

**Regular Meeting**  

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**Board of Trustees**  
**Coast Community College District**

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District Board Room – 6:30 p.m.

March 7, 2007

**MINUTES**

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A Regular Meeting of the Board of Trustees of the Coast Community College District was held on March 7, 2007 in the Board Room at the District Office.

**1. Call to Order**

Board President Jerry Patterson called the meeting to order at 6:30 p.m.

**2. Pledge of Allegiance**

Trustee Walt Howald led the Pledge of Allegiance to the Flag of the United States of America.

**3. Roll Call**

Trustees Present: Mary Hornbuckle, Walt Howald, Jim Moreno, Armando Ruiz, Jerry Patterson, and Jeri Elder

Trustees Absent: None

Others in Attendance were: **Staff** – K. Yglesias, C. Brahmhatt, J. Quarles, C. Babler, W. Bryan, D. Currie, B. Dees, S. Dumont, B. Fey, N. Hill, J. Houlihan, D. Jones, N. Jones, R. Kudlik, D. Mancina, V. Meneses, L. Miller, G. Monahan, M. Nish, R. Pagel, M. Parham, B. Price, J. Price, A. Richey, C. Teeter; **Students** - L. Riddle, C. Svir; **Other** – T. Bundy, R. Flint, R. Rankin.

**4. Public Comment**

There were no requests to address the Board during Public Comment.

## **5. Adopt Agenda**

Amendments to the Agenda were presented. It was then moved by Mr. Ruiz, and seconded by Mr. Moreno, to adopt the Agenda as amended. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

## **6. Approval of Minutes**

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to approve the Minutes of the Special Meeting of January 30, 2007, and the Regular Meeting of February 7, 2007. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

## **General Information and Reports**

### **1. Review of Board Meeting Dates**

The Board reviewed the scheduled Board meeting dates for the months of March 2007 through December 2007.

### **2. Reports from the Officers of Student Government Organizations**

Chelsea Svir, Commissioner of Public Relations, Student Advisory Council (SAC), Coastline Community College (CCC) reported that the SAC held a Legislative Staff Appreciation Breakfast on February 28, where students asked the staff questions about their jobs as elected officials. She thanked President Patterson for speaking at the breakfast, and Trustee Ruiz and Vice Chancellor Quarles for attending and supporting the event.

### **3. Reports from the Academic Senate Presidents**

Orange Coast College (OCC) Academic Senate President Georgie Monahan commented that Kay McClenney's presentation on campus was a success, and thanked Trustee Ruiz, Trustee Hornbuckle and Chancellor Yglesias for attending the event. She stated that she will make the PowerPoint document of Ms. McClenney's presentation available. ■ Ms. Monahan commented on the Student Outcome Goals, sharing that thirty to forty percent of the student learning outcomes are complete, and that the newly created Outcome and Assessment Council held its first meeting. ■ Ms. Monahan noted that visitors from the accreditation team attended the Academic Senate Meeting and Instructional Planning Team, commenting that the Senate meeting included interesting discussion regarding shared governance. ■ She announced that a professor from the University of Minnesota will be on campus on March 10 at 9:00 a.m. to provide a presentation relating to software for handling assessment.

Golden West College (GWC) Academic Senate President Stephanie Dumont reported the results from the Senate's vote regarding the campus smoking policy, noting that the majority of senators supported designated non-smoking areas on campus. She also commented that a community member advocating for a smoke-free campus addressed the Senate under Public Comment at the Academic Senate Meeting. ■ Ms. Dumont announced that the Senate approved a full-time tenure-track Vietnamese faculty member and a full-time tenure track Ceramics faculty member for 2007-2008.

She stated that the prioritized list of the additional 30 requests for faculty will be forwarded to the Planning and Budget Committee. ■ In closing, Ms. Dumont reported that College Preview Day was a success with over 1,000 high school students participating on the GWC campus.

Coastline Community College (CCC) Academic Senate President Nancy Jones commented that Coastline has been busy preparing for the accreditation site visit. ■ She shared that the Senate had a great discussion regarding online testing. ■ Ms. Jones stated that the Senate has selected faculty members to serve on the hiring committee for two full-time faculty members. ■ She further commented that faculty met together and discussed academic freedom at a faculty retreat held at the Center Club. ■ In closing, Ms. Jones reported that she attended the Career Pathways meeting in Los Angeles.

#### **4. Reports from Employee Representative Groups**

Dean Mancina, President, Coast Federation of Educators (CFE), announced that eleven CFE members, elected to serve as delegates, will attend the California Federation of Teachers (CFT) Annual Convention March 16 through 18. He further noted that a former District Vice Chancellor of Human Resources, and Founding President of AFT Local 1911, Phillis Basile, will be honored at the Ben Rust Award Luncheon on March 17, 2007 at the Wilshire Grand in Los Angeles.

Barbara Price, President, California Teachers Association (CTA), thanked Board President Patterson for sending a letter to the Governor, supporting her nomination to the Commission on Career/Technical Education. ■ She mentioned that she is involved with a community committee to develop an Orange County preschool plan.

#### **5. Reports from the Presidents**

OCC President Bob Dees reported that the campus is busy preparing for the accreditation visit. ■ He reported that Dr. Laura Schlesinger donated her sailing ship to OCC. ■ Mr. Dees stated that OCC hosted the Santa Ana Airbase graduates who trained at OCC during World War II, commenting that it was a nice event. ■ He announced that the OCC Forensics Team are Spring Champions.

CCC President Ding-Jo Currie reported that CCC is hosting the accreditation team, and thanked Coastliners for their support during the accreditation. She stated that Coastline's accreditation exit report will be at 1:30 p.m. at the Garden Grove Center, followed by a celebration at 2:00 p.m. ■ She commended the SAC for coordinating the Legislative Staff Breakfast, and thanked Trustees Patterson and Ruiz for participating in the event.

GWC President Wes Bryan shared that the campus quad was filled with booths from clubs, organizations and departments for High School Preview Day, and he distributed a brochure that was given to each high school student attending the event. ■ Mr. Bryan announced that GWC Public Affairs worked with the City of Huntington Beach to install large banners promoting GWC's 40<sup>th</sup> Anniversary along the streets surrounding the campus. ■ He indicated that the College's smoking policy is being finalized and will be brought to the Board for review. ■ In closing, he reported that by summer 2007, every classroom at GWC will be a "Smart Classroom," with a computer and overhead projection system.

## **6. Report from the Chancellor**

Chancellor Yglesias commented on the absence of Hilary Thomas, President, Coast Federation of Classified Employees (CFCE), noting that she has been caring for her ill mother who passed away March 3. ■ He reported that he was pleased with the participation in the Career/Technical education meeting he hosted with José Millan, Vice Chancellor over workforce training at the State Chancellor's Office, and thanked Trustees Howald and Patterson for their input. Dr. Yglesias further noted that OCC is applying for one of the grants discussed at the meeting, and that he and Vice Chancellor Brahmhatt met with a large employer that represents American Honda, regarding a potential project.

## **7. Reports from the Board of Trustees**

Student Trustee Jeri Elder reported that she enjoyed the Legislative Staff Breakfast, commenting that students asked questions of the legislative staff and found it very interesting. ■ She reported that the District Student Lobby Day is April 12, and that applications for the 2007-2008 Student Trustee are available.

Trustee Ruiz suggested that the Board President send a letter to Phillis Basile to congratulate her on receiving the Ben Rust Award. ■ He reported on discussion from the Association of Community College Trustees (ACCT) Conference, sharing that funds are allocated for trustee education. Mr. Ruiz further commented on a project being developed to complete a study on trustees around the country. ■ He thanked Coastline for inviting him to the Legislative Staff Breakfast, and noted that former GWC Professor Bruni Cronk was honored at GWC's Kinderkaminata event.

Trustee Mary Hornbuckle reported that she attended the Legislative Task Force Luncheon, where representatives from the United Way and the Orange County Business Council spoke. She presented a plaque, on behalf of the South Orange County Community College District (SOCCD) Board of Trustees to OCC President Bob Dees, recognizing OCC's 60<sup>th</sup> year anniversary.

Trustee Jim Moreno thanked Chancellor Yglesias for organizing the Career/Technical Education meeting.

Board President Jerry Patterson commented that the Career/Technical Education meeting was excellent. ■ He stated that he enjoyed CCC's Legislative Staff Breakfast, expressing the opinion that it's a good idea to bring the legislators' aides to mingle with students and faculty. ■ He stated that the trustees interviewed with the Accreditation Committee and he feels it went well. Mr. Patterson thanked Christian Teeter, Manager of Board Operations/Assistant to the Chancellor, on behalf of the Board members, for making an efficient use of time by setting up the accreditation interview right before the Regular Board Meeting. ■ Mr. Patterson noted that he just returned from participating in the Congress to Campus Program in New York, and is happy to be back. ■ He mentioned a student complaint letter received from Fred Voss, inquiring whether there has been a response, and asked staff to keep the Board updated on the issue.

## **8. Review of Buildings and Ground Reports**

The Board reviewed the Buildings and Ground Reports as listed in the February 21, 2007 Agenda.

**9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors**

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors.

**CONSENT CALENDAR**

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that the amended Consent Calendar be approved. Trustee Moreno requested that Item 3, Personnel, be removed from the remainder of the Consent Calendar for a separate discussion and vote. A substitute motion was made by Ms. Hornbuckle and seconded by Mr. Ruiz that the amended Consent Calendar, excluding Item 3, Personnel, be approved. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson. (Note: All background reports were included with the March 7, 2007 Agenda and are available on request.)

**1. Travel Authorization**

**a. Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members**

Authorization was given for members of the Board and/or Faculty/Staff to attend the listed meetings and/or conferences.

**b. Authorization for Student Trips**

Authorization was given for the following student trips:

Nine students and the Student Trustee (DIST) to attend the District-wide Student Council Lobby Day, on Wednesday, April 12, 2007 in Sacramento, CA. The following District staff will accompany the students:

Martha Parham, District Director, Marketing & Public Affairs (DIST)  
Carla Martinez, Student Advisor (OCC)  
Ann Holliday, Student Advisor (CCC)  
Valerie Venegas, Student Advisor (GWC)

Erin Crowley, Instructor in Special Programs and Services for the Disabled, (CCC) and four instructional aides to accompany approximately 22 students from the DD SPED438 class to Corona del Mar High School in Corona del Mar, CA to participate in a Special Olympics basketball event on Saturday, March 17, 2007.

Karen Thayer, Instructor/Art, (CCC) to accompany approximately 25 students (Ticket Number 8026) to Williamson Gallery, Scripps College in Claremont, California, and to the American Museum of Ceramic Art in Pomona, California, March 9, 2007. Students will use District transportation.

Karen Thayer, Instructor/Art (CCC) to accompany approximately 45 students (Ticket Numbers 8426, 8783, 8551, 8602) to Williamson Gallery, Scripps College in Claremont, California, and to

the American Museum of Ceramic Art in Pomona, California, March 12, 2007. Students will use District transportation.

Diane Ryan, Instructor/Emeritus (CCC) to accompany approximately 25-30 students (Ticket Number 8027) to Bradford House in Placentia, California, March 15, 2007. Students will use District transportation.

Diane Ryan, Instructor/Emeritus (CCC) to accompany approximately 30-35 students (Ticket Number 8848) to Stanley Ranch Museum in Garden Grove, California, March 27, 2007. Students will use District transportation.

Ning Yeh, Instructor/Art (CCC) to accompany approximately 25 students (Ticket Number 8828) to Oriental Art Studio in Huntington Beach, California, April 8, 2007.

Ning Yeh, Instructor/Art (CCC) to accompany approximately 20 students (Ticket Number 9990) to Oriental Art Studio in Huntington Beach, California, April 12, 2007.

Ning Yeh, Instructor/Art (CCC) to accompany approximately 25 students (Ticket Number 9637) to Oriental Art Studio in Huntington Beach, California, April 19, 2007.

Ning Yeh, Instructor/Art (CCC) to accompany approximately 22 students (Ticket Number 8514) to Oriental Art Studio in Huntington Beach, California, April 26, 2007.

Diane Ryan, Instructor/Emeritus (CCC) to accompany approximately 45 students (Ticket Numbers 8848, 8027) to the Home of Madame Helena Modjeska in Modjeska Canyon, California, April 28, 2007. Students will use District transportation.

Jeanette Ellis, Instructor/Parent Education (CCC) to accompany approximately 50 students (Ticket Numbers 9203, 9193, 8844, 9205, 9200, 9207, 8588) to Tanaka Farms in Irvine, California, on the dates listed below. Students will use District transportation.

April 10, 2007

April 11, 2007

April 12, 2007

April 13, 2007

Jeanette Ellis, Instructor/Parent Education (CCC) to accompany approximately 40 students (Ticket Numbers 8751, 8661) to the Santa Ana Zoo in Santa Ana, California, May 14, 2007.

Jeanette Ellis, Instructor/Parent Education (CCC) to accompany approximately 50 students (Ticket Numbers 9193, 9203) to the Balboa Pier in Newport Beach, California, May 15, 2007. Students will use District transportation.

Jeanette Ellis, Instructor/Parent Education (CCC) to accompany approximately 50 students (Ticket Numbers 9207, 8899, 8588, 9205, 9200, 8589) to the Balboa Pier in Newport Beach, California on the dates listed below. Students will use District transportation.

May 16, 2007

May 17, 2007

May 18, 2007

Ann Holliday, Student Activities Council Advisor, to accompany eight (8) Coastline Community College Student Advisory Council members to attend University Leadership Conference, March

10, 2007 at California State University, Fullerton, Titan Student Union, Fullerton, California. District transportation will be used.

Tom Snyder, Dean of Planning, Development & Government Relations, to accompany a Coastline Community College Student Advisory Council member to Washington, D. C., March 17-20, 2007 for advocacy meetings with members of Congress.

Yvonne Valenzuela and Abe Tarango, Puente Program Coordinators (GWC) and 30 students to visit the Museum of Latin American Art, Long Beach, CA, April 20, 2007, travel by District transportation.

Yvonne Valenzuela and Abe Tarango, Puente Program Coordinators (GWC) and 30 students to visit CSU Long Beach, April 28, 2007, without loss of salary, travel by District transportation.

Yvonne Valenzuela, Puente Program Coordinator (GWC) and 35 students to attend a Puente Program Year End Bonfire, Huntington Beach, CA, May 19, 2007.

Abe Tarango, Puente Program (GWC) and 40 students to participate in Northern California Campus Tours, March 28-31, 2007. Travel by District transportation.

Valerie Venegas, Director of Student Activities (GWC) and seven students to attend the Statewide Student Senate Spring General Assembly, April 27-29, 2007, Manhattan Beach, CA, travel by District transportation.

Orange Coast College Associated Students to attend the Spring 2007 Student Senate General Assembly in Manhattan Beach, CA on April 27-29, 2007.

Orange Coast College Honors Program to send 20 students to the 2007 Honors Transfer Council of California (HTCC) Student Research Conference in Irvine, CA on March 17, 2007. Transportation by District bus.

Orange Coast College Sierra Club to sponsor an Alternative Spring Break Volunteer Trip to OCC Professor Terry Timmon's ranch in the Mojave Desert, CA on March 26-29, 2007. Transportation provided by District.

## 2. General Items

### a. Authorization for Special Projects

Authorization was given for the following special projects:

#### Coastline Community College

Coastline Community College to host a workshop for Coastline faculty on Problem-Based Learning, on March 20, 2007, at the Garden Grove Learning Center.

Coastline Community College Foundation to host a Discover China with Coastline excursion May 23 - June 2, 2007. This eleven-day trip is a fundraiser for the Foundation.

Coastline Community College to host an event to celebrate Black History Month at the Orange County One-Stop Center in Westminster, CA on February 22, 2007, from 10 a.m. to 2 p.m. (Administrative Approval: 2/21/07. Late submission due to change in nature of event. )

Golden West College

Golden West College Regional Health Occupations Resource Center (RHORC) Program to participate in a Medical Assistant Curriculum Revision Project, March 8 – June 30, 2007 at GWC, OCC, and Sacramento, CA, to revise the RHORC statewide curriculum for medical assistants.

Golden West College Nursing Student Association to hold a Nursing Lab Night, March 10, 2007 as a nursing student fundraiser.

Golden West College to hold a Cal/WORK/s Temporary Assistance to Needy Families (TANF) Legislation Update Workshop, April 19, 2007 on campus for new and existing Cal/WORK/s students on changes to TANF federal legislation.

Golden West College to hold a Re-entry/Cal/WORK/s Student Success Recognition Luncheon, May 10, 2007 on campus to recognize students for student success skills.

Golden West College ASGWC to hold the following events during the spring 2007 semester:

Event: Red Cross Donor Day and Bone Marrow Drive

Date: March 14-15, 2007, Rustler Hangout

Cost: \$200 for supplies and refreshments for volunteers and donors.

Budget: Associated Students Funding

Event: Persian New Year Celebration

Date: March 21, 2007, Student Center Patio and Student Center

Cost: \$750 for food, entertainment, vendor displays and guest artist

Budget: Associated Students Funding and Peace, Mind and Body Club Funding

Event: Generation X Theme/Battle of the Bands Winner

Date: March 22, 2007, Student Center Patio

Cost: \$500 for winner of contest.

Budget: Associated Students Funding

Event: ASGWC Election Food Event

Date: April 11, 2007, Student Center Patio

Cost: \$1,000 food and entertainment

Budget: Associated Students Funding

Event: Chicano/Latino College Conference

Date: April 13, 2007, GWC Campus

Cost: \$13,000 food, transportation, printing and speakers

Budget: Campus Funding

Event: Earth Day Recognition with iGeneration Theme

Date: April 19, 2007, Student Center Patio and Student Center

Cost: \$2,000 for food, speakers, guest artist, vendor displays and entertainment

Budget: Associated Students Funding

Event: Celebrate Diversity Events and PEACE Conference  
Date: April 25 – 27, 2007, Student Center Patio and Student Center  
Cost: \$4,000 speakers, performers, food, entertainment, vendor displays, and guest artist  
Budget: Associated Students Funding

Event: Asian/Pacific Islanders Recognition  
Date: May 15, 2007, Student Center Patio and Student Center  
Cost: \$1,500 speakers, food, entertainment, vendor displays and guest artist  
Budget: Associated Students Funding

Event: Pass the Gavel Dinner  
Date: May 16, 2007, Student Center  
Cost: \$1,000 food  
Budget: Associated Students Funding

Event: Associated Student Banquet  
Date: May 25, 2007, Local Restaurant  
Cost: \$1,000 for food and awards  
Budget: Associated Students Funding

Event: ASGWC High School Leadership Scholarship Dinner  
Date: June 5, 2007, Student Center  
Cost: \$500 for food  
Budget: Associated Students Funding

#### Orange Coast College

Orange Coast College School of Allied Health Professions to hold a pinning ceremony on May 24, 2007, at the Robert B. Moore Theatre.

Orange Coast College Mathematics and Science Division to host division meetings during spring semester, 2007.

Orange Coast College to host the Rabbit Island feasibility study group from February 22-23, 2007. Late submittal due to late paperwork.

Orange Coast College Foundation to host the OCC Fitness Complex Grand Opening and Baseball Field Dedication on March 15, 2007.

Orange Coast College Foundation to host an event honoring Orange Coast College presidents on April 19, 2007.

Orange Coast College Foundation to host the Santa Ana Army Air Base Reunion Luncheon on March 3, 2007, in the Arts Pavilion Courtyard. Late submittal due to late paperwork.

Orange Coast College Extended Opportunity Programs & Services (EOPS) to sponsor the EOPS/CARE Alumni Association 1<sup>st</sup> Annual Scholarship Fundraiser on April 20, 2007.

Orange Coast College Sierra Club to participate in the Orange County Parks and Recreation Service's Adopt-a-Park Volunteer Program. This will occur throughout the semester on the

second Sunday of each month at Upper Newport Bay with additional volunteer opportunities throughout the semester, including “Harding trail clean-up” on March 4, 2007, at Irvine Regional Park.

Orange Coast College Sierra Club and Irish Culture Club to sponsor a film screening of “Who Killed the Electric Car” on March 21, 2007, in the Robert B. Moore Theater.

Orange Coast College President’s Office to hold a faculty and staff workshop April 27-29, 2007, at the UCLA Conference Center, Lake Arrowhead, CA. Transportation by District and personal vehicles. Revision to Previous Board Action to add an additional source of funding. Previous Board approval 1/17/07.

**b. Authorization for Disposal of Surplus Materials and/or Equipment**

Authorization was given for the disposal of the listed surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

**c. Authorization to Enter into Standard Agreements for Distribution of Telecourses – Coastline Community College**

Authorization was given to enter into standard agreements for the lease of telecourses for the terms and conditions listed in March 7, 2007 Agenda. (Copies of telecourse agreements are on file in the Board Office.)

**Fiscal Impact:** No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

**d. Approval of Clinical Contracts**

Authorization was given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

GOLDENWEST COLLEGE

NEW

CAL STATE UNIVERSITY LONG BEACH      Nonstandard Affiliation Agreement  
(See Attachment 1)

RENEWAL

COASTAL COMMUNITY HOSPITAL      Nonstandard Affiliation Agreement  
(See Attachment 2)

ORANGE COAST COLLEGE

NEW

Dr. Xerxez Calilung, DDS  
Irvine, CA Standard Clinical Affiliation Agreement

Saddleback Valley Unified School District  
Mission Viejo, CA Standard Clinical Affiliation Agreement

VA Long Beach Healthcare System  
Agreement  
Long Beach, CA Non-Standard Clinical Affiliation  
(See Attachment 3)

**Fiscal Impact:** Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance (above students’ personal liability insurance) and Worker's Compensation insurance for each student participating in clinical rotation. (For field experience agreements, the District provides only Worker's Compensation insurance.) These coverages are in effect while the student is on-site at facility.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

**Fiscal Impact:** The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in clinical rotation. (For field experience agreements, the District provides only Worker's Compensation insurance.) These coverages are in effect while the student is on-site at facility. However, District saves money by utilizing off-campus clinical and field experience training facilities.

**e. Authorization for Purchase of Institutional Memberships**

Authorization was given for the following renewals of institutional memberships:

Golden West College  
Research and Planning Group for California Community Colleges – July 1, 2006 – June 30, 2007  
- \$350

**3. Personnel Items**

This item was removed from the Consent Calendar to be discussed and approved separately. It will be addressed following the remainder of the Consent Calendar items.

**4. Special Programs And Activities**

**Item 4. Special Programs and Activities, continued**

**a. Community Services Activities – Golden West College**

Authorization was given for listed non-credit programs offered by Community Services throughout Spring 2007. The presenters will be paid a flat fee or on a fee-split based on actual enrollment. (P) = per participant (F) = flat rate

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any applicable agreements.

**b. Sailing Program –Orange Coast College**

Authorization was given for non-credit classes offered by the Marine Programs Office during the period of March 8 - December 31, 2007. The presenters will be paid at a fixed rate or percentage of income based on actual enrollment. Instructor fees will be charged against individual ticket budget numbers and paid from Sailing Center funds. (P)=percentage and (F)=flat rate.

**5. Financial Approvals**

**a. Approval of Purchase Orders**

The Board approved purchase orders listed in the amount of \$854,927.83. (A copy of the report is on file with the March 7, 2007 Agenda and is available on request.)

**b. Ratification/Approval of Checks**

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$2,871,053.40. (A copy of the report is on file with the March 7, 2007 Agenda and is available on request.)

The Board ratified/approved the warrants for the General Obligation Bond Fund in the amount of \$956,746.15. (A copy of the report is on file with the March 7, 2007 Agenda and is available on request.)

**Item removed from the Consent Calendar:**

**3. Personnel Items**

**Speaking to the Topic:**

Trustee Moreno expressed concern that the District does not have a policy on performance evaluations. He suggested that the District develop a general policy regarding the District's guidelines for performance evaluations. Mr. Moreno further expressed the opinion that even if performance evaluations are a negotiated item, a policy should be developed stating that this issue is outlined in the contract agreements.

Trustees asked staff to research this issue and report back on what is currently being done in regards to performance evaluations, so that the Board can discuss further in the future.

It was moved by Mr. Howald and seconded by Mr. Moreno to adopt Item 3, *Personnel*, as presented, and amended in the March 7, 2007 Agenda. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

## ACTION ITEMS

### Agreements

**1. Authorization to Enter into a Sublease Agreement Between THE BRIDGE, and the Coast Community College District (Coastline Community College) to Sublease Space for the One-Stop Programs**

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a standard sublease agreement between THE BRIDGE and the Coast Community College District (Coastline Community College) to sublease space for the One Stop Programs, as outlined in the agreement from THE BRIDGE, located at 31736 Rancho Viejo Road, Suite A, San Juan Capistrano, California.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** Annual costs to Coast Community College District of \$9,122.88.

**2. Authorization to Approve an Amendment to Grant 05-201-231 from the State of California, Department of Boating and Waterways to the Orange Coast College School of Sailing and Seamanship to Provide Scholarships for Youth-at-Risk in Boating Safety Instructional Programs and to Purchase Equipment for Use in Boating Safety Programs**

It was moved by Mr. Howald and seconded by Mr. Ruiz that authorization be given to approve an amendment to Grant 05-201-231 from the State of California, Department of Boating and Waterways to the Orange Coast College School of Sailing and Seamanship to provide scholarships for youth-at-risk in boating safety instructional programs and to purchase equipment for use in boating safety programs.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** The powerboat grant will add an additional \$3,700 to agreement 05-201-231 amendment 1, which already provides \$18,500 for the period February 1, 2007, to January 31, 2008. There are no matching requirements and no ongoing fiscal commitments.

**Buildings and Grounds Items Over \$10,000 and Change Order Items**

**1. Authorization for Addendum No. 3 to Mobile Modular Management; Orange Coast College Lewis Center for Applied Science Renovation**

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that authorization be given for Addendum No. 3 to the lease of modular buildings utilizing the Santa Ana Unified School District Piggyback Bid No. 25-97 for the Orange Coast College Lewis Center for Applied Science Renovation.

Amendment to the contract for additional leasing:

Center for Applied Science Building Swing Space \$308,313.44

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** \$308,313.44 (General Obligation Bond Fund – Measure C)  
Master Plan Approved Project  
OCC Science Facilities  
OCC Upgrade Lewis Center for Applied Science (Phase I)

**2. Bid Tabulations and Award of Contract: District Administration Building, Bid No. 1920**

It was moved by Mr. Howald and seconded by Mr. Ruiz that a contract be awarded to the lowest qualified base bid in each category as shown below for the District Administration Building Bid No. 1920, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

	<u>Base Bid</u>
<u>(A) Earthwork and Grading</u>	
Reed Thomas Company, Inc. 1025 N. Santiago, Santa Ana, CA 92701	\$ 693,000
<u>(B) Underground Utilities</u>	
GCI Construction 245 Fischer Avenue, B3, Costa Mesa, CA 92626	\$ 739,850
<u>(C) Steel</u>	
Anderson Chamesky Structural Steel (ACSS) 10370 Beaumont Avenue, Beaumont, CA 92223	\$1,724,924

(D) Concrete

Prizio Construction \$4,016,502  
 1533 S. Grand Avenue, Santa Ana, CA 92705

(E) Fire Sprinklers

Gamma Builders \$ 388,300  
 27068 La Paz Rd., Ste. 454, Aliso Viejo, CA 92656

(F) Glass and Glazing

Padua Glass \$1,377,400  
 1032 Brooks St., Ontario, CA 91762

(G) Acoustical Ceilings

Preferred Ceilings \$ 459,700  
 475 Capricorn Street, Brea, CA 92821

(H) Electrical/Fire Alarm/Low Voltage Systems

After review of the bid documents, the District has decided to rebid this trade category. The revised electrical bid will include some value engineering alternates. All bidders will be invited to bid the revised electrical package.

- |  |             |
|--|-------------|
| 1. Baker Electric                                  | \$2,579,000 |
| 1298 Pacific Oaks Place, Escondido, CA 92029       |             |
| 2. Tri-City Electric (Temecula)                    | \$2,959,000 |
| 3. Dennison Electric (Los Alamitos)                | \$2,960,000 |
| 4. Southland Electrical (San Diego)                | \$3,196,000 |
| 5. Mel Smith Electric, Inc. (Stanton)              | \$3,470,000 |
| 6. SSI Systems (Westminster)                       | \$3,500,000 |
| 7. Minako America dba Minco Construction (Gardena) | \$3,977,000 |
| 8. Anderson and Howard Electric (Irvine)           | \$3,999,500 |

(I) HVAC

AireMasters Air Conditioning \$1,490,000  
 12556 McCann Dr., Santa Fe Springs, CA 90670

(J) Plumbing

Williams Mechanical (WMI) \$ 387,500  
 75-090 St. Charles Place, Suite B, Palm Desert, CA 92211

(K) Drywall/Plaster/Framing/Fireproofing/Doors/Hardware

Superior Wall Systems \$2,567,000  
1232 E. Orangethorpe, Fullerton, CA 92831

(L) Roofing/Waterproofing

Alcal Roofing & Insulation \$ 331,898  
1614 Marlborough Ave., Unit S-2, Riverside, CA 92507

(M) Painting

CT Georgiou \$ 154,375  
433 Lecouvreur Ave., Wilmington, CA 90744

(N) Flooring

R & S Floor Covering \$ 413,322  
1142 Acacia Court, Ontario, CA 91761

(O) Ceramic Tile

Tile Trends \$ 182,250  
1311 Lawrence Drive, Newbury Park, CA 91320

(P) Toilet Partitions

Stumbaugh & Associates \$ 40,333  
3303 N. San Fernando Blvd., Burbank, CA 91504

(Q) Landscape/Irrigation

Marina Landscape \$ 869,900  
1900 S. Lewis, Anaheim, CA 92805

(R) Millwork

K&Z Cabinets \$ 435,200  
1450 S. Grove Avenue, Ontario, CA 91761

(S) Asphalt

Haitbrink Asphalt Paving \$ 548,691  
1548 Maple Street, Corona, CA 92880

(T) Sheet Metal

EMS Construction \$ 513,000  
3160 Scott Street, Vista, CA 92083

(U) Signage (To Be Rebid)

1. Inland Companies \$ 59,000

After review of the bid documents, the District has decided to rebid this trade category. The revised signage bid will include building way-finding signs. Inland Companies will be invited to bid the revised signage package.

(V) Rough Carpentry

C & H Construction \$ 681,000  
2530 S. Yale Street, Santa Ana, CA 92704

Trustee Moreno thanked staff for clarifying reasons for selecting the second lowest bidder in some instances. Ardith Richey confirmed that the bids were withdrawn due to clerical error, as noted in the Agenda. She introduced Tim Bundy, the architect for this project.

Tim Bundy, architect, stated that the anticipated start date for this project is the first week in April and projected completion after 16 months.

Vice Chancellor C.M. Brahmhatt announced that the ground breaking ceremony is scheduled tentatively for April 18.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** \$18,014,145 (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
District Administration Building

**3. Authorization for Change Order No. 2; Orange Coast College Learning Resource Center**

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given for Change Order No. 2 to Orange Coast College Learning Resource Center as described in the Change Order document.

These changes are necessary for the following reasons:

SWC Contracting Corporation (Package C – Steel)

1. Deleted Hoist Way Beam <\$ 3,153>

(1) C.W. Driver recommended value engineering to reduce the scope of steel work. It was determined that the hoist way beam in the elevator shafts and galvanizing of miscellaneous steel angles at the curtain wall tube steel system would not be required.

Contract Amount: \$4,395,000 (C.O. 1: .2% Decrease; C.O. 2: .01%)  
Total Change Orders: <\$13,153> (.2% Decrease)

Cosco Fire Protection (Package F)

1. New 8" Fire Sprinkler Line \$ 16,466

- (1) Based on verification of the actual campus water pressure, it has been determined that the 6" fire sprinkler water main into the building would not be adequate. The revised design while incorporating the credit for the 6" line includes a new 8" water main line.

Contract Amount: \$335,900 (C.O. 2: 5%)  
Total Change Orders: \$16,466 (5% Increase)

Huntington Glazing (Package G – Glass & Glazing)

1. Delete Sheet Metal Work <\$29,781>

- (1) C.W. Driver determined that it would be more efficient for the roofing contractor to do the sheet metal work. The reduction to the glass contractor is \$29,781 but the increase to the roofing contractor is for \$23,462 so the net decrease to the project contract is \$6,319.

Contract Amount: \$2,100,000 (C.O. 1: 1.4% Increase; C.O. 2: .01% Decrease)  
Total Change Orders: \$33 (.001% Decrease)

Caston Plaster and Drywall (Package L – Drywall)

1. Additional Drywall Scope added by DSA Comments \$ 12,412

- (1) A late plan design comment from DSA made it necessary to do some additional drywall at the exterior of the building. This additional work added drywall and fire taping behind the exterior metal panels to maintain the perimeter fire rating.

Contract Amount: \$2,785,585 (C.O. 2: .4% Increase)  
Total Change Orders: \$12,412 (.4%)

Inland Building Companies (Package K – Acoustics)

1. Credit for Hardware Changes <\$ 1,100>

- (1) Value engineering by C.W. Driver resulted in a credit for door hardware.

Contract Amount: \$208,600 (C.O. 2: .5% Decrease)  
Total Change Orders: <\$1,100>

Continental Plumbing (Package T – Plumbing)

1. Credit for Copper Roof Drain <\$ 5,363>

- (1) It was determined that copper pipe was not needed for the roof drain system resulting in a credit.

Contract Amount: \$472,185 (C.O. 2: 1% Decrease)  
Total Change Orders: <\$5,363> (1% Decrease)

Liberty Climate Control (Package U – HVAC)

1. Reduction of Smoke Fire Dampers <\$ 3,509>

(1) The mechanical engineer determined that several smoke fire dampers were not needed resulting in a credit.

Contract Amount: \$2,025,000 (C.O. 1: .06% Decrease; C.O. 2: .02% Decrease)  
Total Change Orders: <\$4,629> (.08% Decrease)

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** <\$14,028> (Measure C - General Obligation Bond)  
Master Plan Approved Project  
OCC Learning Resource Center

**4. Authorization for Change Order No. 12; Orange Coast College Fitness Center**

It was moved by Mr. Howald and seconded by Mr. Moreno that authorization be given for Change Order No. 12 to Orange Coast College Fitness Center as described in the Change Order document.

These changes are necessary for the following reasons:

PCN3, Inc. (Package A – Earthwork/Grading)

1. Additional Soil Removal \$ 15,028.20

(1) Additional soil from the rework and redesign of the stadium ADA seating had to be removed from the site and disposed of in a landfill. Both the architect and civil engineer reviewed all documentation to verify the amount of additional soil that was removed and the pricing for this change order.

Contract Amount: \$217,100 (C.O. 1: 1% Increase; C.O. 3: 2% Increase; C.O. 4: .3% Decrease; C.O. 10: 3% Increase; C.O. 11: .7% Increase; C.O. 12: .7% Increase)  
Total Change Orders: \$31,078.70 (14.3% Increase)

Padua Glass (Package V – Glass and Glazing)

1. Privacy Film for Classroom and Handicap Door Push Button \$ 2,146.72

(1) The College instructional staff requested the film on the window system separating the classroom from the fitness workout area. The College also requested a handicap push button for Door No. 102-1.

Contract Amount: \$347,400 (C.O. 5: .9% Decrease; C.O. 6: 4% Increase; C.O. 8: .1% Increase; C.O. 12: 1% Increase)

Total Change Orders: \$19,016.66 (5.7%)

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** \$17,174.92 (Measure C - General Obligation Bond)  
Master Plan Approved Project  
OCC Fitness Center

### **General Items of Business**

#### **1. Authorization to Conduct a Short-Term Study Abroad Program in Croatia, Italy, and Slovenia During Summer 2008 (Coastline Community College)**

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to enter into a standard travel contractor agreement to conduct a program in Croatia, Italy, and Slovenia during Summer 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

#### **2. Authorization to Conduct a Short-Term Program in Rome, Italy During Summer 2008 (Orange Coast College)**

It was moved by Mr. Moreno and seconded by Mr. Ruiz that authorization be given to enter into a standard travel contractor agreement to conduct a program in Geography 100 in Rome, Italy during summer, 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** No cost to the District. All payments by trip participants for travel services shall be made to the service provider. Service provider shall account to Coast Community College District for the total cost of the trip.

#### **3. Approval of Revision to the 2007-2008 16-Week and 18-Week Academic Calendar**

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz to adopt the revision to the 2007-2008 Academic Calendar which was previously approved at the December 14, 2005 Board Meeting, as presented in the March 7, 2007 Agenda.

Trustees discussed the desire to incorporate a recognition day for Caesar Chavez at the District. Trustee Howald requested that Vice Chancellor Quarles look into this and report back to the Board on

the possibility of integrating a Caesar Chavez Recognition Day into the next academic calendar. Vice Chancellor Quarles agreed to report back to the Board.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**4. Authorization to Purchase Fifty-two (52) Apple Desktop Computers for Orange Coast College Using Apple’s Collegiate Purchase Program (CPP) Agreement**

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to the Director of Purchasing to issue a purchase order for fifty-two (52) Apple computers using Apple’s Collegiate Purchase Program (CPP).

**Fiscal Impact:** \$114,400.00 (General Funds)

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**5. Authorization to Accept Grant Funding From The William And Flora Hewlett Foundation**

It was moved by Mr. Howald and seconded by Mr. Moreno that authorization be given to accept a \$2.7 million grant from the William and Flora Hewlett Foundation for design and development of a state-of-the-art E-Language Learning System (ELLS) for native Spanish and Chinese speakers. Authorization was also given to retain advisors and/or consultants, funded through the grant to assist in the development, coordination and management of the project. The Board further authorized the Chancellor or Coastline Community College President to sign any documents related to this grant project.

President Currie recognized Dan Jones for his hard work on this grant. Trustee Howald further recognized President Currie for her work on this project.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** \$2.7 million

**Resolutions**

**1. Adoption of Resolution Requesting Proposals to Enter Into a Ground Lease of Approximately 1.5 Acres of Undeveloped Real Property Located at The Southeast Corner of Golden West Street and McFadden Avenue at Golden West College in Huntington Beach, California**

It was moved by Mr. Ruiz and seconded by Mr. Howald to adopt the “Resolution Requesting Proposals to Enter Into a Ground Lease of Approximately 1.5 Acres of Undeveloped Real Property at Golden West College,” and instruct staff to post and publish that resolution as specified and required by the Education Code, as presented in the March 7, 2007 Agenda.

**Item 1, Adoption of Resolution Requesting Proposals to Enter Into a Ground Lease of Approximately 1.5 Acres of Undeveloped Real Property Located at The Southeast Corner of Golden West Street and McFadden Avenue at Golden West College in Huntington Beach, California, continued**

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Trustee Hornbuckle inquired regarding whether the resolution includes a statement that the buildings would revert to the District at the end of the lease. Vice Chancellor Brahmbhatt confirmed that the lease agreement will include that statement.

Trustee Moreno thanked Mr. Brahmbhatt for answering his questions regarding concerns about the type of business to be leased adjacent to the college campus. He expressed further concern regarding the plan to remove two-thirds of the 14 adult pine trees on the site, expressing the hope that more trees can be saved. Vice Chancellor Brahmbhatt stated that they will try to save as many trees as possible.

Vice Chancellor Brahmbhatt introduced Craig Hardwick, legal counsel for this project.

Board President Patterson requested clarification on the first bulleted item under the Terms of Agreement. Mr. Hardwick clarified that the first line under the Terms of Agreement should state that there are six (6) five-year options, removing the word “two:”

**Adjournment**

There being no further business, it was moved by Mr. Ruiz and seconded by Mr. Howald that the meeting be adjourned. Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

The meeting was adjourned at 7:46 p.m.

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Secretary of the Board