

Regular Meeting

Board of Trustees Coast Community College District

District Board Room – 6:30 p.m.

September 5, 2007

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on September 5, 2007 in the Board Room at the District Office.

1. Call to Order

Board President Jerry Patterson called the meeting to order at 6:35 p.m..

2. Pledge of Allegiance

Trustee Moreno led the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Trustees Present: Mary Hornbuckle, Walt Howald, Jim Moreno, Jerry Patterson, Armando Ruiz, and Paul Bunch

Trustees Absent: None

Others in attendance were: Staff – K. Yglesias, C. Brahmhatt, J. Quarles, A. Beheler, W. Bryan, J. Craig, D. Currie, B. Dees, S. Dumont, B. Fey, J. Houlihan, B. Kerwin, R. Kudlik, D. Mancina, V. Meneses, L. Miller, G. Monahan, R. Pagel, M. Parham, M. Perez, J. Price, A. Richey, N. Sprague, C. Stewart, S. Tamanaha, C. Teeter; Students - P. Mains; Other - R. Wenkart

4. Public Comment

There were no requests to address the Board during Public Comment.

5. Adopt Agenda

Amendments to the Agenda were presented. It was then moved by Mr. Moreno, and seconded by Ms. Hornbuckle that the Agenda, as amended, be adopted. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

6. Approval of Minutes

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to approve the Minutes of the Regular Meeting of August 1, 2007. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Revision to Previous Board Action

Neth, Jan, OCC, Director Personnel Services, retirement effective 09/29/07. Unused vacation to be paid through District KEEP Program. (Previous Board action 05/03/06, 08/16/06)

Faculty

Yates, Ronald, OCC, Instructor, Computer Information Systems, retirement effective 06/01/07.

It was moved by Mr. Ruiz and seconded by Mr. Moreno to accept these retirements. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

General Information and Reports

1. Review of Board Meeting Dates

The Board reviewed the scheduled Board meeting dates for the months of September 2007 through August 20, 2008.

President Patterson pointed out the tentative meeting dates for 2008, noting that two meetings are scheduled for August, as was requested by the Board. He further commented that staff had provided previous Agendas for June and August, indicating that June produced larger Agendas.

It was moved by Ms. Hornbuckle and seconded by Mr. Bunch to schedule two meetings in June, one in July and one in August for 2008, based on feedback from staff.

Vice Chancellor Brahmbhatt provided feedback, commenting that the tentative Budget packet is included in the June Agenda, making it a large document. He shared that, based on budget update information, holding two meetings in August would be more beneficial than holding two in June. Trustee Howald expressed the opinion that the majority of the June Agenda Items have been clean up issues, and that with August being the beginning of the school year, August contains more substance.

A substitute motion was made by Mr. Howald and seconded by Mr. Ruiz to approve the tentative dates as they appear on the September 5, 2007 Agenda. Motion carried with the following votes: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Ruiz, and President Patterson; Nay – Mr. Moreno.

2. Reports from the Officers of Student Government Organizations

Lynne Riddle, President, Associated Students of Orange Coast College (ASOCC) noted that they had lost two of their newly elected senators, reducing the group to five members. ■ She reminded the Trustees that September 17 is the 220th anniversary of the US Constitution, and noted that there is a mandate from the US Congress that all educational institutions who receive federal funds are required to recognize that day. She further commented that the OCC Student Government will participate. ■ Ms. Riddle provided Trustees a notice on an essay test sponsored by students of ASOCC.

Penny Mains, Vice President, Student Advisory Council (SAC), Coastline Community College (CCC) reported that SAC welcomed four new members to its group. ■ She shared that they were putting finishing touches on a Project Africa Benefit Conference scheduled for September 21. Ms. Mains mentioned that, in recognition of Constitution Day, they will hold a “Movie Day” on September 18 at the Garden Grove Center. ■ She announced that the SAC has put back “welcome back” coolers for students who are returning to school.

Tahnee Lee, President, Associated Students of Golden West College (ASGWC), noted that they had welcomed 20 new members for the fall semester.

3. Reports from the Academic Senate Presidents

OCC Academic Senate President Georgie Monahan reported that the Academic Senate began orienting new senators. ■ She shared that the Senate is dealing with resolutions which support planning based on accreditation recommendations, noting that this campus-wide committee stirred up a lot of discussion. ■ Ms Monahan stated that the Senate reviewed the Computer Use Policy, which generated a lot of discussion. ■ She noted that the Curriculum Committee is looking at pre-requisite language now, and will have their opening day where the theme is to illuminate learning.

GWC Academic Senate President Stephanie Dumont noted that the Academic Senate held the first meeting of the school year, focusing on an orientation for new Senators and review for returning Senators on the GWC Academic Senate Handbook, Website, Mentoring Program and Meeting Agenda and Protocol. She read a statement that relates to General Information Item #12, *Review of Proposed District Policy, Search and Selection of the Coast Community College District Executive Management Employees, 050-1-17-1*, expressing her support of Option #6, proposed by Georgie Monahan, which incorporates both Option #5 and Option #2. Ms. Dumont shared the opinion that Option #6 is the only option that includes a Board Policy accompanied by detailed procedures, which she believes should both be Board approved. She further expressed the opinion that a Board policy passed without procedures leaves the door open for misinterpretation and misuse. Ms. Dumont recognized that in the Addendum, Ron Wenkart, General Legal Counsel of the Orange County

Department of Education, had made a legal determination that all Options except Option #5 would be subject to the provisions of the *Brown Act*.

She commented that the intent was to have a policy, and then have procedures, to have separate documents which would be part of the approval process.

CCC Academic Senate President Cheryl Stewart noted that the Academic Senate held their first meeting of the school year. ■ She reported that the Academic Senate body would like to have a chance to review the proposed Computer Use Policy before it is approved by the Board. ■ Ms. Stewart stated that the Senate would also like to review and approve the District Executive Hiring Policy, expressing the opinion that it is a professional and academic matter that has direct pertinence to their job of educating students. ■ Ms. Stewart announced that the newly developed Basic Skills Initiative Team will be hosting regional training at the Garden Grove Center. ■ She noted that the Academic Senate Executive Board is meeting on alternate Tuesdays.

4. Reports from Employee Representative Groups

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA) noted that there will be part-time faculty presentations at OCC and CCC on September 7 meeting agenda. She reported that they are having a membership drive and that the first big event of the year will be an all family picnic on September 30.

5. Reports from the Presidents

OCC President Bob Dees said that OCC had a good opening week, commenting that the construction fences were all down by the first day of classes. ■ He reported that the current enrollment increased by 5.4 percent, and stated that as he strolled around campus he noticed science labs packed with students.

President Patterson acknowledged CCC President Ding-Jo Currie, for being pictured on the cover of *Today's Woman*. President Currie reported that Coastline had a wonderful start of class and she thanked everyone who helped the students. She announced that Coastline had a 20 percent increase in Full Time Equivalent Students (FTES). ■ Dr. Currie announced that the All College Meeting was scheduled for 3:00 p.m. on September 7 at the Le Jao Center, and invited the Trustees to attend. ■ She thanked faculty and staff for their work and preparation for a successful fall start.

GWC President Wes Bryan reported that FTES have increased by about 5 percent. He announced that new equipment has been delivered for the campus construction, and is expected to be in place by December. ■ Mr. Bryan announced the *Chef For Scholarships* event on September 9 and the All College Meeting September 13 at 2:00 PM.

6. Report from the Chancellor

Chancellor Yglesias noted that he is pleased that the Board is considering acknowledging Dr. Lefteris Lavrakas with a Proclamation. He commented that it was a lot of fun to work with Dr. Lavrakas and to act on some of his ideas.

7. Reports from the Board of Trustees

Trustee Jim Moreno thanked Chancellor Yglesias and Christian Teeter, Manager of Board Operations, for their assistance with the vocational training grant that has been put together. He further expressed appreciation for the efforts of the administration and faculty for taking the project on and writing a good proposal. ■ Mr. Moreno announced that he had two granddaughters born on August 22 to two different daughters. ■ He mentioned that he would not be at the September 19 Board meeting.

Trustee Mary Hornbuckle shared that she did not expect to be at the September 19 Board meeting.

Trustee Armando Ruiz congratulated Mr. Moreno on his new granddaughters, and wished Ms. Hornbuckle a speedy recovery.

Trustee Walt Howald congratulated Mr. Moreno on the birth of his granddaughters.

Student Trustee Paul Bunch reported that he attended a recognition dinner on August 23 for the American GI Forum, a veterans group. ■ He stated that he attended the Brown Act training at OCC provided by Christian Teeter. ■ Mr. Bunch commented that he is beginning to chair the District Student Council.

President Jerry Patterson shared that he looked forward to Constitution Week and asked to be advised of events that were being scheduled.

8. Review of Buildings and Grounds Reports

The Board reviewed the Buildings and Grounds Reports as listed in the September 5, 2007 Agenda.

9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors.

10. Receive Initial Proposal from the Coast Federation of Educators/American Federation of Teachers (CFE/AFT-Local 1911) to Negotiate the Agreement between the Coast Federation of Educators/American Federation of Teachers and the Coast Community College District

The Board received the initial proposal from the Coast Federation of Educators/American Federation of Teachers-Local 1911 (CFE/AFT). Any comments by the public will be received by the Board of Trustees during the public hearing session of its next regular meeting scheduled to be held on September 19, 2007.

11. Receive Initial Proposal from the Coast Community College District to Negotiate the Agreement between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers - Local 1911

The Board received the initial proposal from the Coast Community College District to Negotiate the Agreement between the CCCD and the Coast Federation of Educators/American Federation of Teachers – Local 1911 (CFE/AFT). Any comments by the public will be received by the Board of Trustees during the public hearing session of its next regular meeting scheduled to be held on September 19, 2007.

12. Review of Proposed District Policy, Search and Selection of the Coast Community College District Executive Management Employees, 050-1-17-1

Seven policy options for the search and selection of Coast Community College District executive management employees were presented for Board review, as presented in the Addendum to the September 5, 2007 Agenda.

President Patterson asked Trustee Moreno to explain Option #7, which was submitted as an attachment to the Addendum. Mr. Moreno commented that he used portions of Options #1 and #2 to develop Option #7. He noted that Option #7 indicates that the Board appoints the community members, and that the search committee appoints the committee chair. Mr. Moreno confirmed with Ron Wenkart, legal counsel, that Option #7 would be required to follow the *Brown Act*, but noted that the Board members are experienced in the *Brown Act*.

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve Option #7 for the District Policy, Search and Selection of the Coast Community College District Executive Management Employees, #050-1-17-1.

Vice Chancellor Quarles expressed the sentiment that hiring is a function of Human Resources. He shared that the responsibility of Human Resources is to protect the recruitment of any hiring in the District, ensuring compliance with all laws and Board policies. Dr. Quarles stated that his colleagues agree that the factor for recruiting top candidates is confidentiality and, without it, the pool of candidates is reduced. ■ He expressed the opinion that a *Brown Act* committee would discourage applicants. Dr. Quarles recommended that the policy be kept simple and be managed by the Human Resources Department with integrity of the process being the highest priority.

Trustees discussed the previous practice for hiring top administrators, including community representative appointments, committee selections, and committee chair selections. It was noted that the Vice Chancellor of Human Resources has been an ex-officio member of the search committees and monitored compliance with state and federal laws. Trustees shared differing opinions relating to *Brown Act* compliance and confidentiality of applicants. Trustee Moreno emphasized the importance of the District culture and setting a high standard to follow.

Speaking to the Topic:

Dean Mancina, President, CFE/AFT stated that, putting the issue of who appoints members and whether it is *Brown Act* compliant aside, faculty have stated that they don't want to serve on committees because their opinions have not been respected. He noted that Option #2 and Option #6 are policies that faculty would support. ■ Mr. Mancina further shared that faculty want to see more detail in the policy because they feel that the current policy is not effective.

Georgie Monahan, OCC Academic Senate President, addressed the Board to emphasize Mr. Moreno's comments regarding the culture on the campus. She expressed the opinion that the

perception of faculty on the campus is that they don't want to participate in a process where they aren't respected, as they have felt on committees under the current hiring policy.

Stephanie Dumont, GWC Academic Senate President, offered to provide a list of faculty members who have served on hiring committees, have had very negative experiences and have come to the Academic Senate to complain about the process.

Cheryl Stewart, CCC Academic Senate President, thanked the Board and noted that she was alarmed that the Board and Chancellor were discussing ways to get around the *Brown Act*. Ms. Stewart expressed the opinion that the *Brown Act* wasn't put into place to keep people from having good hiring practices, and that there are provisions that permit protection of privacy, so *Brown Act* compliance should not be a concern. She further expressed the opinion that the District wants to stand for openness, honesty, and the highest values of non-bias, and should not be trying to avoid the *Brown Act*.

Trustees responded to comments made by the Academic Senate Presidents and Dean Mancina. ■ Trustee Ruiz expressed disagreement with Mr. Mancina's comments, stating the belief that that faculty are not alienated to the point that they don't want to serve. He stated that he would like to see the list of faculty who had negative experiences that Ms. Dumont mentioned. ■ Trustee Hornbuckle expressed concern about the policy being too detailed, commenting that the policy should be separate from the detailed procedure. ■ Trustee Howald pointed out that the problems that caused the negative experiences for faculty on hiring committees could occur under any of the options submitted.

Trustee Moreno withdrew his original motion. A substitute motion was made by Mr. Moreno and seconded by Ms. Hornbuckle to continue Options #2, #5, #6 and #7 to the Inform Section (white pages) of the October 3, 2007 Meeting Agenda.

Student Trustee Bunch inquired regarding the process to implement procedures that are *Brown Act* compliant.

It was agreed that Vice Chancellor Quarles and Chancellor Yglesias would work with Ron Wenkart, Legal Counsel, to go through the proposed procedures and indicate the steps necessary to ensure *Brown Act* compliance and still maintain confidentiality.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

13. Review of the Board of Trustees' Code of Ethics

The Board reviewed the proposed Code of Ethics, as presented in the September 5, 2007 Agenda, and made suggestions for revision. It was moved by President Patterson and seconded by Mr. Ruiz to approve the Board of Trustees' Code of Ethics with the suggested amendments indicated below in bold, strikeout and underline.

INTRODUCTION
(Board of Trustees)

10-2-1
Accreditation Standard IV.B.1.a, e, & h
Approved 12/11/91
Revised 2/5/03, XX/XX/XX

BOARD OF TRUSTEES

CODE OF ETHICS FOR MEMBERS OF THE BOARD OF TRUSTEES

PREFACE

As elected representatives of the community, Members of the Board of Trustees of the Coast Community College District have been granted a position of "Trusteeship" over the District and its three colleges. Trustees and governing boards have the responsibility to be fair, legal, ethical and accountable. Trustees shall be independent, impartial and responsible in their judgment and actions in the governance of the District. District Trustees shall conduct themselves in an ethical manner that does not present the appearance of a Conflict of Interest.

In recognition of these goals, the Board of Trustees has set forth the following:

ETHICAL RESPONSIBILITIES

The Board of Trustees shall:

1. Recognize that the primary responsibility of the Board of Trustees is to govern in the best interest of the education needs of the entire District. Trustees shall be aware that they are responsible to all citizens of the community served by the District.
2. Use the powers of the office honestly and constructively, communicating and promoting the needs of the community to the college, and the needs of the college to the community.
3. Protect the interests of students in every decision and assure the opportunity for high-quality education for every student. Maintain consistent and vigilant oversight of the District as a **policy-setting** Board with emphasis on instructional quality, operational efficiency, and fiscal stability.
4. Recognize that a Trustee is a member of an educational team, and that the strength and effectiveness of the Board is as a Board, not as ~~a group of~~ individuals. Trustees have authority only when the Board is in official meetings; an individual member cannot bind the Board outside of such meetings; and that majority decisions of the Board shall be abided by.
5. Recognize that deliberations of the Board in closed session are confidential and not for release or discussion outside **the Closed Session to anyone** or in public without the prior approval of the Board by majority vote. Maintain confidentiality of privileged information. Privileged information means all confidential information, including items subject to the Ralph M. Brown Act and items subject to attorney-client privilege.

6. Confine Board action to policy determination, planning and budget, performance evaluation and maintaining the fiscal stability of the District. Delegate administrative authority to the Chancellor as the Board Executive Officer. Support District personnel in the appropriate performance of their duties and ensure that they have the requisite responsibility, adequate resources, and necessary authority to perform effectively. The Board will hold the Chancellor ~~and staff~~ accountable for the administration of the educational program and the conduct of District business.
7. Create a positive climate by encouraging and supporting innovation and creativity in District programs and operations. Recognize that the Board sets an example for the entire institution; therefore, act with integrity and reflect the values of trustworthiness, respect, fairness, team, and caring at all times when performing Trustee responsibilities. Maintain an atmosphere in which controversial issues can be debated openly and fairly, protecting the dignity of individuals.
8. Focus requests for information and discussions at Board meetings on topics that address the fulfillment of the District mission, the future of the District, and long-term strategies. Seek pertinent information by asking timely and substantive questions, request data and information through protocols established by the Board and the Chancellor.
9. Accurately account for Trustee expenses; establish and uphold fair and prudent expense standards and reporting procedures.
10. Avoid any conflict of interest or the appearance of impropriety that could result because of the Trustee's position, and avoid intentionally using the Trusteeship for personal gain.

STEPS IN ADDRESSING ETHICAL VIOLATIONS

1. The Board of Trustees has responsibility for monitoring itself.
2. The President of the Board plays a key role in ensuring that laws and codes of ethics are followed.
3. Violations of the Board's Code of Ethics will be addressed by the President of the Board, who will first discuss the violation with the Trustee in question to reach a resolution.
4. If resolution is not achieved and further action is deemed necessary, the President may appoint an ad hoc committee to examine the matter and recommend further courses of action to the Board, which may include a recommendation for censure of the Trustee in question.
5. If the President is perceived by another Trustee to have violated the Code, the Vice President is authorized to pursue resolution.
6. If the violation is perceived to be a criminal or legal offense, the matter will be referred by the Board to the Orange County Department of Education General Counsel and/or the District Attorney.

TRUSTEE STANDARDS OF PRACTICE

In support of effective community college governance, the governing board of the Coast Community College District believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That **is it** must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it **honestly openly** debates the issues affecting its community and speaks with one voice once a decision or policy is made.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson

Recess

President Patterson called a short recess at 8:25 p.m.

Reconvene

The Board reconvened the meeting at 8:34 p.m.

14. Opportunity for Board of Trustees' Discussion of Proposed Appointment of General Legal Counsel

President Patterson emphasized that the Board encounters a lot of sensitive policy issues, involving the *Brown Act*, personnel issues, and litigation issues, which he believes demonstrates a need for appointment of general legal counsel. Mr. Patterson further expressed the opinion that the hiring of general legal counsel would reduce costs and litigation, and increase settlement opportunities. He recommended that the District develop a Request for Proposal (RFP) for appointment of general legal counsel.

Trustees discussed this proposal and raised questions about the function of the proposed appointment, including the need for general legal counsel, the costs, and any potential savings.

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to direct the Chancellor to report back to the Board on how he sees the General Counsel being used in the District, including the relationship with the Board, and what the anticipated costs and savings would be. The Board further requested that this information be reported back at the November 7, 2007 Board Meeting, if possible.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson

15. Opportunity for Board of Trustees' Discussion of Chancellor Evaluation Policy Alternatives

President Patterson noted that two policy options for the Chancellor Evaluation Policy were included in the Agenda, and a third was presented by Trustee Hornbuckle for the Board to review.

It was moved by Mr. Patterson and seconded by Mr. Moreno to approve the option submitted by Trustee Hornbuckle for the Policy on Evaluation of the Chancellor, with the dates of May 1 and May 31 inserted in the blanks.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Patterson; Nay – Mr. Ruiz.

CONSENT CALENDAR

1. Travel Authorization

a) Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members

Authorization was given for members of the Board and/or Faculty/Staff to attend the listed meetings and/or conferences.

b) Authorization for Student Trips

Authorization was given for the following student trips:

Ruth Dills, EOPS Coordinator/Counselor and Tina Xa, (CCC) to accompany eight (8) Cooperative Agencies Resources for Education (CARE) students to attend the Region VIII 8th Annual CARE Conference: "25 years of Caring – Celebrating Milestone," at the Holiday Inn, in Buena Park, CA on Friday, November 2, 2007.

Valerie Venegas, Student Activities Director, other department staff as needed (GWC), and selected students to attend the following trips:

Event: GWC Patrons Chefs for Scholarships Fundraiser

Purpose: Student Council members to support the Patrons scholarship program.

Date: Sunday, September 9, 2007

Location: Huntington Beach, CA

Event: California Community College Student Affairs Student Leadership Conference

Purpose: Statewide leadership conference for community college students.

Date: October 19 – 21, 2007

Location: Sacramento, CA

Event: Statewide Student Senate Fall General Assembly

Purpose: Key issues that address community colleges and legislation in regional meetings.

Date: November 9 – 11, 2007

Location: San Jose, CA

Event: Statewide Student Senate Region 8 Meetings

Purpose: Meetings about current legislation and issues affecting community college students.

Date: Fall 2007-Spring 2008

Location: Region 8

Event: District Student Council Meetings

Purpose: District wide meetings about issues in the district and networking

Date: Fall 2007-Spring 2008

Location: Orange County

Orange Coast College Speech Team to participate in the following field trips and events to be accompanied by Courtney Andersen, Felicia Coco, Ben Lohman, and Sarah Crachiolo, OCC Instructors in Speech. Instructors to be paid appropriate salary rates as applicable; transportation furnished by District. A list of student participants will be on file prior to departure.

September 7-9, 2007	PSCFA Coaches Conference	Palm Springs, CA
September 15, 2007	PSCFA Seminar	OCC Campus
September 21-22, 2007	PSCFA Warm-Up	Torrance, Ca
October 13-14, 2007	Reel & Hokett Invitationals	Walnut, CA
October 19-21, 2007	California Double-Up Invitationals	Azusa, Ca
October 27-28, 2007	Lancer Invitational & Hotel Expenses	Pasadena, CA
November 1-4, 2007	L.E. Norton Invitational	Peoria, IL
November 1-4, 2007	L.E. Norton Airline Tickets, Hotel, & Transportation	Peoria, IL
November 9-11, 2007	Palomar/Griffin Swing	Grossmont, Ca
November 13, 2007	Public Performance	OCC Campus
November 16, 2007	Intramural Competition	OCC Campus
November 30-Dec 2, 2007	PSCFA Fall Champs	TBA
December 16, 2007	Holiday Party	Costa Mesa, CA
January 11-13, 2008	Hell Froze Over Swing	Peoria, IL
January 19-20, 2008	Back to the Beach Swing	Long Beach, Ca
January 31, 2008	Southwestern Hotel	San Diego, CA
February 1, 2008	Southwestern Invitational	San Diego, CA
February 19, 2008	Public Performance	OCC Campus
February 22-24, 2008	PSCFA Spring Championships	Los Angeles, CA
February 22-24, 2008	PSCFA Hotel Expenses	Los Angeles, CA
March 1-3, 2008	AFA District Qualifier	TBA
March 11-16, 2008	CCCFA State Championships	Solano, CA
March 11-16, 2008	CCCFA Hotel & Student Food	Solano, CA
March 19, 2008	Public Performance	OCC Campus
April 4-7, 2008	AFA-NIET	Austin, TX

April 9-20, 2008	Phi Rho Phi (PRP)	Chicago, IL
April 9-20, 2008	PRP National Student Food Money, Airline Tickets, Transportation & Hotel Expenses	Chicago, IL
April 24-27, 2008	Interstate Oratory Tournament	Madison, WI
April 24-27, 2008	Interstate Hotel, Airline Tickets, Transportation & Student Food	Madison, WI
April 26-27, 2008	PSCFA Cool-Off	Palomar, CA
April 26-27, 2008	PSC FA Hotel Expenses	Palomar, CA
May 2, 2008	Intramural Competition	OCC Campus
May 4-5, 2008	American Readers Theater Assn.	Walnut, CA
May 25, 2008	Speech Banquet	Costa Mesa, CA

Orange Coast College Associated Students (ASOCC) to attend the Fall 2007 Student Senate General Assembly in San Jose, CA on November 9-11, 2007.

Orange Coast College Associated Students (ASOCC) to attend the California Community College Student Affairs Association Leadership Conference in Sacramento CA on October 19-21, 2007.

Orange Coast College students to participate in a study of analysis of rocky intertidal organism diversity and intertidal zonation at the Crystal Cove State Park Beach, Laguna Beach, CA on November 10-11, 2007. Transportation by District.

Orange Coast College Extended Opportunity Programs and Services and Cooperative Agencies Resources for Education (EOPS & CARE) to host 20 EOPS/CARE students to attend the Region VIII Annual CARE Conference “Celebrating 25 Years of CARE” on November 2, 2007, at the Buena Park Hotel, Buena Park, CA. Transportation by District.

2. General Items

a. Authorization for Special Projects

Authorization was given for the following special projects:

Coastline Community College

Coastline Community College Classified Council to host a Fall Fashion Sale Dress Celebration, December 7, 2007, from 10:30 a.m. – 4:00 p.m. at College Center.

Coastline Community College Friends of the Gallery to sponsor a recruitment/orientation reception to be held at the Coastline Community College Art Gallery, in Huntington Beach, CA, September 14, 2007, 6:00 - 9:00 p.m.

Coastline Community College, in conjunction with the Academic Senate for California Community Colleges, to host the Basic Skills Initiative Regional Meeting, to identify the unmet needs of students unprepared for college-level work, to be held at the Garden Grove Center on September 21, 2007, from 9:00 a.m. – 4:00 p.m.

Coastline Community College Extended Opportunity Programs & Services (EOPS) to host EOPS/CARE Student Family Holiday Celebration, Noon to 3:00 p.m., November 30, 2007, at College Center.

Coastline Community College Extended Opportunity Programs & Services (EOPS) and Cooperative Agencies Resources for Education (CARE) to host EOPS/CARE Advisory Committee Meeting, April 4, 2008, 8:00 – 10:00 a.m., at Mimi’s Restaurant in Fountain Valley.

Coastline Community College to host two, half-day Leadership Training Workshops on October 5, 2007, at the Garden Grove Center, for Coastline faculty, staff, and managers.

Coastline Community College will co-sponsor with the Arab American Council the use of our parking lot, at the Garden Grove Center, on September 8-9, 2007. This is the 12th Annual Arab American Festival held at the City of Garden Grove Village Green Park.

Coastline Community College Extended Opportunity Programs & Services (EOPS) to host the EOPS Student Awards Breakfast to be held on May 9, 2008, at Mile Square Banquet Center, Fountain Valley, CA.

Golden West College

Golden West College has approved the following Growth Incentive Proposals for the 2007-08 academic year to be paid from District Growth Incentive funds. Each proposal includes a budget proposal and a project outcomes form to be completed:

Counselor High School Outreach Efforts	\$ 25,600
SOAR Student Follow-up Activity	\$ 1,500
Operation Call Back	\$ 12,664
Operation Call Back/Online Classes	\$ 12,664
Floral Design Marketing/Outreach Plan	\$ 4,000
Performing & Visual Arts Promotional Brochure	\$ 3,129
Fitness Center Flyer	\$ 808
Alternative Course Scheduling & Packaging	\$ 38,640
Criminal Justice AA Online Degree Program	\$ 70,000
Rustler Study Hall for Student Athletes	\$ 15,500
GWC/High School Partnership Project	\$ 25,000
CalWORKs Student Recruitment & Outreach	\$ 17,222
 TOTAL FUNDED	 \$226,727

Golden West College has approved the following Basic Skills Initiative Proposals for the 2007-08 academic year to be paid from District Basic Skills Initiative funds. Each proposal includes a budget proposal and a project outcomes form to be completed:

ESL Basic Skills Writing Center Classes	\$ 2,426
Intercultural Center Volunteer Conversation Program	\$ 10,700
ESL Written Placement Tests Readers	\$ 1,850
Tutorial & Learning Center	\$ 30,600
College 100 Athlete Section	\$ 7,800
Basic Computer & Information Competencies	\$ 500
PLATO Learning Software	\$ 8,000

Reading, Writing, & Grammar Workshop Series	\$ 1,000
Four ESL Writing Center Classes	\$ 2,970
ESL Writing Center Classes, Beginning	\$ 2,426
Crossroads: Career Ed/Basic Skills Learning Community	\$ 3,540
New Course Development for College 090	\$ 8,000
Team Sent to Berkeley's Dale Tillery Summer Institute	\$ 670
Printing of RP Group Report	\$ 470
ACE High-Tech Center Software Systems	\$ 19,293
ESL Basic Skills Writing Center Classes	\$ 2,426
ESL for Health Professions	\$ 7,768
TOTAL FUNDED	\$110,439

Golden West College volunteer staff and students to hold a Car Wash Fundraiser for the Chicano/Latino Education Fund September 15, 2007, at a local gas station in Huntington Beach.

Golden West College to hold a California Nursing Student Association Lab Night, September 29, 2007, in Health Science 126.

Golden West College to hold a Night at the Races Fundraiser, October 12, 2007, at the Los Alamitos Race Track.

Golden West College to hold a Healing Touch Workshop/Demonstration, November 10-11, 2007, in Humanities 107.

Golden West College to hold the Class 133 Police Academy Graduation, November 16, 2007, in Forum 1.

Golden West College to hold the 12th Annual Health Occupations Educator Institute, April 28-30, 2008, Embassy Suites, Santa Ana to provide education for faculty in health occupations programs and facilities.

Orange Coast College

Orange Coast College to host various exhibits in the Frank M. Doyle Arts Pavilion during fall 2007, and spring 2008, semesters. These exhibitions will include guest speakers and storytellers and will be open to the public. Refreshments will be served during the opening reception.

Orange Coast College to host The National Center for Telecommunication Technologies Mid-Winter Workshop in the OCC Forum, Computing Center, and three classrooms on January 4-5, 2008.

Orange Coast College Physical Education and Athletics Division to co-sponsor a series of scout games with the New York Yankees September 6, 2007, through June 30, 2008.

Orange Coast College Chamber Singers to present a joint choral concert with Costa Mesa High School on December 3, 2007, in the Robert B. Moore Theatre. The concert will be directed by Jon Linfors. Both Costa Mesa High School and OCC will sell tickets for the concert and will share in the profits from ticket sales.

Orange Coast College Transfer Center and Transfer Opportunity Program to sponsor a variety of transfer events including, but not limited to, four-year college mini-fairs, transfer workshops and

presentations, and TOP Luncheon throughout the 2007-2008 school year. Workshops and events will take place at pre-approved locations throughout the OCC campus.

Orange Coast College Transfer Center to sponsor a college Transfer Day on October 4, 2007. This event will host over 70 four-year institutions and will take place in the OCC Quad. Meal cards will be provided for the representatives on October 4 for use during that day in lieu of an organized breakfast or lunch.

Orange Coast College Instructional Food Services to conduct various staff meetings, training, and special events during the period September 6, 2007 through June 30, 2008.

Orange Coast College Chamber singers and Choral to participate in the Fullerton College Invitational Choir Festival on October 26, 2007, at the First Baptist Church in Santa Ana, CA.

Orange Coast College Chamber singers to present "A Casual Evening with Len, Steve, and Oscar" on November 2, 2007, in Fine Arts 119.

Orange Coast College Harry & Grace Steele Children's Center to sponsor the California Child Development Administrators Association's (CCDAA) monthly Southern Section meeting on September 14, 2007 in the OCC Student Center Lounge.

b. Authorization to Apply for Funded Programs and/or Projects

Authorization was given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any related documents as appropriate.

1. Orange Coast College has been awarded the California Community Colleges Chancellor's Regional Consortia grant titled "Career Development Statewide Technical Workshops". Orange Coast College will receive a total of \$100,000 from the California Community Colleges Regional Consortia to provide ongoing development, organization, and marketing of Career Development Statewide Technical Workshops and all supporting web sites and materials during the 2007-2008 fiscal year.

Fiscal Impact: Orange Coast College will receive \$100,000 from the Regional Consortia. Expenses not to exceed \$100,000 and will include travel, meeting rooms, food, miscellaneous meeting expenses, speaker fees, web site revision fees, content development fees, newsletter production and distribution, printing materials, consultant fees and professional experts for regional workshops. No matching funds required.

2. Orange Coast College has been awarded funding from The Regents of the University of California for the program titled "University of California, Irvine (UCI)/Orange Coast College (OCC) Joint Graduate Student Faculty Internship Program." This is a sub-contract agreement between The Regents of the University of California and the Coast Community College District for a Joint Graduate Student Faculty Internship Program. The purpose of this internship program is to provide interns with the opportunity to learn about faculty life, governance, and teaching at a community college by partnering with a California Community College faculty member. The partner's role is to provide guidance, support, and information that will help the intern to better assess her or his interest in and suitability for a position at a community college. Together, the faculty partner and student intern have the opportunity to

exchange information and expertise from their respective experiences that will hopefully enhance the professional lives of both parties. UCI's University Program Director and Orange Coast College faculty member Juani Funez-Gonzales shall be responsible for direction of all efforts related to this partnership at their respective campuses.

Fiscal Impact: Orange Coast College will receive \$12,500 between September 1, 2007 and June 13, 2008. No matching funds required.

c. Authorization for Disposal of Surplus Materials and/or Equipment

Authorization was given for the disposal of the listed surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

d. Authorization to Enter into Standard Agreements for Distribution of Telecourses – Coastline Community College

Authorization was given to enter into standard agreements for the lease of telecourses for the terms and conditions listed in the agreements. (Copies on file in the Board Office.)

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

e. Approval of Clinical Contracts

Authorization was give to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

GOLDEN WEST COLLEGE

TWIN TOWN CORPORATION

Standard Affiliation Agreement

ORANGE COAST COLLEGE

St. Jude Medical Center
Fullerton, CA

Non-Standard Clinical Affiliation Agreement

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in approved clinical rotations (For field experience agreements, the District provides only Worker's Compensation insurance). The

District provided insurance coverages are in effect while the student is on-site at facility. The District realizes savings by utilizing off-campus clinical and field experience training facilities.

f. Authorization for Purchase of Institutional Memberships

Authorization was given for the following renewals of institutional memberships:

District

National Community College Asian Pacific Islander Council (NCCAPIC) – 2007-08 - \$750.00

Golden West College

Huntington Beach Chamber of Commerce – September 1, 2007 – August 31, 2008 - \$334

Orange Coast College

South Coast Higher Education Council (SCHEC) – July 1, 2007 – June 30, 2008 - \$50.00

Southern California Intersegmental Articulation Council (SCIAC) – July 1, 2007 – June 30, 2008 - \$75.00

The Board further authorized the purchase of the following new institutional memberships:

Network of California Community College Foundations – July 1, 2007 – June 30, 2008 - \$500

Registry of Interpreters for the Deaf – August 1, 2007 – July 31, 2008 - \$150

Orange Coast College

The Center for Academic Integrity (CAI) – 2007-2008 - \$550.00

National Council on Student Development (NCSA) – 2007-2008 - \$250.00

3. Personnel Items

Authorization was given to approve the Personnel Items listed in the September 5, 2007 Agenda, as amended.

4. Special Programs And Activities

a. Community Education Activities – Orange Coast College

Authorization was given for not-for-credit classes to be advertised and offered by the Community Education Office during the period of September 6, 2007 – June 30, 2008, as presented in the September 5, 2007 Agenda.

5. Financial Approvals

a. Approval of Purchase Orders

The Board approved purchase orders listed in the amount of \$3,108,604.82. (A copy of the report is on file with the September 5, 2007 Agenda, and is available on request.)

b. Ratification/Approval of Checks

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$3,978,637.82. (A copy of the report is on file with the September 5, 2007 Agenda, and is available on request.)

The Board ratified/approved the warrants for the General Obligation Bond Fund in the amount of \$4,690,650.82. (A copy of the report is on file with the September 5, 2007 Agenda, and is available on request.)

ACTION ITEMS

Agreements

1. Authorization to Approve an Agreement with the City of Huntington Beach and Coast Community College District (Coastline Community College) Orange County One-Stop Center for Operation of the Louis M. Ochoa Job Center

It was moved by Mr. Ruiz and seconded by Mr. Howald that authorization be given to approve the agreement between the City of Huntington Beach and Coast Community College District (Coastline Community College) Orange County One-Stop Center, for operation of the Louis M. Ochoa Job Center. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: \$55,000 from One-Stop funds.

2. Authorization to Enter Into a Service Provider Agreement between SyncCast/Technicolor and Coast Community College District (Coastline Community College)

It was moved by Mr. Ruiz and seconded by Mr. Moreno that authorization be given to enter into a Service Provider Agreement between SyncCast/Technicolor with offices located at 2411 W. La Palma #401, Anaheim, CA 92801-2639 and Coast Community College District (Coastline Community College). The term of this agreement is from September 6, 2007 through June 30, 2008. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: \$15,300 annually, with a one time set up fee of \$625.

3. Authorization to Enter into a New Nonstandard Agreement Between Electronic Recyclers and the Coast Community College District (Golden West College) for Electronic Equipment Recycling

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a New Nonstandard Agreement between Electronic Recyclers and the Coast Community College District (Golden West College) to provide electronic equipment recycling services through GWC Community Services. The agreement is effective 9/16/07 – 6/30/08. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: The College to receive .20 per pound of certain electronic materials collected.

4. Authorization to Enter Into a Non-Standard Agreement Between Coast Community College District (Orange Coast College) and Juniper Networks for the Purpose of Using Juniper-Authorized Curriculum in Orange Coast College CIS Courses

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a non-standard agreement between Coast Community College District (Orange Coast College) and Juniper Networks for the purpose of using Juniper-authorized curriculum In Orange Coast College CIS courses from September 6, 2007, through September 5, 2012. The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: No cost to the District. The required Juniper equipment has been donated to Orange Coast College.

5. Authorization for Orange Coast College to Enter into an Agreement with ACCENT Travel Contractor for a Summer 2008 Short-Term Study Abroad Program in Rome, Italy

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a standard travel contractor agreement to conduct a summer in Rome, Italy Study Abroad Program during summer 2008. The Board further authorized the Chancellor or the Vice Chancellor, Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

6. Authorization for Coastline College to Enter into an Agreement with ACCENT Travel Contractor for a Summer 2008 Short-Term Study Abroad Program in Florence, Italy

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a standard travel contractor agreement to conduct a summer in Florence, Italy Study Abroad Program during summer 2008.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: No cost to the District. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

Buildings and Grounds Items Over \$10,000 and Change Order Items

1. Authorization for Change Order No. 6; Orange Coast College Learning Resource Center

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given for Change Order No. 6 to Orange Coast College Learning Resource Center as described in the Change Order document.

These changes are necessary for the following reasons:

Liberty Climate Control – Category U - HVAC

- | | |
|--|---------|
| 1. Resizing of Mechanical Room Louvers | \$ 564 |
| 2. Add/Change Materials in the Duct System | \$5,047 |
| 3. Addition of Ten Remote Controls for Dampers in the Rest Rooms | \$3,490 |

- (1) The architect issued Bulletin No. 33R directing the contractor to resize the mechanical room louvers for the exhaust and intake to match the “free air space” in the room.
- (2) During the submittal process, the acoustical engineer recommended changing materials in the duct system to reduce noise in the non-plenum ceiling.
- (3) To preserve the finished look of the hard-lid ceiling and for ease of maintenance, the architect added ten remote controls for the dampers in the rest rooms.

Contract Amount: \$2,025,000 (C.O. 4: .2% Decrease; C.O. 6: .4% Increase)

Total Change Orders: \$4,472 (.2% Increase)

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: \$9,101 (Measure C - General Obligation Bond)
Master Plan Approved Project
OCC Learning Resource Center

2. Authorization for Change Order No. 1; Orange Coast College East/West Campus Utility Renovations

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that authorization be given for Change Order No. 1 to Orange Coast College East/West Campus Utility Renovations as described in the Change Order document.

These changes are necessary for the following reasons:

GCI Construction – Category A – Demolition/Earthwork/Grading

1. Credit for Grading and Demolition Work <\$27,484>

(1) This is a credit for the revised scope of work at Parking Lot A (Gym).

Contract Amount: \$1,651,500 (C.O. 1: .1% Decrease)

Total Change Orders: <\$27,484> (.1% Decrease)

Dennison Electric – Category G – Electrical/Fire Alarm

1. Reroute Electrical Lines in Parking Lot A (Gym) \$ 9,632

(1) Bulletin No. 1 changed the scope of work in the Gym Parking Lot requiring the electrical contractor to reroute the electrical conduits.

Contract Amount: \$4,265,000 (C.O. 1: .02% Increase)

Total Change Orders: \$9,632 (.02% Increase)

T.B. Penick & Sons, Inc. – Category D – Concrete/Masonry

1. Credit for Curb and Gutter Work <\$13,181>

(1) Bulletin No. 1 reduced the scope of work for curbs, gutters and swales in Parking Lot A.

Contract Amount: \$2,045,000 (C.O. 1: .06% Decrease)

Total Change Orders: <\$13,181> (.06% Decrease)

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: <\$31,033> (Measure C – General Obligation Bond Fund)
Master Plan Approved Project

OCC Upgrade Utility Infrastructure
OCC East/West Campus Utility Renovations

3. Bid Tabulations and Award of Contract: Coastline College Center Elevator Modernization; Bid No. 1929.

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that a contract be awarded to Reliable Elevator as lowest qualified bid as shown below. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the contract documents.

Base Bid

1. Reliable Elevator	\$121,000.00
1370 Reynolds Avenue #114, Irvine, CA 92614	

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: \$121,000 (State Scheduled Maintenance)
Master Plan Approved Project
Repair and Upgrade of Elevators at CCC Center
2006-2007 One Time Block Grant (100% Funding)

4. Authorization to Employ AEPC Group, LLC; Orange Coast College Special Services Building

It was moved by Mr. Ruiz and seconded by Mr. Moreno that authorization be given to employ AEPC Group, LLC for architectural and engineering services for the Orange Coast College Special Services Building.

The scope of service is to include the following tasks:

1.	Architectural	\$13,000
2.	Mechanical	\$ 7,000
3.	Electrical	\$ 7,000
4.	Reimbursable Expenses	\$ 1,000

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: \$28,000 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Special Services Building

5. Authorization to Employ Keystone Engineering; Orange Coast College Learning Resource Center

It was moved by Mr. Ruiz and seconded by Mr. Howald that authorization be given to employ Keystone Engineering for commissioning services for the Orange Coast College Learning Resource Center.

The scope of service is to include the following tasks:

- 1. Commissioning Services \$49,842

Keystone will be a third-party company to come in and test all the various mechanical/electrical systems in the building to verify that the equipment operates within the parameters of the construction specifications. By having the commissioning done before the building is occupied, it detects any problems with the system while the contractor is still on site and it ensures the systems are providing the appropriate air flow, temperatures, energy savings, etc.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services be authorized to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: \$49,842 (General Obligation Bond Funds/Measure C)
Master Plan Approved Project
OCC Learning Resource Center

6. Authorization for Addendum No. 1 to LPA Architecture; Orange Coast College Consumer Health & Science Lab Building

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that authorization be given to accept Addendum No. 1 for additional architectural services for the Orange Coast College Consumer Health & Science Building (ABC Building).

The scope of services is to include the following:

- 1. Re-located ABC Building to Coordinate with East/West Utilities
- 2. Increase the Science Lab Capacity (change from original design)
- 3. Rearrange the Biology Labs in Building Space
- 4. Additional Infrastructure Scope

The total cost for all additional services: \$20,000.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: \$20,000 (State Funding/General Obligation Bond Fund)
Orange Coast College Consumer Health & Science Lab Building Measure C
Orange Coast College Consumer Health & Science Lab Building State Capital
Outlay Funds

7. Authorization for Addendum No. 1 to LPA Architecture; Orange Coast College Lewis Center for Applied Science Swing Space

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that authorization be given to accept Addendum No. 1 for additional architectural services for the Orange Coast College Lewis Center for Applied Science Swing Space.

The scope of services is to include the following:

- | | | |
|----|---|----------|
| 1. | Adding Gas and Electrical Power to Micro Biology Class and Prep Space | \$ 2,000 |
| 2. | Making Non-functioning Power Outlets Active | \$ 1,800 |
| 3. | Adding Power and Data at Math Lab and Additional Walls | \$ 2,600 |
| 4. | Minor Structural Revisions | \$ 2,100 |
| 5. | Furniture Design and Management Services (FF&E) | \$21,000 |
| 6. | Reimbursable Expenses | \$ 2,000 |

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: \$31,500 (General Obligation Bond Fund)
Orange Coast College Lewis Center for Applied Science Measure C Funds

8. Authorization for Addendum No. 1 to Gafcon; Golden West College Health Science Building

It was moved by Mr. Ruiz and seconded by Mr. Howald that that authorization be given to accept Addendum No. 1 for additional construction management services for the Golden West College Health Science Building.

The scope of services is to include the following:

- | | | |
|----|---|-----------|
| 1. | Additional Construction Management Services for Four Months | \$161,440 |
|----|---|-----------|

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: \$161,440 (General Obligation Bond Fund and State Capital Outlay Fund)
Golden West College Health Science Building

General Items of Business

1. Harry and Grace Steel Children's Center Tuition Rate Increase

It was moved by Mr. Ruiz and seconded by Mr. Howald that authorization be given to increase the tuition rate at the Orange Coast College Harry and Grace Steel Children's Center by five percent (5%) to help offset District COLA personnel costs, effective as of September 6, 2007.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

2. Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Ireland During Summer 2009

It was moved by Mr. Moreno and seconded by Mr. Ruiz that authorization be given to enter into a standard travel contractor agreement to conduct a program in Ireland during Summer 2009.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: No cost to the District.

It was moved by Mr. Moreno and seconded by Mr. Howald that authorization be given to conduct three short-term study abroad programs, Items 3, 4 and 5, as listed below:

3. **Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in England During Summer 2009**
4. **Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Spain During Summer 2009**
5. **Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Mexico During Intersession 2010**

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: No cost to the District.

6. Adoption of the Board of Trustees' Board Directives Log

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that the Board adopt the Board Directives Log to track requests of the full Board in a standardized format, and staff was directed to agendize the Log within the Informative Section of each subsequent Regular Meeting agenda.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

7. Consideration of Appointments to the Orange County Legislative Task Force for 2007-2008

It was moved by Mr. Ruiz and seconded by Mr. Howald that the Board of Trustees appoint the Mr. Paul Freeman as the Coast Community College District Community Representative to the Orange County Legislative Task Force for FY 2007-08.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: None

8. Authorization to Enter into a Purchase Option Agreement Between the Coast Community College District (Orange Coast College) and the Orange County Sanitation District

It was moved by Mr. Howald and seconded by Mr. Ruiz that authorization be given for the Coast Community College District to enter into a Purchase Option Agreement with the Orange County Department of Sanitation, giving the District the right to purchase approximately 1/3 to 1/2 of a 1.07 piece of land located across from the Orange Coast College Sailing Center.

Brad Avery, Director of the OCC Sailing Center, provided a history of this project, commenting that the goal is to develop maritime vocational center across from the current OCC Sailing Center, doubling the size of the sailing center.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: Immediate option payment NTE \$10,000 to be paid from Orange Coast College Foundation Marine Program funds. Amount to be paid at District's election to exercise purchase option to be determined at time of election.

9. Authorization to Purchase Dell computers for Orange Coast College Learning Resource Center Using the Western States Contracting Alliance (WSCA) Master Price Agreement

It was moved by Mr. Ruiz and seconded by Mr. Howald that authorization be given to the Director of Purchasing to issue purchase orders for Dell computers for the Orange Coast College Learning Resource Center, using the WSCA Master Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: Not to Exceed \$ 200,000 (State Capital Outlay Funds- Group II FF&E)
(Measure C Funds)
Master Plan Approved Project
OCC Library/Learning Resource Center

10. Authorization to Contract with Digital Networks Group Inc. to Provide an Integrated Audio, Video and Sound Solution and Services for Orange Coast College Classrooms, Phase II, Utilizing the Department of General Services, (CMAS) California Multiple Award Schedule Contracts 3-04-58-0215A, 3-06-70-2070D

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to contract with Digital Networks Group Inc. to provide an integrated audio, video and sound solution and services for Orange Coast College classrooms, Phase II, utilizing the Department of General Services, California Multiple Award Schedule contracts 3-04-58-0215A, 3-06-70-2070D.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: \$225,000 (CMAS Fee is Waived) (Measure C-General Obligation Bond and Instructional Equipment Grant Funds)
OCC Upgrade Campus Classrooms
OCC Upgrade Campus Buildings
Master Plan Approved Project

11. Authorization to Purchase Classroom and Office Furniture for Orange Coast College Library/Learning Resource Center (LRC), Using the General Services Administration (GSA), Department of General Services, California Multiple Award Schedule (CMAS) and the US Communities Contracts

It was moved by Mr. Ruiz and seconded by Mr. Howald that authorization to purchase classroom and office furniture for Orange Coast College Library/Learning Resource Center (LRC), using the General Services Administration (GSA), Department of General Services, California Multiple Award Schedule (CMAS) and the US Communities Contracts.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: Not to Exceed \$920,000 (State Capital Outlay Funds - Group II FF&E)
Not to Exceed: \$1,200 CMAS Fee
Master Plan Approved Project
OCC Library/Learning Resource Center

12. Authorization to Enter into a Hosting Services Agreement Between DataPipe, Inc. and the Coast Community College District

It was moved by Mr. Ruiz and seconded by Mr. Howald that authorization be given to enter into a Hosting Services Agreement with DataPipe, Inc., wherein DataPipe shall provide 3rd party software hosting services in support of the e-Lumen software program used by the campuses in developing student learning outcomes. This hosting agreement shall be for a period of two (2) years, with total costs NTE \$3500 per month and a one-time set-up fee of \$500.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: Total costs not to exceed \$84,500 (1st year total costs not to exceed \$42,500 (\$3,500 per month/ \$500 set-up fee); 2nd year costs not to exceed \$42,000 (\$3,500 per/month service). Costs to be paid from District General Funds.

13. Recommendation for Acceptance of Claim for Damages Against Coast Community College District for Personal Injury

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson that the claim for damages against Coast Community College District for personal injury suffered by a claimant due to tripping and falling over uneven pavement at the Orange Coast College swap meet on or about July 22, 2007 be accepted and payment tendered according to proof (NTE \$7,000.00).

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

14. Adoption of Board of Trustees' Self-Evaluation Tool for 2007

It was moved by Mr. Ruiz and seconded by Mr. Moreno that the Board adopt the self-evaluation tool for 2007 as presented in the September 5, 2007 Agenda, and direct the Manager of Board Operations/Assistant to the Chancellor to distribute the new tool to Trustees, compile the self-evaluations of Trustees, and prepare a summary for the Board to discuss publicly at the October 17, 2007 Special Meeting of the Board.

Trustees agreed that in addition to the compiled summary, each Board Member would bring their individual evaluation comments to the October 17 Special Meeting of the Board.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: None.

Resolutions

1. Resolution Authorizing the Execution and Delivery of a Master Lease Agreement Between Coast Community College District and Suntrust Leasing Corporation

It was moved by Mr. Ruiz and seconded by Mr. Patterson to adopt the Resolution authorizing the execution and delivery of a master lease agreement between Coast Community College District and Suntrust Leasing Corporation as presented in the September 4, 2007 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

2. Resolution Requesting Proposals to Lease 3.73 Acres of District Property

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to adopt the Resolution requesting proposals to lease 3.73 acres of district property located at 1370 Adams Avenue, Costa Mesa, California 92626, according to the terms and conditions presented in the September 5, 2007 Agenda.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Ruiz. Nay – Mr. Moreno and President Patterson.

3. Resolution Authorizing Amendment of the Joint Powers Agency Agreement Relating to the Issuance of a Private Letter Ruling from the IRS Regarding the Tax-Exempt Status of Income from the Operation of the Trust

It was moved by Mr. Ruiz and seconded by Mr. Howald to adopt the Resolution authorizing amendment of the Joint Powers Agency Agreement relating to the issuance of a private letter ruling from the IRS regarding the tax-exempt status of income from the operation of the trust, as presented in the September 5, 2007 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: None

4. Adoption of Resolution to allow the County Superintendent of Schools to Make Expenditure Transfers, As Needed, at the Close of Coast Community College District's Fiscal Year 2006-2007 and During the Fiscal Year 2007-2008

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to adopt the Resolution to allow the County Superintendent of Schools to make expenditure transfers, as needed, at the close of Coast Community College District's Fiscal Year 2006-2007 and during the Fiscal Year 2007-2008, as presented in the September 5, 2007 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Fiscal Impact: None.

5. Proclamation of the Board of Trustees of the Coast Community College District Honoring the Many Contributions of Dr. Lefteris Lavrakas

It was moved by Mr. Ruiz and seconded by Mr. Howald to adopt the Resolution honoring Dr. Lefteris Lavrakas for his many contributions of time, efforts and experience for the betterment of the community and students served by the Coast Community College District, as presented in the September 5, 2007 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Recess to Closed Session

It was moved by Mr. Ruiz and seconded by Mr. Howald to discuss the following items in Closed Session:

1. Conference with Legal Counsel – Existing Litigation (pursuant to Section 54956.9)
Name of Case: Coast Community College District (plaintiff) v. Steven Ehrlich Architects, et al (defendants), OCSC Case No. 04CC12299
2. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources
Employee Organization: Coast Federation of Educators/American Federation of Teachers - Local 1911
3. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957)

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

Reconvene Regular Meeting

The Board reconvened in Open Session at 11:20 p.m. There was no report on action taken in Closed Session.

Adjournment

There being no further business, it was moved by Mr. Moreno and seconded by Mr. Ruiz that the meeting be adjourned. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson.

The meeting was adjourned at 11:25 p.m.

Secretary of the Board