

# Coast Board Connection

## Highlights from the Coast Community College District Board of Trustees Meeting

**Board of Trustees**  
Paul G. Berger  
George E. Brown  
Walter G. Howald  
Jerry Patterson  
Armando R. Ruiz  
Madeline Levy, Student Trustee  
**Chancellor**  
William M. Vega, Ed.D

November 19, 2003

### Board Hears First Reading of Proposed Policies

Vice Chancellor Ron Berggren provided the Board of Trustees with a first look at proposed policies and revisions to current policies prepared by the District's Policy Committee. The proposed revisions reflect changes in law, changes in Education Code reference numbers or recommended changes in practice. Copies of the draft policies are available from the Board office

Proposed policies and revisions include:

- Acceptable Use Policy for computers and electronic resources
- College Bookstore Fund (GWC) – 030-10-10 (Change in Education Code Reference Number)
- College Bookstore Fund (CCC) – 030-10-11 (Change in Education Code Reference Number)
- Investment Policy – 040-1-1 (Change in Education Code Reference Number)
- Co-Curricular Accounts -- 040-1-3 (Education Code Reference Eliminated)
- Lending of Equipment – 040-2-4 (Change in Education Code Reference Number)
- Purchasing – 040-3-1 (Recommended Change in Practice -- Revised by Board Committee and District Administrative Services Staff)
- Purchasing by the Department of General Services of the State of California – 040-3-1.1 (Change in Education Code Reference Number)
- Petty Cash Funds for Small Emergency Purchases – 040-3-2 (Education Code Reference Eliminated)
- Alternative Revolving Cash Funds at the Colleges – 040-3-5 (Education Code Reference Eliminated)
- Alternative Revolving Cash Fund at the District – 040-3-5.1 (Education Code Reference Eliminated)
- Inspection and Copying of Public Records – 040-7-2 (Change in Education Code Reference Number)
- District Use of Force – 040-13-7 (Specifics to be Referenced in Procedures Versus Policy)
- Replacing or Repairing Employee's Property – 040-15-2 (Education Code Reference Eliminated)
- Equal Employment Opportunity Policy Statement – 050-1-2 (Change in Law)
- District Smoking Policy – 050-1-15 (Supported by Change in Law)

### REPORTS

#### Board of Trustees

- Trustee George Brown reported that the KOCE subcommittee has been working diligently on the potential sale and will continue negotiations with the KOCE Foundation.
- Trustee Walt Howald reported that the Land Development Committee on which he serves has been busy planning for the development of the current District site.
- Trustee Jerry Patterson congratulated Coastline's Dr. Ding-Jo Currie, Dan Jones and Laurie Melby on their recent Los Angeles Area Emmy Award. Trustee Patterson also announced that he participated earlier that evening on the nominating committee for the Orange County Committee for School Redistricting.
- Student Trustee Madeline Levy reported that the District Student Council met and discussed advocacy strategies and communication methods in preparation for the upcoming budget process for 2004-05.

#### Presidents

- CCC President Ding-Jo Currie announced that the Coastline Foundation holiday event recognizing individuals who support the college will take place on December 4. Currie congratulated Dan Jones, Laurie Melby and the Coast Learning Systems staff on winning a Los Angeles Area Emmy Award for the telecourse "Transitions Throughout the Lifespan." Dr. Currie congratulated all the members of the telecourse production team including: Vanessa Chambers, Jason Daley, Liz Erwin, Phyllis Lembke, Alejandro Lopez, Dorothy McCollom, Bob Nash, Salma Montez, Wendy Montano and Harry Ratner.
- GWC President Ken Yglesias announced that the Counseling Department will host local area high school counselors and principals for a campus tour and breakfast on December 2. The GWC Holiday Open House will take place on December 3 at the Community Center. The Facilities Master Planning process is making significant progress with over 100 members of GWC's faculty and staff providing input. The committee will continue to meet

to determine the facilities plan for the college for the next several decades.

- KOCE-TV Vice President Bruce Reed announced that KOCE has begun its winter pledge drive with a live pledge drive event hosted by Chris Alexander. The pledge drive will continue through December.
- OCC President Gene Farrell thanked Bob Dees for his excellent work on the college's midterm accreditation report. The college will be hosting local high school counselors for an on-campus tour on November 21.

#### **Academic Senate Presidents**

- Margaret Lovig, CCC senate president, reported that art professor Jane Bauman recently spoke to senate members about the first CCC study abroad trip. Bauman and 39 students studied in Italy for one month last summer. The senate will discuss the proposed board policies and submit feedback for the December 10 board meeting.
- Kevin Parker, OCC senate president, announced that at its recent meeting the senate hosted presentations from various college deans regarding the hiring priorities for faculty. Parker congratulated Kevin Shannon on being selected as Faculty Member of the Year and Trish Spires on being selected Classified Staff Member of the Year.

#### **Student Government Organizations**

- Sherrie Smoody, CCC CalSAC Vice President, commended student trustee Madeline Levy for her hard work and dedication representing District students. SAC has collected books and will be distributing them to victims of the recent wild fires in San Diego. Smoody announced that SAC will be shooting a "Coastline Minute" commercial for broadcast on the CCC cable television channel. SAC members will be conducting site visits at CCC to inform students regarding available services and voter registration.
- James Walters, ASGWC Student Advocate, announced that students will be participating in the Angel Tree project to raise funds for senior citizens and children in need. Walters congratulated the GWC football team on their recent win over OCC at their homecoming game.

- Rachael Harrigan, ASOCC representative, announced that ASOCC will sponsor Project Angel Tree to raise money for children and seniors for the holidays. Coast Days was well attended by student organizations and clubs. OCC students participated in a fund drive to assist victims of the recent wild fires, raising over \$400 for the cause.

#### **Employee Representative Groups**

- Tina Bruning, president, AFT Local 1911, recommended that in the event the current District site is developed as apartments that some of those apartments be set aside for faculty members. Bruning stated that affordable District housing could be of great benefit in attracting new faculty members in the future.

#### **ACCEPTANCE OF RESIGNATIONS**

- Dewayne Jewell, GWC, Groundskeeper 2, effective 10/23/03.
- Esther Mauries, KOCE, Director of Individual Gifts and Membership, effective 1/16/03.

#### **APPOINTMENT OF CLASSIFIED STAFF**

The Board authorized the following classified hires:

- Rozanne Capoccia, CCC, Administrative Specialist, CCROC, effective 11/24/03.
- Elizabeth Edwards, CCC, Military Programs Course Assistant I, effective 1/5/04.
- Zainab Shah, GWC, Lab Instructional Assistant, effective 11/10/03.
- Huong Ta, CCC, Military Programs Course Assistant I, effective 11/20/03.

#### **MEETING CALENDAR**

December 10, 2003	Organizational Meeting
January 14, 2004	Regular Meeting
February 4, 2004	Regular Meeting