

Regular Meeting

Board of Trustees Coast Community College District

District Board Room

5:00 p.m. Closed Session 6:30 p.m. Regular Meeting

November 5, 2008

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 5, 2008 in the Board Room at the District Office.

1. PROCEDURAL MATTERS

1.01. Procedural Matters

1. Call to Order

Board President Armando Ruiz called the meeting to order at 5:03 p.m.

2. Pledge of Allegiance

Trustee Howald led the Pledge of Allegiance to the United States of America.

3. Roll Call

Trustees Present: Walter Howald, Jim Moreno, Jerry Patterson, Armando Ruiz, and Michael Battistone.

Trustees Absent: Mary Hornbuckle

Others in Attendance were: **Staff** – K. Yglesias, J. Black, C. Brahmhatt, J. Quarles, L. Arbizu, P. Arfsten, E. Arismendi-Pardi, C. Babler, A. Bell, L. Bethel, W. Bryan, J. Craig, D. Currie, M. Daniel, B. Dees, A. Dick, E. Dunn, S. Ferrara, B. Fey, R. Forsberg, S. Gonzalez, J. Harmon, M. Hill, S. Hoyt, J. Houlihan, T. Irving, K. McElroy, M. Kennedy, B. Kerwin, J.

Lagerloff, D. Mancina, V. Meneses, L. Miller, M. Millet, T. Niederhauser, V. Meneses, H. Pham, B. Price, G. Profeta, R. Ramos, G. Regnier, D. Restelli, N. Sprague, C. Stewart, R. Sukaesih C. Teeter, T. Vu, T. Weikel, D. Wojciechowski, L. Wojciechowski, D. Wolf;
Students – P. Bunch, D. Lopez, B. Reid.

4. Public Comment (Closed Session)

There were no requests to address the Board under Public Comment for Closed Session.

5. Adopt Agenda

It was moved by Mr. Patterson and seconded by Mr. Howald to adopt the Agenda as amended.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

6. Approval of Minutes

It was moved by Mr. Moreno and seconded by Mr. Howald to approve the Minutes of the Regular Board Meeting of September 17, 2008.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

7. Recess to Closed Session

The Board recessed to Closed Session at 5:05 p.m. to discuss the following items:

- a. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957)

8. Reconvene Regular Meeting

The Board reconvened to Open Session at 6:30 p.m.

9. Public Comment (Open Session)

Lynn MacDonald, Orange Coast College (OCC) Classified Employee, addressed the Board regarding the “me too” clause for classified employees. She was involved in the negotiations of this item in the 2005 contract and shared her understanding of the original negotiated decision and the current situation. Ms. McDonald believed that the .62% difference in the current salary increase was an allocation to reinstate the 1/1000 pay rate to the faculty, and that it did not involve State funds earmarked specifically for faculty, and therefore, should be provided to classified staff based on the “me to” clause. Ms. McDonald

stated that she strongly believed that adherence to the “me too” clause was important to the morale of classified employees.

Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE), expressed concern that the issue raised at the October 1, 2008 Board Meeting, regarding the “me too” clause, did not return on tonight’s Agenda as expected. He reported that the CFCE filed a grievance relating to this issue, which was denied based on the argument that the incentive money was a different pot of money. He further expressed the opinion that it was inappropriate that the grievance was directed to Vice Chancellor of Human Resources Joe Quarles.

Bernice Matthews, Classified Employee, Coastline Community College (CCC), addressed the Board on behalf of her colleagues, stating that the “me too” clause means “me too.” She commented that she was proud to work for the District because of its commitment to integrity, and added that the Classified employees expect to be treated equally with adherence to the “me too” clause.

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA) stated that the CCA/CTA/NEA was filing a grievance relating to the part-time faculty not being included in the additional .62% salary increase. ■ Dr. Price addressed the issue regarding the Agreement with ING for Life Insurance and Long Term Disability approved at the September 19, 2007 Board Meeting. She expressed concern that this issue was not placed on the Agenda for tonight’s meeting as expected. She provided a copy of the Agenda Item that was approved in 2007, commenting that it referred to full-time and part-time faculty. Dr. Price implored the Board to ask the Administration to return this item to the Agenda for discussion. ■ Dr. Price then made comments relating to the parity money for part-time faculty, expressing concern that the parity funds received by part-time faculty did not include the total amount allotted to the District. She believed it was dishonest, unfair and illegal to deduct parity funds from this year’s faculty for an error that occurred in the previous year and requested that the Board direct the Administration to correct the error using other funds.

Yen Do, GWC Christian Club, discussed the planning for a concert by a Grammy nominated band, Ring of Fire. She expressed concern that the item was not on tonight’s Agenda, noting that approval was necessary to continue with the planning process. Ms. Do commented on the challenges being faced by the students in organizing this event, stating that they followed all regulations required to go forward with this event. She noted that this was not a religious event, just a concert open to everyone who purchases a ticket.

GWC President Wes Bryan responded to Ms. Do’s concerns, confirming that proper paperwork had been submitted for the Board Agenda, but noted that it was necessary to research the issue to ensure legal compliance regarding separation of church and state. He agreed to try to have an answer for the Christian Club by the end of the week.

Evan Lee Dahl, President GWC Christian Club, clarified that this concert was being organized by the Christian Club, but was not a religious event. He discussed the benefit of having a Grammy-nominated band perform at one of the colleges in the District. Mr. Dahl requested that a decision be made by the end of the week to enable the club to continue the planning process.

Angela Bell, CFCE Union Member, asked Vice Chancellor Quarles to explain the “me too” clause agreed to in the Classified Contract.

Dr. Quarles briefly discussed the negotiated agreement in 2005/2006, noting what was given up in exchange for the salary increase for faculty. He commented on the negotiations that led to the 2008-2009 Agreement, and clarified that only the base salary formula was subject to the “me too” clause.

1.10 Acceptance of Retirements

None

2. GENERAL INFORMATION AND REPORTS

2.01 Reports

1. Report from the Chancellor

Chancellor Ken Yglesias congratulated Trustee Hornbuckle and Trustee Patterson for being re-elected to the Board of Trustees. He then asked Vice Chancellor of Administrative Services C.M. Brahmbhatt to update the Board on the State Budget.

Vice Chancellor Brahmbhatt noted that the State was experiencing a fiscal emergency and would be designating the dollar amount of a shortfall and plan for midyear cut for 2008/2009. He announced that the District could not react yet without knowing the numbers, and that he would bring options to the Board once accurate information was received. Mr. Brahmbhatt agreed to provide information to the Board prior to the Board meeting in order to allow time to set a course of action.

2. Reports from Officers of Student Government Organizations

Kris Cutting, Student Senator, Orange Coast College (OCC), reported on recent events on campus, including the Great Debate, the Board of Trustees Candidates Forum, and the Presidential Candidate Debate. He also reported on the Senators Training Conference in San Francisco and the General Assembly for Student Senate for California Community Colleges.

Bret Reid, Vice President, Student Advisory Council (SAC), Coastline Community College (CCC), reported on the Student Senate General Assembly, the Board of Trustees Election Forum, and the E-waste Drive. He noted that the SAC was organizing focus groups for the 2020 District Plan.

David Lopez, President, Associated Students, Golden West College (ASGWC), and Amir Shakoorian, GWC Student Advocate, reported on current activities at GWC. They presented a list of student representatives to campus committees, and discussed an ad hoc committee that was formed to review and revise the ASGWC election rules. ■ It was announced that Aysha Khan was GWC's Student Senator of the Month for October, and Andre Person was the Student Senator of the Month for September. ■

The Student Council donated \$35,000 to the Naming Opportunity for the new Health/Science Building, voting to name the Lobby "Associated Students Lobby." ■ It was noted that the ASGWC allocated funds for the Hamilton & Denise Brewart International Conference on Nonviolence, the Alpha Gamma Sigma (AGS) 2008 Southern Regional Conference, and the Christian Club Concert. The Student Council would vote at the November 11, 2008 Student Council Meeting regarding proposed allocation of funds for the 12th Annual Road to Teaching Conference and the National Student Nurse Association Club (CNSA) Mid-year Conference.

3. Reports from the Academic Senate Presidents

Coastline Community College (CCC) Academic Senate President Cheryl Stewart commented on Coastline's "Power of One" phone bank where faculty and staff called students midway through the semester to see how things were going. She noted that this provided an advocate for students where needed. ■ Ms. Stewart noted that the Senate Executive Board Luncheon was scheduled for November 17, 2008. ■ She expressed support of classified staff, commenting on the role of classified employees in the recruitment and retention of students, and support of faculty. Ms. Stewart noted that low morale among the classified staff affected the whole institution, and hoped that the "me too" clause it would be adhered to if there was one.

Golden West College (GWC) Academic Senate President Diane Restelli formally thanked Anita Renninger, GWC Senate Staff Assistant, for her work on the election coordination. She also thanked Victor Quiros for his service as CCI Chair, noting that he recently resigned to become Student Learning Outcomes Coordinator for GWC. Ms. Restelli announced that Treisa Cassens consented to be the new CCI Chair. ■ She reported that Anthony Maciel, Director, Technology Support Services provided an update on computer technology for faculty. ■ Ms. Restelli shared that the Area D Academic Senate Rep would be addressing the Academic Senate at its next meeting.

Orange Coast College (OCC) Academic Senate President Eduardo Arismendi-Pardi concurred with Ms. Stewart's comments regarding classified staff, expressing his support and commending them for being in attendance at the Board meeting. ■ He reported that Dr. Arnold Guerra, OCC Physics Professor, was the recipient of the 2008 Apple of Gold Award from the Hispanic Education Endowment Fund (HEEF). Dr. Arismendi-Pardi was pleased that CCC President Ding-Jo Currie, OCC President Bob Dees and Trustee Moreno attended the awards event, and encouraged more administrators and Trustees to show support of diversity. ■ He stated that he was working on a Resolution relating to diversity in hiring. Dr. Arismendi-Pardi asked Vice Chancellor Quarles to forward statistical information on diversity in hiring to share with faculty members. The Senate also was working on the assessment philosophy addressing the issue of accreditation on floor for senate analysis. ■ In closing, Dr. Arismendi-Pardi commented that the Transparency Committee had been formed.

It was moved by Mr. Patterson and seconded by Mr. Moreno to advance the remaining reports at the end of the agenda to be presented at this time. Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

CONTINUATION OF REPORTS (moved from the end of the Agenda.)

1. Reports from the Employee Representative Groups

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA) reported that the CCA/CTA-NEA picnic was a success. ■ She commented that the CCA/CTA-NEA Unit was rapidly growing, and that the State was offering a stipend for recruitment of unit members. Dr. Price reported on the Campus Equity Week and thanked the campuses for their support.

Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE), appreciated the comments of support from the Academic Senate representatives relating to the classified employees. He expressed the opinion that the classified staff provided substantial contribution to what takes place at campus both inside and outside the classroom. Mr. Kelsey noted that the “me too” language was unambiguous in the contract, and commented that the intent of the agreement was for classified staff to receive the same pay raises as faculty.

2. Reports from the Presidents

Golden West College (GWC) President Wes Bryan acknowledged and thanked the ASGWC for the \$35,000 gift, and reminded the Board of the dedication of the new Health Sciences Building scheduled for November 19, 2008. ■ He discussed the community forum scheduled for November 12, 2008, and the Great Southern California Shake Out scheduled for November 13, 2008. Mr. Bryan distributed a “Save the Date” flier for the GWC GALA scheduled for March 21, 2009.

Coastline Community College (CCC) President Ding Jo Currie recognized Linda Wojciechowski noting that she was responsible for coordinating the “Power of One” phone bank at Coastline. ■ She also congratulated the many Coastliners who submitted project proposals as a continuing effort to implement the Master Plan. ■ Dr. Currie congratulated Trustees Hornbuckle and Patterson for their victories in the election. She sent her regrets to Trustee Ruiz, commenting that she enjoyed working with him and that he would be missed.

Orange Coast College (OCC) President Bob Dees mentioned the recent political-based events on campus and thanked the Trustees who participated in those events. ■ He reported that OCC was working on accreditation, noting that a thermometer was posted in the campus Mailroom indicating the college’s progress toward completion of course outlines with student learning outcomes (SLOs). He reported that the goal was to have 100% course outlines with SLOs completed by December.

3. Reports from the Board of Trustees

Trustee Jim Moreno reported on his attendance at the Hispanic Education Scholarship Dinner and the Boys And Girls Club groundbreaking. ■ He mentioned that he encountered a great deal of interest about GWC’s Police Academy during his

attendance at a recent California Highway Patrol graduation in Sacramento, and noted that one of the training officers he met was a Coastline student.

Trustee Jerry Patterson commented on the candidate forums at OCC and CCC, and the Boys and Girls Club groundbreaking. ■ He thanked his supporters for their hard work and for providing the opportunity to serve on the Board for four more years. He announced that he would continue to strive for good government, mentioning high ethics, fiscal accountability and support of faculty and staff. Mr. Patterson stated that his goals included not turning away any students and continuing to provide high quality education. He further mentioned the need to go “greener” at the community colleges, continuing technical education programs and providing retraining for those who have lost their jobs. ■ Mr. Patterson expressed disappointment in the way issues are addressed, such as the “me too” clause and the insurance issue for the part-time faculty. He shared the view that issues such as these should come to the Board Meetings for all five Board members to discuss and take action. Mr. Patterson commented on the grievance filed against the District regarding the “me too” clause, noting that once a grievance is pursued, the issue is out of the hands of the Board of Trustees.

Trustee Walt Howald reported on his attendance at the Association of Community College Trustees (ACCT) and Board of Governors meetings. He expressed agreement with Trustee Patterson’s concerns for the Board and added his interest in common course numbering and diversity. He reported that he was elected Chair of the nationwide Diversity Committee, and offered to address the Senates regarding the diversity issue. Mr. Howald commented on the news he received at the Board of Governors meeting regarding midyear cuts and potential budget cuts for 2009-2010. Mr. Howald confirmed the Board’s goal to maintain no layoffs in the District and to continue to be solid fiscally. ■ He congratulated Jerry Patterson and Mary Hornbuckle on their re-election to the Board, and thanked Armando Ruiz for his years of service. In closing, Mr. Howald stated that he looked forward to working with the newly elected Trustee Lorraine Prinsky.

Student Trustee Michael Battistone reported that the three campuses worked together coordinating the voter registration events ■ He shared that he was happy to participate in the monumental national election. Mr. Battistone reported that the consultant working with the District’s 2020 Vision Plan delivered a presentation at the District Student Council Meeting. He noted that the students were setting up focus groups to present student input into the Master Plan. ■ Mr. Battistone discussed a Facebook group being utilized for online communication between the District Student Council members. ■ He congratulated Jerry Patterson and Mary Hornbuckle on their re-election to the Board, and thanked Trustee Ruiz for his input, guidance and mentorship. In closing, Mr. Battistone shared that he looked forward to working with newly-elected Trustee Lorraine Prinsky.

4. Consideration of Association of Community College Trustees (ACCT) and California Community Colleges League (CCLC) Meetings and Conferences

The Board reviewed the dates listed for the ACCT and CCLC meetings and conferences.

5. Opportunity for the Board to Review the Board Directives Log

The Board reviewed the Board Directives Log and made adjustments to the Log where necessary.

6. Review of Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates presented in the November 5, 2008 Agenda.

5.02 Additional Informative Discussion Topics

1. Opportunity for the Board of Trustees to Review and Discuss an Alleged Violation of its own Code of Ethics

It was moved by Mr. Moreno and seconded by Mr. Howald that this item be continued to the November 19, 2008 Agenda for discussion.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

5.03 Review of Buildings and Grounds Reports

The Board reviewed the Buildings and Grounds reports.

5.04 Review of Internal Audit Report

The Board reviewed the Internal Audit Report.

3. CONSENT CALENDAR

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA) requested that the travel items on Page 8 and 10 of the Agenda for Diane S. Balding, Elizabeth I. Barton, and Sheila E. Hostetler be removed from the Agenda due to incorrect funding sources.

Jack Price, Negotiating Chair and Grievance Chair, CCA, addressed the Board regarding the Part-Time Faculty Assignments being approved for the period August 25, 2008 – December 14, 2008, expressing concern that these hires were being approved so late in the semester. He stated that the CCA had filed a grievance regarding this issue. He also expressed concern regarding what he perceives as a denial of the CCA President's civil rights in denying her access to District personnel, noting that CCA's attorney was pursuing an Education Employment Relations Act (EERA) violation and would take it to court if this issue was not resolved. In closing, he thanked the District Human Resources Staff for their cooperation in obtaining data.

It was moved by Mr. Patterson and seconded by Mr. Moreno to approve the Consent Calendar, as amended, excluding the three items Dr. Price referred to. (Note: All background reports were included with the November 5, 2008 Agenda and are available on request.)

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

3.01 CURRICULUM – NONE

3.02 TRAVEL AUTHORIZATIONS - BOARD & STAFF

3.02.01 Authorization for Student Trips - Coastline Community College

Authorization was given for the following CCC Student Trips:

Conference/Activity: Irvine Regional Park

Location: Irvine

Dates: December 1 and 2, 2008

Department: Psychology (Ticket Numbers 91661, 91751, 92203)

Cost/purpose/funding source: No cost

Transportation: Private vehicles

Conference/Activity: Irvine Regional Park

Location: Irvine

Dates: December 3, 4 and 5, 2008

Department: Psychology (Ticket Numbers 81818, 81819, 81820)

Cost/purpose/funding source: No cost

Transportation: Private vehicles

3.02.02 Authorization for Student Trips - Golden West College

Authorization was given for the following GWC Student Trips:

Conference/Activity: National Student Nurses Association Midyear Conference

Location: Sparks, NV

Dates: November 13-16, 2008

Department: GWC Nursing Student Association Club

Cost/purpose/funding source: \$5,000 for food, lodging; registration by students; Club funds

Transportation: District

Conference/Activity: 12th Annual Road to Teaching Conference

Location: Santa Ana, CA

Dates: November 15, 2008

Department: Future Teachers Club

Cost/purpose/funding source: \$15 registration NTE \$250, ASGWC funds

Transportation: Personal cars

3.02.03 Authorization for Student Trips - Orange Coast College

Authorization was given for OCC Student Trips:

Conference/Activity: Model United Nations Conference

Location: UCLA

Date: January 16-18, 2009

Department: Student MUN Club

Cost/Purpose/Funding Source: 20 students to attend/expenses NTE \$750 from club/ASOCC/sponsorship funds

Transportation: Personal Vehicles

Conference/Activity: AmWest Model United Nations Conference

Location: Las Vegas, NV

Date: November 22-25, 2008

Department: Student MUN Club

Cost/Purpose/Funding Source: 10 students to attend/expenses NTE \$1,150 from club/ASOCC/sponsorship funds

Transportation: Personal Vehicles

Conference/Activity: CALMUN Spring Model United Nations Conference

Location: Anaheim, CA

Date: March 7, 2009

Department: Student MUN Club

Cost/Purpose/Funding Source: 20 students to attend/expenses NTE \$925 from club/ASOCC/sponsorship funds

Transportation: District/Personal Vehicles

Conference/Activity: Model United Nations Club Events

Location: Various locations

Date: 2008-2009

Department: Student MUN Club

Cost/Purpose/Funding Source: 10 students to attend/expenses NTE \$100 per event from club/ASOCC/sponsorship funds

Transportation: District/Personal Vehicles

Conference/Activity: AmPac Model United Nations Conference

Location: Anaheim, CA

Date: April 9-12, 2009

Department: Student MUN Club

Cost/Purpose/Funding Source: 10 students to attend/expenses NTE \$1,150 from club/ASOCC/sponsorship funds

Transportation: District/Personal Vehicles

Conference/Activity: Field Trip for Biology 100 lab students

Location: Dana Point Harbor Beach, CA

Date: November 22 or 23, 2008

Department: Biology

Cost/Purpose/Funding Source: No cost to the college

Transportation: Personal Vehicles

Conference/Activity: Puente Northern California Transfer Trip
Location: University of California, Berkeley, and San Francisco State University
Date: November 13 – 15, 2008
Department: Counseling/OCC Puente Project
Cost/Purpose/Funding Source: NTE \$5,000 from University of California Office of the President funds
Transportation: District bus

Conference/Activity: Tour of Various Hotels and University of Nevada facilities
Location: Las Vegas, NV
Date: November 20-21, 2008
Department: School of Hospitality, Travel & Tourism
Cost/Purpose/Funding Source: No cost to the college
Transportation: District bus

Conference/Activity: Outrigger Canoe Race for students enrolled in PE A159 and MARA A159
Location: Coronado Crown Aquatic Center, Coronado, CA
Date: December 7, 2008
Department: Physical Education & Athletics
Cost/Purpose/Funding Source: No cost to the college
Transportation: District vehicles

Conference/Activity: Rose Parade Float Decorating
Location: Pasadena, CA
Date: December 27, 2008
Department: Circle K Club
Cost/Purpose/Funding Source: Expenses paid by Kiwanis of Orange County
Transportation: District bus

Conference/Activity: Journalism Association of Community Colleges Southern California Competition and Conference
Location: California State University, Fullerton, CA
Date: November 14-15, 2008
Department: Coast Report Newspaper Class
Cost/Purpose/Funding Source: \$60 fee per student from ASOCC funds NTE \$700
Transportation: Personal vehicles

Conference/Activity: Speech Showcase/Intramural Tournament
Location: OCC
Date: November 19, 2008/November 21, 2008
Department: Speech Team
Cost/Purpose/Funding Source: Food expenses to be paid from ASOCC funds
Transportation: None
Revision to Previous Board Action to add events. Previous Board approval 9/3/08.

3.03.01 Authorization for Special Projects - Coastline Community College

Authorization was given for the following CCC Special Projects:

Project/Activity: Annual Holiday Reception
Date: Thursday, December 11, 2008; 5:30 – 7:30 p.m.
Location: Coastline Art Gallery
Department: Foundation
Purpose: Event
Cost/purpose/funding source: NTE \$5,000; Foundation funds

Project/Activity: Graduation Ceremony
Date: Saturday, May 16, 2009
Location: Westin South Coast Plaza Hotel
Department: Student Services
Purpose: Graduation
Cost/purpose/funding source: NTE \$6,000; College funds

Project/Activity: Jump Start Program for Career Professionals Training
Date: November 14 & 21, 2008 and December 5 & 12, 2008
Location: Orange County One-Stop Center
Department: Orange County One-Stop Center
Purpose: Training
Cost/purpose/funding source: NTE \$4,000; WIA funds

3.03.02 Authorization for Special Projects - Golden West College

Authorization was given for the following GWC Special Projects:

Project/Activity: Election 2008 Series – Immigration Reform
Date: October 23, 2008
Department: Intercultural Club
Purpose: Educate students on immigration issues
Cost/purpose/funding source: \$300 for speaker; Club funds
Revision to previous Board action of 10/15/08 to pay for speaker

Project/Activity: Campus Job Fair
Date: November 5, 2008
Department: Employment Services
Purpose: student job fair with off campus employers
Cost/purpose/funding source: \$1,500 for food and printing; Foundation funds
Revision to previous Board action of 9/3/08 to increase total cost from \$1,000

Project/Activity: Tamale Sale Fundraiser
Date: November 6, 2008
Department: EOPS/CARE Club
Purpose: Club fundraiser
Cost/purpose/funding source: \$300 for food, supplies; Club funds

Project/Activity: Jewelry Sale Fundraiser
Date: November 10, 12, 17-19, 2008
Department: EOPS/CARE
Purpose: Fundraiser for CARE Adopt a Family

Cost/purpose/funding source: no cost

Project/Activity: Project Page Turner

Date: November 14, 2008

Department: ASGWC

Purpose: GWC students read books to College View Elementary School students

Cost/purpose/funding source: \$500 for food, printing; ASGWC funds

Project/Activity: Red Cross Donor Days

Date: November 19-20, 2008

Department: ASGWC

Purpose: Opportunity for Red Cross to allow students to donate blood

Cost/purpose/funding source: \$150 for food, printing; ASGWC funds

Project/Activity: Nursing and Student Health Services Building Dedication

Date: November 19, 2008

Department: Foundation

Purpose: Building grand opening ceremony

Cost/purpose/funding source: \$3,000 for food, supplies, printing; Foundation & Community Hosting funds

Project/Activity: Puente Club Taco Sale

Date: November 19, 2008

Department: Puente Club

Purpose: Club fundraiser

Cost/purpose/funding source: \$300 for food, supplies printing; Club funds

Project/Activity: Variety Show

Date: November 21, 2008

Department: ASGWC

Purpose: Student talent show

Cost/purpose/funding source: \$500 for food, printing; ASGWC funds

Project/Activity: Thanksgiving Pie Sale

Date: November 25-26, 2008

Department: EOPS/CARE Club

Purpose: Club fundraiser to sell pie slices and holiday pies

Cost/purpose/funding source: \$250 for food, supplies; Club funds

Project/Activity: Student Success Recognition Luncheon

Date: December 4, 2008

Department: Re-Entry/CALWORKs

Purpose: Recognizing students for student success skills

Cost/purpose/funding source: \$1,100 for food, supplies, printing; TANF Grant funds

Project/Activity: Student Holiday Bash

Date: December 4, 2008

Department: ASGWC

Purpose: End of year food and entertainment bash

Cost/purpose/funding source: \$1,200 for food, supplies; ASGWC funds

3.03.03 Authorization for Special Projects - Orange Coast College

Authorization was given for the following OCC Special Projects:

Project/Activity: OCC Fashion Events

Date: November 12, 2008

Department: Fashion

Purpose: Host professional organization: Hurley & Element

Cost/Purpose/Funding Source: No cost to the college

Project/Activity: First Annual Concerto-Aria Competition

Date: February 8, 2009

Department: Music Department, Visual & Performing Arts

Cost/Purpose/Funding Source: Competition open to OCC and Junior Chamber musicians with an entrance fee of \$30 for contestants to defray cost of event judges and other expenses NTE \$3,000 to be paid from ancillary funds

Project/Activity: Re-Entry Center Workshops

Date: 2008-2009

Department: Staff Development

Purpose: Meet and Greet Open Houses to attract community and business donors

Cost/Purpose/Funding Source: NTE \$1,000 from Staff Development funds

Project/Activity: Recognition Event

Date: Spring, 2009

Department: Staff Development

Purpose: Fund the Outstanding Coast Colleagues of the Year program and reception

Cost/Purpose/Funding Source: NTE \$4,000 from Staff Development ancillary recognition funds

Project/Activity: Computer Tips for ESL Faculty Workshop

Date: November 21, 2008

Department: Staff Development

Purpose: Computer tips for ESL faculty/MyOCC training

Cost/Purpose/Funding Source: NTE \$500 from Staff Development funds

Project/Activity: Workshops for Part-Time Faculty

Date: November 12, 2008

Department: Staff Development

Purpose: Part-Time Faculty Brown Bag

Cost/Purpose/Funding Source: NTE \$350 from Staff Development funds

Project/Activity: Visiting Scholar Event

Date: Fall, 2008

Department: All Campus

Purpose: Mayan Calendar workshops and events

Cost/Purpose/Funding Source: NTE \$5,000 from Visiting Scholar ancillary and Staff Development funds

Project/Activity: The Traditional Art of Printmaking in a Contemporary Art World
Date: November, 2008
Department: Staff Development and Foundation
Purpose: Contemporary art exhibits, workshops, and reception
Cost/Purpose/Funding Source: NTE \$1,500 from Staff Development and Foundation funds

Project/Activity: Purchase of Promotional Items
Date: 2008-2009 Fiscal Year
Department: Associated Students/Student Government
Purpose: For use at resource fairs, orientation programs, and meetings
Cost/Purpose/Funding Source: NTE \$5,000 from ASOCC funds

Project/Activity: Holiday Ceramics Sale
Date: December 12-13, 2008
Department: Mudslingers Club/Art Department
Purpose: Approximately 25 students to provide ceramics artwork for sale
Cost/Purpose/Funding Source: No cost to the college

Project/Activity: Fall 2008 exhibitions for "Natural Connections," "Amy Caterina," and "James F. Lorigan"
Date: November 12, 2008
Department: Frank M. Doyle Arts Pavilion/Visual and Performing Arts
Purpose: Artist's reception and public mixer; approximately 500 guests expected to attend
Cost/Purpose/Funding Source: NTE \$500 for catering and non-alcoholic drinks from Foundation funds

Project/Activity: Fall 2008 Exhibitions Closing Reception and Holiday Event
Date: December 12, 2008
Department: Frank M. Doyle Arts Pavilion/Visual and Performing Arts
Purpose: Closing reception and holiday events for approximately 600 guests
Cost/Purpose/Funding Source: NTE \$500 for catering and non-alcoholic drinks from Foundation funds

Project/Activity: Orange County Junior All-American Football "Super Bowl" at LeBard Stadium
Date: November 29, 2008
Department: Co-sponsored by OCC Physical Education & Athletics
Purpose: Promote awareness of campus and athletic programs
Cost/Purpose/Funding Source: No cost to the college

Project/Activity: New York Mets Baseball Workout at OCC Baseball field
Date: November 22, 2008
Department: Co-sponsored by OCC Physical Education & Athletics
Purpose: Promote awareness of campus and athletic programs
Cost/Purpose/Funding Source: No cost to the college

Project/Activity: 11th Annual Vietnamese Culture Night
Date: March 15, 2009
Department: Vietnamese Student Association
Purpose: Annual club event to promote awareness of campus
Cost/Purpose/Funding Source: NTE \$18,000 to be funded from ticket sales/club funds

Project/Activity: Golf Tournament
Date: November 19, 2008
Department: Foundation and Physical Education & Athletics
Purpose: Fundraiser for Men's Golf Team
Cost/Purpose/Funding Source: NTE \$10,000 from Foundation funds

Project/Activity: Orange County Bowl
Date: November 22, 2008
Department: Foundation and Physical Education & Athletics
Purpose: Community College football game determined by the California Commission on Athletics
Cost/Purpose/Funding Source: NTE \$9,000 from Foundation funds

Project/Activity: Community College State Football Championship Game
Date: December 17, 2008
Department: Foundation and Physical Education & Athletics
Purpose: Community College State Football Championship
Cost/Purpose/Funding Source: NTE \$9,000 from Foundation funds

Project/Activity: "Great Southern California ShakeOut," a Golden Guardian state-wide exercise
Date: November 13-14, 2008
Department: Campus Wide/Coordinated by the Governor's Office of Emergency Services
Purpose: Campus-wide building evacuation exercise on November 13, and the opening of a "Care and Shelter" facility on November 14, 2008, to accept earthquake victims
Cost/Purpose/Funding Source: NTE \$20,000 from one-time District disaster preparedness funds

Project/Activity: Holiday Luncheon and Silent Auction
Date: December 4, 2008
Department: Spirit of Ability Club
Purpose: Fundraiser with funds to be divided between the Spirit of Ability Scholarship Fund and the Invincible Millie Peterson Scholarship/Event is open to the public
Cost/Purpose/Funding Source: Paid by club funds and donations

Project/Activity: Meetings and Events
Date: 2008-2009
Department: Re-Entry Center/Counseling Department
Purpose: Events and meetings to include a year-end celebration for Re-Entry students, faculty, and staff
Cost/Purpose/Funding Source: NTE \$1,500 from ASOCC funds

Project/Activity: Trip to California Desert Studies
Date: February 13-16, 2009
Department: Staff Development
Purpose: Desert Ecology Trip
Cost/Purpose/Funding Source: Participants to pay Bursar's office prior to trip; transportation by District; Staff Development to fund bus driver expenses NTE \$500

Project/Activity: All-Campus Holiday Event
Date: December 10, 2008
Department: Staff Development and Foundation
Purpose: Honor retirees and highlight programs
Cost/Purpose/Funding Source: NTE \$3,500 from Foundation/Staff Development funds

Project/Activity: High School Counselor's Breakfast
Date: November 14, 2008
Department: Counseling
Purpose: Outreach
Cost/Purpose/Funding Source: NTE \$3,500 from ASOCC/Foundation/General funds

Project/Activity: Green Energy Day
Date: April 8, 2009
Department: International Business Club/Marine Sciences Club
Purpose: Promote understanding of sustainable energy and transportation
Cost/Purpose/Funding Source: NTE \$16,500 from club/ASOCC funds to cover expenses of speaker, T-shirts for participating students, booklet on green energy, hospitality for exhibitors, publicity, and implementation of Phase IV of the Robert B. Moore Theater garden

Project/Activity: Club Rush and Student Service Fair
Date: February 17, 2009
Department: ASOCC InterClub Council
Purpose: Promote ASOCC clubs to OCC students
Cost/Purpose/Funding Source: NTE \$1,300 from ASOCC funds
Revision to Previous Board Action to change date. Previous Board approval 8/20/08.

Project/Activity: First Annual Health Fair
Date: November 18, 2008
Department: Student Health Services
Cost/Purpose/Funding Source: Increase health awareness, resources, careers and partnerships with community with expenses NTE \$10,000 from Foundation/ASOCC/and or general funds
Revision to Previous Board Action to add expense amount and funding sources. Previous Board approval 10/1/08.

Project/Activity: Career Education to receive a total of \$100,000 from the California Community Colleges Regional Consortia to include funding from various community colleges
Date: 2008-2009
Department: Career Education
Cost/Purpose/Funding Source: Provide ongoing development, organization, and marketing of Career Development Statewide Technical Workshops, web sites, and materials
Revision to Previous Board Action to delete San Mateo CCCD and add Cabrillo College to the Consortia

3.03.04 Authorization for Disposal of Surplus

Authorization was given for the disposal of the listed surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

3.03.05 Authorization to Enter Standard Telecourse Agreements - Coastline Community

Authorization was given to enter into the following standard telecourse agreements for Coastline Community College:

ANTHROPOLOGY: THE FOUR FIELDS
North Carolina Community College System (NC)

CHILD DEVELOPMENT: STEPPING STONES
North Carolina Community College System (NC)

CULTURAL ANTHROPOLOGY: OUR DIVERSE WORLD
Iowa Lakes Community College (IA)
Johnson County Community College (KS)
University of South Florida (FL)

CYCLES OF LIFE: EXPLORING BIOLOGY
North Carolina Community College System (NC)

FACES OF CULTURE – REVISED
University of South Florida (FL)

INTERMEDIATE ALGEBRA: MODELING THE WORLD
North Carolina Community College System (NC)

MASTERING THE COLLEGE EXPERIENCE
North Carolina Community College System (NC)

TRANSITIONS THROUGHOUT THE LIFE SPAN
North Carolina Community College System (NC) - 16310
North Carolina Community College System (NC) - 16311

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

3.03.06 Approval of Clinical Contracts - Orange Coast College

Authorization was given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum:

NEW

Centralia Elementary School District Buena Park, CA	Standard Clinical Affiliation Agreement
Cornerstone Therapies Huntington Beach, CA	Standard Clinical Affiliation Agreement
Dinh, Dr. Tania DDS Orange, CA	Standard Clinical Affiliation Agreement
Sunrise Brighton Gardens Yorba Linda, CA	Standard Clinical Affiliation Agreement

AMENDMENT TO EXISTING AGREEMENT

Presbyterian Intercommunity Hospital Whittier, CA	Amendment Non-Standard Clinical Affiliation Agreement
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Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in approved clinical rotations (For field experience agreements, the District provides only Worker's Compensation insurance.) These District provided insurance coverages are in effect while the student is on-site at facility. The District realizes savings by utilizing off-campus clinical and field experience training facilities.

3.03.07 Authorization for Purchase of Institutional Memberships - Coastline Community College

Authorization was given for the purchase of the following CCC institutional memberships:

NEW

Seal Beach Chamber of Commerce - November 1, 2008 — December 30, 2009 - \$200

Newport Beach Chamber of Commerce - November 1, 2008 — December 30, 2009 - \$350

The Orange County Arts Council - November 1, 2008 — December 30, 2009 - \$250

3.03.08 Authorization for Purchase of Institutional Memberships - Golden West College

Authorization was given for the purchase of the following GWC institutional memberships:

RENEWAL

Broadcast Education Association – January 2009 – January 2010 - \$140

Council of Chief Librarians – September, 2008 – September, 2009 - \$150

English Council of California Two-Years Colleges – July 1, 2008 – June 30, 2009 - \$120

3.03.09 Authorization for Purchase of Institutional Memberships - Orange Coast College

Authorization was given for the purchase of the following OCC institutional memberships:

RENEWAL

Council of Chief Librarians of California Community Colleges (CCL) – 2008-2009 - \$150.00

NAFSA: Association of International Educators – July 1, 2008 – June 30, 2009 - \$350.00

3.03.10 Authorization for Purchase of Institutional Memberships – District

Authorization was given for the purchase of the following institutional memberships submitted on behalf of the campuses and District.

RENEWAL

Coastline Community College

American Association of Community Colleges (AACC) - January 1, 2009 - December 31, 2009 - \$6,335.00 (\$6,285.00 + \$50.00 Presidents' Academy Fee)

Golden West College

American Association of Community Colleges (AACC) - January 1, 2009 - December 31, 2009 - \$11,785.00 (\$11,735.00+ \$50.00 Presidents' Academy Fee)

Orange Coast College

American Association of Community Colleges (AACC) - January 1, 2009 - December 31, 2009 - \$14,045.00 (\$13,995.00 + \$50.00 Presidents' Academy Fee)

District

American Association of Community Colleges (AACC) - January 1, 2009 - December 31, 2009 - \$50.00 Presidents' Academy Fee

Student Right-To-Know (SRTK) – July 1, 2008 through June 30, 2009 - \$11,700 (\$3,900 per college)

3.03.11 Community Activities - Coastline Community College

Authorization was given for the Coastline Community College Contract Education Department to offer community activities, seminars, workshops, lecture series and/or cultural events and for appointment of lecturers and presenters as indicated in the November 5, 2008 Agenda. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any applicable agreements.

3.03.12 Sailing Program - Orange Coast College

Authorization was given for non-credit classes offered by the Marine Programs Office during the period of November 6, 2008 – November 5, 2009, as presented in the November 5, 2008 Agenda.

3.04 PERSONNEL ITEMS

Authorization was given to approve the Personnel Items listed in the November 5, 2008 Agenda as amended.

3.05 ADDITIONAL PERSONNEL ITEMS

3.05.01 Authorization for Independent Contractors - Coastline Community College

Authorization was given for the following Independent Contractors at Coastline Community College:

\$10,000 AND OVER

Cox, Steve to provide planning, development, programming and formatting to revise existing courses to match revised textbook/student guide; create new CDROM courses; convert existing courses to executable format and to migrate existing courses to Moodle; June 18, 2008 – June 30, 2009, for a fee NTE \$18,000 to be paid by ISD Ancillary funds. (Revision is to increase NTE fee. Prior Board Approval: 6/18/08)

Koppett, Kat to write scripts for the Open Learning Language Initiative (OLLI), July 1, 2008 – June 30, 2009, for a fee NTE \$25,000 to be paid from grant funds received from the William and Flora Hewlett Foundation. (Revision is to increase dollar amount. Prior Board Approval: 6/18/08)

UNDER \$10,000

Pixel Abuse to create visuals for various projects throughout the Instructional Systems Development Department, July 1, 2008 – June 30, 2009, for a fee NTE \$7,000 to be paid by ISD Ancillary funds. (Revision is to increase NTE fee. Prior Board Approval: 6/18/08)

Nunn, Mitchell to provide audio voice-over for the Open Learning Language Initiative (OLLI), November 6, 2008 – June 30, 2009, for a fee NTE \$500 to be paid from grant funds received from the William and Flora Hewlett Foundation.

OptionsUnlimited, LLC to facilitate the Kaleidoscope Leadership Institute, December 3-7, 2008, at the Westin South Coast Plaza Hotel in Costa Mesa, for a fee NTE \$6000 to be paid from Foundation funds.

Woodyard, Shawn to provide planning, development, programming and formatting to provide research and advising on the new World Music online course, July 1, 2008 – June 30, 2009, for a fee NTE \$9,500 to be paid by ISD Ancillary funds. (Revision is to increase NTE fee. Prior Board Approval: 8/20/08)

Wieshlow, Heather to provide four half-day training sessions, front-end instructional design plan, review print and video media during production, and coordinate advisor evaluation of media for a new distance learning course in chemistry, November 14 & 21, 2008, and December 5 & 12, 2008, for a fee NTE \$4,000 to be paid by Workforce Investment Act (WIA) funds.

3.05.02 Authorization for Independent Contractors - Golden West College

Authorization was given for the following Independent Contractors at Coastline Community College:

\$10,000 AND OVER

Perrou, Barry to provide specialized training for Orange County law enforcement officers, October 27 – June 30, 2009, to be paid \$10,000 from grant funds.

UNDER \$10,000

A.N.S.W.E.R. L.A. Project of Progress Unity Fund to provide a speaker for the Immigration Forum, October 23, 2008, to be paid \$300 from ASGWC, Intercultural Club, and Intercultural Program funds. (late due to speaker charge; previously approved as a volunteer speaker)

Dierl, Christopher Zbaren to provide contracting services for the theater production of “Nine,” November 7-16, 2008, to be paid \$400 from ASGWC funds.

Hodge, Cheryl to serve as an Editor/Content Expert for the Regional Health Occupations Resource Center (RHORC) Certified Nursing Assistant Curriculum Revision Project, November 6, 2008 – June 30, 2009, to be paid \$1,500 from RHORC Trust funds.

International Sanctuary to serve as a guest speaker on Human Trafficking, November 20, 2008, to be paid \$200 from ASGWC funds.

Jones, Nathan to provide photographic services for the Theater department, November 10, 2008 – June 30, 2009, to be paid \$500 for the Theater auxiliary account.

November Learning, Inc. to serve as a Guest Speaker for the 13th Annual Health Occupations Educator Institute, April 21, 2009, to be paid \$7,900 from RHORC Trust funds.

The following individuals to serve as Musicians for the theater production of “Nine,” November 7-16, 2008, to be paid \$800 each from ASGWC funds.

Cardenas, Stephan
Derthick, Joseph
Dierl, Cheri
Ghiassi, Mark
Green, Stephen
Gross, Charles V
Hall, Jennifer
Howells, David
Kyung, Sandra
LaVergne, Pat
Michelou, Jean-Pierre
Poster, Jack
Satton, June
Seufert, Dana
Smith, Alexander J
Yoshinaga, Shannon

3.05.03 Authorization for Independent Contractors - Orange Coast College

Authorization was given for the following Independent Contractors at Coastline Community College:

\$10,000 AND OVER

Nashco Enterprises, Inc. to consult for five days and upgrade current Service Desk Express software to be paid a fee NTE \$11,050.00 from ancillary funds.

UNDER \$10,000

Barnhart, Edward Dr. to serve as the fall Visiting Scholar keynote speaker on the OCC campus in December, 2008, to be paid a fee NTE \$4,000, including hotel accommodations, from Staff Development Visiting Scholar ancillary funds.

Brady, Melanie to serve as guest speaker on "Coping with Fear, Grief, and Change" at the Re-Entry Center spring workshops for the period February 17, 2009, through March 3, 2009, to be paid \$500 from ASOCC funds.

Fornaci, Alessandro to serve as a speaker for a workshop entitled, "The Traditional Art of Printmaking in a Contemporary Art World," November 8-14, 2008, to be paid \$500 from Staff Development District funds.

Martinangeli, Frank to serve as a speaker for a workshop entitled, "The Traditional Art of Printmaking in a Contemporary Art World," November 8-14, 2008, to be paid \$500 from Staff Development District funds.

Gurdine, Megan to serve as costume designer and creator for "Return to the Forbidden Planet" beginning February 1, 2009, through March 21, 2009, to be paid \$800 from ASOCC funds.

Isaacs, Susan, published novelist and screenwriter, to present at a Literature & Languages co-curricular seminar on November 17, 2008, to be paid \$500 from ASOCC funds.

Kim, Helen to serve as guest speaker for Photography 283 on November 6, 2008, to be paid \$250 from ASOCC funds.

Newlander, John to serve as guest speaker for Art A130/131 Painting classes on November 10, 2008, to be paid \$200 from ASOCC funds.

3.05.04 Authorization for Professional Development Program

Authorization was given for the Professional Development Programs listed in the November 5, 2008 Agenda.

3.05.05 Authorization for Staff Development – District

Authorization was given for the following District Staff Development:
O'Connor, Shannon, Manager of Recruitment and Staff Analysis (DIST), to attend graduate course "Recruitment and Selection" at Chapman University, from 8/20/08 through 10/17/08. Reimbursement of tuition and books not to exceed \$1,500 to be paid from Management Professional Development Funds.

3.06 FINANCIAL APPROVALS

3.06.01 Approval of Purchase Orders

The Board approved purchase orders listed in the amount of \$1,733,230.06. (A copy of the report is on file with the November 5, 2008 Agenda, and is available on request.)

3.06.02 Ratification/Approval of Checks

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$5,169,741.71. (A copy of the report is on file with the November 5, 2008 Agenda, and is available on request.)

3.06.03 Check List for General Obligation Bond Fund

The Board ratified/approved the warrants for the General Obligation Bond Fund in the amount of \$2,256,722.83 (A copy of the report is on file with the November 5, 2008 Agenda, and is available on request.)

3.06.04 Authorization for Special Payments - Orange Coast College

Authorization was given for the following OCC special payments:

Payment to American Culinary Federation Foundation of St. Augustine, FL in the amount of \$800 for the 2008-2009 annual accreditation fee for the Culinary Arts Department, Consumer and Health Sciences.

Payment to American Dietetic Association in the amount of \$1,250 for the Nutrition Care/Dietetic Technician Program for fiscal year 2008-2009, which is required for accreditation.

Payment to Committee on Accreditation for Polysomnographic Technologists Education in the amount of \$1,500 for program annual fees for 2008 and 2009. This is required for the Polysomnographic Technology accreditation.

Payment to Committee on Dental Auxiliaries in the amount of \$300 for the Registered Dental Assisting Program to pay the application fee for the Ultrasonic Scaler Course for fiscal year 2008-2009, which is required for accreditation.

Payment to Profeta, Glen, Interim Director of Information Technology, to pursue a Masters of Science in Instructional Design and Technology at Cal State Fullerton from August, 2007, through June, 2009. Reimbursement of tuition and books NTE \$1,500 from Management Professional Development funds.

Payment to Travel Consumer Restitution Corporation in the amount of \$275 for the initial application payment for Orange Coast Travel Agency, Brenda Shine, Professor of Hospitality, Travel, and Tourism, to be paid from ancillary funds.

3.06.05 Authorization for Special Payment - District

Authorization was given for the following District special payments:

Payment of \$1,449.00 to Steve Hogue, OCC Instructor, reimbursement of retraining leave expenses.

4. ACTION ITEMS

4.01 Authorization to Enter Agreements - Coastline Community College

1. Authorization to Approve an Amended Agreement between SunGard Higher Education and the Coast Community District (Coastline Community College) to License an Additional Component System provided by SSD, Inc.

It was moved by Mr. Moreno and seconded by Mr. Battistone that authorization be given to approve an amended Agreement between SunGard Higher Education and the Coast Community College District. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Amendment.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$74,364 expense

2. Approval to Enter into an ATM Site License and Service Agreement between SchoolsFirst Federal Credit Union and the Coast Community College District (Coastline Community College) to provide and maintain an ATM System located in the College Bookstore

It was moved by Mr. Patterson and seconded by Mr. Battistone that authorization be given to enter into an ATM Site License and Service Agreement between the SchoolsFirst Federal Credit Union and the Coast Community College District (Coastline Community College) to provide and maintain an ATM system located in the College Bookstore and accessible to staff and the general public off the main lobby at the College Center. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: There is no cost to the District.

4.02 Authorization to Enter Agreements - Golden West College

1. Authorization to Approve a New Nonstandard Agreement Between the Coast Community College District (Golden West College) and the Metropolitan Water District for a Water Conservation Grant

It was moved by Mr. Moreno and seconded by Mr. Patterson to approve a new nonstandard agreement between the Coast Community College District (Golden West College) and the Metropolitan Water District of Southern California for a water conservation grant.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: The college will receive \$10,000 from the grant.

4.03 Authorization to Enter Agreements - Orange Coast College

1. Authorization to Enter Into a Standard Agreement between the Coast Community College District (Orange Coast College) and Orange County Head Start, Inc. for the purpose of offering instruction in "FEEDING THE YOUNG CHILD (FN145)/LIFE CYCLE NUTRITION: CHILDREN"

It was moved by Mr. Moreno and seconded by Mr. Howald that authorization be given to enter into a standard agreement between the Coast Community College District (Orange Coast College) and Orange County Head Start, Inc. for the purpose of offering instruction in "FEEDING THE YOUNG CHILD (FN145)/LIFE CYCLE NUTRITION: CHILDREN" as requested by the company from January 1, 2009, through June 30, 2009.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: OCC Extended Education to receive \$2,475 revenue for this contract. Net proceeds: to be split 50% to the Extended Education office and 50% to Consumer Health and Sciences division, after direct costs of the program.

2. Authorization to Enter Into a Standard Agreement between the Coast Community College District (Orange Coast College) and SEIU UHW - West & Joint Employer Educational Fund, for the purpose of offering instruction in Mathematics A010 "Elementary Algebra"

It was moved by Mr. Moreno and seconded by Mr. Patterson that authorization be given to enter into a standard agreement between the Coast Community College District (Orange Coast College) and SEIU UHW - West & Joint Employer Educational Fund for the purpose of offering instruction in Math A010 "Elementary Algebra" as requested by the company from February 2, 2009 through May 31, 2009.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: OCC Extended Education to receive \$10,800 revenue for this contract. Net proceeds: OCC Extended Education office to receive net proceeds of this program.

4.04 Authorization to Enter Agreement – District

1. Renewal of a Three-year Microsoft Campus and School v3.5 Agreement Sponsored by the Foundation for California Community Colleges (FCCC) with Computerland of Silicon Valley

It was moved by Mr. Patterson and seconded by Mr. Moreno to renew the three-year Microsoft Campus and School v3.5 Agreement sponsored by the FCCC with Computerland of Silicon Valley, effective on October 1, 2008.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$143,498.50 for year one of a three-year agreement from General funds.

2. Authorization for Orange Coast College to Enter into an Agreement with ACCENT Travel Contractor for a Summer 2009 Short-term Study Abroad Program in Florence, Italy

It was moved by Mr. Battistone and seconded by Mr. Howald that authorization be given to enter into a standard travel contractor agreement to conduct a summer in Florence, Italy Study Abroad Program during summer 2009.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

3. Authorization to Approve an Agreement Between the Coast Community College District and ABS Notebooks Inc., to Provide Free, Four-subject Notebooks to the students in the District

It was moved by Mr. Moreno and seconded by Mr. Battistone that authorization be given to approve an Agreement with ABS notebooks Inc., to provide free, four-subject notebooks to students in the District.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: None

4.05 Buildings and Grounds

1. Authorization to File Notice of Completion

It was moved by Mr. Howald and seconded by Mr. Moreno that authorization be given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement.

GWC Energy Upgrade; Refurbishment of Library Air Handlers/Fan Coil Replacement

Contractor: Southland Industries
Buildings: Forum 1
Humanities

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

4.06 General Items of Business - Golden West College

It was moved by Mr. Howald and seconded by Mr. Battistone to approve the 2008-09 GWC Articulation and Transfer Center Plan, which includes the Articulation and Transfer Center activities and services provided to students.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

4.07 Resolutions

1. Adoption of Resolution #8 Authorizing Payment to Trustee Absent from Board Meeting

It was moved by Mr. Moreno and seconded by Mr. Howald to adopt Resolution #8, authorizing payment to Trustee Mary Hornbuckle for absence from the November 5,

2008 Board Meeting due to illness (surgery), as presented in the November 5, 2008 Agenda.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

6. Adjourn

It was moved by Mr. Moreno and seconded by Mr. Howald to adjourn the meeting.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

The meeting was adjourned at 9:19 p.m.

Secretary of the Board