the Jerry Hayward Excellence in Education State-wide Award as well as the GWC Faculty of the Year honor. And finally, Mr. Guy Carl Glassford and Mr. Chuck Mitchell, Professors in Art and Theatre Arts, received the Outstanding Arts Educator Honor by the Huntington Beach City Arts Council.

Coastline Community College President Ding-Jo Currie extended an invitation to the Board to an art show, celebrating student and faculty works, at the Gallery, Saturday, May 10, at 4 p.m.

KOCE President Mel Rogers stated that the digital transmissions from Mount Wilson began on April 30. He expressed his pleasure that the station beat the FCC deadline for the conversion by ten hours. He also reported that KOCE was notified, by the Department of Commerce, that the station has received a grant for approximately \$600,000 to aid with DTV equipment upgrades.

7. Report from the Chancellor

Dr. Vega suggested that Faculty Senate Presidents Warren Carter and Nancy Jones work with the District through the Public Affairs Office to create a response for the Perkins Act issue.

8. Reports from the Board of Trustees

Mr. Brown remarked on Bruce Reed's retirement, wishing him well.

Dr. Berger announced that Dr. Vega was the recipient of the 2003 Pacific Region Chief Executive Officers Award. ■He also stated that he has enjoyed working with Mr. Reed and his retiring will be a loss for the District. ■Dr. Berger further informed that the Board was the guest of the ASOCC at the 4:30 p.m. transition ceremony. He closed by stating how impressed he and fellow Board members were with the students, their growth, and how much they have accomplished.

Mr. Ruiz congratulated Dr. Vega on his award. ■Mr. Ruiz also noted that the Perkins Act was one of the top priorities at the ACCT National Seminar. ■He, in closing, congratulated GWC for getting to the baseball playoffs.

Mr. Shelley reported that the District Student Council Lobby Day went well. He further shared that Legislators stated that they do not want cuts and that the Student March, of between 5,000 and 10,000 students, had a great impact in Sacramento.

Mr. Patterson extended congratulations to Dr. Vega. ■He reported on speaking to the President's Administrative Council at GWC, which he found very enjoyable. ■Mr. Patterson complimented the IATSE presenters and remarked that while he hopes the District does not sell the station, if it does, he would like the employees to be provided for in some fashion.

Mr. Howald shared how much he appreciates all the work Bruce Reed has done for the station. ■He also congratulated Dr. Vega on his award. ■Mr. Howald spoke on his recent trip to the Dominican Republic, and mentioned the work his son-in-law is doing there, and the very real need for educators on the island.

9. Review of Buildings and Grounds Report

The Board reviewed the Buildings and Grounds Report as listed in the May 7, 2003 Agenda.

In regards to the bond, Dr. Vega announced that there will be an introductory meeting for the Citizen's Oversight Committee members held on Wednesday, May 21, 2-4 p.m. He shared that, as stated in the bylaws, he will select the first Chair and the committee will select the Vice Chair. Dr. Vega noted that the group will then conduct a lottery for determining which members will have one and two year terms. The committee will review the bylaws, the plans, and discuss the first bond sale.

10. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors.

11. Consideration of Instructional Materials Fees

The Board reviewed the request to modify instructional material fees, and agreed to have the item placed on the May 21 Board Agenda for approval.

CONSENT CALENDAR

It was moved by Mr. Howald and seconded by Mr. Brown that the amended Consent Calendar be approved. Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger. (Note: All background reports were included with the May 7, 2003 Agenda and are available on request.)

1. Travel Authorization

a. Authorization for the Attendance at Meetings and/or Conferences- Board and Staff Members

Item 2a continued, Authorization for Special Projects

Authorization was given for members of the Board and/or Faculty/Staff to attend listed meetings and/or conferences, as amended.

b. Authorization for Student Trips

Authorization was given for the following student trips:

Golden West College

1. The Golden West College French Club to have Lunch at Café Jardin, a French restaurant, in Newport Beach, May 8, 2003, to familiarize students with French cuisine and practice language skills.
2. Christana Montes, Intercultural Center Advisor (GWC) and 15 students in the Independent Latino Student Association to participate in the Westminster Collaborative Parent/Youth Academy at Willmore E6 School & Boys and Girls Club in Westminster, Saturday, May 10, 2003, to assist with registration, workshops, and assisting children as needed.

Orange Coast College

3. Orange Coast College students to participate in a field trip to Long Beach Aquarium of the Pacific, on May 9, 2003. Transportation by District van.

Revisions to Previous Board Action:

4. Nadine Davis, Nursing Student Association Advisor (GWC) and 24 nursing students to attend the Nursing Student Association 2003 Convention, April 22-27, 2003, Phoenix, AZ. Travel by District transportation.
5. Men's & Women's Swim (GWC) Coaches: Scott Taylor, John Wright, Rick Gravies, Randy Falker, April 30 - May 3, 2003, Pleasant Hill.

2. General Items

a. Authorization for Special Projects

Authorization was given for the following special projects, as amended:

Coastline Community College

1. ESL Department to sponsor a health fair on Thursday, May 8, 2003, from 5 to 8 p.m., at the Garden Grove Center.
2. Coastline Community College Extended Opportunity Programs & Services (EOP&S) to host the EOPS Awards Breakfast on May 28, 2003, at the Captain's Table, OCC campus, Costa Mesa, CA.
3. Coastline Community College, Special Programs and Services for the Disabled, to host third annual fundraising dinner dance and silent auction for the Acquired Brain Injury Program on

Item 2a continued, Authorization for Special Projects

Saturday, October 4, 2003, at the Radisson Hotel Newport Beach. Doors open at 6:30 p.m.; dinner served at 7:30 p.m.

4. Coastline Community College to hold an All-College Workshop and Annual Spring Barbecue on Friday, May 2, 2003, from 8 a.m. to 4 p.m., at the Huntington Beach Library and Central Park.

Golden West College

5. Golden West College to hold its annual Staff Breakfast & Recognition Program, May 23, 2003, in the Community Center to honor Retirees, Classified Employees of the Month, GWC Manager of the Year, and GWC's Orange County Teacher of the Year nominee.
6. Golden West College to host a Mission Conference Football Coaches Meeting, May 1, 2003, to discuss regulations.
7. Golden West College Student Health Center and Huntington Beach Hospital to sponsor a Blood Drive for Huntington Beach, May 13-14, 2003, at GWC Rec Ed 100.
8. Golden West College International Student Program to host an End of Semester Party, May 16, 2003, in the International Student Program area.
9. Golden West College to hold a Cinco de Mayo Celebration, May 5, 2003, co-sponsored by ASGWC, ILSA, and the Intercultural Center to celebrate this holiday.

Orange Coast College

10. Orange Coast College Christian Student Fellowship Club hosted a family potluck dinner in the OCC Student Center on May 2, 2003.
11. Orange Coast College to sponsor the Annual Student Art Exhibition to be held at CalState Fullerton's Grand Central Art Center, May 3-31, 2003.
12. Orange Coast College Foundation to hold the Annual Boat Auction and Marine Gear Sale on June 7, 2003, at the boat yard behind the CCCD buildings.
13. Orange Coast Service Learning to pay one-time scholarship stipends NTE \$300 each to nine OCC students for their participation in the Teaching Scholars Partnership Tutoring Program during the period November 7 through December 30, 2003.
14. Orange Coast Service Learning to pay one-time scholarship stipends NTE \$300 each to OCC students for participation in the Teaching Scholars Partnership Tutoring Program at various elementary school sites in the Newport Mesa Unified School District during the period May 8 through June 30, 2003.
15. Orange Coast Service Learning to pay a one-time scholarship stipend NTE \$300 each to Newport Mesa Unified School District teachers in various sites for mentoring the Teaching Scholars Partnership students from OCC during the period May 8 through June 30, 2003.
16. Orange Coast College Marine Science Coastal Dolphin students to participate in an Earth Day event in Newport Beach, CA on April 27, 2003.

Item 2b continued, Authorization to Apply for Funded Programs and/or Projects

17. Orange Coast College Marine Science Coastal Dolphin students to participate in a Discovery Day Event in Newport Beach, CA on June 14, 2003.
18. Orange Coast College Fashion Program to sponsor a lecture for Outreach to Orange County Manufacturers and Cotton, Inc., at the OCC Captain's Table, May 20, 2003.
19. Orange Coast College Community Relations Office to conduct a student recruitment advertising campaign through June 30, 2003, targeting 28 area high schools.
20. Orange Coast College Puente Project to host the annual Puente Banquet at Avila's El Ranchito on May 22, 2003, in recognition of students transferring to universities and honoring current Puente students completing the program.
21. Orange Coast College and Associated Students of Orange Coast College to sponsor a variety of vendors at OCC Commencement as a fundraiser on May 30, 2003.
22. Orange Coast College School of Allied Health Professions Honors Award Ceremony and Dinner to be held on May 29, 2003, at the Shark Club, Costa Mesa, CA.
23. Orange Coast College Honors Astronomy Class and Astronomy Club to host a "Lunar Eclipse Evening" on May 15, 2003, at the OCC Planetarium and adjacent area.

Revisions to Previous Board Action:

24. Coast Community College District to host a FII Grant Advisory Committee Meeting on March 28, 2003, at the campus of Orange Coast College. Attendees and allowable expenses include:

Raby, Rosalind, Consultant, \$50.40

Bedard, Jacqueline, University of California Education Abroad Program, \$217.45

Zarenda, Nancy, California Department of Education Language Policy/Leadership Office, \$407.52

(This is to add Rosalind Raby, replace Bruce Hanna with Jacqueline Bedard, and to change previously approved amount for Nancy Zarenda from \$350 to \$407.52.)

b. Authorization to Apply for Funded Programs and/or Projects

Authorization was given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any related documents as appropriate.

1. Orange Coast College has applied to the Federal Corporation for National and Community Service for a grant titled "**The Arts and Science After School Program (ASAP).**" The purpose of this grant is to provide innovative learning opportunities to Orange Coast College students.

Fiscal Impact: Orange Coast will receive \$40,000 between October 1, 2003 through September 30, 2006. Matching funds for this grant total \$40,096 in-kind from Orange Coast College.

c. Authorization for Disposal of Surplus Materials and/or Equipment

Item 2g continued, Authorization for Purchase of Institutional Memberships

Authorization was given for the disposal of surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by Roger W. Davis, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

d. Authorization for Changes in Salary Schedule

Authorization was given for the amended changes in District Salary Schedules listed in the May 7, 2003 Agenda.

e. Authorization to Enter into Standard Agreements for Distribution of Telecourses- Coastline Community College

Authorization was given to enter into standard agreements for the lease of telecourses for the terms and conditions listed in the agreements attached to the May 7, 2003 Agenda.

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

f. Approval of Clinical Contracts

Authorization was given to enter into clinical contracts, as outlined in the May 7, 2003 Agenda, with institutions in connection with the various Allied Health programs, which are a part of the Coast Community College District curriculum. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

Fiscal Impact: The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in clinical rotation. (For field experience agreements, the District provides only Worker's Compensation insurance.) These coverages are in effect while the student is on-site at facility. However, District saves money by utilizing off-campus clinical and field experience training facilities.

g. Authorization for Purchase of Institutional Memberships

Authorization was given for the following renewals of institutional memberships:

District

1. Association of Community College Trustees (ACCT) - July 1, 2003 through June 30, 2004 - \$3034

Golden West College

2. Recording for the Blind and Dyslexic - July 1, 2003 through June 30, 2003 - \$650

3. Personnel Items

The Board authorized special assignments; accepted resignations and/or layoffs and terminations; authorized leaves of absence; appointed substitutes, academic staff; appointed academic staff; appointed

Item 2g continued, Authorization for Purchase of Institutional Memberships

classified staff to advertised positions; authorized reclassification, classification reductions, and reorganizational reassignments, classified staff; authorized temporary out of class and special assignments, classified staff; authorized schedule changes, classified staff; appointed special

category, hourly staff, as amended; authorized off-campus assignments; authorized staff development/program improvement activities; authorized monthly travel allowances; authorized professional experts, as amended; and authorized independent contractors. (A copy of the full Personnel Report is on file with the May

7, 2003
 Agenda
 and is
 availabl
 e on
 request.
)

4. Curriculum Approvals

Authorization was given for new courses, course revisions, program/option revisions, course retirements, course reinstatements, and general education/graduation requirements. (A copy of the curriculum report is on file with the May 7, 2003 Agenda and is available on request.)

5. Special Program and Activities

a. Community Education Activities- Orange Coast College

Authorization was given for the amended non-FTES generating community education activities, seminars, workshops, lecture series and/or cultural events and for the appointment of lecturers and presenters as indicated at Orange Coast College. The Board also gave authorization to apply to the State Chancellor's Office for non-credit course approvals where appropriate and authorized the Chancellor and/or Vice Chancellor of Administrative Services to sign any applicable agreements.

b. Sailing Program- Orange Coast College

The Board approved non-credit classes that will be offered by the Marine Programs Office during the period of April 9, 2003 through December 31, 2003. The presenters will be paid at a fixed rate or percentage of income based on actual enrollment from Sailing Center funds.

c. Community Services Activities- Golden West College

Authorization was given for the non-ADA generating community services activities, seminars, workshops, lecture series and/or cultural events and for the appointment of lecturers and presenters as indicated at Golden West College. The Board also gave authorization to apply to the State Chancellor's Office for non-credit course approvals where appropriate and authorized the Chancellor and/or Vice Chancellor of Administrative Services to sign any applicable agreements.

6. Financial Approvals

a. Approval of Purchase Orders

The Board approved purchase orders listed in the amount of \$940,616.53. (A copy of the report is on file with the May 7, 2003 Agenda and is available on request.)

b. Ratification/Approval of Checks

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$5,429,248.50. (A copy of the report is on file with the May 7, 2003 Agenda.)

c. Authorization for Special Payments

The Board authorized the special payments, as listed in the May 7, 2003 Agenda.

7. Buildings and Grounds Items Under \$10,000

a. Authorization to Employ OMB Electrical Engineers, Inc.; Orange Coast College South Campus Utility Upgrade

Authorization was given to employ OMB Electrical Engineers, Inc., for electrical engineering services for the Orange Coast College South Campus Utility Upgrade.

The scope of services are to include the following tasks:

1. Load recordings \$1,500

This scope includes a seven day load recording on the low voltage side of each transformer connected to feeder G6.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the letter of proposal.

Fiscal Impact: \$1,500 (General Obligation Bond Fund)

b. Authorization to Employ Daniel Boyle Engineering; Orange Coast College Utility Extension and Replacement and Storm Drain Atlas Map; Addendum No. 1

Authorization was given to accept Addendum No. 1 for additional engineering services for the Orange Coast College Utility Extension and Replacement and Storm Drain Atlas Map.

The scope of services are to include the following engineering tasks:

1. Design of additional reclaimed water line \$2,306

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the letter of proposal.

Fiscal Impact: \$2,306 (General Obligation Bond Fund)

ACTION ITEMS

Agreements

1. Ratification of the Agreement Between HealthFax and the Coast Community College District for Diabetes (Glucose) Screening

It was moved by Mr. Patterson and seconded by Mr. Brown that authorization be given for the Coast Community College District to enter into an agreement with HealthFax to provide Diabetes (Glucose) screenings for all benefit eligible employees and retirees.

Item 2 continued, Authorization to Employ Marine Consulting & Design; Orange Coast College Sailing Center Renovation

Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

Fiscal Impact: NTE \$1,500.00 (District Wellness Funds)

Buildings and Grounds Items Over \$10,000 and Change Order Items

1. Authorization to Employ Bundy-Finkel Architects; District Transportation Maintenance Facility; Addendum No. 5

It was moved by Mr. Ruiz and seconded by Mr. Brown that authorization be given to accept Addendum No. 5 for additional architectural services for the District Transportation Maintenance Facility.

The scope of services were to include the following architectural services:

- | | | |
|----|--|---------|
| 1. | Redesign electrical system for equipment lift | \$4,970 |
| 2. | Redesign road for ADA Compliance and site lighting | \$3,155 |
| 3. | Design of screen wall at building | \$1,960 |

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the letter of proposal.

Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

Fiscal Impact: \$10,085 (General Obligation Bond Fund)

2. Authorization to Employ Marine Consulting & Design; Orange Coast College Sailing Center Renovation

It was moved by Mr. Howald and seconded by Mr. Brown that authorization be given to employ Marine Consulting & Design for engineering services for the Orange Coast College Sailing Center Renovation.

The scope of services are to include the following tasks:

- | | | |
|----|--------------------------|----------|
| 1. | Docks, floats, and ramps | \$10,200 |
|----|--------------------------|----------|

This scope includes design and engineer new docks and floats, including ramps, fire, water and electrical systems for ADA Compliance.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the letter of proposal.

Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

Fiscal Impact: \$10,200 (General Obligation Bond Funds)

Item 1 continued, Approval of a District-wide 4-10 Plan (4 days per week, Monday through Thursday) during the Period of June 2 through August 15, 2003

General Items of Business

1. Approval of Proposed Golden West College Tutorial and Learning Center Tutorial Student Fee Program

It was moved by Mr. Ruiz and seconded by Mr. Howald to approve the proposed fee-based tutorial programs. These pilot programs will be reviewed after nine and eighteen months. Reports will be provided to the Board of Trustees after the reviews are completed.

Fiscal Impact: There will be no additional costs to the District. Fees generated through anticipated use of the pilot programs are as follows:

Tutorial Student Fee Program

- 300 Additional hours of tutoring for GWC students at \$11 per hour
- Projected potential income - \$3,300.00

Tutorial Community Fee Program

- 500 Additional hours of tutoring for community students at \$13 per hour
- Projected potential income - \$6,500.00

Revenue will be used to pay tutors and for the coordination of the programs.

Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

Personnel Action Item

1. Approval of a District-wide 4-10 Plan (4 days per week, Monday through Thursday) during the Period of June 2 through August 15, 2003

Board members requested clarification, and several members expressed concern about the effectiveness of a 4-10 schedule. The Board requested that the staff report back on the savings accrued.

It was then moved by Mr. Brown and seconded by Mr. Ruiz that approval be given for a 4-10 Plan (4 days per week, 10 hours per day, Monday through Thursday) to be implemented District-wide during the period of Monday, June 2 through Friday, August 15, 2003. The proposed hours of operation are 7 a.m. to 6 p.m., Monday through Thursday. The Coast Community College District will be closed on Fridays, during this period, except for specific classifications and/or locations determined to be necessary.

Speaking to the topic:

Tina Bruning, President of Coast Federation of Educators (CFE), Local 1911/American Federation of Teachers

Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, and Mr. Ruiz.
Abstain: President Berger.

Item 3 continued, Adoption of Resolution to Decrease Income and Expenditure Budget for 2002-2003

Resolutions

1. Adoption of Resolution Proclaiming May 19-23, 2003 as “Classified Employees Appreciation Week”

It was moved by Mr. Howald and seconded by Mr. Brown to adopt the Resolution proclaiming May 19-23, 2003 as “Classified Employees Appreciation Week.” The Board further resolved to recognize and commend the contributions of the classified employees to quality education in the State of California and in the Coast Community College District.

Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

2. Adoption of Resolution of March 2003 Budget Transfers

It was moved by Mr. Ruiz and seconded by Mr. Howald to adopt the Resolution of March 2003 budget transfers, with a total of one hundred forty-seven transfers for March, forty-nine of which are restricted.

Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger

3. Adoption of Resolution to Decrease Income and Expenditure Budget for 2002-2003

It was moved by Mr. Brown and seconded by Mr. Patterson to adopt the Resolution to decrease the income and expenditure budget for 2002-2003. The Board further resolved that revenues will be decreased and funds decreased according to the following schedule:

GENERAL FUND

<u>From</u>			<u>To</u>		
5000	Operating Exp & Svcs	\$ 800,963	1000	Certificated Salaries	\$1,633,280
7000	Other Outgo	2,193,986	2000	Classified Salaries	953,679
			3000	Employee Benefits	265,128
			4000	Supplies & Materials	90,408
			6000	Capital Outlay	52,454
	Total	\$2,994,949		Total	\$2,994,949

Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

4. Adoption of Resolution Authorizing Payment to Trustees Absent from Board Meeting

It was moved by Mr. Ruiz and seconded by Mr. Patterson to adopt the Resolution authorizing payment to Trustees Brown and Howald absent from the Board meeting on April 23, 2003.

Motion carried with the following vote: Aye - Mr. Patterson, Mr. Ruiz, and President Berger

Item 3 continued, Adoption of Resolution to Decrease Income and Expenditure Budget for 2002-2003

Abstain: Mr. Brown and Mr. Howald

Recess to Closed Session

It was moved by Mr. Ruiz and seconded by Mr. Howald that the Board discuss the following items in Closed Session:

1. Conference with Real Property Negotiator (pursuant to Section 54956.8)

Property: KOCE-TV transmitter location (16711 Skyline Drive, La Habra Heights, CA)
Negotiating parties: Coast Community College District and KOCE Foundation Board
Negotiation: Discussion of price and terms

2. Public Employee Performance Evaluation (pursuant to Section 54957) and Contract Review

Title: Chancellor

Reconvene Regular Meeting

The Board reconvened in Open Session at 9:42 p.m., to report action taken in Closed Session:

It was moved by Mr. Patterson and seconded by Mr. Howald to place an amendment to the Chancellor's contract on the Consent Calendar of the May 21 Agenda reflecting an additional year and the retirement annuity offered to faculty and administrators in 2003.

Adjournment

There being no further business, it was moved by Mr. Patterson and seconded by Mr. Howald that the meeting be adjourned. Motion carried with the following vote: Aye - Mr. Brown, Mr. Howald, Mr. Patterson, Mr. Ruiz, and President Berger.

The meeting was adjourned at 9:45 p.m.

Secretary