

# Regular Meeting

## Board of Trustees Coast Community College District

Golden West College Student Center – 6:30 p.m.

December 12, 2007

### MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on December 12, 2007 in the Student Center at Golden West College.

#### **1. Call to Order**

Board President Jerry Patterson called the meeting to order at 6:34 p.m.

#### **2. Pledge of Allegiance**

Trustee Jim Moreno led the Pledge of Allegiance to the Flag of the United States of America.

#### **3. Roll Call**

Trustees Present: Mary Hornbuckle, Walt Howald, Jim Moreno, Armando Ruiz, Jerry Patterson, and Paul Bunch

Trustees Absent: None

Others in Attendance were: **Staff** – K. Yglesias, C. Brahmhatt, C. Babler, N. Boyer, C. Brenner, W. Bryan, S. Coffey, M. Cucurny, D. Currie, J. Craig, C. Crane, S. Dumont, B. Fey, J. Houlihan, N. Kelsey, B. Kerwin, R. Kudlik, D. Mancina, C. Marchbank, K. McElroy, R. Pagel, B. Price, A. Renninger, A. Richey, D. Sekins, C. Stewart, C. Teeter, D. Thompson; **Students** - R. Alencastro, J. Babosa, P. Botros, Y. Burley, T. Ch, D. Cueves, T. Dang, S. Dawson, L. Deatev, T. Erohina, M. Gill, J. Guerrero, H. Ho, S. Hongh V. Huynh, T. Lam, C. Le, K. Le, T. Le, H. Lee, A. Lopez, H. Lu, P. Ly, Thai Ly, Thang Ly, P. Mains, C. Moz, D. Nguyen, Hai Nguyen, Hieu Nguyen, Ho. Nguyen, L. Nguyen, Ngh. Nguyen, Nh. Nguyen, S. Nguyen, H. Pak, T. Phan, E. Ramirez, L. Reyes Funes, O. Rolius, G. Sanford, S. Sarasocheanda, S. Smith, J. Springer, C. Tang, M. Tran, Ng. Tran, Ty Tran, P. Trinh, T. Truong, K. Tu, C. Uong, J. Upanel, H. Vo, M. Wells, K. Wood; **Other** – M. Abiad, E.

**Item 3, Roll Call, continued**

Alvarez, L. Ambrose, C. Amen, J. Amen, J. Anderson, K. Anderson, N. Anderson, R. Anderson, C. Antonos, C. Archer, D. Archer, D. Armstrong, J. Ashby, P. Ashby, A. Asmar, M. Asmar, N. Asmar, D. Bachman, G. Bachman, C. Baggett, F. Baggett, L. Barchotomew, C. Barrio, W. Barthemy, C. Bartholomea, P. Bea, A. Bendersky, M. Bendersleg, L. Benitez, B. Berns, C. Berns, E. Billitzer, P. Bilutzer, S. Bischoff, G. Breton, T. Brown, N. Buccola, J. Burley, L. Bustamante, R. Bustamante, N. Butt, C. Butterfeed, M. Calderon, M. Camargo, R. Canty, K. Carr, F. Carrozzo, H. Casmero, J. Casmero, C. Castre, A. Caswell, W. Caswell, D. Chaffee, P. Chaffee, H. Chai, K. Chocek, R. Chocek, J. Clausen, L. Clausen, D. Cochman, F. Cody, D. Cole, M. Cole, R. Convery, J. Could, M. Covierty, T. Covierty, O. Dalton, S. Deable, K. Deagle, D. Dellivga, I. Desforgez, R. Deylkes, A. Dixon, D. Dosch, F. Dubich, R. Dugwall, K. Duval, M. Edgan, J. Edwards, H. Ellsjovall, V. Eloth, M. Elzea, E. Felkia, J. Figueivzs, D. French, C. Fuchs, M. Fuchs, C. Fugikawa, R. Fugikawa, J. Gallagher, R. Gallagher, R. Gallo, W. Ganier, M. Garcia, B. Garza, D. Garza, Aa. Geller, An. Geller, S. Gentilini, I. Ghafour, M. Ghafour, M. Ghuntar, B. Gratt, L. Gratt, J. Guerrero, I. Hansen, J. Hausen, M. Hausen, G. Hefley, T. Hersh, C. Hicks, J. Hong, E. Hores, A. Hrovat, M. Hsmar, K. Huey, D. Hunt, J. Hunthausen, T. Hunthausen, N. Hussein, S. Hussen, B. Jackson, H. Jackson, J. Jarland, C. Jaros, B. Jordan, P. Jordan, S. Juakins, F. Kallman, G. Kallman, A. Kallysia, D. Kaufman, J. Kaufman, M. Keefe, S. Keefe, R. Keete, J. Kenp, J. Khundlear, S. Khundlear, G. King, K. King, C. Koonze, I. Koonze, J. Kosanke, R. Kosanke, T. Kotani, P. Lacelle, J. Latora, W. Lewis, A. Lindberg, J. Lindberg, D. Lindsay, Di. Lindsay, E. Liu, D. Loper, K. Lopez, T. Luong, C. Lystra, G. Malboeuf, A. Manier, K. Manier, J. Mans, K. Mans, De. Manthey, Do. Manthey, D. Mao, S. Mao, R. Marhrling, K. Marsh, G. Matlock, L. Matsumoto, T. Matsumoto, J. McGaul,, J. Meen, M. Melkerson, D. Michael, K. Miller, B. Minami, C. Minami, E. Mirabal, M. Mitchell, L. Mittleman, H. Morgan, M. Murrak, B. Murray, N. Nager, Y. Narahana, G. Nelson, T. Nelson, J. Newkirk, B. Nguyen, H. Nguyen, R. Nichols, Y. Nichols, E. O’Leany, R. O’Leany, A. Obert, C. Obert, T. Okamoto, C. Ontineros, S. Ontineros, K. Ostrowski, M. Ostrowski, J. Otsmero, Ma. Padilla, Mi. Padilla, M. Parker, R. Parker, A. Pearce, M. Pearce, B. Pendersin, D. Peters, G. Peters, K. Peterson, B. Pham, M. Powell, P. Powell, T. Powell, B. Price, D. Ranson, M. Rasic, V. Rasic, S. Rayan, G. Reese, E. Reinig, R. Reinig, T. Richert, R. Rizzo, M. Roa, D. Roberts, V. Roberts, D. Robinson, M. Rosenweig, S. Rosenweig, J. Rustin, D. Ryan, J. Sabelino, A. Sakamoto, S. Sakamoto, B. Sarano, N. Sazcua, B. Schmidt, W. Scott, M. Segale, F. Senger, G. Senger, D. Shakarian, B. Shaw, B. Smith, J. Spencer, M. Spencer, A. Srak, J. Stansbury, J. Stark, J. Stern, M. Stern, W. Stevens, E. Stone, M. Stone, B. Talbott, C. Talbott, A. Tan, C. Tarkania, M. Tarkania, S. Taylor, B. Tettic, D. Theobald, C. Thompson, J. Thompson, G. Troungeman, D. Unterman, J. Unterman, E. Urhausen, K. Van, B. Vogel, R. Vogul, D.E. Vu, D. Vu, T. Vu, L. Wang, M. Webber, J. Welch, R. Welch, Ra Welch, Ru Welch, L. Westwell, J. Wiley, V. Wiley, D. Wilson, H. Wilson, M. Wilson, R. Wilson, M. Winburn, J. Winners, M. Winners, P. Wisenberger, B. Woods, D. Zellner, M. Zellner, A. Zubkeff, K. Zubkeff.

**4. Staff Report – Unsolicited Joint Venture Proposal From City of Huntington Beach - Costco - Golden West College**

Golden West College (GWC) President Wes Bryan thanked the Board of Trustees for allowing the college to utilize its internal shared governance process to discuss and debate this proposal, and noted that all viewpoints were considered. He recommended that the Board of Trustees reject this proposal based on the disadvantages raised, including displacement of athletic fields, decreased parking, environmental impact, and negative community impact associated with the proposed location.

Board President Patterson invited those who wished to address the Board on this issue to speak, allowing individual speakers three minutes each, and those representing an organization five minutes.

**Item 4, Staff Report, continued**

**Speaking to the Topic:**

The following community members addressed the Board to express their opposition to the development of Costco on the GWC campus, and discussed the potential impact on the community and college, including the loss of athletic fields, decreased parking and increased traffic. Several speakers thanked GWC President Wes Bryan for hearing community concerns and recommending that this proposal be rejected. ■ Issues relating to the development of student and/or faculty housing were discussed, and many community members expressed the opinion that future development of student and/or faculty housing would not be beneficial to the campus or community. ■ One community member expressed opposition to Proposition 92 based on land utilization issues. ■ Concerns were also raised about information not being disseminated to the public in a timely manner, and it was requested that the entire Board Agenda be accessible to the community via the District website at the time of legal posting. ■ Community members stated that they understood the college's need for additional income, and expressed the desire to work with the college to seek alternative funding resources. Speakers stated that the community has a vested interest in the college and proposed that the college form a committee of citizens to work with the Trustees and GWC.

Norman Negar, retired emeritus professor of communications, CSUF  
Robert Parker, Huntington Beach resident  
William Hugran, goldenwestcollege.com group  
Diana Linday, Huntington Beach resident, former GWC student  
Shannon Dawson, Huntington Beach resident, GWC student  
Gene Senger, Westminster resident  
Mimi DesForges, community member  
Michael Calderon, community member  
Donna French, community member  
Robert Dingwall, Past Chairman, Huntington Beach Planning Commission  
Viola Floth, Huntington Beach resident, and graduate of GWC  
Dr. Kallah, family physician  
Tom Huston, Huntington Beach resident  
Brian Mulherin, neighbor of GWC  
Frank Dubich, Huntington Beach resident  
Joan Hansen, Citizen of Westminster  
Jakob Welch, community member  
Dianne Robinson, teacher, Ocean View School District  
Les Mittleman, community member  
Tony Hunthausen, local resident

Trustee Moreno thanked the Board members, staff, and administration for moving the Board Meeting from the regular location at the District site to the GWC campus in Area 1 of the District. He also thanked everyone for attending.

It was moved by Mr. Moreno and seconded by Mr. Ruiz that, pursuant to President Bryan's recommendation, the Costco proposal be rejected, and that any future proposal for the use of the 6-7 acres at the Northeast corner of the GWC campus come before the Board of Trustees with a comprehensive outline of the project, the potential cost, sources of funding, and a plan for providing proper community notification. Further, that any proposal for future projects must adhere to the District and the individual college Facility Master Plans.

#### **Item 4, Staff Report, continued**

Trustee Hornbuckle expressed concern regarding misinformation in the community relating to many things, not just the Costco proposal, and requested a proposal for improved communication and community outreach.

Trustee Ruiz stated that he agreed with Ms. Hornbuckle's comments, and that he wished to respond to the community member who expressed opposition to Proposition 92. He shared that Proposition 92 would bring \$11 million more to the District, and urged the community to see how it would benefit GWC. Mr. Ruiz further noted that with the additional funding from Proposition 92, the colleges would not be under so much pressure to seek alternative funding to meet the needs of students. ■ He thanked the public for approving Measure C which enabled the college to update 40-year-old buildings, including old infrastructures and sewer lines. ■ In closing, Mr. Ruiz thanked everyone for attending tonight's meeting.

Trustee Howald stated that he appreciated the comments made by the community speakers. ■ He concurred with Mr. Ruiz's suggestion that the community members look at Proposition 92, expressing the opinion that it would help keep community colleges affordable. ■ Mr. Howald reported that the District Measure C Citizens Oversight Committee meets regularly to review the spending of bond proceeds, and that the information is available to the public upon request. ■ In closing, he thanked everyone for coming to tonight's meeting.

Student Trustee Bunch commented that it has been a learning experience to observe the handling of the Costco issue, and commended the community members for their response to this issue. He then encouraged the community members to check out the Agenda on the District's website, so that they can be informed of upcoming issues at the District, and provide feedback to the Board. ■ In closing, he echoed what Trustee Ruiz said about Proposition 92, expressing the opinion that the funding mechanisms that exist in colleges are not always sufficient, and opportunities such as Proposition 92 can help prevent the colleges from being put in situations where they have to look at anything they can for additional funds.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

#### **Recess**

Board President Patterson called a brief recess at 8:10 p.m.

#### **Reconvene Regular Meeting**

The Board reconvened at 8:25 p.m.

#### **5. Public Comment**

Michael Calderon, community member, addressed the Board regarding the CVS Pharmacy/Drug Store development that was approved for the GWC campus. He expressed concern that liquor would be sold on campus property and suggested that the District prohibit CVS from obtaining a liquor license. ■ Mr. Calderon also recommended that the District specify in the building design that the walls be non-load bearing so the structure would be conducive to college use in the event of early termination, or at the end of the lease. ■ In closing, he commented that the Master Plan identified the

**Item 5, Public Comment, continued**

corner at Goldenwest and McFadden as a critical identifier of the campus, and recommended retention of the land at that corner.

**6. Comments from the President**

Board President Jerry Patterson read a prepared statement highlighting the accomplishments and achievements during 2007. (A copy of the complete statement is attached to and made a part of the Minutes.)

**7. Organization of the Board**

**A. Election of Officers**

In compliance with Board Policy #010-2-3.1, *Election of Officers*, it was moved by Ms. Hornbuckle and seconded by Mr. Howald that the Trustee for Area 3, Armando Ruiz, be elected Board President.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

In compliance with Board Policy #010-2-3.1, *Election of Officers*, it was moved by Mr. Patterson, and seconded by President Ruiz that the Trustee for Area 4, Mary Hornbuckle, be elected Board Vice President.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Vice President Mary Hornbuckle thanked Mr. Patterson for his leadership as president.

Trustee Walt Howald acknowledged Trustee Patterson for guiding the Board through some tough issues during the past year. He also acknowledged President Ruiz as the new Board President.

Trustee Moreno thanked Trustee Patterson for his leadership and thanked the Board members and the Chancellor for their patience with him during his first year on the Board. He congratulated President Ruiz and Vice President Hornbuckle.

Student Trustee Bunch stated that it had been a pleasure working with Trustee Patterson, as Board President last year, and that he looks forward to working with President Ruiz.

President Ruiz shared his goals as the Board President, beginning with continuing the projects started during Trustee Patterson's tenure and tracking those items through the Board Log. He discussed the directions he would like the District to take, including hiring more full-time faculty, increasing accountability to achieve greater diversity in hiring, improving basic skills instruction, using data in decision-making processes, moving the District more into a "learning college" or "learning organization" focus, and investigating the use of the British approach to managing and organizing college and district organizations, utilizing the British definition of "risk management." President Ruiz stated that he looks forward to working with the Board, faculty and staff, the community, and the administration towards improving outreach.

**Item 7, Organization of the Board, continued**

**B. Appointment of Trustee to Serve on the Nominating Committee for the Orange County Committee on School District Organization**

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to appoint Trustee Howald to serve on the Nominating Committee for the Orange County Committee on School District Organization for the year 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**C. Appointment of Trustee to Serve on the Orange County School Board's Association Political Action Group Effort**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to appoint Trustee Moreno to serve on the Orange County School Board's Association Political Action Group Effort for the year 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**8. Adopt Agenda**

Amendments to the Agenda were presented. It was then moved by Mr. Moreno and seconded by Mr. Ruiz that the Agenda, as amended, be adopted. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**9. Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

**Faculty**

Harmer, Ann Tonn, OCC, Instructor, Biology, retirement effective 12/17/07.

Leigh, Michael Glover, OCC, Instructor, Speech, retirement effective 05/25/08.

**Classified**

Blanco, Pedro, GWC, Maintenance Skilled, retirement effective 01/08/08.

Cordova, Joan K., CCC, Information Systems Trainer, Classified Unit, retirement effective 12/31/07.

Pastis, Fannie B., Staff Assistant, retirement effective 12/29/07

Reck, Sharon E., GWC, Lab Instructional Assistant, retirement effective 12/29/07.

Weed, Nancy, GWC, Staff Aide, retirement effective 12/31/07.

## **Item 9, Acceptance of Retirements, continued**

Wild, Joseph P., DIST, Mechanic Lead, Classified Unit, retirement effective 12/31/07.

### **General Information and Reports**

#### **1. Review of Board Meeting Dates**

The Board reviewed the Board meeting dates listed in the December 12, 2007 Agenda.

#### **2. Reports from the Officers of Student Government Organizations**

Penny Mains, Vice President, Student Advisory Council (SAC), Coastline Community College (CCC) reported that the SAC recently concluded a canned food drive in conjunction with the Second Harvest Food Bank. ■ She commented on the Finals Fiesta at the campuses, which offered students a quick snack and word of encouragement before taking final exams. ■ Ms. Mains noted that five members from SAC will be attending the Coastline Master Planning meetings in Santa Barbara in January.

Lynne Riddle, President, Associated Students of Orange Coast College (ASOCC), expressed the opinion that tonight's meeting was an inspiration, and congratulated the Board for resolving the Costco issue. ■ She congratulated and thanked Trustee Patterson and the entire Board for their work this year, noting that she has experienced a greater inclusiveness among all constituencies. ■ She reported on the 23rd Annual OCC Angel Tree Project to collect gifts for needy children and seniors. ■ Ms. Riddle mentioned the importance of Proposition 92, commenting that students have made informational announcements regarding Proposition 92 to many classrooms. She also was pleased to announce that over 300 voter registration forms were distributed to students. In closing, Ms. Riddle wished a Merry Christmas, Happy Hanukah, and Best Wishes to everyone.

On behalf of Tahnee Le, President, Associated Students of Golden West College (ASGWC), David Lopez, Public Relations Officer, ASGWC, thanked the Board for declining the Costco proposal. He reported that the GWC students completed their Angel Tree Project, noting they have been busy wrapping presents. Mr. Lopez commented on the late night studies in the Student Center in preparation for finals. ■ He announced that the ASOCC will be holding a bonfire on January 15. ■ In closing, he noted that this was the first Board Meeting he had attended, and shared that it was inspirational to see how the Board functions.

#### **3. Reports from the Academic Senate Presidents**

OCC Academic Senate President Georgie Monahan congratulated President Ruiz, and thanked Trustee Patterson and the entire Board for the progress that was made last year. ■ She reported that the OCC Senate's final discussions included smoking on campus in only designated areas, and looking at GWC's smoking policy. The Senate also summarized its accomplishments relating to the accreditation report which is due March 15. ■ Ms. Monahan announced that the final decision was made in Instructional Planning Council for an additional nine hires, making 21 new hires for the fall 2008 semester. ■ She reported that the additional \$100,000 has been allocated to eight new program ideas, including some funds for outreach and recruitment. ■ Ms. Monahan stated that a visiting scholar from the Department of Religious Studies at the University of Capetown, South Africa spoke

### **Item 3, Reports from the Academic Senate Presidents, continued**

at OCC on plastic religion, religious creativity and pop culture. ■ In closing, she announced that the new library will be open for Winter Intersession, and wished everyone a wonderful holiday.

GWC Academic Senate President Stephanie Dumont thanked Trustee Patterson for his collegiality, commenting that the GWC faculty appreciated his willingness to make himself available to listen to faculty concerns. She congratulated President Ruiz and Vice President Hornbuckle, and stated that she looked forward to developing a similar relationship with them. ■ She reported that the GWC Senate has approved five student learning outcomes for the native AA degree, and will continue discussions on the remaining two areas in spring. The Senate will continue to discuss the proposal to add a computer proficiency and information literacy requirement, in conjunction with dialog about degrees conforming with Title 5. ■ Ms. Dumont noted that when the Senate returns in spring, it will be taking a position on a proposal to add a third Academic Senate Standing committee called Online Education. ■ She commented that the Senate has had a first reading of the proposed revision to the campus mission statement and will be having a second reading at the first meeting in spring. ■ In closing, Ms. Dumont stated that GWC is hiring eight additional faculty for 2008-2009.

CCC Academic Senate President Cheryl Stewart congratulated President Ruiz and former President Patterson. She expressed the opinion that the success of the District is related to impressive leadership, and appreciates having a collegial participatory governance relationship with the Board. ■ Ms. Stewart mentioned that, of the 18 full-time faculty positions being hired in the District, Coastline will receive two. ■ She reported that it has been an exciting month at Coastline with visitors from England and Africa. Ms. Stewart discussed Project Africa, where Associated Students adopted a school in South Africa. ■ In closing, she wished a happy holiday to everyone, and shared that she looked forward to a prosperous and productive new year.

#### **4. Reports from Employee Representative Groups**

Dean Mancina, President, Coast Federation of Educators (CFE), Local 1911/American Federation of Teachers (AFT), reported that every course in the District was examined and negotiations concluded on maximum class size. He acknowledged Marilyn Fry (CCC), Diana Carmel (GWC), Marcella Norling (OCC), and Patricia Arfston (OCC), for their work on this two-year project. ■ Mr. Mancina reported that negotiations have concluded between the CFE, Coast Federation of Classified Employees (CFCE), Coast Community College Association (CCA), and the District on the Electronic Resources Policy. He acknowledged members of the negotiation team--Ann Nicholson, President CFCE; Barbara Price, President, CCA; and staff members Bob Fey, Neal Kelsey and Mary Millet. ■ Mr. Mancina congratulated Trustee Patterson on a successful year as Board President and wished good fortune to President Ruiz for the upcoming year. ■ In closing, he stated that CFE wished everyone a happy holiday.

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA), thanked former President Patterson for his support of the part-time faculty. She also congratulated President Ruiz and Vice President Hornbuckle, thanked them for their support, and commented that she looks forward to working with them. ■ Dr. Price encouraged those in decision-making roles to seriously consider the part-time faculty when filling the full-time faculty positions, noting the value of their experience. ■ She expressed concern that the part-time faculty have been excluded from the Corporate fitness membership with 24 hour Fitness Center. Dr. Price also wanted to bring to the Board's attention that the part-time faculty have not been included in the report regarding liability and life insurance. ■ In closing, she stated that the CCA Union wished everyone a Merry Christmas and Happy New Year.

**Item 4, Reports from Employee Representative Groups, continued**

Neal Kelsey, Executive Director, CFCE, commented that a survey was sent to the classified staff regarding the proposed Costco and their responses were forwarded to the Board of Trustees and President of GWC, Wes Bryan. He thanked the Board and President Bryan for taking into consideration the views and opinions of various constituent groups in the community. Mr. Kelsey reported that negotiations on the computer use policy were collective, collaborative and he believes the result is a good product.

**5. Reports from the Presidents**

OCC President Bob Dees thanked Trustee Patterson for a good year of leadership on the Board of Trustees, and congratulated Trustee Ruiz for assuming the Presidency. He expressed the opinion that tonight is a good example of this Board's responsiveness to the community and campus issues. Mr. Dees also commended GWC President Bryan on his excellent report, which spoke very well for him and the GWC campus. ■ He commented that things are winding down on campus, and today the campus hosted a farewell event for Jim Carnett, Director of Public Relations, who is retiring. ■ In closing, he wished everyone a happy holiday.

CCC President Ding-Jo Currie congratulated Trustee Patterson for a successful year of leadership, and Trustees Ruiz and Hornbuckle for assuming the positions of President and Vice President for 2008. ■ She reported that Coastline hosted visitors from Lindsay College in England, and discussed detailed plans for a partnership with Coastline and the Early College High School students. Dr. Currie also reported that CCC welcomed a visitor from Lkandla, the South African village adopted by students.. ■ She reported that the 2<sup>nd</sup> Annual Emeritus Luncheon honoring centurions was very inspirational, and thanked Trustee Hornbuckle for being the keynote speaker. ■ In closing Dr. Currie wished everyone happy holidays and a great 2008.

GWC President Wes Bryan thanked Trustee Patterson for his leadership over the past year. ■ He commented on the strong sense of community at this meeting and shared that GWC wants to take into consideration how to communicate better with the community. ■ Mr. Bryan wished everyone a happy holiday.

**6. Report from the Chancellor**

Chancellor Yglesias reported that he attended the Chapman Economic Forecast Conference, commenting that current predictions indicated an expected increase of students attending community college in the future. ■ He announced that the Holiday District luncheon is December 13 at 11:30 a.m. at the OCC Student Center. ■ Dr. Yglesias stated that he was appointed as Chairman of the Orange County Task Force for the Orange County Business Council on Community Colleges. He congratulated Trustee Ruiz on his appointment, and thanked Trustee Patterson for his leadership, commending him taking the lead on three significant issues--1) Executive Hiring Policy 2) Board Self Evaluation; and 3) the Chancellor's Evaluation Policy. ■ In closing, he wished everyone a happy holiday.

**7. Reports from the Board of Trustees**

Student Trustee Bunch thanked Trustee Patterson and all of the Board members for helping him in his position on the Board. He stated that he looked forward to working with President Ruiz, and has

**Item 7, Reports from the Board of Trustees, continued**

been working with Trustee Patterson on a project called *Congress to Campus* to be hosted at Coastline in April 2008.

Trustee Howald reported that he has reviewed the Retention Policy which he hopes is useful in retaining more students at the District. ■ He noted that he and Trustee Moreno are continuing to participate in workforce development planning.

Trustee Moreno reported that he and Trustee Hornbuckle held the first Audit Committee meeting. ■ He noted that he had the opportunity to tour the new building and meet the architects and the software developers, commenting that he asked them to keep their minds open for expansion relating to audio visual recording systems. He then thanked Ardith Richey, Director, Facilities and Planning, for arranging the tour. ■ Mr. Moreno wished everyone a happy holiday and prosperous new year.

Trustee Hornbuckle shared that she is enjoying working on the Audit Committee. ■ She stated that she represented the Board at a Chamber of Commerce Christmas Party, and that she enjoyed the Coastline Emeritus Luncheon. ■ She commented that it was nice to see Jim Carnett recognized at his retirement event. ■ Ms. Hornbuckle requested that the Board be updated on issues to be addressed based on feedback from the accreditation.

Chancellor Yglesias confirmed that Vice Chancellor Black is working on a report related to the issues that the Board should address based on the accreditation, and will have more information after the new year.

Trustee Patterson wished President Ruiz good luck and shared that he looks forward to working with him next year. He commented on Jim Carnett's retirement event, expressing the opinion that the speakers were wonderful. Mr. Patterson thanked President Bryan for being flexible with moving the Board meeting to GWC. He thanked Valerie Venegas and her staff that made this meeting run so smoothly, and wished everyone a happy holiday and prosperous and peaceful new year.

Board President Ruiz mentioned a letter from Jim Rogowski, Specialist, Facilities Planning and Utilization, State Chancellor's Office, complimenting the District on its productive local bond team. Mr. Ruiz commended the Measure C team for the great work they do. ■ He reported that he attended the Citizens Oversight Committee, noting that the projects are on schedule. ■ Mr. Ruiz commented that they will receive a silver certificate for the environmental LEED Certification (a national environmental standard) for the District headquarters building now under construction. ■ He reported that the Coastline play was great and he wished everyone a wonderful holiday.

**8. Review of Buildings and Grounds Reports**

The Board reviewed the Buildings and Grounds Reports.

**9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors**

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors.

**10. Opportunity for the Board to Review the Board Directives Log**

The Board reviewed the Board Directives Log.

**11. District Student Council Resolution Presented to Board of Trustees and Staff**

Student Trustee Bunch presented a Resolution from the District Student Council (approved November 16, 2007) concerning environmental sustainability in facilities planning, in particular noting the goal of achieving LEED Certification (a national environmental standard) for the District headquarters building now under construction. He presented Chancellor Yglesias with a framed copy of the Resolution.

**CONSENT CALENDAR**

It was moved by Mr. Howald and seconded by President Ruiz that the amended Consent Calendar be approved. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, and Mr. Patterson. (Note: All background reports were included with the December 12, 2007 Agenda and are available on request.)

**1. Travel Authorization**

**a. Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members**

Authorization was given for members of the Board and/or Faculty/Staff to attend meetings and/or conferences:

**b. Authorization for Student Trips**

Authorization was given for the following student trips:

Jody Hollinden, Instructor in Special Programs and Services for the Disabled, to accompany approximately 6 students from Fairview Developmental Center to various community sites during the Spring 2008 semester, as listed.

Jan 25	Prentice Park Zoo, Santa Ana Fashion
Feb 8	South Coast Plaza, Santa Ana
Feb 22	Main Place Shopping Center, Santa Ana
Feb 29	Downtown Disney, Anaheim
Mar 7	Irvine Regional Park, Orange
Mar 14	Fashion Island, Newport Beach
Mar 21	Discovery Science Center, Santa Ana
April 4	Huntington Central Park, Huntington Beach
April 11	Bower’s Museum, Santa Ana
April 18	Fashion Island, Newport Beach
April 25	Santa Ana Zoo, Santa Ana
May 2	Bella Terra Mall, Huntington Beach
May 9	Orange County Great Park, Irvine
May 16	Irvine Regional Park, Orange
May 23	Huntington Beach Pier, Huntington Beach

**Item 1b, Authorization for Student Trips, continued**

Debra Barrett, Instructor in Special Programs and Services for the Disabled and four instructional aides and one Fairview escort, (CCC) to accompany approximately 6 students from Fairview Developmental Center to various community sites during the Spring 2008 semester, as listed.

Jan 14	Westminster Mall, Westminster
Jan 28	Centennial Farms, Costa Mesa
Feb 4	South Coast Plaza, Santa Ana
Feb 11	Cerritos Library, Cerritos
Feb 25	Downtown Disney, Anaheim
Mar 3	Santa Ana Zoo, Santa Ana
Mar 10	Brea Mall, Brea
Mar 17	Fountain Bowl, Fountain Valley
Mar 31	Fashion Island, Newport Beach
April 7	Craig Regional Park, Fullerton
April 14	The Block at Orange, Orange
April 21	Central Library, Newport Beach
April 28	Main Place Mall, Santa Ana
May 5	Orange County Great Park, Irvine
May 12	Irvine Spectrum, Irvine
May 19	Mile Square Park, Fountain Valley

Marvette Anderson, Instructor/Art (CCC) to accompany approximately 30 students (Ticket Numbers 8525, 9750, 8141) to the Brea Civic Center in Brea on December 13, 2007. Students will use District transportation.

Beverly Carlson, Instructor/Art/Emeritus (CCC) to accompany approximately 30 students to the Ontario Convention Center in Ontario on January 18, 2008, for a Quilters conference. Students will use District transportation.

Kenneth Lopour, Instructor/History (ECHS) to accompany approximately 73 students to the Museum of Tolerance in Los Angeles on January 22, 2008. Students will use District transportation.

Robin O'Leary, Instructor/Math, Nina Campellone, Instructor/English, Candace Leuthold, Instructor/Biology, and Jessica Roseth, Instructor/Art (ECHS) to accompany approximately 76 students to the San Diego Wild Animal Park in Escondido on January 22, 2008. Students will use District transportation.

Orange Coast College Circle K Club to take members and high school recruits to decorate Rose Parade floats on December 27, 2007. Transportation provided by District bus.

Orange Coast College Extended Opportunity Programs and Services and Cooperative Agencies Resources for Education (EOPS and CARE) to host 100 students to attend the Vietnamese Student Association-10<sup>th</sup> Annual Vietnamese Culture Night 2007 on March 8, 2008.

Orange Coast College Model United Nations Club to attend the UCLA Model United Nations Conference in Los Angeles, CA January 18-20, 2008. Transportation by District Bus and/or personal vehicles.

**Item 1b, Authorization for Student Trips, continued**

Orange Coast College Snowboard Club to sponsor various snowboard trips during the 2007-2008 season to Bear Mountain and Mountain High Ski areas, CA.

Revision to Previous Board Action: to cover additional trips and expenses. Previous Board approval 9/5/07.

Orange Coast College Speech Team to conduct the following trips:

Nov 30-Dec 2, 2007	Fall Champs, Los Angeles	Hotel Expenses
Jan 20-23, 2008	Winter Retreat, Big Bear	Cabin Rental Expenses
		Student Food Money
Jan 5-6, 2008	Parlie Swing, Long Beach	Tournament Fees
Feb 15-17	Tabor-Venitsky, Cerritos	Tournament Fees

**2. General Items**

**a. Authorization for Special Projects**

Authorization was given for the following special projects as outlined below:

**Coastline Community College**

Coastline Community College will conduct a Master Plan Development Session on January 17 and 18, 2008, in Santa Barbara, CA. District transportation will be used.

Coastline Community College to host an Emeritus Tea Party on December 11, 2007, at the Le-Jao Center. District transportation to be used.

**Golden West College**

Golden West College Associated Students to hold an End of Year Bash with Holiday Carolers from Bolsa Grande High School, December 13, 2007, in the Student Center Patio.

Golden West College to hold a Police Academy Graduation for Class 44, December 14, 2007, at the Robert Moore Theater at OCC.

Golden West College to hold a Track Clinic for High School Athletes & Coaches, December 15-16, 2007, in the gym and basketball courts.

Golden West College to hold the Science Olympiad, a science competition for high school students, February 29, 2008.

Golden West College to hold KinderCaminata, April 11, 2008, on the campus for local elementary school children.

Golden West College to hold Chefs for Scholarships, the Patrons annual fundraiser, September 14, 2008 in the GWC Student Center.

Golden West College to host a Vital Link/KOCE/GWC Career Tech TV Production Programs High School Student Outreach Presentation, January 15, 2008 at KOCE and GWC.

**Item 2a, Authorization for Special Projects, continued**

**Orange Coast College**

Orange Coast College to co-sponsor Kiwanis Key Club Candidate Training on January 12, 2008, and January 26, 2008, on the OCC campus.

Orange Coast College to host the National Center for Telecommunications Technology Winter Conference on January 4 and 5, 2008, on the OCC campus.

Orange Coast College Physical Education & Athletics Division to co-sponsor a Mater Dei High School girls varsity soccer tournament on the OCC Soccer Field and the LeBard Stadium Field on December 13-14, 2007.

Orange Coast College Re-Entry Center to host a Re-Entry Resilience Conference April 4, 2008, in the OCC Student Center Lounge.

Orange Coast College Re-Entry Center to host meetings and events throughout the 2007-2008 school year, including but not limited to a year-end celebration for Re-Entry students, faculty, and staff in May 2008.

Orange Coast College Job Placement Office to host the annual job fair during the Spring, 2008, semester in the OCC Quad.

Orange Coast College Job Placement Office to host various functions and meetings for the 2007-2008 academic year.

Orange Coast College to hold the annual Honors Night in the Robert B. Moore Theatre on May 6, 2008. Informal dining to be held in the OCC Student Center prior to the ceremony.

Orange Coast College Technology Division to host a staff appreciation luncheon and division meetings during the 2007-2008 academic year.

**b. Authorization to Apply for Funded Programs and/or Projects**

Authorization was given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. It was further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign any related documents as appropriate.

1. Coastline College has applied to the United States Department of Labor/Community-Based Job Training Grants for a grant titled **Orange County Advanced Manufacturing Skills Collaborative**. The goal of the project is to build the capacity of short-term certificate programs in the community colleges to assist incumbent workers, prospective workers, and the industry in developing a highly skilled workforce to meet the needs of industry. By providing training and technical services, manufacturers will remain competitive and economic growth can be sustained.

**Fiscal Impact:** If funded, Coastline College will receive \$1,252,649 from January 1, 2008 through December 31, 2010. Coastline's funding will be divided over three years as listed below: Year 1 - \$364,474; Year 2 - \$585,501; and Year 3 - \$302,674, with the Orange

**Item 2b, Authorization to Apply for Funded Programs, continued**

County One-Stop (Coast Community College District) receiving the following portions from the above funding as a training partner: Year 1 - \$106,000; Year 2 - \$212,000; and Year 3 - \$106,000. No match required.

2. Coastline College has applied to the United States Department of Labor/Community-Based Job Training Grants for a grant titled **Orange County Allied Health Skills Collaborative**. The goals of the Collaborative (Orange County Workforce Investment Board, Coast Community College District, Anaheim Workforce Investment Board, Santa Ana Workforce Investment Board, Irvine Valley College and the Advanced Technology Educational Park, Irvine Unified School District Tech-Prep Consortium, St. Joseph's Hospital, and Kaiser Permanente Partner Hospital) are to develop career ladder training through distance learning and to fill the gaps of the vacancies in the Allied Health industry by focusing on two specific tracks – (1) capacity building in the South Orange County Community College District through the development of the Health Information Technology program at Irvine Valley College and (2) providing training opportunities in the Allied Health industry occupations for new and incumbent workers through the community colleges and private post-secondary colleges.

**Fiscal Impact:** If funded, Coastline College will receive \$1,369,828 from January 1, 2008 through December 31, 2010. Coastline's funding will be divided over three years as listed below: Year 1 - \$571,830; Year 2 - \$549,942; and Year 3 - \$248,056, with the Orange County One-Stop (Coast Community College District) receiving the following portions from the above funding as a training partner: Year 1 - \$172,500; Year 2 - \$172,500; and Year 3 - \$50,000. No match required.

**c. Authorization for Disposal of Surplus Materials and/or Equipment**

Authorization was given for the disposal of the following surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

**d. Authorization to Enter into Standard Agreements for Distribution of Telecourses – Coastline Community College**

Authorization was given to enter into the following standard agreements for the lease of telecourses for the terms and conditions listed in the agreements

**e. Approval of Clinical Contracts**

Authorization was given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

**GOLDEN WEST COLLEGE**

**NEW**

CSU Dominguez Hills (Student Health Center)	Nonstandard affiliation agreement
CSU Dominguez Hills (Health Professions)	Nonstandard affiliation agreement
Mt. St. Mary's Hospital	Nonstandard affiliation agreement

**ORANGE COAST COLLEGE**

**NEW**

Dr. Wadid Fattouch, DDS Fountain Valley, CA	Standard Clinical Affiliation Agreement
Dr. Tina Vo, DDS and Dr. Man Vo, DDS Laguna Hills, CA	Standard Clinical Affiliation Agreement
Dr. Gary Wyatt, DDS, Newport Beach, CA	Standard Clinical Affiliation Agreement

The Board further authorized that the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

**Fiscal Impact:** The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in clinical rotation. (For field experience agreements, the District provides only Worker's Compensation insurance.) These coverages are in effect while the student is on-site at facility. However, District saves money by utilizing off-campus clinical and field experience training facilities.

**f. Authorization for Purchase of Institutional Memberships**

Authorization was given for the following renewals of institutional memberships:

**Coastline Community College**

Fountain Valley Chamber of Commerce - June 1, 2007 – May 31, 2008-\$240.

Professionals in Human Resources Association (PIHRA) - January 1, 2008 through December 31, 2008- \$125

Microsoft IT Academy Program – January 1, 2008 through December 31, 2008 - \$1,885.63

**Golden West College**

National Collegiate Honors Council – January 1 – December 31, 2008 - \$500

National League for Nursing – January 1 – December 31, 2008 - \$1,155

**Item 2f, Authorization for Purchase of Institutional Memberships, continued**

**Orange Coast College**

California Community Colleges Chief Student Administrators Association - \$300.00 – 2007-2008

National Association of Veteran's Program Administrators - \$150.00 – January 1-December 31, 2008

**3. Personnel Items**

Authorization was given to approve the Personnel Items listed in the December 12, 2007 Agenda as amended.

**4. Special Programs And Activities**

**a. Community Activities – Golden West College**

Authorization was given for the not for credit classes to be offered by Community Services throughout Spring 2008, as presented in the December 12, 2007 Agenda.

**b. Community Activities – Orange Coast College**

Authorization was given for the not-for-credit classes to be advertised and offered by the Community Education Office during the period of December 13, 2007 – June 30, 2008, as presented in the December 12, 2007 Agenda.

**5. Financial Approvals**

**a. Approval of Purchase Orders**

The Board approved purchase orders listed in the amount of \$1,928,025.54. (A copy of the report is on file with the December 12, 2007 Agenda, and is available on request.)

**b. Ratification/Approval of Checks**

The Board ratified/ approved the warrants for previously approved purchase orders listed in the amount of \$5,367,718.70. (A copy of the report is on file with the December 12, 2007 Agenda, and is available on request.)

**c. Warrant List for General Obligation Bond Fund**

The Board ratified/ approved the warrants for the General Obligation Bond Fund in the amount of \$7,186,335.27. (A copy of the report is on file with the December 12, 2007 Agenda, and is available on request.)

**Item 5, Financial Approvals, continued**

**d. Bond Code Legend**

The Bond Code Legend was approved as referenced.

**e. Authorization for Special Payments**

The Board authorized the following special payments:

Orange Coast College

Payment of \$800 for the program annual institution fee for 2007-2008 to the American Association of Medical Assistant's Endowment. This is required for the Medical Assisting Program accreditation.

Payment of \$3,500 to the American Dietetic Association for the Nutrition Care/Dietetic Technician Program for the accreditation site visit scheduled for March 9-11, 2008.

**7. Buildings and Grounds Items Under \$10,000**

**a. Authorization to File Notice of Completion**

Authorization was given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

OCC Theater Complex; Bid No. 1916

Contractor: Construct 1 One Corporation

**Fiscal Impact:** None

**Action Items**

**Agreements**

- 1. Authorization to Approve a Memorandum of Understanding between Dyess Air Force Base and Coast Community College District (Coastline Community College) to provide the Guidelines for Acquiring and Operating a National Test Center for College-Level Examination Program® (CLEP® eCBT) and Internet-based DSST® Testing Programs at Dyess Air Force Base**

**Agreement 1, Authorization to Approve a Memorandum of Understanding between Dyess Air Force Base and CCC, continued**

It was moved by President Ruiz and seconded by Mr. Moreno that authorization be given to approve a Memorandum of Understanding between Dyess Air Force Base and Coast Community College District (Coastline Community College) to provide the guidelines for acquiring and operating a National Test Center for College-Level Examination Program® (CLEP® eCBT) and Internet-based DSST® Testing Programs at Dyess Air Force Base.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** Start up expenses not to exceed \$1,500; a standard test administration fee of \$20 per test shall be paid by DANTES for each test administered.

**2. Authorization to Enter Into a Standard Agreement between the Coast Community College District (Orange Coast College) and United States Marine Corps, for the Purpose of Offering Instruction in “AIR CONDITIONING PRINCIPLES”**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to enter into a standard agreement between the Coast Community College District (Orange Coast College) and United States Marine Corps for the purpose of offering instruction in “AIR CONDITIONING PRINCIPLES” as requested by the company from January 5, 2008, through January 25, 2008.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** OCC Extended Education to receive \$8,100.00 revenue for this contract.

**3. Authorization to Enter Into Agreement with Fieldstone Consulting, Inc.**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to enter into an Independent Contractor Agreement with Fieldstone Consulting, Inc., to provide consulting services to the Board of Trustees, effective December 13, 2007 through June 30, 2008.

The Board further authorized the Vice Chancellor of Administrative Services to execute the Independent Contractor Agreement on behalf of the Board of Trustees.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$15,000

**4. Authorization to Enter Into Agreement with Moreland & Associates, Inc.**

It was moved by Mr. Patterson and seconded by Mr. Moreno that authorization be given to enter into an Independent Contractor Agreement with Moreland & Associates, Inc, effective December 13, 2007 through June 30, 2008.

**Agreement 4, Authorization to Enter into Agreement with Moreland & Associates, continued**

The Board further authorized the President of the Board to execute the Independent Contractor Agreement on behalf of the Board of Trustees.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$10,000

**5. Authorization for Coastline Community College to Enter into an Agreement with Festival Travel & Tours Travel Contractor for a Summer 2008 Short-Term Study Abroad Program in Ireland**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to enter into a standard travel contractor agreement to conduct a Study Abroad Program in Ireland during summer 2008.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** No cost to the District. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

**Buildings and Grounds Items Over \$10,000 and Change Order Items**

**1. Authorization for Change Order No. 8; Orange Coast College Learning Resource Center**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given for Change Order No. 8 to Orange Coast College Learning Resource Center as described in the Change Order document.

These changes are necessary for the following reasons:

Caston Plaster and Drywall (Package L – Drywall)

- |  |             |
|--|-------------|
| 1. Relocate the Mecho Shades   | \$13,690.46 |
| (1) Architectural Bulletin No. 56 directed contractor to relocate the Mecho shades to the exterior of the truss walls. This change required drywall patching and finishing for a completed look allowing the shades to be surface mounted. |             |

Contract Amount: \$2,785,585 (C.O. No. 2: .4% Increase; C.O. No. 8: .4.5% Increase)  
Total Change Orders: \$26,102.46 (.9%)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$ 13,690.46 (Measure C - General Obligation Bond)  
Master Plan Approved Project  
OCC Learning Resource Center

**2. Authorization for Change Order No. 3; Golden West College Pool and Locker Room Renovation; Bid No. 1907-Final Settlement**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given for Change Order No. 3 to Golden West College Pool and Locker Room Renovation as described in the Change Order document.

These changes are necessary for the following reasons:

Construct 1 One Corporation

- 1. Final Settlement of Change Orders and Punch List Work \$24,332.39

Contract Amount: \$5,345,343 (C.O. 1: 3.6% Increase; C.O. 2: 5.3% Increase; C.O. 3: .5%)  
Total Change Orders: \$501,046.32 (9.4% Increase)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$24,332.39 (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
GWC Pool and Locker Rooms Renovation

**3. Authorization for Change Order No. 3; Orange Coast College East/West Campus Utility Renovations**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given for Change Order No. 3 to Orange Coast College East/West Campus Utility Renovations as described in the Change Order document.

These changes are necessary for the following reasons:

Minco Construction (Package D – Concrete-Phase I)

- 1. Credit for Concrete Scope in Area 2 <\$40,541>
  - (1) Credit for concrete scope in Area 2 running adjacent to Administration Building. This concrete was phased into Phase II work to avoid damaging the new concrete work during other construction.

Contract Amount: \$877,000 (C.O. 3: 4% Decrease)  
Total Change Orders: <\$40,541> (4% Decrease)

Thomas Demolition – Category A – Demolition-Phase I)

- 1. Credit for Allowance Scope Reduction <\$13,817>
  - (1) Closeout credit.

Contract Amount: \$294,525 (C.O. 3: 4% Decrease)  
Total Change Orders: <\$13,817> (4% Decrease)

**Item 3, Authorization for Change Order No. 3, OCC East/West Campus Utility Renovations, continued**

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** <\$54,358> (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
OCC Upgrade Utility Infrastructure  
OCC East/West Campus Utility Renovations

**4. Authorization for Addendum No. 2 to LPA Architecture; Orange Coast College Lewis Center for Applied Science**

It was moved by President Patterson and seconded by Mr. Howald that authorization be given to accept Addendum No. 2 for additional architectural services for the Orange Coast College Lewis Center for Applied Science.

The scope of services is to include the following:

1.	Plan Modifications	\$16,000
2.	DSA/Change Order Processing	\$ 1,500
3.	Structural Engineer	\$11,600
4.	Mechanical Engineer	\$ 2,410
5.	Electrical Engineer	\$ 3,500
6.	Civil Engineer	\$ 5,500
7.	Landscape Architect	\$ 5,500
	Total	\$46,010

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$46,010 (General Obligation Bond – Measure C Funds)  
OCC Lewis Center for Applied Science

**5. Authorization to Employ P2S Engineering, Inc.; Orange Coast College Administration Building and Student Services HVAC Control System Upgrade**

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno that authorization be given to P2S Engineering for engineering services for the Orange Coast College Administration Building and Student Services HVAC Control System Upgrade.

The scope of service is to include the following:

1. Upgrade Honeywell XL500 controllers.
2. Upgrade sequences of operation and add new points to optimize operation.
3. Add necessary points to control air handlers in Student Services.

**Item 5, Authorization to Employ P2S Engineering Inc, OCC Administrative Building and Student Services HVAC Control System Upgrade, continued**

Engineering services for the upgrade to the HVAC control system located at Orange Coast College to handle the necessary load created by the Administration Building and Student Services Building.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$9,100 (State Scheduled Maintenance)  
(2006/2007 Ongoing Block Grant – 50% Funding)

**6. Amendment of Contract: Orange Coast College Learning Resource Center; Bid No. 1905 (Performance Contracting, Category N-Acoustical Ceiling/Insulation)**

It was moved by Mr. Moreno and seconded by Mr. Patterson to approve an amendment to the contract for the Orange Coast College Learning Resource Center; Bid No. 1905 in the amount of \$74,846 to Performance Contracting as shown below.

<b>Performance Contracting</b>	\$435,670
<b>1270 Hancock Street, Anaheim, CA 92807</b>	
Amendment to the Contract	\$74,846
Total Revised Contract	<b>\$510,516</b>

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$74,846 (State Capital Outlay/Measure C General Obligation Bond Funds)  
Master Planned Approved Project  
OCC Learning Resource Center

**General Items of Business**

**1. Board of Trustees Salary Increase**

It was moved by Mr. Howald and seconded by Mr. Moreno that a 5% salary increase be granted to the elected Board of Trustees Members effective January 1, 2008 pursuant to District Policy Number 010-2-7, *Compensation for Trustees*, approved by the Board of Trustees.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$3,285

**2. Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in England during Spring 2009**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to enter into a standard travel contractor agreement to conduct a program in England during Spring 2009.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

**3. Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Ecuador and Peru during Summer 2009**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to enter into a standard travel contractor agreement to conduct a program in Ecuador and Peru during Summer 2009.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

**4. Authorization to Contract with UPS Protection, Inc. to Provide American Power Conversion (APC) Equipment for the New District Administrative Office Server Room, Utilizing the Department of General Services, (CMAS) California Multiple Award Schedule, Contract #3-07-70-2489A**

It was moved by Mr. Howald and seconded by Mr. Patterson that authorization be given to Contract with UPS Protection, Inc. to Provide American Power Conversion (APC) Equipment for the New District Administrative Office Server Room, Utilizing the Department of General Services, (CMAS) California Multiple Award Schedule, Contract #3-07-70-2489A

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$305,145.93. (Measure C-General Obligation Bond Fund)  
Master Plan Approved Project  
District Upgrade Information Technology  
Upgrade Information System - Hardware

**5. Authorization to Enter into a Lease Agreement with Mobile Modular Management; Orange Coast College Learning Resource Center**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that a contract be awarded to Mobile Modular Management Corporation in accordance with Public Contract Code Section 20652 (Purchase Through Public Corporation without Advertising for Bid).

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Fiscal Impact:** \$165,150.58 (Measure C – General Obligation Bond Fund)  
Master Plan Approved Project  
OCC Learning Resource Center

**6. Authorization to Accept the Opportunity to Join California Community Colleges Open Educational Resources Consortium (CCCOER)**

It was moved by Mr. Howald and seconded by Mr. Patterson to accept the opportunity to join California Community Colleges Open Educational Resources Consortium (CCCOER), as presented in the December 12, 2007 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

**Adjournment**

There being no further business, it was moved by Mr. Howald and seconded by Mr. Moreno that the meeting be adjourned.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

The meeting was adjourned at 9:56 p.m.

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Secretary of the Board