

Workshop Meeting
Board of Trustees
Coast Community College District

District Board Room – 6:30 p.m.

October 18, 2006

MINUTES

A Workshop Meeting of the Board of Trustees of the Coast Community College District was held on October 18, 2006, in the Board Room at the District Office.

1. Call to Order

Board Vice President Mary Hornbuckle called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

Trustee Jerry Patterson led the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Trustees Present: George Brown, Mary Hornbuckle, Jerry Patterson, Armando Ruiz, and Walt Howald (arrived at 6:37 p.m.)

Trustees Absent: Jeri Elder

Others in attendance were: Staff – K. Yglesias, C. Brahmhatt, E. Curtis, J. Quarles, P. Arlington, P. Asim, K. Ballinger, J. Bennett, S. Berman, B. Bond, W. Bryan, D. Currie, K. Donahue, S. Dumont, B. Fey, R. Forsberg, S. Gonzalez, A. Hanlon, A. Holliday, J. Houlihan, D. Hudson, N. Jones, B. Kerwin, R. Kings, R. Kudlik, R. Lever, M. Long, D. Mancina, M. Mandelkern, K. McElroy, L. Miller, G. Monahan, M. Moser, K. Mueller, I. Naesse, M. Nish, L. O’Neal, V. Oviatt, R. Pagel, M. Parham, M. Perez, C. Pettus, D. Secord, B. Shine, N. Sprague, S. Sterner, C. Teeter, H. Thomas, E. Waterman, M. Woo; Other – C. Hardwick, J. Rich

4. Opportunity for Public Comment

There were no requests to address the Board under Public Comment.

5. Adopt Agenda

Amendments to the Agenda were presented. It was then moved by Mr. Ruiz and seconded by Mr. Brown that the Agenda, as amended, be adopted. Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Patterson, and Mr. Ruiz; Absent – President Howald.

6. Approval of Agreement Between the Coast Community College District and the Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794 and the Coast Community College District

It was moved by Mr. Patterson and seconded by Mr. Ruiz to approve the Agreement between the Coast Community College District and the Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794. Motion carried with the following vote: Aye - Mr. Brown, Ms. Hornbuckle, Mr. Patterson, and Mr. Ruiz; Absent – President Howald.

Speaking to the Topic:

Hilary Thomas, President, Coast Federation of Classified Employees (CFCE) reported that the classified contract was ratified with 57% of the votes.

Vice Chancellor Quarles commented that the negotiations for this contract involved difficult issues, but fortunately both parties reached an agreement, and the District endorses the Board's approval of this Agreement.

7. Recommendation to Open and Review all Proposals Received and to Accept the Most Responsive Proposal to the Golden West College Childcare Center/Joint Use Gymnasium Request for Proposals (RFP)

It was moved by Mr. Ruiz and seconded by Mr. Brown to open and review the proposals received for the Golden West College Childcare Center/Joint Use Gymnasium. Vice Chancellor Brahmhatt announced that he would be reviewing the bid with Attorney Craig Hardwick of Adorno, Yoss, Alvarado & Smith and staff from Golden West College, and that he would report back to the Board later in the meeting. Motion carried the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Patterson, and Mr. Ruiz; Absent – President Howald.

8. Adoption of Resolution: Proposition 1D - The Kindergarten-University Public Education Facilities Bond Act of 2006

It was moved by Mr. Patterson and seconded by Mr. Brown to adopt the Resolution supporting the Kindergarten-University Public Education Facilities Bond Act of 2006 and encouraging students and voters to become aware of the pros and cons of the act and the impact upon the Coast Community

College District. Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Patterson, and Mr. Ruiz; Absent – President Howald.

9. Accreditation Workshop

Trustee Mary Hornbuckle inquired regarding whether the self studies from each of the colleges will be coming back to the Board again for approval. ■ Associate Vice Chancellor Erin Curtis stated that the self studies are due to the Accreditation Commission on December 1. ■ Chancellor Yglesias further commented that in the past, the self studies were presented to the Board for review and then sent on to the Accreditation Commission. Chancellor Yglesias then invited the colleges to present the accreditation reports to the Board.

Melinda Nish, Vice President of Instruction, and Leslie Danziger, Professor of English & Staff Development Coordinator, at Orange Coast College, gave an overview of the accreditation self-study process, standard committee composition, timeline, planning themes, and the Orange Coast College mission statement. They highlighted changes incorporated to address three recommendations made during the 2000 accreditation exercise, and discussed six themes, including institutional commitment, evaluation, planning and improvement, student learning outcomes, organization, dialogue, and institutional integrity. Vice President Nish and Ms. Danziger cited the major findings in the 2006 self study, noting significant progress in student learning outcomes, improved integrated planning, and the importance of college planning documents.

Trustee Patterson requested clarification regarding the role of the Board in this process, and the origin of the themes and standards mentioned in Orange Coast College's presentation. He suggested that for the next accreditation the colleges focus more on the themes than standards. ■ Chancellor Yglesias clarified that the Accreditation Commission sets the standards and themes. Vice President Nish further explained that the Commission gives the colleges the option to organize the report according to themes or standards.

Continuation of Golden West College Child Care Center/Joint Use Gymnasium RFP Process: Announcement of Bid Opening

Vice Chancellor Brahmhatt reported that one bid for the Golden West College Childcare Center/Joint Use Gymnasium was received and analyzed and he invited Mr. Hardwick to report the findings to the Board. Mr. Hardwick announced that a bid from the Boys and Girls Club of Huntington Valley was reviewed and clearly complies with all content requirement set forth in the RFP, making it a qualified bid.

Trustees inquired regarding the scope of advertising for this RFP. Bill Kerwin, Risk Services Manager, clarified that the RFP was advertised in the Orange County Register and local community newspapers for a two-week period. He further noted that the RFP was put out for general circulation in the Greater Los Angeles and Orange County area, and commented that no specific groups were targeted for advertising.

President Howald opened the floor to receive oral bids for the Golden West College Childcare Center/Joint Use Gymnasium. There were no requests to make an oral bid. It was then moved by Mr. Brown and seconded by Ms. Hornbuckle to accept the bid from the Boys and Girls Club of Huntington Valley for the Golden West College Childcare Center/Joint Use Gymnasium. Motion

carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald.

Continuation of Accreditation Workshop

Ding-Jo Currie, President, Coastline College, introduced the following members of the presentation team: Cheryl Babler, Vice President of Instruction; Margaret Lovig and Jerry Rudmann, Co-Chairs; John Leighton, Chief Editor; Vangie Meneses, Vice President of Student Services; and Debbie Secord, faculty member. The presentation team outlined the overall process of Coastline's accreditation self study, including leadership, standards committee participants, timelines, and research methods. The presenters discussed Coastline's response to the previous accreditation recommendations, and cited Coastline's strengths and challenges discovered during the self study process, commenting that Coastline's future is bright. They emphasized that the future will continue in innovation, integration of instruction and student services, the collegial process, and master plan initiatives. Dr. Currie recognized all of the Coastliners in attendance and acknowledged them for their participation on the self study report.

Monte Perez, Vice President of Student Services, Golden West College, and Jaima Bennett, faculty member, reported to the Board on Golden West College's Accreditation self study, outlining the accreditation process, progress in addressing previous accreditation recommendations, standard committees, and timelines. Mr. Perez and Ms. Bennett shared highlights and action plans for each of the standards, and concluded by saying that GWC has had 40 years of excellence and looks forward to another 40.

Speaking to the Topic:

Trustees acknowledged the hard work of faculty, staff, administration and students at all three colleges, commending them for their hard work in preparing these self studies.

Trustee Hornbuckle noted that she is particularly interested in the comments made about the Board of Trustees. She then recommended that copies of these self study documents be provided to new Board members.

President Howald stated that he appreciates the broad-based participation at the colleges in these self studies. He then commented that any of the trustees can bring specific questions regarding these reports to Chancellor Yglesias. President Howald inquired regarding how quickly the curriculum committees at the colleges are able to adjust the curriculum to meet the needs of students, the community and programs, emphasizing the importance of responding to the needs of the constituents.

Trustee Patterson shared that he is still concerned about the Board's role in the process, and it would require more workshop time to fully understand the reports. He shared that he doesn't believe it's appropriate to have Board members email information about this individually, unless they are asking questions, noting that he appreciates the entire Board receiving the same information. ■ President Howald clarified that Board members should forward any questions they have to Dr. Yglesias and the answers will be distributed to the entire Board. He further noted that the self studies are completed by those who are in the trenches, and they should be regarded as informative items for the Board.

Trustee Hornbuckle commented that it would be helpful to have a one-sheet outline of action plans from Orange Coast and Coastline Colleges, similar to what GWC presented, but rescinded her request based on Trustee Ruiz's explanation that the action plans are based on recommendations made by the Accrediting Commission after reviewing the self studies.

10. Adjournment

There being no further business, it was moved by Mr. Patterson and seconded by Mr. Brown that the meeting be adjourned.

The meeting was adjourned at 8:45 p.m.

Secretary of the Board