

# Regular Meeting

## Board of Trustees Coast Community College District

District Board Room – 6:30 p.m.

October 17, 2007

### MINUTES

A Workshop Meeting of the Board of Trustees of the Coast Community College District was held on October 17, 2007 in the Board Room at the District Office.

#### **1. Call to Order**

Board President Jerry Patterson called the meeting to order at 6:30 p.m.

#### **2. Pledge of Allegiance**

Trustee Mary Hornbuckle led the Pledge of Allegiance to the Flag of the United States of America.

#### **3. Roll Call**

**Trustees Present:** Mary Hornbuckle, Walt Howald, Jim Moreno, Jerry Patterson, Armando Ruiz and Paul Bunch

**Trustees Absent:** None

**Others in attendance were:** Staff – K. Yglesias, C. Brahmhatt, J. Quarles, C. Babler, J. Black, W. Bryan, J. Craig, S. Dumont, B. Fry, J. Houlihan, K. McElroy, V. Meneses, L. Miller, R. Pagel, M. Parham, B. Price, N. Sprague, C. Teeter, R. Warwick; Students – P. Mains, Lynne Riddle, T. Le; Other – K. Caneghimo, J. Kemp, S. Kemp, F. Senger, G. Senger.

#### **4. Public Comment**

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA), addressed the Board of Trustees regarding the insurance agreement with ING, which the Board adopted at the September 19, 2007 meeting. Dr. Price expressed concern that the agreement did not include the part-time faculty members, noting that many part-time faculty members teach courses that other faculty members do not teach. She noted that the part-time faculty members had thought that they were included when the ING agreement was originally approved, but have since learned that they are not. ■ Dr. Quarles advised the Board that the Agreement pertained only to employees that were benefits eligible. The part-time faculty that are less than 50 percent are not benefits eligible and do not participate in the benefits provided to employees by the ING agreement. ■ Board President Patterson asked for a report to be provided by staff as to what the additional costs would be to the District to add those part-time faculty not covered by the ING agreement.

Mr. Gene Senger, resident of Westminster, CA, addressed the Board and expressed opposition to the proposed development of a Costco on the campus of Golden West College, sharing concern that the college would be losing space needed for students.

#### **5. Adopt Agenda**

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that the Agenda be adopted.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

#### **6. Recess to Closed Session**

The Board of Trustees recessed to Closed Session at 6:48 p.m. to discuss the following item:

Public Employee Discipline/Dismissal/Release (pursuant to Section 54957)

#### **7. Report of Action from Closed Session**

President Patterson reported that the Board of Trustees took no action in Closed Session.

#### **8. Reconvene Special Meeting**

The Board reconvened in Open Session at 7:46 p.m.

#### **9. Approval of Minutes**

It was moved by Mr. Ruiz and seconded by Mr. Howald to approve the Minutes of the Regular Board Meetings of September 5, 2007 and September 19, 2007.

**Item 9, Approval of Minutes, continued**

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**10. Opportunity for Board of Trustees’ Discussion of a District General Legal Counsel**

The Board discussed the concept of a General Legal Counsel. Board President Patterson noted that the proposed General Counsel would report to the full Board of Trustees. He stated that it would be appointed by the Board to provide consistent and professional legal advice to assist the Board and District in avoiding legal difficulties.

In response to inquiry from Trustee Ruiz, President Patterson confirmed that the General Legal Counsel would report to the full Board. Mr. Ruiz inquired regarding how the District would have checks and balances with the General Counsel reporting to the Board, and expressed concern about the District incurring additional administrative expenses.

President Patterson noted that he envisioned the General Counsel attending each Board meeting, including both Open and Closed Sessions, advising the full Board of Trustees as well as the staff.

Trustee Howald requested information from staff regarding current roles and responsibilities at the District in terms of legal work, what community college districts now have a full time counsel that attends Board meetings, and contact information for these individuals. Mr. Howald also wanted to know how this function would address *Brown Act* issues for the Board.

**11. Opportunity for Board of Trustees’ Review and Discussion of FY 2007-2008 Budget**

Kim Allen, Administrative Director of Fiscal Services, presented the FY 2007-2008 Budget to the Board of Trustees.

Trustee Moreno noted that the budget presentation did not include the total number of employees in the District. He asked about the projected drop in tax revenues due to the housing downturn, and if such information could be included in future presentations.

Trustee Moreno noted Dr. Barbara Price’s questions regarding insurance benefits for the part-time faculty, and where those expenses would apply. Vice Chancellor of Administrative Services C.M. Brahmhatt confirmed that the information would be applied to the employee benefits section of the budget. Trustee Moreno asked that this information be added to the report requested by President Patterson regarding the part-time faculty’s participation in the ING insurance agreement.

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to adopt the FY 2007-2008 Budget.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**12. Board of Trustees’ Self-Evaluation**

President Patterson discussed the process that the Board followed to develop the self-evaluation tool. The summary of individual responses was distributed for review, and he highlighted the 13 items

**Item 12, Board of Trustees' Self-Evaluation, continued**

where the Board members cumulatively scored 4 or more. Mr. Patterson then pointed out the eight items where the Board members scored cumulatively less than 3, noting a need for improvement. In response to the low scores under *Relationship with the Chancellor*, Trustee Hornbuckle suggested having the Chancellor and the Board plan a retreat to work on these issues.

It then was moved by Ms. Hornbuckle and seconded by Mr. Howald to work with the Chancellor to plan a Board Retreat, held away from the formal setting of the District Board Room, to outline goals and work on developing a climate of mutual trust.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

The Board then discussed the item under *Planning*, regarding reviewing accountability measures and standards for the District. Mr. Moreno stated that he would like to see more in-depth presentations on plans brought to the Board early on in the planning process.

Trustee Howald commented that he was pleased with the presentation regarding the potential Costco development, noting that this proposal was unsolicited. He requested clarification regarding #3, under *Faculty Student/Classified Relationships*, relating to the Board establishing and maintaining adequate process for employee evaluation. Mr. Howald shared that it was his understanding that these processes were in place as part of the Collective Bargaining Agreements.

Vice Chancellor of Human Resources Joe Quarles confirmed that employee evaluation is in the scope of Bargaining and that there is language in the Collective Bargaining Agreements relating to evaluation of faculty and staff; and a process in place for management. He noted that the procedures and parameters, including timeliness, are included in each of the Bargaining Agreements.

President Patterson requested that the Board receive a summary of the processes outlined in the Bargaining Agreements.

Trustee Hornbuckle inquired whether this item should be part of the Board's Self-Evaluation, since the Board's involvement would be limited to ensuring that a policy is in place.

It was moved by Mr. Ruiz and seconded by Mr. Moreno to accept the Board's Self-Evaluation.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Adjournment**

There being no further business, it was moved by Mr. Howald and second by Mr. Ruiz that the meeting be adjourned.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

The meeting was adjourned at 8:47 p.m.

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Secretary of the Board