

Regular Meeting

Board of Trustees Coast Community College District

District Board Room – 6:30 p.m.

April 4, 2007

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 4, 2007, in the Board Room at the District Office.

1. Call to Order

Board President Jerry Patterson called the meeting to order at 6:32 p.m.

2. Pledge of Allegiance

Trustee Hornbuckle led the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Trustees Present: Mary Hornbuckle, Walt Howald, Jim Moreno, Armando Ruiz, Jerry Patterson, and Jeri Elder

Trustees Absent: None

Others in attendance were: Staff – K. Yglesias, C. Brahmhatt, C. Babler, W. Bryan, J. Craig, D. Currie, L. Danziger, B. Dees, S. Dumont, B. Fey, L. Groetsch, N. Hill, J. Houlihan, N. Jones, R. Kudlik, D. Mancina, C. Marchbank, B. Mendoza, V. Meneses, L. Miller, G. Monahan, I. Naesse, M. Nish, M. Olds, W. Olson, R. Pagel, B. Price, A. Richey, C. Teeter, H. Thomas, D. Westerman; Students – J. Ball, B. Bettes; Other – C. Hardwick, K. Holst, B. Mermelstein, W. Shuman, T. Wrotslin

4. Public Comment

Barbara Price, President, California Teachers Association (CTA), addressed the Board to request that a representative from the CTA be a part of the search committee for the new Associate Vice Chancellor of Educational Services. She commented that this has been past practice, and noted that full-time and classified unions are both represented.

Chancellor Ken Yglesias responded that the committee was selected based on past practice and added that it should not be a problem adding a member. Dr. Price agreed to meet with Dr. Yglesias to resolve the issue.

5. Adopt Agenda

It was moved by President Patterson and seconded by Ms. Hornbuckle to add an urgent item to the Agenda, "*Recommendation to Open and Review all Proposals Received and to Accept the Most Responsive Proposal to Coast Community College District's RFP # 1923, a Request for Proposals to Enter into a Ground Lease for Approximately 1.5 ± Acres of Undeveloped Property at Golden West College.*" noting that the need to include the item arose subsequent to the printing and posting of the April 4, 2007 Agenda, and that the item be placed on the Agenda immediately after Item 5, *Adopt Agenda*. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Amendments to the Agenda were presented. It was then moved by Ms. Hornbuckle and seconded by Mr. Ruiz to adopt the Agenda as amended. Motion carried with the following vote: Aye –Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Recommendation to Open and Review all Proposals Received and to Accept the Most Responsive Proposal to Coast Community College District's RFP # 1923, a Request for Proposals to Enter into a Ground Lease for Approximately 1.5 ± Acres of Undeveloped Property at Golden West College.

Staff and legal counsel left the meeting to open and review the proposals received, and returned to present recommendations to the Board at the beginning of the Action Section of the Agenda.

6. Approval of Minutes

It was moved by Mr. Howald and seconded by Mr. Ruiz to approve the Minutes of the Regular Meeting of February 21, 2007, the Regular Meeting of March 7, 2007, and the Special Meeting of March 7, 2007. Motion carried with the following vote: Aye –Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Administrator

Olson, Wayne Roger, GWC, Dean, Technology and Vocational Education, retirement effective 07/01/07.

Faculty

Danziger, Lesley, OCC, Instructor, English, retirement effective 05/28/07.

Goshert, David F., OCC, Instructor, Accounting, retirement effective 05/28/07.

Olds, Michael V., OCC, Instructor, Economics, retirement effective 05/28/07.

Westerman, Donna D., OCC, Instructor, Art, retirement effective 05/28/07.

Classified Management

Groetsch, Lucy A., OCC, Child Care Center Manager, Classified Management, retirement effective 06/01/07. Unused vacation to be paid in lump sum.

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that these retirements be accepted. Motion carried with the following vote: Aye –Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

General Information and Reports

1. Review of Board Meeting Dates

The Board reviewed the scheduled Board meeting dates for the months of April 2007 through December 2007.

2. Reports from the Officers of Student Government Organizations

Lynn Riddle, President, Associated Students of Orange Coast College (ASOCC), reported that 83% of the students who voted support the new proposed ASOCC constitution. ■ She announced that applications are being accepted for the ASOCC Budget Committee for Spring 2007. ■ Ms. Riddle shared that the ASOCC is seeking additional student office working space, commenting that they currently work with approximately 42 square feet. She further emphasized the value of the ASOCC, noting its contributions of nearly \$9 million to support co-curricular programs, and nearly \$3 million for infrastructure at OCC over the last 10 years.

3. Reports from the Academic Senate Presidents

Orange Coast College (OCC) Academic Senate President Georgie Monahan reported that the faculty recognition ceremony was a success, and acknowledged Terry Timmons who was named OCC's Faculty Member of the Year. ■ She also commented on the loss of former OCC instructor, Barbara Wright, sharing that a memorial service in her honor would be held on April 22 at the OCC Fitness

Item 3, Reports from the Academic Senate Presidents, continued

Center. ■ Ms. Monahan stated that the Outcomes and Assessment Council is establishing strategies to address recommendations raised from the accreditation process. ■ She announced that a planning retreat is scheduled at the end of April in Lake Arrowhead, and she will be attending the Spring Plenary in San Francisco. ■ In closing, Ms. Monahan announced that she was re-elected as Academic Senate President for 2007/2008.

Golden West College (GWC) Academic Senate President Stephanie Dumont announced that over 250 guests attended the opening of the *Southeast Asian Art Images* show, hosted by faculty member Darrel Ebert on March 12. She noted that the exhibit runs through April 20, and encouraged Trustees and staff to attend. ■ Ms. Dumont announced that the Honors Faculty Advisor and English Professor Chuck Whitchurch accompanied several honor students to the 7th Annual Honors Transfer Council of California Research Conference. She shared that GWC honors students received several awards, including the top honor for most outstanding presentation and the Extraordinary Achievement Award. ■ Ms. Dumont announced that she was appointed by the Statewide Academic Senate to serve as Counselor in a *Train the Trainer Program* for the new Basic Skills Initiative. She further commented that she will be attending training this month and participating in at least four regional meetings.

Coastline Community College (CCC) Academic Senate President Nancy Jones reported that it was exciting to share the message of Coastline during the recent Advocacy trip to Washington DC. ■ She stated that Vice Chancellor of Administrative Services C.M. Brahmbhatt attended the Academic Senate meeting to discuss the Voyager Project and computers in the classrooms. ■ Ms. Jones shared that Interim Dean Vince Rodriguez presented information to the Senate relating to the incarcerated students program. ■ She mentioned the upcoming all College Barbecue.

4. Reports from Employee Representative Groups

Barbara Price, President, CTA, reported that the CTA Board has grown from 2 to 14 members, including a good cross-section from the campuses.

Hilary Thomas, President, Coast Federation of Classified Employees (CFCE) mentioned the loss of her mother, and thanked everyone for their support and condolences. ■ She reported that the CFCE Executive Council will be meeting at 12:00 on April 5 in the 4th floor conference room at CCC, and the Membership Meeting is scheduled for 12:00 on April 12 in the GWC Student Services Center. ■ Ms. Thomas announced that the Classified Contract has been distributed to employees and is posted on the District website. ■ She reported that the Catastrophic Leave Committee has been formed and is distributing vacation donation forms. ■ Ms. Thomas commented that the two pages of classified reorganizations in the Agenda is an example of effective collaboration with the District. ■ In closing she reported that the election process for the new CFCE President for 2007-2008 had begun.

5. Reports from the Presidents

GWC President Wes Bryan announced that with two vacant Dean positions, the campus is discussing reorganization to meet the changing needs of the college and will report back to the Board.

CCC President Ding-Jo Currie invited the Board to the All College Workshop and Barbecue on April 20. ■ She announced that Coastline's 30th Anniversary Celebration is being combined with the annual Visionary Awards on April 28th, honoring Founding President, Dr. Bernie Luskin. Dr. Currie noted that other honorees include Wahoo's Fish Taco Partners, Lennar Corporation, and Community Leader Mariam Rashid. ■ She distributed a flier advertising a workshop for Latino youth on May 12,

Item 5, Reports from the Presidents, continued

noting that Coastline has been working closely with the League of United Latin American Citizens (LULAC) to find ways to reach Latino youth.

OCC President Bob Dees recognized Georgie Monahan who was elected for a second term as Academic Senate President. ■ He reported that he attended a luncheon with the Costa Mesa Chamber of Commerce where Jim Carnett, OCC's Director of Public Information, was recognized with the Lifetime Achievement Award. ■ Mr. Dees shared that the planning retreat is scheduled for April 27, 28 and 29.

6. Report from the Chancellor

Chancellor Yglesias had no report.

7. Reports from the Board of Trustees

Student Trustee Jeri Elder announced that the District Student Council Lobby Day is April 12 in Sacramento. She shared that students will be thanking legislators for supporting the community college budget, and discussing issues such as environmental sustainability and book costs.

Trustee Armando Ruiz thanked faculty and administration for inviting Trustees to college functions. He further commented that the GWC Gala was wonderful.

Trustee Jim Moreno reported that he enjoyed the GWC Gala and was impressed with the hometown support of the elected officials in Huntington Beach.

Trustee Mary Hornbuckle also noted that the GWC Gala was wonderful.

8. Review of Buildings and Ground Reports

The Board reviewed the Buildings and Grounds Reports as listed in the April 4, 2007 Agenda.

9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors

CONSENT CALENDAR

Mr. Patterson recommended that Item 1a, *Travel Authorization – Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members*, be removed from the remainder of the Consent Calendar for a separate discussion and vote.

Modification was made to Mr. Patterson's recommendation and it was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that the amended Consent Calendar, excluding Item 1a(2), *Travel Authorization, Meetings for Faculty and staff*, be approved. Motion carried with the following vote: Aye – Ms.

Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson. (Note: All background reports were included with the April 4, 2007 Agenda and are available on request.)

(Note: The items removed for individual action are addressed at the conclusion of the Consent Calendar.)

1. Travel Authorization

a. Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members

(1) Meetings for the Board of Trustees

Authorization was given for members of the Board to attend the listed meetings and/or conferences.

(2) Meetings for Faculty and Staff

This item was removed for individual action and will be addressed at the conclusion of the Consent Calendar.

b. Authorization for Student Trips

Authorization was given for the following student trips:

Erin Crowley, Instructor in Special Programs and Services for the Disabled, (CCC) and four instructional aides to accompany approximately 22 students from the DD SPED438 class to Anaheim American Sports Center in Anaheim, CA to participate in a Special Olympics basketball event on Saturday, April 7, 2007.

Jay Sagen, Instructor/Art (CCC) to accompany approximately 12 students (Ticket Number 9717) to the Orange County Museum of Art in Newport Beach, CA, April 10, 2007.

Regina Hurley, Instructor/Art, Emeritus (CCC) to accompany approximately 25 students (Ticket Number 9772) to Tewinkle Park in Costa Mesa, CA, April 23, 2007.

Regina Hurley, Instructor/Art, Emeritus (CCC) to accompany approximately 25 students (Ticket Number 8446) to Tewinkle Park in Costa Mesa, CA, April 24, 2007.

Jay Sagen, Instructor/Art (CCC) to accompany approximately 12 students (Ticket Number 9717) to the Laguna Art Museum in Laguna Beach, CA, May 8, 2007.

Paul Morse, Instructor/Music, Emeritus (CCC) to accompany approximately 28 students (Ticket Number 8614) to the Hyatt Regency in Irvine, CA, May 18, 2007 to sing for the statewide California Retired Teachers Convention. Students will use District transportation.

Six students and one advisor (CCC) to attend the Spring Assembly of the Student Senate of California Community Colleges, April 28-29, 2007, at Manhattan Beach Marriott Hotel, Manhattan Beach, CA, using district transportation.

Item 1b, Authorization for Student Trips, continued

Seven students and one advisor (CCC) to attend the Coastline Community College Foundation's Visionary of the Year Awards Gala, April 28, 2007, at the Hyatt Regency Huntington Beach Hotel, Huntington Beach, CA, with five students using district transportation and two students using their personal vehicles.

Nadine Davis, Advisor, Nursing Student Association (GWC) and 60 students to attend The Wonderful World of Nursing Conference, Anaheim, CA, April 11-15, 2007.

Roxana Ross and Candace Brenner, Advisors, Alpha Gamma Sigma (AGS) Honor Society (GWC) and eight students to attend the AGS State Convention, Ontario, CA, April 20-22, 2007. Travel by District transportation. Costs to be paid by ASGWC and Club funds.

2007 Athletic Overnight Trips (GWC) Baseball (Coaches Roberto Villarreal, Mike Monday, Jon Hockenberry, Art Lopez) Feb. 22-24, 2007 @ Ridgecrest/Palm Desert. Revision to previous Board action of 2/7/07 to include this trip not listed on the original Spring schedule. Advance Chancellor's Admin Approval requested as payments are being held.

Orange Coast College Geography 180/293 AD class taught by Kristin Jones to be held May 29-June 20, 2007. Instruction will include a two-week field trip which will include one week at Rabbit Island, British Columbia. Transportation by District vans to be driven by staff/student drivers pre-qualified to drive the vans in accordance with CCCD policies.

Orange Coast College Fashion Club to sponsor a New York Fashion Tour Trip June 25-30. An advisor will be present at all times.

Orange Coast College Chapter of Phi Theta Kappa to send student Jonathan K. Brown to the American Association of Community Colleges Convention to be honored as a New Century Scholar for the state of California in Tampa, FL on April 13-16, 2007. Kate Mueller, OCC Dean of Students, will accompany the students.

Orange Coast College Architecture Club to attend and compete in a Design/Build Competition to be held at Cal Poly, San Luis Obispo, CA on April 19-22, 2007. Travel provided by District.

Orange Coast College Associated Students to host the annual ASOCC Leadership Conference for students and staff at the Kellogg West Conference Center in Pomona, CA on October 12, 2007. Travel by district transportation.

Orange Coast College Speech Team to conduct the following student trip on April 26-29, 2007, in Santa Fe, New Mexico to be accompanied by OCC instructors, Felicia Coco, Ben Lohman, Courtney Anderson, and Christopher DeSurra. Revision to Previous Board Action of 8/26/06, to add expenses and location.

Orange Coast College students to participate in an Oceanographic Cruise on the *R/V Yellowfin* to the Southern California Marine Institute, Terminal Island, CA on April 30 and May 1-3, 2007. Transportation by bus. Dennis Kelly and Lisa Snyder, instructors in Marine Science, will be present.

Orange Coast College students to participate in a hands-on experience on a research cruise to the Southern California Marine Institute, San Pedro, CA on May 1, 2007. Transportation by bus. Karen Baker, instructor in Marine Science, will be present.

Item 1b, Authorization for Student Trips, continued

Orange Coast College School of Allied Health Professions Diagnostic Medical Sonography Program students to attend Loma Linda University Medical Center (LLUMC) ultrasound physics review session on May 3, 2007.

Orange Coast College Spring 2007 overnight athletic trip: Men's Golf, Coach: Sean Collins; Assistant Coach, John Ortega; April 22-24, 2007, Palomar, Twin Oaks, CA. Revision to Previous Board Action of 2/7/07, to include overnight stay.

2. General Items

a. Authorization for Special Projects

Authorization was given for the following special projects:

District

District Human Resources will host the workshop "Bridging the Gap" for human resources and payroll staff from all sites at the OCC Sailing Center on Thursday, April 12, 2007 from 8:00 am to 5:00 pm with a one hour luncheon.

Coastline Community College

Coastline Community College Student Advisory Council to host Project Africa fundraiser for orphans of AIDS victims in Africa, May 5, 2007, at the Garden Grove Center in Garden Grove, CA.

Coastline Community College Incarcerated Student Education Program (ISEP) to host an ISEP Program Review Workshop for the California Department of Corrections and Rehabilitation on April 27, 2007, at the Embassy Suites Hotel in Anaheim, CA.

Coastline Community College to hold its annual All-College Workshop and Barbeque on April 20, 2007, at the Garden Grove Center in Garden Grove, CA. The barbeque, awards, and retiree recognition will be held from 11:30 a.m. to 1:30 p.m., preceded by the All-College Workshop from 8:30 a.m. to 11:30 a.m.

Coastline Community College Parent Education Department to host a Saturday "Dad's Class" on April 21, 2007, 9:00 a.m. to 12:10 p.m. at the Costa Mesa Center in lieu of the regularly scheduled class day of Thursday, May 24, 2007, so that fathers may attend with their child.

Coastline Community College Art Instructor Lynn Torrini to be a guest lecturer for the Art 107AD, Art Gallery Production Class, May 1, 2007, being held at the Coastline Art Gallery in Huntington Beach, CA.

Coastline Community College to host a Faculty Development Training on Student Learning Outcomes (SLO) Meeting on March 16, 2007, at the Claim Jumper Restaurant, in Fountain Valley, CA. Revision to previous Administrative Approval: 3/13/07. (Event canceled due to illness).

Item 2a, Authorization for Special Projects, continued

Coastline Community College Academic Senate to host an End-of-the-Year Spring Luncheon, 12 noon to 2 p.m. on May 15, 2007, at Coastline Community College Garden Grove Center, Garden Grove, CA.

Coastline Community College Academic Senate to hold a fundraiser, May 25-28, 2007, to coincide with the City of Garden Grove Strawberry Festival. The Academic Senate will use the Garden Grove Center's parking area for attendees of the Strawberry Festival to park their vehicles. Parking will be charged at \$5.00 per vehicle.

Coastline Community College Student Advisory Council to hold an Installation Banquet from 6:00 - 9:00 p.m. on May 3, 2007, at the Costa Mesa Country Club, Costa Mesa, CA.

Coastline Community College Academic Senate will host the Academic Senate Statewide Career Pathways Steering Committee Meeting, to be held at College Center in Fountain Valley, CA, on April 11, 2007, from 9:00 a.m. – 4:00 p.m.

Coastline Community College/Orange County One-Stop Center to participate in the Business Breakfast with the Mayor for an update on the "State of the City," hosted by the Irvine Chamber of Commerce on April 27, 2007 at the Hyatt Regency Irvine.

Golden West College

Golden West College to hold a Police Academy Graduation for Class 132, April 20, 2007 at the Westminster Rose Theater.

Golden West College to celebrate Global Solidarity Month, April 2007, to provide awareness of world issues.

Golden West College to hold the annual Scholarship and Awards Ceremony, May 8, 2007 in the college Amphitheater. A reception will follow in the Fine Arts Courtyard.

Golden West College to co-sponsor the 2007 4th of July Float with Huntington Beach Hospital in the annual Huntington Beach parade.

Golden West College to hold a Chicano Latino Conference, April 13, 2007 to provide an educational day for high school students. Revision to previous Board action of 3/7/07 to increase the costs from \$13,000 and add additional funding sources.

Orange Coast College

Orange Coast College to host a series of events during April and May 2007, to honor the retirement of Lucy Groetsch, Director of the Harry and Grace Steele Children's Center.

Orange Coast College Maintenance and Operations staff to update the grounds of the Harry and Grace Steele Children's Center.

Orange Coast College Frank M. Doyle Arts Pavilion to host a juried Student Exhibition in the main gallery from May 14 – September 9, 2007, and an opening night reception for the Student Exhibition on May 14, 2007.

Item 2a, Authorization for Special Projects, continued

Orange Coast College Academic Senate International and Multicultural Education Committee hosted a workshop entitled “Brown Bag Storyteller Lunch” on March 21, 2007, in the OCC Faculty House.

Orange Coast College Fashion Program to sponsor Elements, an industry panel, on April 11, 2007, for Business and Fashion majors at OCC. Christine Amaral, OCC Professor of Fashion, will be in attendance and in charge of the event.

Orange Coast College Physical Education & Athletics Division to sponsor a cheerleading Goodbye Show performance fundraiser in the OCC gym on April 25, 2007. Mike Reynolds, OCC Cheerleading Advisor, will be in charge of the event.

Orange Coast College Physical Education & Athletics Division to sponsor soccer field practices by the California Youth Soccer Wolfpack Soccer Club on April 11, April 18, and April 25, 2007. Kevin Smith, OCC Head Women’s Soccer Coach, will be in charge of the practices.

Orange Coast College Campus Colleagues to host an end-of-the-year party on April 27, 2007, at the Newport Beach Aquatic Center, Newport Beach, CA.

Orange Coast College to co-sponsor a Kiwanis Key Club and Circle K Club new club officer training in the OCC Student Center on April 29, 2007. Anis Wakim, Snack Bar Manager and club advisor, will be present at the event.

b. Authorization for Disposal of Surplus Materials and/or Equipment

Authorization was given for the disposal of the listed surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

c. Authorization to Enter into Standard Agreements for Distribution of Telecourses – Coastline Community College

Authorization was given to enter into standard agreements for the lease of telecourses for the terms and conditions listed in the agreements (copies of telecourse agreements are on file in the Board Office.)

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

d. Approval of Clinical Contracts

Authorization was given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

ORANGE COAST COLLEGE

NEW

Community Hospital of the Monterey Peninsula, Monterey, CA Non-Standard Clinical Affiliation Agreement

RENEWAL

Anaheim Memorial Medical Center, Anaheim, CA Non-Standard Clinical Affiliation Agreement

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in clinical rotation. These coverages are in effect while the student is on-site at facility.

e. Authorization for Purchase of Institutional Memberships

Authorization was given for the following renewals of institutional memberships:

Coastline Community College

Accrediting Commission for Community & Junior Colleges (ACCJC) - July 1, 2007 to June 30, 2008 - \$14,191.20

Brea Chamber of Commerce – May 1, 2007 to April 30, 2008 - \$275

Buena Park Chamber of Commerce – December 1, 2006 to November 30, 2007 - \$260

Fullerton Chamber of Commerce – April 1, 2007 to March 31, 2007 - \$260

Garden Grove Chamber of Commerce – May 1, 2007 to April 30, 2008 - \$100

Irvine Chamber of Commerce – February 11, 2007 to February 10, 2008 - \$350

Orange County Hispanic Chamber of Commerce – March 1, 2007 to February, 2008 - \$250

Seal Beach Chamber of Commerce – May 1, 2007 to April 31, 2008 - \$50

South Santa Ana Merchant Association – May 1, 2007 to April 31, 2008 - \$100

Golden West College

Accrediting Commission for Community & Jr. Colleges – July 1, 2007 to June 30, 2008 - \$14,191.20

Item 2e, Approval for Purchase of Institutional Memberships, continued

National Collegiate Honors Council – January 1, 2007 to December 31, 2007 - \$500

Society of American Florists – January 1, 2007 to January 1, 2008 -\$40

Orange Coast College

Council for Resource Development – January 1, 2007 to December 31, 2007 - \$195.00

Western Association of Veteran Education Specialists (WAVE) – July 1, 2007 to June 30, 2008 - \$25.00

Honors Transfer Council of California (HTCC) – 2006-2007 - \$90.00

Revision to Previous Board Action of 9/6/06 to increase amount.

3. Personnel Items

The Board authorized special assignments; authorized resignations and/or approval of layoffs and terminations; authorized leaves of absence; appointed substitutes, academic staff; appointed academic staff; appointed classified staff to advertised positions; authorized reclassification, classification reduction, and reorganizational reassignments, classified staff; authorized temporary out of class and special assignments, classified staff; authorized schedule changes, classified staff; authorized additional assignments, change in bargaining unit, classified staff; appointed special category, hourly staff; approved sabbatical leave requests; authorized professional experts; authorized independent contractors; authorized staff development; authorized management professional development.

4. Special Programs And Activities

a. Community Education Activities – Orange Coast College

Authorization was given for not-for-credit classes to be advertised and offered by the Community Education Office during the period of April 5, 2007 – June 30, 2008. Payment to the presenter will be based on a negotiated fixed rate (F) or percentage of income based on course enrollment (P).

b. Sailing Program - Orange Coast College

SCHOOL OF SAILING AND SEAMANSHIP – Orange Coast College

Authorization was given for non-credit classes to be offered by the Marine Programs Office during the period of April 5, 2007 – December 31, 2007. The presenters will be paid at a fixed rate or percentage of income based on actual enrollment. Instructor fees will be charged against individual ticket budget numbers and paid from Sailing Center funds. (P)=percentage and (F) =flat rate.

5. Financial Approvals

a. Approval of Purchase Orders

The Board approved purchase orders listed in the amount of \$16,090,326.96. (A copy of the report is on file with the April 4, 2007 Agenda, and is available on request.)

b. Ratification/Approval of Checks

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$5,009,773.13. (A copy of the report is on file with the April 4, 2007 Agenda, and is available on request.)

The Board ratified/approved the warrants for the General Obligation Bond Fund in the amount of \$5,592,088.75. (A copy of the report is on file with the April 4, 2007 Agenda, and is available on request.)

c. Authorization for Special Payments

Authorization was given for the following special payments:

Payment of \$2,500 for Orange Coast College site visit for the "Committee on Accreditation for Cardiovascular Technology." The site visit will occur on April 20, 2007.

Payment of \$17,740.08 due to the Accrediting Commission for Community and Junior Colleges for the 2007-2008 annual fee.

6. Buildings and Grounds Items Under \$10,000

a. Authorization to Employ AEPC Group, LLC; Orange Coast College Special Services Building

Authorization was given to employ AEPC Group, LLC for architectural and engineering services for the Orange Coast College Special Services Building.

The scope of service is to include the following tasks:

- 1. Perform site investigation of Building 10 \$7,500

Services to verify the proposed remodel within the area, develop a Rough Order of Magnitude (ROM) Construction Costs, and to provide architectural sketched of new layout.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Fiscal Impact: \$7,500 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Special Services Building

b. Authorization to File Notice of Completion

Authorization was given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder’s Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

GWC Structural Repair Campuswide; Bid No. 1887
Contractor: Howard Ridley Company, Inc.

GWC Pool and Locker Room Renovation; Bid No. 1907
Contractor: Construct 1 One Corporation

c. Authorization for Addendum No. 2 Bundy-Finkel Architects; District Administrative Building

Authorization was given to accept Addendum No. 2 for additional architectural services for the District Administrative Building.

The scope of service is to include the following tasks:

- | | | |
|----|---|---------|
| 1. | Additional services to modify Trustees’ office area | \$5,480 |
| 2. | Additional reimbursable expenses | \$ 200 |

Services to include modifications to partition, reflected ceiling and power plans, and HVAC and electrical plans as necessary in the Board Office.
Revisions to millwork details and elevations included.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the addendum to the agreement.

Fiscal Impact: \$5,680 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
Replacement of District Temporary Structures
District Administrative Office Building

d. Consideration of Hold Harmless Agreement with the City of Costa Mesa for Encroachment Permit for Private Storm Drain Lateral Connection

Authorization was given to enter into an agreement with the City of Costa Mesa for construction of a private storm drain lateral(s) connecting to an existing public storm drain system at the Coast Community College District site.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the agreement.

Fiscal Impact: None

Items Removed from the Consent Calendar:

1a(2) Meetings for Faculty and Staff

EVA HODJERA, Hourly Instructor (GWC), to attend the California Teachers of English to Speakers of Other Languages, April 13-14, 2007, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$600, including a registration fee of \$135, to be paid from CTA Staff Development funds.

JANE D MCLAUGHLIN, Allied Health Program Assistant (OCC), to attend the Annual Healthcare Educator's Institute, April 23-25, 2007, Santa Ana, CA, without loss of salary, with reimbursement for allowable expenses of \$100, including a registration fee of \$100, to be paid from CTA Staff Development funds.

MATTHEW C SIMPSON, Hourly Instructor (GWC), to attend the Track Conference Championships, April 12-15, 2007, Boston, MA, without loss of salary, with reimbursement for allowable expenses of \$600, including travel by Air Coach, to be paid from CTA Staff Development funds.

Barbara Price, President, CTA, raised the issue that funding approval has not been granted by CTA Staff Development for the three items listed above, which designate the funding source as CTA Staff Development. She further noted that two of the employees, Eva Hodjera and Matthew C. Simpson, are not CTA members. Dr. Price requested that these items not be approved until clarification is made regarding the funding source.

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno that Item 1a(2) *Travel Authorizations, Authorization for Faculty and Staff*, excluding travel for Eva Hodjera, Jane D. McLaughlin, and Matthew C. Simpson be approved. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Chancellor Yglesias and Barbara Price agreed to work together to resolve this issue. It was confirmed that once the funding sources are confirmed, these items can be approved administratively.

Item 1, Authorization to Enter into an Amended Subcontract Agreement with Central Texas College in Support of the Navy College Program for Afloat Education, continued

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: Projected Gross Income to District: \$2.73 million

2. Authorization to Enter into an Amended Agreement Between Academic Institutions (Listed below) and the Coast Community College District (Coastline Community College) (Contract No. CCC2004.NCPACE.1003) in support of the Subcontract Agreement between Central Texas College District (CTC) and CCCD (CCC), and U.S. Government Contract N00140-04-D-0007 (NCPACE) issued to CTC on January 1, 2004

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno that authorization be given for the Coast Community College District (Coastline Community College) to enter into an Amended Agreement with the Institutions listed below who respectively serve as subcontractors in support of the DL-NCPACE program designed for Sailors assigned full-time to Navy sea-duty, extending the term through April 30, 2008. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the Amendment.

Dallas Community College District (CCC2004.NCPACE.1001)
ECPI College of Technology (CCC2004.NCPACE.1002)
Governors State University (CCC2004.NCPACE.1003)
Old Dominion University (CCC2004.NCPACE.1004)
Thomas Edison State University (CCC2004.NCPACE.1005)
University of Oklahoma (CCC2004.NCPACE.1006)
Vincennes University (CCC2004.NCPACE.1007)
St. Leo University (CCC2004.NCPACE.1009)

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: All operational and subcontractor costs incurred by Coastline as the primary contractor for the delivery of the NCPACE distance learning program are covered by contract income, with a net revenue of approximately \$200,000 per year.

3. Authorization to Enter into a New Nonstandard Agreement Between the Mariposa Women's Center and Coast Community College District (Golden West College) to Use Interns in the Student Health Center

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to enter into a new nonstandard agreement with the Mariposa Women's Center and Coast Community College District (Golden West College) to use mental health interns in the Student Health Center, effective April 5, 2007 – June 30, 2010.

Board President Patterson inquired regarding the number of interns included in this agreement. Dr. Yglesias shared that the number of interns utilized under this agreement would never be more than 20.

Item 3, Authorization to Enter into a New Nonstandard Agreement with Mariposa Women's Center to use Interns in the Student Health Center, continued

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: The intern/s will be paid \$28 per hour, 4 hours a week.

4. Authorization to Enter into a New Nonstandard Agreement Between Streaming Media Hosting and Coast Community College District (Golden West College) as a Pilot Project on Video Streaming Options

It was moved by Mr. Ruiz and seconded by Mr. Moreno that authorization be given to enter into a new nonstandard agreement with Streaming Media Hosting and Coast Community College District (Golden West College) as a pilot project to demonstrate video streaming options for P.O.S.T. Case Law Today delivery with the New Media Center. The agreement is effective April 5, 2007 – April 4, 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: Funded by P.O.S.T. through the New Media Center Auxiliary account

5. Authorization to Enter Into a Renewal of a Standard Agreement Between Coast Community College District (Orange Coast College) and Growth Strategies for the Purpose of Offering On-Line Instruction

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to enter into a standard agreement between the Coast Community College District (Orange Coast College) and Growth Strategies for the purpose of offering on-line not-for-credit instruction.

Trustee Hornbuckle requested confirmation that Agenda Item #5, Agreement with Growth Strategies, and Agenda Item #6, Agreement with Vickie M. Lambert, LLC, do not cause a conflict with credit courses offered at the colleges, and inquired regarding a process for confirming this in the future.

Bob Mendoza, Dean, Instructional Programs, OCC, stated that the Agreement with Growth Strategies (Agenda Item #5) was originally Board approved in November 2005, and further explained that the courses offered under this Agreement include topics relating to personal interest. Mr. Mendoza read the list of classes offered under Agenda Items #5 and #6, commenting that the Payroll Series classes are offered under Agenda Item #6. He further stated that he is not aware of any courses being offered that would compete with any of the campuses in the District.

Academic Senate Presidents Georgie Monahan and Stephanie Dumont expressed concern that some of the courses mentioned sound similar to courses offered for credit. They further requested that the Academic Senates be involved in examining these courses.

Chancellor Yglesias confirmed that the Associate Vice Chancellor of Educational Services met with the Vice Presidents of Instruction at the three campuses on a regular basis to discuss potential conflicts.

Trustee Howald suggested holding these items until the next Board Meeting to provide an opportunity to resolve the issues raised.

Item 5, Authorization to Enter into a Renewal of a Standard Agreement with Growth Strategies for offering Online Instruction, continued

Bob Mendoza recommended that, since there wasn't concern with the courses offered in agreement with Growth Strategies (Agenda Item #5), move forward with approving that item. He suggested that agreement with Vickie M. Lambert, LLC, (Agenda Item #6) be held until he can meet with all of the campuses to confirm there are no conflicts. Mr. Mendoza further commented that he looks forward to working with the Academic Senates on these issues.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: No direct cost to the District. Revenue from courses dependent upon student enrollment.

6. Authorization to Enter Into a Renewal of a Standard Agreement Between Coast Community College District (Orange Coast College) and Vickie M. Lambert, LLC for the Purpose of Offering On-Line Instruction

Based on discussion of previous Agenda Item, It was moved by Mr. Howald and seconded by Mr. Moreno that this item (Agenda Item #6) be continued to the next Board Meeting on April 18.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: No direct cost to the District. Revenue from courses dependent upon student enrollment.

Report on Bid Opening:

Christian Teeter, Manager of Board Operations/Assistant to the Chancellor, read the final proposal for the Request for Proposal #1923, to enter into a ground lease for approximately 1.5± acres of undeveloped property at Golden West College, as follows:

Village Investment Partners, L.P., increases its April 2, 2007 bid in response to Proposal No 1923 to offer rent in the amount of \$320,777.89 per year in years one through ten and \$352,865.68 a year in years 11 through 25. All other terms of the proposal will remain the same.

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to accept the bid from Village Investment Partners, L.P., as the most responsive bid in response to Request for Proposal No. 1923 for lease of approximately 1.5± acres of undeveloped property at Golden West College.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

7. Authorization to Enter into a Memorandum of Understanding between the Second Harvest Food Bank of Orange County and the Coast Community College District

It was moved by Mr. Ruiz and seconded by Mr. Moreno that authorization be given to enter into a Memorandum of Understanding with the Second Harvest Food Bank to provide excess food products from our campuses through Second Harvest for the purpose of assisting the homeless and less fortunate.

Trustee Hornbuckle inquired whether this Agreement applies to all three campuses.

Chancellor Yglesias clarified that this Agreement pertains to both OCC and GWC. He further noted that, although OCC's Culinary Arts Program primarily deals with the Second Harvest Food Bank, GWC is welcome to participate as well.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: None. No cost incurred for excess food products provided to Second Harvest Food Bank.

8. Approval of New Standard CCCD Student Internship Agreement for Unpaid/Non-Sponsored Students

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that approval be given to adopt a new standard agreement for unpaid/non-sponsored students, as amended to state that the Intern and District acknowledge that either party may terminate this agreement at any time.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: None

9. Approval of New Standard CCCD Student Internship Placement Agreement for Unpaid/Sponsored Students

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that approval be given to adopt the new standard Agreement for unpaid, sponsored students.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: None

10. Authorization to Enter Into an Agreement between Coast Community College District (Orange Coast College) and Junior Bus Tours, Inc. for the Purpose of Offering a Tour Package in New York City, New York for the Orange Coast College Fashion Club

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into an agreement between the Coast Community College District (Orange Coast College) and Junior Bus Tours, Inc. for the Purpose of Offering a Tour Package in New York City, New York for the Orange Coast College Fashion Club from June 25-30, 2007.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: No cost to the college or district. Each participant is responsible for covering all costs incurred.

11. Authorization to Enter into a Lease Agreement between the County of Orange and the Coast Community College District (Orange Coast College) for the Purpose of Maintaining and Operating a Marine Public Education Facility Known as The Intercollegiate Sailing and Rowing Base

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given for the Coast Community College District (Orange Coast College) to enter into a Lease Agreement with the County of Orange for the purpose of maintaining and operating the Intercollegiate Sailing and Rowing Base.

The Board further authorized the Chancellor or Vice Chancellor Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: This lease is rent-free, in consideration for maintaining and operating a marine public education facility.

12. Authorization to Enter into an Agreement with Townsend Public Affairs for District Lobbying and Public Relations Services

It was moved by Mr. Moreno and seconded by President Patterson that authorization be given to enter into an Agreement, as revised, with Townsend Public Affairs, effective April 5, 2007 through April 5, 2008, for lobbying and public relations services.

Speaking to the Topic:

President Patterson expressed the opinion that having a legislative advocate in Sacramento would be worthwhile for the District. He suggested that we try it for one year, with the option of terminating at any time with 30 days notice.

Item 12, Authorization to Enter into an Agreement with Townsend Public Affairs for District Lobbying and Public Relations Services, continued

Christopher Townsend, Townsend Public Affairs Inc., thanked the Board for the opportunity to speak briefly, sharing that Townsend is the 13th largest lobbying firm in California. He discussed Townsend's experience in advocacy and fund seeking, noting a special niche with the nonprofit sector and public agencies. Mr. Townsend introduced Jennifer Thompson, expert in community college issues, who advocates in Sacramento full time.

Jennifer Thompson, Townsend Public Affairs Inc., commented on funding opportunities available to community colleges, mentioning areas such as career and technical education, incarcerated student programs, medical equipment, transportation, and teacher and school employee housing. She discussed her role in Sacramento, acting as ears and eyes for clients, advocating and seeking funding opportunities.

Trustee Howald expressed concern regarding hiring a legislative advocate when the District does not have the internal resources to develop the projects. He then expressed the opinion that the programs offered at the colleges should reflect needs identified by staff, rather than legislature.

President Patterson offered the opinion that having a lobbyist in Sacramento can influence funding decisions at the Governor's and State Chancellor's offices.

Trustee Ruiz expressed the opinion that the colleges should identify needs first, and then seek funding for those needs.

Trustee Hornbuckle expressed opposition to this motion because she can't justify incurring more expense to the District at this time, given the current outlays on attorney fees.

Trustee Moreno expressed the opinion that he believes that the opportunities available would make up for the cost to the District.

Motion failed with the following vote: Aye – Mr. Moreno, and President Patterson; Nay – Ms. Hornbuckle, Mr. Howald, and Mr. Ruiz.

Fiscal Impact: \$72,000/year

13. Approval of New Constitution for the Associated Students of Orange Coast College, Approved by Orange Coast College Students in Referendum on March 23, 2007

It was moved by Mr. Moreno and seconded by Mr. Ruiz to approve the New Constitution of the Associated Students of Orange Coast College.

Lynne Riddle, ASOCC President, responded to inquiry from Trustee Ruiz regarding revisions of the proposed Constitution, noting that multiple revisions have been made to this document based on input from all of the constituents. She then introduced Jason Ball and Brent Bettes, ASOCC Trustees and co-chairs of the ad-hoc Constitution Reform Committee.

Trustee Howald inquired whether the new Constitution goes to State Chancellor's Office. Chancellor Yglesias stated that once it is approved it will be filed with the State Chancellor's Office.

OCC President Bob Dees confirmed that the new Constitution has been approved at the campus, and acknowledged Mr. Ball and Mr. Bettes for their hard work on this document.

Item 13, Approval of New Constitution for the ASOCC, continued

Trustees congratulated Mr. Ball and Mr. Bettes on their hard work.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: No additional costs. Approval of Expenditures pursuant to the new Constitution, bylaws, and college and board approval.

Buildings and Grounds Items Over \$10,000 and Change Order Items

1. Authorization to Employ AEPC Group, LLC; Orange Coast College Student Center Feasibility Study

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz to employ AEPC Group, LLC for architectural and engineering services for the Orange Coast College Student Center Feasibility Study.

The scope of service is to include the following tasks:

- | | | |
|----|-------------------|----------|
| 1. | Feasibility Study | \$28,340 |
|----|-------------------|----------|

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services be authorized to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$28,340 (General Obligation Bond Fund/Measure C)
 Master Plan Approved Project
 OCC Upgrade Student Services
 OCC Student Center

2. Authorization to Employ tBP Architecture; Orange Coast College Golf Training Facility Master Planning

It was moved by Mr. Ruiz and seconded by Mr. Howald to employ tBP Architects for architectural services for the Orange Coast College Golf Training Facility Master Planning.

The scope of services is to include the following tasks:

- | | | |
|----|-------------------------------|----------|
| 1. | Master Site Planning Services | \$15,000 |
| 2. | Reimbursable Expenses | \$ 500 |

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the letter of proposal.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$15,500 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC East/West Campus Utility Renovations

3. Authorization for Addendum No. 3 to tBP Architecture; Orange Coast College East/West Campus Utility Renovations

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to accept Addendum No. 3 for additional architectural services for the Orange Coast College East/West Campus Utility Renovations.

The scope of service is to include the following tasks:

- | | | |
|----|----------------------------------|----------|
| 1. | Expanded Engineering Services | \$55,500 |
| 2. | Additional Reimbursable Expenses | \$ 1,000 |

This request will cover additional engineering at Lewis Center, Literature and language Building, Quad, Electrical House ‘E’ and irrigation system at Administration Building.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the addendum to the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$56,500 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
OCC East/West Campus Utility Renovations

4. Authorization for Addendum No. 1 to LPA Architecture; Orange Coast College Consumer Health and Lab Science Building

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to accept Addendum No. 1 for additional architectural services for the Orange Coast College Consumer Health and Science Building.

The scope of services is to include the following:

- | | | |
|----|---|----------|
| 1. | Furniture, fixtures and equipment design services | \$50,000 |
| 2. | Reimbursable expenses | \$ 2,000 |

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Item 4, Authorization for Addendum No. 1 to LPA Architecture; OCC Consumer Health and Lab Science Building, continued

Fiscal Impact: \$52,000 (General Obligation Bond Fund – Measure C)
Master Plan Approved Project
OCC Science Facilities
OCC Consumer Health & Lab Science Building

5. Authorization for Addendum No. 1 to LPA Architecture; Orange Coast College Interdisciplinary Building

It was moved by Mr. Howald and seconded by Mr. Ruiz that authorization be given to accept Addendum No. 1 for additional architectural services Phase II for the Orange Coast College Interdisciplinary Building.

The scope of service is to include the following tasks:

1.	Building 2 FPP Documents	\$ 10,000
2.	Building 1 Construction Documents	\$842,400
3.	Building 1 Bidding	\$ 63,180
4.	Building 1 Construction	\$421,200
5.	Building 1 Close Out	\$ 63,180
6.	Building 1 Specialty Consultants	\$ 91,080

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the addendum to the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$1,491,040 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
OCC Interdisciplinary Building

6. Authorization for Addendum No. 1 to Cambridge West Partnership; Orange Coast College, Golden West College and Coastline College Building/Facilities Program Implementation

It was moved by Mr. Ruiz and seconded by Mr. Hornbuckle that authorization be given to accept Addendum No. 1 for additional planning and implementation services for Orange Coast College, Golden West College and Coastline College.

The scope of service is to include the following tasks:

1.	Direct Facilities/Finance Support	\$75,000
2.	Golden West – IPP – Math/Science Building	\$12,000
3.	Credit for IPP for Coastline	<\$12,000>
4.	Credit for reduction of costs OCC FPP Literature and Language	<\$20,000>

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the letter of proposal.

Item 6, Authorization for Addendum No. 1 to Cambridge West Partnership; OCC, GWC & CCC Building/Facilities Program Implementation, continued

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: Not to Exceed \$55,000 (District Funds)

7. Authorization for Addendum No. 4 to MVE Institutional; Orange Coast College Theater Arts Complex

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to accept Addendum No. 4 for additional architectural services for the Orange Coast College Music Complex Upgrade.

The scope of services is to include the following:

- 1. Reimbursable Expenses \$15,000

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$15,000 (General Obligation Bond Fund)
Orange Coast College Theater Art Complex

8. Authorization for Change Order No. 2; Orange Coast College Gym Façade; Bid No. 1906

It was moved by Mr. Ruiz and seconded by Mr. Howald that authorization be given for Change Order No. 2 to Orange Coast College Gym Façade as described in the Change Order document.

These changes are necessary for the following reasons:

- 1. Added Canopy Fixtures at Façade \$1,420.84
Work to include added light fixtures at each side of the canopy due to a plan omission.
- 2. Additional Painting at Athletic Department Office \$1,971.90
Request by the College to paint the Athletic Office the same color as the new gym façade.

Contract Amount: \$265,000 (C.O. 1: \$2,794.07 increase; C.O. 2: 1%; Total Change Orders: \$6,286.81)

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$3,392.74 (District Funds)
Master Plan Approved Project

9. Authorization to Employ Bundy-Finkel Architects; District Administrative Building Energy Project (Photovoltaic)

It was moved by Mr. Howald and seconded by Ms.Hornbuckle that authorization be given to employ Bundy-Finkel Architects for architectural services for the District Administrative Building photovoltaic energy conservation project.

The scope of service is to include the following tasks:

1.	Architectural	\$6,100
2.	Structural Consultant	\$5,500
3.	Electrical Consultant	\$3,850
4.	Civil Engineer	\$2,640
5.	Landscape Architect	\$1,650
6.	Reimbursable expenses	\$1,000

The District has requested Bundy-Finkel to design a photovoltaic carport system as an energy savings project for the new District Administration building. This project qualifies for rebates from Southern California Edison.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$20,740 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
Replacement of District Temporary Structures
District Administrative Office Building

10. Authorization for Addendum No. 1 to GKK Works; Golden West College Pool and Locker Room Renovation

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to accept Addendum No. 1 for additional construction management services for the Golden West College Pool and Locker Room Renovation.

The scope of services is to include the following:

1.	Additional Construction Management Services	\$99,930
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The additional construction management services are due to the delay in DSA project approval, additional constructability review, changes in the electrical design, additional scope for the mechanical system in the locker rooms and changes to the locker room floor elevations.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Item 10, Authorization for Addendum No. 1 to GKK Works; GWC Pool and Locker Room Renovation, continued

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$99,930 (General Obligation Bond Fund and State Capital Outlay Fund)
Golden West College Pool Renovation
Golden West College Locker Room Upgrade

General Items of Business

1. Adoption of Budget Calendar for 2007-2008

It was moved by Mr. Howald and seconded by Mr. Ruiz that the following budget calendar for 2007-2008 be adopted:

**COAST COMMUNITY COLLEGE DISTRICT
BUDGET CALENDAR 2007-2008**

APRIL	Initiate 2007-2008 Budget Process.
MAY	Colleges and District Administrative Services continue 2007-08 input. Budget input for Tentative Budget due from colleges.
JUNE	2007-2008 Tentative Budget adopted by Board of Trustees.
JULY	Budget input for Adopted Budget due from colleges.
AUGUST	2007-2008 Adopted Budget reviewed by Chancellor’s Cabinet. Adopted Budget available for public inspection and review prior to public hearing and adoption in District Office, Building A (Front Lobby).
SEPTEMBER	2007-2008 Adopted Budget presented for public hearing and adoption by Board of Trustees. 2007-2008 Adopted Budget filed with the County Department of Education.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

2. Authorization to Contract with Digital Networks Group Inc. to Provide an Integrated Audio, Video and Sound Solution and Services for Orange Coast College Classrooms, Utilizing the Department of General Services, (CMAS) California Multiple Award Schedule Contracts 3-04-58-0215A, 3-06-70-2070D

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that the Board of Trustees authorize the Director of Purchasing to issue a purchase order utilizing the CMAS contract to Digital Networks Group Inc. to provide integrated audio, video and general services, under CMAS 3-04-58-0215A, 3-06-70-2070D.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$275,000 CMAS Fee (Waived) Measure C-General Obligation Bond
OCC Upgrade Campus Classrooms/OCC Upgrade Campus Buildings
Instructional Equipment Grant
Master Plan Approved Project

3. Authorization to Conduct a Short-term Program in Florence, Italy and Barcelona, Spain During Summer 2008 (Orange Coast College)

It was moved by Mr. Howald and seconded by Mr. Ruiz that authorization be given to enter into a standard travel contractor agreement to conduct a program in English during summer, 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: No cost to the District. No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

4. Authorization to Conduct a Short-term Program in Paris, France During Summer 2008 (Orange Coast College)

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that authorization be given to enter into a standard travel contractor agreement to conduct a program in French during summer, 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: No cost to the District. No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

5. Authorization to Conduct a Short-term Program in Cambridge, England During Summer 2008 (Orange Coast College)

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a standard travel contractor agreement to conduct a program in Language during summer, 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: No cost to the District. No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

6. Consideration of Candidates for the California Community College Trustees (CCCT) Board of Directors – 2007

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to forward the names of the ten incumbents and John A. Rodgers, to fill the eleven two-year vacancies on the CCCT Board of Directors.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and Mr. Ruiz; Nay – President Patterson.

Resolutions

1. Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meeting

It was moved by President and seconded by Mr. Ruiz to adopt the Resolution authorizing payment to Student Trustee Jeri Elder who was absent from the Special Board Meeting of March 7, 2007, as presented in the April 4, 2007 Agenda.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Adjournment

There being no further business, it was moved by Mr. Ruiz and seconded by Mr. Howald that the meeting be adjourned. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

The meeting was adjourned at 9:16 p.m.

Secretary of the Board