

**Regular Meeting**

**Board of Trustees**  
**Coast Community College District**

District Board Room – 6:30 p.m.

May 16, 2007

**MINUTES**

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 16, 2007, in the Board Room at the District Office.

**1. Call to Order**

Board President Jerry Patterson called the meeting to order at 6:35 p.m.

**2. Pledge of Allegiance**

Trustee Jim Moreno led the Pledge of Allegiance to the Flag of the United States of America.

**3. Roll Call**

Trustees Present: Mary Hornbuckle (arrived 6:38 p.m.), Walt Howald, Jim Moreno, Jerry Patterson, Armando Ruiz, and Jeri Elder

Trustees Absent: None

Others in attendance were: Staff – K. Yglesias, J. Quarles, C. Brahmhatt, C. Babler, W. Bryan, D. Currie, B. Dees, S. Dumont, B. Fey, J. Houlihan, R. Kudlik, D. Mancina, V. Maneses, C. Marchbank, K. McElroy, B. Mendoza, L. Miller, G. Monahan, A. Nguyen, R. Pagel, M. Parham, B. Price, C. Stewart, S. Tamanaha, S. Wong, S. Worden, Students – A. Ali, B. Shelly, J. Velasquez, Other – J. Briscoe, J. Price, R. Rankin

**4. Public Comment**

There were no requests to address the Board during Public Comment.

## **5. Adopt Agenda**

Amendments to the Agenda were presented. It was then moved by Mr. Moreno, and seconded by Ms. Hornbuckle that the Agenda, as amended, be adopted. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

## **6. Acknowledgement of Student Trustee**

President Patterson presented Jeri Elder with a gift from the Board of Trustees to thank her for her contributions as Student Trustee for the 2006/2007 year. Trustees shared that they enjoyed working with her on the Board and wished her the best in the future.

## **7. Review of Senior Citizen Voting Resolution**

The Board reviewed the Resolution urging all senior citizens eligible to vote to (1) register to vote and (2) actually vote for School Board candidates just as they vote for city, state and national candidates to assure a Board that represents the total community.

Community member John Briscoe read the Resolution and encouraged the District to reach out to the community in urging senior citizens to vote.

## **8. Approval of Minutes**

It was moved by Mr. Ruiz and seconded by Mr. Howald to approve the Minutes of the Special Meetings of March 21, 2007 and April 18, 2007, and the Regular Meeting of April 4, 2007.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

## **Acceptance of Retirements**

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

### Faculty

Casados, Victor, OCC, Instructor, Art, retirement effective 05/28/07.

Defner, Dale I., GWC, Instructor, Physical Education, retirement effective 05/28/07.

### Classified

Riddick, Philip M., OCC, Information Systems Technician Senior, Classified Unit, retirement effective 07/31/07.

It was moved by Mr. Ruiz and seconded by Mr. Howald that these retirements be accepted. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

## **General Information and Reports**

### **1. Review of Board Meeting Dates**

The Board reviewed the scheduled Board Meeting dates for the months of May through December 2007.

### **2. Reports from the Officers of Student Government Organizations**

Lynne Riddle, President, Associated Students of Orange Coast College (ASOCC) introduced Juan Huevo-Velasquez, the new Interim President of the Student Senate of the Student Government of OCC, and Ahmed Ali, the newly elected OCC Student Senator. ■ Mr. Ali thanked the Trustees for attending the Transition Dinner, and congratulated Jeri Elder for completing her term as Student Trustee. He shared that he was elected to the Statewide Student Senate to represent 14 community colleges in Region 8.

Trustee Hornbuckle presented an “*Orange Coast College Friend of the Students Award*” which was awarded to President Patterson at OCC’s 49th annual Honors Night on May 9, 2007. Ms. Riddle discussed the award, noting that President Patterson has been a friend of education all of his life as a mayor and congressman. She acknowledged his commitment to students and the community, commenting on his assistance to OCC students in ratifying their new constitution. Ms. Riddle thanked all of the Trustees for their support, openness and willingness to listen.

Brandon Shelly, President, Associated Students of Golden West College (ASGWC) reported that the GWC Scholarship and Awards Night was held last week, commenting that many students were helped through donations by ASGWC, GWC Foundation and other donors. ■ He reported that ASGWC held the “Pass the Gavel” dinner that evening. Mr. Shelly mentioned the year end events, such as Asian/Pacific Islander Recognition Event and the Cram-O-Rama/Java nights. He shared that as the semester ends, students are looking forward to graduation.

### **3. Reports from the Academic Senate Presidents**

Orange Coast College Academic Senate President Georgie Monahan wished Jeri Elder well and thanked her for her contributions during the year. ■ She shared that the Senate is wrapping up for the year, mentioning that the Senate had a “send off” to a favorite senator in the horticulture gardens.

Golden West College Academic Senate President Stephanie Dumont expressed farewell to Jeri Elder, wishing her the best of luck. ■ She provided Trustees with a copy of the first annual Statewide Academic Senate annual report, titled “*What Has the Academic Senate Done for You Lately,*” which offers a visually appealing overview of what the statewide senate has done for local constituencies. ■ Ms. Dumont reported that GWC recently completed a Request for Proposals (RFP) process for enrollment growth and basic skills funding, receiving 22 proposals for \$250,000 in enrollment growth funding and 24 basic skills proposals.

Cheryl Stewart reported, on behalf of Coastline College Academic Senate President Nancy Jones, that she looks forward to her term as Academic Senate President beginning July 1, 2007. ■ She noted from Mr. Brahmbhatt's memorandum of May 10, that Coastline's Full Time Equivalent Students (FTES) increased by 521 and a 10% increase from base, which she attributed to the creative enrollment growth initiatives. Ms. Stewart acknowledged Jeri Elder, commenting that she is a great asset to any group that she is associated with, and looks forward to seeing more of her in the future. In closing, she shared that the campus is winding down and she looks forward to next year.

#### 4. Reports from Employee Representative Groups

Dean Mancina, President, Coast Federation of Educators (CFE) extended congratulations and thanks to Jeri Elder for her service on the Board, and wished her luck in the future. ■ He reported that he attended the California Federation of Teachers (CFT) local workshops and training and stated that he would prepare a synopsis of the information he received to report to the Board at the June 20, 2007 meeting.

Barbara Price, President, Coast Community College Association/California Teachers Association-National Educators Association (CCA/CTA-NEA), bid farewell and thanks to Jeri Elder, commenting that she has enjoyed Ms. Elder's reports. ■ She invited the Board to the social and membership event at the Costa Mesa Country Club at 5:30 p.m. on June 2. ■ Dr. Price reported that the CTA membership has increased by 100, and that a newsletter will be forthcoming. ■ She stated that CTA is holding Saturday workshops at GWC for all interested faculty, noting that the first ones focused on income tax, CPR and first aid, with an upcoming workshop on digital arts on May 19. Dr. Price encouraged Trustees to review the union's website at [coastcca.com](http://coastcca.com).

#### 5. Reports from the Presidents

Orange Coast College President Bob Dees congratulated and bid farewell to Jeri Elder, wishing her good luck in the future. He shared that it has been a busy time for the campuses. ■ Mr. Dees thanked Trustee Hornbuckle and Chancellor Yglesias for attending the scholarship night, noting that over \$300,000 was awarded in scholarships. He congratulated President Patterson on receiving the "*Orange Coast College Friend of the Students Award*," and thanked Trustee Moreno and his wife Rosemary for attending Honors Night.

Coastline College President Ding-Jo Currie acknowledged Jeri Elder, commenting on the pride Coastline takes in Ms. Elder's service. ■ She announced that the college has been busy with year-end events, reporting that the Latino Youth Leadership Academy Conference was held May 12. ■ Dr. Currie further reported that the Banking for College event will be held May 18 at the Westminster Rose Center. ■ She thanked Trustee Moreno and President Patterson for attending the Senate luncheon. ■ In closing, Dr. Currie announced that Assemblyman Van Tran would be speaking at the Graduation on Sunday May 20 at 3:00 PM at Garden Grove High School.

Golden West College President Wes Bryan thanked Jeri Elder for her contributions to the District, and provided a Frisbee to the Trustees from a recent pro volleyball tournament. ■ Mr. Bryan shared that as the school year is ending, it feels good to begin focusing on the new year. ■ He provided the Trustees with an invitation to the Boys and Girls Club Open House on May 30 at 5:30 PM. ■ In closing, Mr. Bryan thanked the Trustees for attending the scholarship night, and shared that former GWC President Judith Valles will be speaking at the GWC Graduation.

## **6. Report from the Chancellor**

Chancellor Yglesias thanked Jeri Elder for her service to the District and wished her well. ■ He discussed the Career and Technical Education (CTE) task force, noting that the task force will be expanding. He reported that approximately 11.125% of the District's total general funds budget of \$160,000,000 is allocated to vocational training, with a large portion to the Coastline College One Stop Center. Dr. Yglesias further stated that the District applied for \$27 million in funding through various entities, and has been approved for \$17 million. He then requested that Vice Chancellor Brahmhatt brief the Board on the budget update.

Mr. Brahmhatt thanked Jeri Elder for her service as a Trustee. ■ Referring to a memo he sent out regarding the FTES, he noted that the District grew by more than 1,000 FTES from last year, and commented that this growth is the result of a collaborative effort from the Coast District family.

■ Mr. Brahmhatt then discussed the budget, sharing that the Governor increased the COLA (Cost of Living Allowance) to 4.53% which will provide a higher salary increase for staff. He further reported that the Department of Finance is pushing to reduce the system-wide base by \$80 million, indicating a \$2.4 million reduction for the Coast District. ■ Mr. Brahmhatt stated that a Proposition 98-related adjustment will result in a one-time allocation of \$50 Million for CTE, \$50 million for nursing, and \$47.5 million for scheduled maintenance. ■ He commented that he will present the tentative budget to the Board in June, and that he anticipated the District's budget would remain stable.

Trustee Moreno asked for the origin of the state budget shortfall, and the overall picture of the state budget. ■ Mr. Brahmhatt responded that he believes the economy did not grow as much as expected, and that the state is shifting dollars for the prison populations. He further commented that he had focused on the community colleges as opposed to the larger state budget, and refrained from commenting on the overall picture of the state budget.

Chancellor Yglesias asked Mr. Brahmhatt to further comment on the \$80 million proposed reduction to state budget and its implications to the District. Mr. Brahmhatt responded that the District's allocation is about 3 percent of the system-wide budget, amounting to a reduction of about \$2.4 million for the District.

## **7. Reports from the Board of Trustees**

Trustee Moreno commented that he attended seven activities in the last few weeks, ■ He noted that he attended the GWC Hispanic Historical Society and the Latino Youth Leadership program, commenting that it was exciting to see the past and the future. ■ Mr. Moreno stated that he appreciates the invitations to the awards programs and presentations.

Trustee Hornbuckle noted that it had been a busy time and that she had attended all three of the college scholarship nights. ■ She reported that the Legislative Task Force had its last meeting for the year, and finished up with a meeting with State Senator Tom Harman, noting his interest in touring the One Stop Centers later in the summer. ■ Ms. Hornbuckle encouraged staff to continue to reach out to local politicians. ■ She shared that she looked forward to the graduations.

Trustee Ruiz said it had been wonderful attending school activities. He reported that he would be attending the Small Business Administration's (SBA) luncheon on May 17 where Ding-Jo Currie will be recognized for her diligent support of minority, small business owners. ■ Mr. Ruiz thanked Jeri Elder for her service on the Board, and shared that he looks forward to graduations and summer.

Trustee Howald reported that he has spent seven solid days at community college meetings throughout the state since the first of May. He mentioned the Oversight Strategic Planning Committee and State Chancellor Drummond's presentation on the report that the Statewide Senate and all Senates contributed to. ■ Mr. Howald shared that he reported to the Systems Oversight Committee on a statewide basis with respect to the \$52 million in CTE funding, and discussed State Vice Chancellor Jose Millan's involvement with the Coast District and other districts in relation to CTE programs. ■ He stated that he is on the Board for CCERF (California Construction Education and Research Foundation) and he noted that Adrienne Monroe, CCERF Foundation Director, is interested in the District's program, and the opportunity to obtain funds for CTE programs. ■ Mr. Howald shared that he is also on the Community College Leadership Development Initiatives (CCLDI) Board. ■ Mr. Howald reported that he attended the Community College League of California Meeting in San Francisco and was re-elected to the California Community College Trustees (CCCT) Board. He mentioned comments made by John Rausch, from the University of Texas, regarding the need for community colleges to have at least 35 percent of the operating budget from private donations. ■ Mr. Howald reminded everyone that the Community College Bond Initiative is on the ballot for February 2008 and that everyone's contributions are needed to help it pass. ■ He then thanked the ASGWC students for the very nice dinner.

Trustee Ruiz, in response to Mr. Howald's comments, discussed the issue of basic skills, noting that Mr. Rausch raised the issue that outcomes are a key to understanding progress.

Trustee Elder noted that she had been to several events, enjoyed the scholarship ceremonies, and would be attending all three graduation ceremonies. She noted that it has been an honor to see her fellow students grow with her. She thanked everyone for their support and commitment to the students.

President Patterson said that he is really pleased with the "*OCC Friend of the Students*" award he was presented with, and apologized for not being able to attend the Honors Night, as he was in Washington DC. ■ He expressed appreciation to GWC for the *Pass the Gavel Ceremony*, which he found to be very memorable. ■ Mr. Patterson announced that he will be attending the Graduations.

## **8. Review of Buildings and Ground Reports**

The Board reviewed the Buildings and Ground Reports as presented in the May 16, 2007 Agenda.

President Patterson requested a report on the OCC Sailing Center, regarding the soil liquefaction issue. He inquired regarding the GWC pool, and was advised that the pool was nearing completion with an inspection to be finalized in 10 days. Mr. Patterson further inquired regarding anything new with the GWC Learning Resource Center, requesting an update for the next meeting.

Janet Houlihan, Vice President Administrative Services, reported the plans for the Learning Resource Center are at the Division of State Architects (DSA.)

## **9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors**

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors.

## **10. Consideration of Instructional Material Fees**

The Board reviewed the proposed revised instructional material fees, as presented in the May 16, 2007 Agenda. Mr. Brahmhatt agreed to send this backup material to Trustees by email in the future.

## **11. Internal Audit Activity Report**

Richard Kudlik, Director of Internal Audit Services, presented the Activity Report for the period January 1, 2007 through March 31, 2007. ■ He reported that there were no issues with the Change Fund Audit, or the Review of Bank Reconciliations. ■ Mr. Kudlik noted that Internal Audit Services assisted in the development and testing of the procedure to track fixed assets in the new Banner accounting software for capital assets purchased exceeding \$5,000, and attended construction project meetings at all campuses to ensure proper compliance with District procedures and state requirements. ■ He reported that Internal Audit Services began planning for the implementation of the online parking permit purchasing system with the approved third party provider and various representatives from each campus, which is expected to be operational for the upcoming Fall semester. ■ Mr. Kudlik commented that Internal Audit Services assisted the campuses in the preliminary phase of determining the benefits and challenges of implementing a district-wide student card system. ■ In closing, Mr. Kudlik reported that Internal Audit Services began planning the upcoming audit for fiscal year 2006/2007 with Macias, Gini & O'Connell, LLP, and noted that the final General Obligation (GO) Bond Performance audit report was presented to the Citizens' Oversight Committee in March 2007.

President Patterson asked if Banner would be up and running 100 percent by July, and Richard Kudlik, Director of Internal Audit Services, responded affirmatively.

Trustee Moreno inquired regarding the parking permit process, asking if parking passes were distributed in the mail, and Mr. Kudlik responded affirmatively.

President Patterson, referring to the student card system that Mr. Kudlik reported on, discussed the importance of students having a pin number, and Mr. Kudlik stated that it was an option for both faculty and staff.

## **12. Review of Golden West College Recommended Smoking Policy**

President Patterson commended the college for proposing the policy.

GWC President Wes Bryan asked Sylvia Worden, Associate Dean, GWC Student Health Services, to address the Board. Ms. Worden described the background of the policy, noting that two years ago a three-year grant was started with California State University Long Beach (CSULB) to work against tobacco in the entire western region of Orange County. She noted that the program did surveys and found there was strong support for the smoke-free campus.

President Patterson inquired whether there are smoke free campuses elsewhere, and Trustee Ruiz and Chancellor Yglesias noted that Fullerton College is a smoke-free campus. Susan Wong, College Health Nurse, responded that there are currently 12 smoke-free campuses in the state, and referred Trustees to a handout providing more information. She noted that smoking would be allowed in the parking lot.

Student Trustee Elder inquired regarding enforcement of the policy. Ms. Worden noted that there was a plan, within the final year of the grant with CSULB, infused in the budget, to pay for student peer health education, and to order tee-shirts and conduct campus patrols at various times throughout the day. She commented that the first year is an educational year, stating that during the fall semester, smokers will receive a card informing them of designated areas, and that people smoking in the correct areas will receive token awards for their good behavior.

Stephanie Dumont reminded the Board about all of the constituents that weighed in on this policy, noting that in her two years as Academic Senate President, she has never had a public comment at a Senate Meeting, except on this issue, when a community member expressed support of the policy.

It was moved by Mr. Howald and seconded by Ms. Hornbuckle, to approve the GWC Recommended Smoking Policy. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

Trustee Hornbuckle inquired regarding establishing the new District building site as a smoke-free environment. She requested that Dr. Yglesias put this on the Informative Section of the Agenda prior to the implementation of the new building. It was then moved by Ms. Hornbuckle and seconded by Mr. Ruiz for a study to come back to the Board on a smoke-free environment for the District. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** No fiscal impact.

### **13. Quarterly Financial Status Report**

The Board reviewed the Third Quarterly Financial Status Report ending March 31, 2007, including the CCFS-311Q State Chancellor's Report, a General Fund Financial Status Report and Fund Balance Report for all funds.

### **14. Receive Initial Proposal from Coast Community College District to Reopen the following Articles During the Negotiations Process Between the District and Coast Community College Association/California Teachers Association-National Educators Association (Coast CCA/CTA-NEA)**

The Board received the initial proposal from Coast Community College District to reopen the Articles IV and X during the negotiations process between the District and Coast Community College Association/California Teachers Association-National Educators Association (Coast CCA/CTA-NEA,) as presented in the May 16, 2007 Agenda.

### **15. Receive Initial Proposal from the Coast Community College Association/California Teachers Association-National Educators Association (Coast CCA/CTA-NEA) to Reopen Negotiations between the Coast CCA/CTA-NEA and the Coast Community College District**

The Board received the initial proposal from Coast Community College District to reopen the Articles XI and XV during the negotiations process between the District and Coast Community College Association/California Teachers Association-National Educators Association (Coast CCA/CTA-NEA,) as presented in the May 16, 2007 Agenda.

## Consent Calendar

It was moved by Mr. Ruiz and seconded by Mr. Howald that the amended Consent Calendar be approved. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz and President Patterson. (Note: All background reports were included with the May 16, 2007 Agenda and are available on request.)

### 1. Travel Authorization

#### a. Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members

Authorization was given for members of the Board and/or Faculty/Staff to attend listed meetings and/or conferences.

#### b. Authorization for Student Trips

Authorization was given for the following student trips:

Jody Hollinden, Instructor in Special Programs and Services for the Disabled, three instructional aids and two Fairview escorts, (CCC) to accompany approximately six (6) students from Fairview Developmental Center to various community sites during the Summer 2007 Semester, as listed below.

June 15	Huntington Beach Pier, Huntington Beach
June 22	Irvine Park, 21501 E Chapman, Orange
June 29	Huntington Central Park, Huntington Beach
July 6	Prentice Park Zoo, Lion Street, Santa Ana
July 13	Fashion Island, Jamboree/PCH, Newport Beach
July 20	Las Brisas (downtown Laguna Beach) 361 Cliff Drive, Laguna Beach
July 27	South Coast Plaza, 3333 S Bristol, Santa Ana
August 3	Westminster Mall, Westminster

Debra Barrett, Instructor in Special Programs and Services for the Disabled, three instructional aids and two Fairview escorts (CCC) to accompany approximately 6 students from Fairview Developmental Center to various community sites during the Summer 2007 Semester, as listed below.

June 11	Huntington Beach Pier, Huntington Beach
June 18	Balboa Island Ferry, Balboa Peninsula
June 25	Santiago Oaks Regional Park, Orange
July 2	Bolsa Chica State Park, Huntington Beach
July 9	Clark Regional Park, Buena Park
July 16	Hilar Park, Laguna Beach
July 23	Roger's Gardens, Corona del Mar
July 30	Fun Zone Boat Company Harbor Cruise, Newport Beach

Orange Coast College students to participate in an identification and study of desert vertebrates at the California Desert Studies Center, Mojave, CA, on June 16-18, 2007. Transportation by District van.

Orange Coast College students to participate in an identification and study of Rabbit Island vertebrates at Rabbit Island, British Columbia, CA, on June 24-29, 2007.

Orange Coast College Culinary Arts Hot Food team of five students and three instructors to travel to a travel/practice sponsored by the American Culinary Federation to be held at the Professional Culinary Institute, Campbell, CA, June 15-17, 2007. Transportation by District van and personal vehicles.

Orange Coast College Culinary Arts Hot Food team of seven students and three instructors to participate in the American Culinary Federation National Convention in Orlando, FL, as Western Regional champions to compete in the Student Hot Food Championships July 20-25, 2007.

Orange Coast College students to participate in a study to explore the inter-tidal environment of the Pacific Northwest, specifically Rabbit Island and surrounding islands for comparative inter-tidal ecology in Rabbit Island, British Columbia, Canada, from June 17 - 22, 2007.

## 2. General Items

### a. Authorization for Special Projects

Authorization was given for the following special projects:

#### Coastline Community College

Coastline Community College Office of Student Services to host a University Transfer Event on Monday, October 1, 2007, at the Le-Jao Center.

Coastline Community College Classified Council to sponsor a “How to Deal with Difficult People” training workshop for Coastline classified staff, presented by the California Educational Leadership Academy on June 20, 2007, with two sessions from 8:30 a.m.-12 Noon and 1:00-4:30 p.m. at the Garden Grove Center.

Coastline Community College/Orange County One-Stop Center will host a Small Business Check-Up Seminar, June 28, 2007, 7:30 a.m. to 10:00 a.m. at the Hotel Huntington Beach in Huntington Beach.

Coastline Community College/Orange County One-Stop Center to host an Orange County One-Stop Managers’ Retreat, June 12-14, 2007, at the Hilton Waterfront Hotel, Huntington Beach.

Coastline Community College will attend the Business Expo in the Park, May 31, 2007, 5:00 to 9:00 p.m. at Mile Square Park, Fountain Valley.

Coastline Community College, in cooperation with Southern California Edison, to co-sponsor workshops at the Le-Jao Center, from 4:30 to 9:30 p.m.

Accelerated Sales	June 13
Negotiations	June 27
Request for Proposal	July 11
Branding Excellence for World-Class Business	July 25
Leadership for Growing Businesses	August 22

### Golden West College

Golden West College to hold a Puente Program Year-End Dinner, May 17, 2007, to distribute student awards and certificates.

Golden West College to hold a Chicano/Latino Conference Follow up Luncheon, May 18, 2007 in the Student Center.

Golden West College to hold a Southern California Athletic Counselor Workshop, May 18, 2007 to review new rules and regulations.

Golden West College to hold a Re-entry/Cal/WORKs Student Success Recognition Luncheon, May 10, 2007 to distribute student awards, certificates and food vouchers. (Revision to previous Board action of 3/7/07 to increase total cost from \$1,000 to include the food vouchers.)

Golden West College to present Honors Program Exceptional Achievement Awards to the Honors students prior to the end of the semester.

Golden West College to conduct a Police Academy Graduation for the Specialized Investigators' Police Course, June 14, 2007 in Forum I.

### Orange Coast College

Orange Coast College Early Childhood Lab School to host various parent and family events throughout the 2007-2008 fiscal year.

Orange Coast College Early Childhood Lab School staff to participate in monthly staff in-service meetings during the 2007-08 fiscal year that will include a working lunch. Half-day staff meetings are scheduled for August 24, January 14, February 7, March 14, April 15, and May 12. One 45-minute meeting will be scheduled during the months of September, October, November, December, and June.

Orange Coast College Early Childhood Lab School staff to participate in team meetings during the 2007-08 fiscal year that will include a working lunch. These will be held the months of September, October, and November.

Orange Coast College Early Childhood Lab School staff to participate in their annual "start of the school year" staff in-service on August 24, 2007. The meeting will be held at the Boy Scout Sea Base.

Orange Coast College Consumer & Health Sciences Division to honor retirees at the OCC Captain's Table on May 18, 2007.

Orange Coast College Community Relations to sponsor pizza lunches for Social and Behavioral Sciences and Consumer and Health Sciences, co-winners of the 2007 Senior Day Best Booth contest.

Orange Coast College Community Relations to sponsor a pizza lunch for the OCC Navigators to be held during May, 2007.

Orange Coast College Extended Education to host an ESL “Getting to Know Your College” partnership with Newport Mesa Adult Education in May 2007, on the OCC campus.

Orange Coast College Career Education to coordinate activities of the Tech Prep Regional Coordination Project as outlined in the Grant Agreement from the California Department of Education from April 1, 2007 through June 30, 2008.

Orange Coast College Staff Development to honor outgoing Staff Development Coordinator Lesley Danziger at a retirement event on May 15, 2007.

Orange Coast College TEACH3 Service Learning program to host meetings, workshops, and events to include Community Science Night throughout the 2007-2008 school year.

Orange Coast College Ornamental Horticulture Department to host a luncheon for its Advisory Committee in the OCC Horticulture Garden on May 22, 2007.

**b Authorization to Enter into Standard Agreements for Distribution of Telecourses – Coastline Community College**

Authorization was given to enter into the standard agreements for the lease of telecourses for the terms and conditions listed in the Agreements. (Copies of telecourse agreements are on file in the Board Office.)

**Fiscal Impact:** No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

**c. Approval of Clinical Contracts**

Authorization was given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

**GOLDEN WEST COLLEGE**

**NEW**

Anaheim Memorial Medical Center Nonstandard Affiliation Agreement

**ORANGE COAST COLLEGE**

**NEW**

Therapeutic Education Center Standard Clinical Affiliation Agreement  
Santa Ana, CA

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

**Fiscal Impact:** The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in clinical rotation. (For field experience agreements, the District provides only Worker's Compensation insurance.) These coverages are in effect while the student is on-site at facility. However, the District saves money by utilizing off-campus clinical and field experience training facilities.

**d. Authorization for Purchase of Institutional Memberships**

Authorization was given for the following renewals of institutional memberships:

**District**

National Council for Workforce Education (NCWE) - April 21, 2007 through April 20, 2008 - \$295

**Golden West College**

Western Regional Honors Council - January – December, 2007 – \$50

**Orange Coast College**

California Community Council for Staff and Organizational Development (4CSD) - \$125 – July 2, 2007 – June 30, 2008

National Association of Community College Teachers Education Program (NACCTEP) - \$300.00 – 2007-2008

Recording for the Blind & Dyslexic (RFB&D) - \$350.00 – April 1, 2007 – March 31, 2008

The Board further authorized the purchase of the following new institutional memberships:

**Coastline Community College**

Asian Pacific Americans in Higher Education (APAHE) - May 1, 2007 through April 30, 2008 - \$1000.

The Nonprofit Centers Network/Tides, Inc. (NCN) - June 1, 2007 through May 31, 2008 - \$550

**3. Personnel Items**

The Board authorized special assignments, authorized changes in assignments, academic staff; appointed substitutes, academic staff; appointed academic staff; appointed classified staff to advertised positions; authorized temporary out of class and special assignments, classified staff; authorized schedule changes, classified staff; authorized changes in salary schedules; appointed special category, hourly staff; authorized professional experts; authorized off-campus assignments; authorized independent contractors; authorized staff development program; and authorized professional development.

#### **4. Curriculum Approval**

Authorization was given for approval of new courses, course revisions, course retirements, and general education/graduation requirements. (A copy of the curriculum report is on file with the May 16, 2007 Agenda and is available on request.)

#### **5. Special Programs And Activities**

##### **a. Community Education Activities – Orange Coast College**

Authorization was given for not-for-credit classes advertised and offered by the Community Education Office during the period of May 17, 2007 – June 30, 2008, as presented in the May 16, 2007 Agenda. Payment to the presenter will be based on a negotiated fixed rate (F) or percentage of income based on course enrollment (P).

##### **b. Sailing Program – Orange Coast College**

Authorization was given for non-credit classes offered by the Marine Programs Office during the period of May 17, 2007 – June 30, 2008, as presented in the May 16, 2007 Agenda. The presenters will be paid at a fixed rate or percentage of income based on actual enrollment. Instructor fees will be charged against individual ticket budget numbers and paid from Sailing Center funds. (P)=percentage and (F) =flat rate.

#### **6. Financial Approvals**

##### **a. Approval of Purchase Orders**

The Board approved purchase orders listed in the amount of \$1,101,832.87. (A copy of the report is on file with the May 16, 2007 Agenda and is available on request.)

##### **b. Ratification/Approval of Checks**

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$2,861,956.96 (A copy of the report is on file with the May 16, 2007 Agenda and is available on request.)

The Board ratified/approved the warrants for the General Obligation Bond Fund in the amount of \$7,249,313.77. (A copy of the report is on file with the May 16, 2007 Agenda, and is available on request.)

##### **c. Authorization for Special Payments**

Authorization was given for the following special payments:

Payment of \$50 for the 2007-2008 Additional Site Institutional fee payable to Joint Review Committee on Diagnostic Medical Sonography.

Payment NTE \$3,000 to cover reasonable and allowable travel expenses, including airfare, lodging, and taxes incurred by finalists (names to be determined) invited for a second interview for full-time faculty, staff, and management positions for the spring 2007 semester and summer.

## **7. Buildings and Grounds Items Under \$10,000**

### **a. Authorization to File Notice of Completion**

Authorization was given to file a Notice of Completion on the following project in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Golden West College International Student Remodel

### **Action Items**

#### **Agreements**

### **1. Authorization to Approve an Amended Agreement with McGraw-Hill Companies and Coast Community College District (Coastline Community College) to Publish the Seventh Edition of the Telecourse Student Guide for the Humanities through the Arts**

It was moved by Mr. Howald and seconded by Mr. Ruiz that authorization be given to amend the agreement between McGraw-Hill Companies and Coast Community College District (Coastline Community College), dated May 17, 2007, to publish the Seventh Edition of the Telecourse Student Guide, presently entitled Telecourse Student Guide to Accompany The Humanities through the Arts (Seventh Edition) under the same terms and conditions applicable to the Telecourse Student Guide under the Agreement. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** No cost to Coastline. Coastline will receive a \$5,000 grant.

**2. Authorization to Approve an Amended Agreement with Worth Publishers and Coast Community College District (Coastline Community College) to Publish the Third Edition of the Telecourse Student Guide for Transitions throughout the Life Span**

It was moved by Mr. Howald and seconded by Mr. Ruiz that authorization be given to amend the agreement between Worth Publishers and Coast Community College District (Coastline Community College), dated May 17, 2007, to publish the Third Edition of the Telecourse Student Guide, presently entitled Telecourse Student Guide for Transitions throughout the Life Span to Accompany The Developing Person through the Life Span under the same terms and conditions applicable to the Telecourse Study Guide under the Agreement. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** No cost to Coastline. Coastline will receive a \$4,000 grant.

**3. Authorization to Enter into an Agreement Between the County of Orange and the Coast Community College District (Coastline Community College) to Operate the Business Services Center**

It was moved by Mr. Howald and seconded by Mr. Moreno that authorization be given to enter into an agreement between the County of Orange and the Coast Community College District (Coastline Community College) for the period of July 1, 2007 through June 30, 2008, to provide continued operation of the Business Services Center. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** The County of Orange will reimburse Coastline Community College \$425,000 for operation of these programs.

**4. Authorization to Enter into an Agreement Between the County of Orange and the Coast Community College District (Coastline Community College) to Operate the Orange County One-Stop Center - North**

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that authorization be given to enter into an agreement between the County of Orange and the Coast Community College District (Coastline Community College) for the period of July 1, 2007 through June 30, 2008, to operate the Orange County One-Stop Center-North. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** The County of Orange will reimburse Coastline Community College \$3,501,870 for operation of these programs.

**5. Authorization to Enter into an Agreement Between the County of Orange and the Coast Community College District (Coastline Community College) to Operate the Orange County One-Stop Center - South**

It was moved by Mr. Ruiz and seconded by Mr. Moreno that authorization be given to enter into an agreement between the County of Orange and the Coast Community College District (Coastline Community College) for the period of July 1, 2007 through June 30, 2008, to provide continued operation of the following programs at the Orange County One-Stop Center: Disadvantaged Adult, Dislocated Workers, On the Job Training/Work Experience, Senior Community Service Employment Program, Disability Program Navigator and Welfare-to-Work. It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** The County of Orange will reimburse Coastline Community College \$2,064,336 for operation of these programs.

**6. Authorization to Enter into an Amended Memorandum of Understanding (MOU) between the Department of the Navy and the Coast Community College District (Coastline Community College) to extend the term of the Navy College Program Distance Learning Partnership (NCPDLP)**

It was moved by President Patterson and seconded by Mr. Ruiz that authorization be given for the Coast Community College District (Coastline Community College) to enter into an amended MOU with the Department of the Navy, extending the term through February 28, 2008. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the extension.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** Gross revenue estimated at \$5 million based on a projection of 14,500 Sailor enrollments during the extension period.

**7. Authorization to Enter into a Renewal Standard Agreement Between the University of California and the Coast Community College District (Golden West College) to Participate in the Puente Project for the 2007-2008 Academic Year**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to enter into a renewal standard agreement with the University of California Puente Project and the Coast Community College District (Golden West College) to provide a program for educationally disadvantaged students, effective 7/1/07 – 6/30/08.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** The College shall pay \$5,000 annually for student field trips, participation in the annual student motivational conference, for mentor, academic and cultural activities, and for office supplies from general college funds.

**8. Authorization to Approve an Amendment for Extension and Renewal of an Agreement Between Coast Community College District (Orange Coast College) and CoinServco dba Glen Shepard (Also Known as Vending Machines on the Orange Coast College Campus) to be Designated as a Month-to-Month Contract Through May 31, 2008**

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that authorization be given to an Amendment for Extension and Renewal of an Agreement Between Coast Community College District (Orange Coast College) and CoinServco dba Glen Shepard (also known as vending machines on the Orange Coast College Campus) to be designated as a month-to-month contract through May 31, 2008. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the amendment.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** This agreement generates approximately \$15,000 annually to OCC Instructional Food Service.

**9. Approval to Enter into a Renewal Agreement between the Coast Community College District Foundation and the Coast Community College District for Use of Facilities**

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno that authorization be given to renew the Facilities Use Agreement between the Coast Community College District Foundation and the Coast Community College District for the period of July 1, 2007, through June 30, 2012, for a fee of \$25.00 per year. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** \$25 per year.

**10. Authorization for Coastline College to Enter into an Agreement with American Council for International Studies (ACIS) Travel Contractor for a Summer 2007 Short-term Study Abroad Program**

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno that authorization be given to enter into a standard travel contractor agreement to conduct a Summer in England, Ireland, Scotland, and Wales Study Abroad Program during Summer 2007. All logistical arrangements will be handled by American Council for International Studies (ACIS). The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** No cost to the District. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

**Buildings and Grounds Items Over \$10,000 and Change Order Items**

**1. Authorization to Enter into a Lease Agreement with Mobile Modular Management; Coastline Community College Early College High School**

It was moved by Mr. Howald and seconded by Mr. Ruiz that authorization be given to enter into a lease agreement with Mobile Modular Management; Coastline Community College Early College High School.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** \$ 67,762.00 (Coastline Funds/Partially Reimbursed by Newport Mesa Unified School District)

**2. Authorization for Change Order No. 3; Orange Coast College Learning Resource Center**

It was moved by Mr. Ruiz and seconded by Mr. Howald that authorization be given for Change Order No. 3 to Orange Coast College Learning Resource Center as described in the Change Order document.

These changes are necessary for the following reasons:

SWC Contracting Corporation (Package C – Steel)

- 1. Added Duct Supports for the Low and High Roofs \$14,606

(1) The Project Team determined that the additional duct supports would increase the longevity of the exterior duct system and prevent maintenance issues for the College.

Contract Amount: \$4,395,000 (C.O. 1: .2% Decrease; C.O. 2: .01% Decrease; C.O. 3: .03% Increase)  
Total Change Orders: \$1,453 (.03% Increase)

Dennison Electric (Package S – Electrical/Fire Alarm/Data)

- 1. Additional Smoke Detectors \$23,079
- 2. Credit for Omitted Light Fixtures <\$2,483>

- (1) DSA Inspector with Architect determined that additional smoke detectors were required due to the enlarged beam pockets. This change brings the project into compliance with current codes.
- (2) The College recently completed new walkway lighting allowing for the Learning Resource Center project to reduce the number of exterior lights.

Contract Amount: \$5,462,000 (C.O. 1: 2.6% Decrease; C.O. 3: .04% Increase)  
Total Change Orders: <\$123,209> (.02% Decrease)

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** \$35,202 (Measure C - General Obligation Bond)  
Master Plan Approved Project  
OCC Learning Resource Center

**3. Authorization for Addendum No. 4 to tBP Architecture; Orange Coast College East/West Campus Utility Renovations**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to accept Addendum No. 4 for additional architectural services for the Orange Coast College East/West Campus Utility Renovations.

The scope of service is to include the following tasks:

- 1. Expanded Engineering Services for Temporary Power for \$10,350  
Lewis Center for Applied Science, Science Lecture Halls,  
Consumer Health Offices, Taco Bell, Plastination Lab and Walkway lighting.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the addendum to the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** \$10,350 (General Obligation Bond Fund/Measure C)  
Master Plan Approved Project  
OCC East/West Campus Utility Renovations

**General Items of Business**

**1. Consideration of Water Service Agreement with the Mesa Consolidated Water District for Water Service**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to enter into an agreement with Mesa Consolidated Water District for water service to the District Administration Building and site.

Water Service Fees:	
Capacity Charges	\$15,700
Performance Bond	\$ 2,100
Plan Check Fee	\$ 1,300
Inspection Fee	\$ 4,992
Meter Charge	\$ 945

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** \$25,037 (District Funds)

**2. Authorization to Purchase Sixty-Five (65) Gateway Computers and Accessories Utilizing the Long Beach Unified School District Bid #01-0506/14 or Western States Contracting Alliance (WSCA) Master price Agreement for Coast Community College District**

It was moved by Mr. Ruiz and seconded by Mr. Howald that authorization be given for the Director of Purchasing to issue a purchase order for sixty-five (65) Gateway computers using the Long Beach Unified School District Bid #01-056/14 or WSCA Master Price Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** \$98,542.00 (SFE Grant)

**3. Authorization to Purchase Classroom and Office Furniture for Orange Coast College, Student Success Center, using the General Services Administration (GSA) and Department of General Services, California Multiple Award Schedule Volume (CMAS) Contracts**

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to purchase classroom and office furniture for the OCC Student Success Center using the GSA and CMAS contracts.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** NTE \$100,000 (General Obligation Bond Fund- Measure C)  
Master Plan Approved Project  
OCC Lewis Center for Applied Science

**4. Authorization to Conduct a Short-term Study Abroad Program in History and/or Theater Arts in London, England, July 5 – August 4, 2008 (Golden West College)**

It was moved by Mr. Moreno and seconded by Mr. Ruiz that authorization be given to enter into a standard travel contractor agreement to conduct a History and/or Theater Arts program in London, England from July 5 – August 4, 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** No cost to the District. No replacement cost for faculty assigned to the program. All payments by trip participants for travel services shall be made to the service provider who shall account to CCCD for the total cost of the trip as well as the faculty's salary.

## **5. Appointments to Citizens' Oversight Committee to Fill Vacant Positions**

It was moved by Mr. Howald and seconded by Mr. Ruiz that the following appointments be approved to serve on the Citizens' Oversight Committee:

- (1) Norma Brandel Gibbs, At-Large representative, to fulfill the two-year term of service vacated due to the term expiration of Alex Alvarez, ending March 2009.
- (2) Tom Sutro, At-Large representative, to fulfill the two-year term of service vacated due to the term expiration of Katrina Foley, ending March 2009.
- (3) Jeri Elder, Student representative to fulfill the one-year term of service vacated due to the term expiration of Savoth Hy, ending March 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Fiscal Impact:** None to the District

## **6. Approval of Revision to the Summer 2007-2008 Academic Calendar and Approval of the 2008-2009 and 2009-2010 Academic Calendars and Administrative Holiday Schedules**

It was moved by Mr. Ruiz and seconded by Mr. Howald to approve the revision to the summer 2007-2008 Academic Calendar and adopt the revised Academic Calendars and Classified/Administrative Holiday Schedule for summer 2008-2009 and 2009-2010 as presented in the May 16, 2007 Agenda.

The Board further authorized action to formally authorize recognition of Cesar Chavez through celebration and awareness activities during the week immediately preceding the annual Spring Break.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

## **Policy Implementation**

### **1. Adopt Policy 040-3-3, Revolving Cash Fund**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to adopt Policy #040-3-3, *Revolving Cash Fund*, as presented in the May 16, 2007 Agenda. The Board had the opportunity to review Policy 040-3-3, Revolving Cash Fund at the May 2, 2007 Regular meeting of the Board.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

## **Resolutions**

### **1. Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meeting**

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to adopt the Resolution authorizing payment to Trustee Walt Howald for his absence from the May 2, 2007 Special and Regular Board Meetings, due to hardship, as presented in the May 16, 2007 Agenda.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson. Abstain- Mr. Howald

**Recess to Closed Session**

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to discuss the following items in Closed Session:

1. Conference with Legal Counsel – Existing Litigation (pursuant to Section 54956.9)  
Name of Case: Word of God Fellowship, Inc. et al, Petitioner, v. Coast Community College District, Respondent and KOCE Foundation, Real Party in Interest, OCSC Case No. 04CC03347
  
2. Conference with Legal Counsel – Existing Litigation (pursuant to Section 54956.9)  
Name of Case: Word of God Fellowship, Inc., a Georgia nonprofit Corporation dba Daystar Television Network, et al. v. Coast Community College District and KOCE Foundation. Case No. SACV050702CJC (MLGx)

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

**Reconvene Regular Meeting**

The Board reconvened in Open Session at 9:45 p.m. to report on action taken in Closed Session:

There was no formal action reported

**Adjournment**

There being no further business, it was moved by Mr. Ruiz and seconded by President Patterson that the meeting be adjourned in honor of Student Trustee Jeri Elder. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Ruiz, and President Patterson.

The meeting was adjourned at 9:49 p.m.

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Secretary of the Board