

Regular Meeting

Board of Trustees Coast Community College District

District Board Room – 6:30 p.m.

October 5, 2005

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on October 5, 2005, in the Board Room at the District Office.

1. Call to Order

Board President Walt Howald called the meeting to order at 6:35 p.m.

2. Pledge of Allegiance

Trustee Jerry Patterson led the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Trustees Present: George Brown, Mary Hornbuckle, Jerry Patterson, Armando Ruiz, Walt Howald, and Carlos Muñoz

Trustees Absent: None

Others in attendance were: Staff – K. Yglesias, C. Brahmhatt, E. Curtis, J. Quarles, J. Arthur, W. Bryan, D. Currie, B. Dees, S. Dumont, R. Hernandez, B. Hollowell, J. Houlihan, N. Jones, D. Mancina, K. McElroy, J. McIlwain, M. Mefford, L. Miller, M. Parham, K. Parker, B. Price, J. Price, A. Richey, N. Sprague, H. Thomas, S. Wilson; Students - T. Bowen, T. Fridenberg, M. Pombo, A. Potter; Other – M. Miller

4. Opportunity for Public Comment

There were no requests to address the Board under Public Comment.

5. Adopt Agenda

Amendments to the Agenda were presented. Correction was noted on the Addendum for Item titled *Appointment of Classified Staff to Advertised Position—Niroumand, Madjid*, removing the word “rehire”. It was then moved by Mr. Brown and seconded by Mr. Ruiz that the Agenda, as amended, be adopted. Motion carried with the following vote: Aye –Mr. Brown, Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz and President Howald.

6. Approval of Minutes

It was moved by Mr. Ruiz and seconded by Mr. Brown that the Minutes of the Regular Meeting of September 21, 2005 be approved as submitted. Motion carried with the following vote: Aye –Mr. Brown, Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz and President Howald.

Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Administrator

Hernandez, Richard C., OCC, Director, EOPS/CARE/CalWORKs, retirement effective 01/01/06.

Classified Management

Mefford, Mickey, DIS, Supervisor, Computer Operations, Classified Management, retirement effective 12/29/05. Unused vacation to be paid in lump sum.

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that these retirements be accepted. Motion carried with the following vote: Aye –Mr. Brown, Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz and President Howald.

General Information and Reports

1. Review of Board Meeting Dates

The Board reviewed the scheduled Board Dates for the months of October 2005 through June 2006.

2. Reports from the Officers of Student Government Organizations

Monica Pombo, ASGWC President, reported that the Club Rush event on campus was a success, and shared that the students have decided to donate all money from October events to the Hurricane Katrina Relief Fund. ■ She shared a letter signed by each of the Associated Students expressing support for AB 982, which relates to payment of health fees for students on Board of Governors waivers, and requested that a copy be provided to each Trustee.

Todd Bowen, ASOCC President, reported that they are hosting a leadership conference on October 14 at Cal Poly Pomona. ■ He shared that the OCC Open House and Children's Book Festival was a big success, and that \$300 was raised through cotton candy sales for the Hurricane Katrina Relief Initiative. ■ He announced that ASOCC is involved in a campus-wide fundraising effort for Hurricane Katrina, announcing that the Culinary Arts Program is producing a Southern Brunch, followed by a silent auction and jazz concert on October 30. ■ Mr. Bowen thanked Mr. Patterson for attending Constitution Day and the Academic Excellence Colloquium, and expressed appreciation to Ms. Hornbuckle for attending the Alumni Hall of Fame ceremony.

3. Reports from the Academic Senate Presidents

Coastline College Academic Senate President Nancy Jones reported that the Senate passed the Student Code of Conduct policy. ■ She shared that the Senate completed the prioritization process for hiring new full-time faculty, stating that the top priority is to hire a full-time English instructor.

Golden West College Academic Senate President Stephanie Dumont reported that she, along with the Vice President of Student Services, a student, and two English as a Second Language (ESL) faculty, attended the *Campus Change Network* training that focused on improving equity and access throughout the campus. She commented that the team that attended the training now has ideas to share on the campus, and that the goal is to develop a formal initiative. ■ Ms. Dumont shared that the Senate is in the process of prioritization of new faculty positions, commenting that after hearing 22 proposal presentations they plan to present the rankings on October 18.

Orange Coast College Academic Senate President Kevin Parker reported that OCC President Bob Dees attended the Senate meeting to present a review of land development on the campus. ■ He shared that they have been busy filling new tenure review committees with volunteers from the Senate. ■ Mr. Parker announced that on October 6 the Facilities Committee is holding an open forum on campus to discuss the status of Measure C projects. ■ In closing, he commented that the Accreditation Teams are making progress.

4. Reports from Employee Representative Groups

Barbara Price, Treasurer and Secretary of the Coast Community College CTA, part-time faculty union, reporting for Bob Fey, shared that the part-time faculty appreciate the Board's support and concern. ■ She noted that the District has over 500 part-time faculty that have 7.5 or less hours, more than 700 part-time faculty with more than 7.5 hours, and 51 new part-time faculty members. ■ Ms. Price commented that the term "adjunct" has been dropped by the state and that faculty should now be designated as "part-time" or "full-time".

Hillary Thomas, President, Coast Federation of Classified Employees (CFCE), reported that she and the newly-formed Grievance Committee are attending a leadership conference in Palm Springs on

October 14. ■ She discussed the indoor air quality issue, noting that the Measure C projects have raised a lot of dust, causing health issues for some employees. She further noted that an air quality team is being formed to address air quality concerns of classified staff. ■ Ms. Thomas announced that the job reclassification process began October 1, commenting that the process is quite stressful to the employees seeking reclassification and their supervisors. She further stated that she would like to work with the District to modify the process and move toward a more planned career path for employees.

5. Reports from the Presidents

Orange Coast College President Bob Dees reported that on September 29 three alumni were inducted into OCC's Alumni Hall of Fame--Dr. Inonge Mbikusita-Lewanika, ambassador to the United States from the Republic of Zambia; Brent Mayne, former Major League Baseball player; and Paul Frank, director and head designer of Paul Frank Industries; and expressed appreciation to Ms. Hornbuckle for attending the ceremony. ■ He reported that they had over 250 students at the Inaugural Academic Excellence Recognition Luncheon recognizing students on the President's and Dean's List for academic excellence, and expressed appreciation to Mr. Patterson for attending the event. ■ In closing, Mr. Dees distributed the Orange Coast College Atlas, sharing that the Atlas contains statistics regarding enrollments, students and the college, and noted that it is also available on their website.

Coastline College President Ding Jo Currie expressed thanks to Mr. Patterson and Ms. Hornbuckle for participating in the tour of Little Saigon. ■ She reported that Coastline was a recipient of the National Science Foundation (NSF) grant in partnership with University of California, Irvine. ■ In closing, Dr. Currie invited everyone to Coastline's annual Halloween party on October 31.

Golden West College President Wes Bryan distributed a copy of the GWC student newspaper, the *Western Sun*, noting its new format. He also shared the new Student Services newsletter, *Onshore*. ■ Mr. Bryan reminded the Trustees of the fashion show on October 15, and the Courtyard of Honor on October 25. ■ He thanked the Board for supporting the flu shot program, sharing that this is an example of how the District takes care of the health of its employees.

6. Report from the Chancellor

There was no report from the Chancellor

7. Reports from the Board of Trustees

Student Trustee Carlos Muñoz reported that on September 23 he chaired his first official District-wide Student Council Meeting as the Student Trustee, sharing that he is proud of the Council members and looks forward to working with them this year. He thanked all of the individuals that attended the meeting, and announced the next meeting is scheduled for October 28. ■ Mr. Muñoz expressed appreciation to the ASOCC for the invitation to the leadership workshop on October 14.

Trustee Jerry Patterson reported that he enjoyed the events he has participated in, and shared that he particularly looks forward to participating in Constitution Day each year. ■ He expressed appreciation to Coastline for the opportunity to participate in the tour of Little Saigon. ■ Mr. Patterson shared that he attended a symposium sponsored by the Vietnamese Legions of Orange County, noting that it was fascinating to hear what is going on in the Vietnamese/American

community in the county. ■ He noted that he also attended the UCLA Anderson Economic Forecast, a quarterly economic forecast conference, which also reported on Hispanization of the United States. Mr. Patterson commented that the conference provided very useful information to help understand cultural diversity, and stated that the reports are available for review in the Board Office. ■ Mr. Patterson sought clarification concerning the items to be addressed during the Workshop Meeting scheduled for October 19, and referenced a statement in a recent Chancellor's Cabinet Meeting Summary, noting that the Board should always have the opportunity for public comment on every Agenda. ■ President Howald advised that the items to be discussed at the October 19 Workshop Meeting are the travel policy and selection process for hiring of administrators, and confirmed that public comments will be heard.

Mr. Patterson expressed appreciation for the report on the rising cost of construction projects, and suggested the addition of an item to the October 19 Workshop: Next Phase of Construction Projects. Mr. Brahmhatt noted that the facilities committees are currently reviewing campus projects, including the revision of Facility Master Plans and alternative funding sources, and can provide a detailed report to the Board in January 2006. ■ Mr. Ruiz commented that he has found the Measure C Citizen's Oversight Committee meetings to be very informative and suggested that fellow Board members attend, if available.

Trustee Mary Hornbuckle reported that she enjoyed the tour into Little Saigon with Coastline, expressing thanks to Shanon Christianson for chairing the tour. ■ She stated that she also attended the Hall of Fame ceremony at Orange Coast College, sharing that she was impressed with the speakers at the ceremony. ■ She stated that she appreciated a copy of the District policy on naming facilities and the update on construction projects, sharing that it is very helpful to have the background information.

Trustee Armando Ruiz noted that the combined number of years of the two retirees honored at this meeting totals 71 years, commenting that the longevity of employees is a positive reflection on the District. ■ He further expressed appreciation to the part time faculty for reporting on the faculty contract.

Trustee George Brown expressed appreciation for the District providing the flu shots.

8. Review of Buildings and Ground Reports

The Board reviewed the Buildings and Ground Reports as listed in the October 5, 2005 Agenda.

Ms. Hornbuckle inquired of the Orange Coast College Learning Resource Center item, which was rebid after the Board rejected Bid 1890 during the August 17, 2005 Meeting, questioning when the Board should expect it back on the Agenda. ■ Mr. Brahmhatt responded that bids are currently being received and he may request special consideration for this item to be on the October 19 Workshop Agenda rather than wait until the November 2 meeting, to prevent delays in beginning the project.

In response to an inquiry from Ms. Hornbuckle, Dr. Currie announced that the Westminster Learning Center Grand Opening is scheduled for January 12, 2006.

Ms. Hornbuckle noted that LPA Architecture won a design award for the OCC new Consumer Health & Science building.

9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors.

Mr. Ruiz reported that the restoration of equalization funds was voted down by the Board of Governors, expressing concern that the President of the California Community College Trustees (CCCT) voted against it. He requested that Mr. Howald, as a CCCT Board member, raise this issue and confirm if the Community College League of California (CCLC) plans to endorse the restoration of equalization funds. President Howald responded that the CCLC is supportive of the restoration of equalization funds, and stated that he will express the concerns of the Board to the CCCT, noting that he had personally sent a letter on this issue to the CCCT President.

10. Report from Land Development Board Subcommittee

Mr. Howald clarified this Agenda Item, noting that the presentation for this meeting will deal only with the development of the District site, not land development at OCC.

Tim Bundy of Bundy & Finkle presented a footprint of the proposed development of the current District site, outlining the plan for leasable property and the new District facility. Trustees raised concerns regarding access to the site, suggesting a right-turn lane into the facility, as well as appropriate signage. Following lengthy discussion, President Howald reported that the Board's consensus was to begin the Request for Proposal (RFP) for leasing the four acre parcel now, and continue looking at the concerns and considerations regarding the access road and signage before making a determination on that phase of the project. He thanked Mr. Bundy for his presentation, and confirmed with Mr. Brahmhatt that communication and updates on these issues will continue with the Board.

Consent Calendar

Ms. Hornbuckle requested clarification on General Item 2b, Authorization to Apply for Funded Programs and/or Projects, authorization for a grant titled "*Workforce Investment Act Funds for Associate Degree Nursing (RN) Programs – Center for Nursing Expansion/Innovation*", questioning where the matching funds come from. Wes Bryan responded that a variety of hospitals are providing the matching funds.

Ms. Hornbuckle requested clarification on Personnel Item 3j, *Authorization for Monthly Travel Allowances*, questioning whether the stipends listed under GWC and OCC at \$50 per month should be \$65 per month. Mr. Brahmhatt confirmed that these will automatically be raised to \$65 per month.

It was moved by Mr. Ruiz, and seconded by Mr. Brown that the amended Consent Calendar be approved. Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald. (Note: All background reports were included with the October 5, 2005 Agenda and are available on request.)

1. Travel Authorization

a. Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members

Authorization was given for members of the Board and/or Faculty/Staff to attend the listed meetings and/or conferences.

b. Authorization for Student Trips

Authorization was given for the following student trips:

Ann Holliday, Student Advisory Council Advisor, (CCC) to accompany Jeri Elder, SAC President, to the Student Body Government Presidential Summit, October 7-8, 2005, in Los Angeles, CA.

Ann Holliday, Student Advisory Council Advisor, (CCC) to accompany six students to the California Community College Student Affairs Association's Leadership Conference, October 21-23, 2005, in San Jose, CA.

Coastline Advocacy Team Members Nancy Jones, Academic Senate President, and Jeri Elder, SAC President to meet President Ding-Jo Currie and Tom Snyder, Director of Planning & Development, in Washington, D.C., November 5-8, 2005. Team members will visit Federal Agencies, Congressional and other government offices to discuss proposals and concerns relating to community colleges.

Bev Rico, Instructor/Parent Education,(CCC))to accompany approximately 50 students (Ticket Numbers 8487, 8492) to Santa Ana Zoo in Santa Ana, CA, on October 11, 2005.

Bev Rico, Instructor/Parent Education, (CCC) to accompany approximately 50 students (Ticket Numbers 8487, 8492) to Centennial Farm in Costa Mesa, CA, on November 15, 2005.

Jeanette Ellis, Instructor/Parent Education, (CCC) to accompany approximately 40 students (Ticket Numbers 8005 & 8140) to Pumpkin Patch and Petting Zoo in Huntington Beach, CA, on October 17, 2005.

Jeanette Ellis, Instructor/Parent Education, (CCC) to accompany approximately 50 students (Ticket Numbers 8818, 8819, 8820, 8823) to Tanaka Farms in Irvine, CA on the dates listed below. Students will use District transportation.

October 18, 2005

October 19, 2005

October 20, 2005

October 21, 2005

Jeanette Ellis, Instructor/Parent Education, (CCC) to accompany approximately 50 students (Ticket Numbers 8818, 8819, 8820) to Oak Canyon Nature Center in Anaheim Hills, CA, on the dates listed below. Students will use District transportation.

Item 1b, Authorization for Student Trips, continued

November 16, 2005

November 17, 2005

November 18, 2005

Jeanette Ellis, Instructor/Parent Education, (CCC) to accompany approximately 50 students (Ticket Numbers 8818, 8819, 8820) to Hidden Talents in Huntington Beach, CA on the dates listed below.

December 7, 2005

December 8, 2005

December 9, 2005

Jeanette Ellis, Instructor/Parent Education, (CCC) to accompany approximately 50 students (Ticket Numbers 8823, 8005, 8140) to Irvine Regional Park in Orange, CA on the dates listed below.

December 5, 2005

December 6, 2005

Diana Jason, Instructor/Parent Education, (CCC) to accompany approximately 30 students (Ticket Numbers 8254, 8255) to Anaheim Museum in Anaheim, CA on October 20, 2005. Students will use District transportation.

Diana Jason, Instructor/Parent Education, (CCC) to accompany approximately 30 students (Ticket Numbers 8254, 8255) to Prehistoric Pets in Fountain Valley, CA on November 17, 2005.

Diana Jason, Instructor/Parent Education, (CCC) to accompany approximately 25 students (Ticket Numbers 8817, 8039) to Mesa Verde Library in Costa Mesa, CA on October 26, 2005. Students will walk to location.

Diana Jason, Instructor/Parent Education, (CCC) to accompany approximately 25 students (Ticket Numbers 8817, 8039) to Irvine Regional Park in Orange, CA on November 30, 2005. Students will use District transportation.

Chuck Whitchurch (GWC) Honors Program Advisor and up to 60 students to attend the South Coast Repertory Theater production of "Born Yesterday", October 14, 2005, Costa Mesa, CA

Valerie Venegas (GWC) Student Activities Director and one ASGWC student to attend the Student Body Government Presidential Summit, October 7-8, Los Angeles, CA.

Vida Greer-Martin (GWC) Student Activities Office, and 10 ASGWC students to attend the Vision, Teambuilding, and Action Conference, October 7-8, Santa Ana, CA.

Valerie Venegas (GWC) Student Activities Director and seven ASGWC students to attend the 24th Annual Student Leadership Conference, October 21-23, San Jose, CA.

Roxana Ross and Candace Brenner (GWC) Alpha Gamma Sigma Advisors and up to eight Alpha Gamma Sigma students to attend the 2005 Fall Alpha Gamma Sigma Regional Conference, October 29, Glendale, CA.

REVISION TO PREVIOUS BOARD ACTION:

Nadine Davis & Terry Cottle, (GWC) CNSA Advisors, and 29 students to attend the California Student Nurse Association Conference, September 29 - October 2, 2005, Monterey, CA, with reimbursement for allowable expenses of \$2,735 for lodging to be paid from Club funds. Travel by District transportation. (This is to change the reimbursement amount from \$2,500 to \$2,735; previous Board action 9/21/05).

Orange Coast College Speech Team to participate in the following trip: "Back to the Beach," Long Beach, CA, October 15-16, 2005. Felicia Coco, Mark Dorrough, and Christopher DeSura, Instructors in Speech to accompany the team. Instructors to be paid appropriate salary rates as applicable. Transportation by District.

Orange Coast College students to participate in a Hands on Marine Biology Research Field Experience on the *Marine Science Vessel* to the Southern California Marine Institute, Terminal Island, CA, on November 10, 2005 and November 22, 2005. Transportation by bus. Karen Baker, Instructor of Marine Science, will be present.

Orange Coast College students to participate in an Oceanographic Cruise on the *R/V Yellowfin* to the Southern California Marine Institute, Terminal Island, CA, on November 22, 2005 and November 23, 2005. Transportation by bus. Dennis Kelly, Professor of Marine Science, will be present.

Orange Coast College students to participate in an Oceanographic Cruise on the *R/V Yellowfin* to the Southern California Marine Institute, Terminal Island, CA, on November 22, 2005. Transportation by bus. Lisa Snyder, Instructor of Marine Science, will be present.

Orange Coast College Culinary Arts Program Hot Food Team to travel to the American Culinary Federation California State Hot Food Student Competition in Campbell, CA, November 18-20, 2005. Transportation by District van. The team will be accompanied by Bill Barber, OCC Associate Professor of Culinary Arts and Jeremy Peters, OCC Adjunct Instructor.

Orange Coast College Student Body President, Todd Bowen, to attend the Student Body Government Presidential Summit on October 7-8, 2005, in Los Angeles, CA. Carla Martinez, OCC Coordinator of Student Leadership, will also attend.

Orange Coast College Pride Club attended the Disneyland Gay Day on October 1-2, 2005, in Anaheim, CA. (Late submittal due to fact that club did not realize board approval was needed for reimbursement of expenses.)

Orange Coast College Sierra Club to participate in a tour of Grout Bay October 22-23, 2005, at Big Bear National Forest.

Orange Coast College EOPS and CARE programs to sponsor 20 EOPS/CARE students to attend the 2005-2006 Leadership Development Conference on October 14, 2005, at Cal Poly, Pomona, CA.

Orange Coast College to host a Leadership Conference for students and staff on October 14, 2005, at Cal Poly Pomona. Transportation by District bus. An advisor will be present at all times. (Original board approval 8/17/05. Revision to include additional funding sources.)

2. General Items

a. Authorization for Special Projects

Authorization was given for the following special projects:

District

1. Coast Community College District to hold a District Site Team Building Activity on Friday, November 4, 2005 to be held in facilities on both the District Site and Orange Coast College campus. Guest presenter to be Pamela Cox-Otto, Ph.D., a dynamic speaker who is nationally recognized for her expertise in team building and has 20 years experience with two-year colleges.

Coastline Community College

2. Coastline Community College Incarcerated Student Education Program (ISEP) to host a Program Review Workshop, 8:00 a.m. to 5:00 p.m. on November 1, 2005 at the Garden Grove Learning Center.
3. Coastline Community College Contract Education to host a breakfast for the International Nursing Transitional Program (INTP) on October 26, 2005, at the Center Club in Costa Mesa.

Golden West College

4. Golden West College ASGWC to hold Project Page Turner, October 14, 2005, Student Center, to read to local elementary school children.
5. Golden West College ASGWC to hold a Food and Entertainment Event, October 20, 2005, day and evening in the Student Center for the student body during homecoming elections.
6. Golden West College Student Health Center to hold an Intimate Partner Violence Awareness Day, October 19, 2005, in the Student Center as outreach to students in abusive relationships.
7. Golden West College International Student Program to hold a Rap Session for International Students, October 7, 2005, in the Student Health Center Conference room led by the campus psychologist. Costs NTE \$250 for food to be paid from International Students program funds.
8. Golden West College Student Health Center to offer special events:

Mental Health Services Promotion in collaboration with HB Community Clinic Health Educators September 28, 2005, outside between Library and Bookstore

Tobacco Free Communities: focus groups for students
October 6, 2005, in various classrooms

Student Flu Shot Clinic by HealthFax
October 13, 2005, Student Health Center

Prevent High-Risk Drinking and Use of Other Drugs

October 27, 2005, outside between Library and Bookstore

Red Cross Hurricane Victim Health Screening

October 8, 2005. The Red Cross to use the Student Health Center at no charge but to reimburse the center for any college supplies used.

9. Golden West College Counseling Department to hold a High School Counselor Breakfast, December 6, 2005, Student Center, for local high school counselors to meet with college counselors.
10. Golden West College to hold the annual President's Holiday Open House, December 6, 2005, Community Center, for faculty and staff.
11. Golden West College ASGWC to hold Red Ribbon Day Recognition and Events, October 25, 2005, to inform students about the dangers of drug use and alcohol.
12. Golden West College ASGWC to hold Homecoming Week Activities including Homecoming judging, Green and Gold Spirit Day, Casino Night, West Coast Idol Competition, and Homecoming game, November 1-5, 2005, at GWC and OCC LeBard Stadium.

REVISION TO PREVIOUS BOARD ACTION

13. Golden West College ILSA Club to hold a Latino Festival, September 27, 2005, 10 a.m. – 1 p.m. (This is to revise date from September 13 and change the costs to none; previous Board action 9/7/05.)

REVISION TO PREVIOUS BOARD ACTION

14. Golden West College to hold a Student Services Welcome Back Lunch, October 6, 2005, in the Student Center. (This is to revise the date only from September 28; previous Board action 9/7/05)

Orange Coast College

15. Orange Coast College Student Association of Interior Design Club to hold an opportunity drawing fundraiser from October 6-December 1, 2005, in the Home Economics Patio area.
16. Orange Coast College President Robert Dees to attend the Hoag Hospital Celebration Luncheon in support of the Hoag Hospital nursing initiative program on October 11, 2005, in Newport Beach, CA.
17. Orange Coast College O.A.M. Surf Competition Squad to attend N.S.S.A (National Scholastic Surf Association) competitions on October 30, 2005 and January 26, February 20 & 26, and March 11 & 12, 2006, at various Southern California beaches.
18. Orange Coast College Foundation to host a benefit brunch for the Chancellor's initiative "California Community Colleges care: Hurricane Katrina Relief" on October 30, 2005.

b. Authorization to Apply for Funded Programs and/or Projects

Authorization was given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any related documents as appropriate.

1. Orange Coast College is authorized to submit a revision to the California Department of Education for a grant titled “**Tech Prep Local Networks and Collaborative Project**” which was approved by the CCCD Board of Trustees on January 19, 2005. The revision will extend the end date of the grant to June 30, 2006, add Vital Link as a vendor for work-based learning activities and revise budget to meet the 10% grant guidelines for budget revision.

Fiscal Impact: There is no change to the total of \$200,000 received for the grant and no District fiscal impact.

2. Golden West College has applied to the California Community Colleges Chancellor’s Office for a Career Technical Education/Economic and Workforce Development Units grant titled “Workforce Investment Act Funds for Associate Degree Nursing (RN) Programs – Center for Nursing Expansion/Innovation.” This five-year grant focuses on adding significant enrollment capacity to the Associate Degree Nursing program with participation from industry partners. Golden West College will partner with Orange County hospitals to increase the number of nursing students.

Fiscal Impact: Golden West College has requested a total of \$2,270,765 and has agreed to provide matching funds of \$4,020,000. (Year 1: \$662,765 with matching funds of \$804,000; Year 2: \$402,000 with support of \$804,000; Year 3: \$402,000 with support of \$804,000; Year 4: \$402,000 with support of \$804,000; Year 5: \$402,000 with support of \$804,000.)

3. Orange Coast College has reapplied to U.S. Federal Government – Yosemite Community College District for a Federal Block Grant titled “Child Development Training Consortium.” This is an ongoing program for Orange Coast College as part of a consortium of over 72 community colleges to upgrade child care throughout California.

Fiscal Impact: Orange Coast College will receive \$24,292 between July 1, 2005 and June 30, 2006. There are no matching funds required.

c. Authorization for Disposal of Surplus Materials and/or Equipment

Authorization was given for the disposal of the listed surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, the Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

The Board further authorized Golden West College to donate listed surplus equipment to Western High School Technology Departments Instructional Program and Mary Bragg Elementary

School, per EC 81450.5. These items are to be donated with no warranty implied and in as-is condition.

d. Authorization to Enter into Standard Agreements for Distribution of Telecourses – Coastline Community College

Authorization was given to enter into standard agreements for the lease of telecourses for the terms and conditions listed in the October 5, 2005 Agenda.

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

e. Authorization for Purchase of Institutional Memberships

Authorization was given for the following renewal of institutional memberships:

Coastline Community College

National Association for Foreign Student Affairs: Association of International Educators (NAFSA) - July 1, 2005 through June 30, 2006 - \$315

3. Personnel Items

The Board authorized special assignments; accepted resignations and/or approval for layoffs and terminations; authorized contract amendments based upon horizontal salary moves; appointed academic staff; appointed classified staff to advertised positions; authorized temporary out of class and special assignments, classified staff; authorized reclassification, classification reductions, and reorganizational reassignments, classified staff; authorized schedule changes, classified staff; appointed special category, hourly staff; certified staff seniority number confirmation; authorized monthly travel allowances; authorized off campus assignments; authorized professional experts; authorized independent contractors; and authorized staff development.

4. Special Programs and Activities

a. Sailing Program- Orange Coast College

SCHOOL OF SAILING AND SEAMANSHIP

Authorization was given for non-credit classes being offered by the Marine Programs Office during the period of October 6, 2005 – June 30, 2006. The presenters will be paid at a fixed rate or percentage of income based on actual enrollment. Instructor fees will be charged against individual ticket budget numbers and paid from Sailing Center funds. (P) = percentage (F) = flat rate.

5. Financial Approvals

a. Approval of Purchase Orders

The Board approved purchase orders listed in the amount of \$833,781.72. (A copy of the report is on file with the October 5, 2005 Regular Meeting Agenda and is available on request.)

b. Ratification/Approval of Checks

The Board ratified/approved warrants for previously approved purchase orders in the amount of \$2,809,066.15. (A copy of the report is on file with the October 5, 2005 Regular Meeting Agenda and is available on request.)

The Board ratified/approved the warrants for the General Obligation Bond Fund listed in the amount of \$2,021,996.29. (A copy of the report is on file with the October 5, 2005 Regular Meeting Agenda.)

c. Authorization for Special Payments

Authorization was given for the following special payments:

1. Payment of \$500 for initial application fees for accreditation of the Orange Coast College Polysomnography Program payable to the Committee on Accreditation for Polysomnographic Technology to be paid from the CHS-OCC accreditation account.
2. Payment NTE \$4,500 to cover reasonable and allowable travel expenses, including airfare, lodging, and taxes incurred by finalists (names to be determined) invited for a second interview for full-time faculty, staff, and management positions at Coastline Community College. Names will be on file in the college Personnel Office. Expenses to be paid from Staff Diversity funds.

6. Buildings and Grounds Items Under \$10,000

a. Authorization to Employ DSE Architecture; Orange Coast College Athletic Stadium Ramp Construction Phase Services at West Bleachers

Authorization was given to employ DSE Architecture for architectural services for the Orange Coast College Athletic Stadium Ramp Construction Phase Services at West Bleachers.

The scope of services is to include the following tasks:

- | | |
|------------------------------------|------------|
| 1. Construction Phase Coordination | \$4,800.00 |
| 2. Reimbursable Expenses | \$ 150.00 |

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the letter of proposal.

Fiscal Impact: \$4,950.00 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
OCC Upgrade Health/Wellness Facilities
OCC Upgrade Stadium Site

Action Items

Agreements

1. Authorization to Enter Into a Standard Agreement between the Coast Community College District (Orange Coast College) and the Edwards Lifesciences for the purpose of offering instruction in Geometric Dimension Tolerancing

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a standard agreement between the Coast Community College District (Orange Coast College) and Edwards Lifesciences for the purpose of offering instruction in Geometric Dimensioning Tolerancing as requested by the company from October 6, 2005 through December 18, 2005

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Paterson, Mr. Ruiz, and President Howald

Fiscal Impact: OCC Extended Education to receive \$3,600.00 revenue for this contract. Net proceeds will go to the Extended Education department after direct costs of the program.

2. Authorization to Adopt a New District Standard Independent Contractor Agreement

Ms. Hornbuckle questioned whether there is language missing on the Independent Contractor Agreement. Mr. Brahmhatt read the missing language, noting that it does appear in the attachment.

Mr. Patterson requested clarification regarding the combination of the Independent Contractor Agreement and the Consulting Agreement, and the two types of termination statements. Milford Dahl, Attorney, responded that this agreement standardizes and simplifies the previous Independent Contractor Agreement and Consulting Agreements. He noted that the “termination without cause” language is standard with the District, but not necessary.

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given for a new District Standard Independent Contractor Agreement as presented in the October 5, 2005 Agenda.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Paterson, Mr. Ruiz, and President Howald

Fiscal Impact: Unknown. Each Independent Contractor cost will vary depending on work performed.

Buildings and Grounds Items Over \$10,000 and Change Order Items

1. Authorization to Accept Amendment to Contract; Golden West College Structural Repair to Buildings

It was moved by Mr. Ruiz and seconded by Mr. Brown that authorization be given to approve an amendment to the contract for the Golden West College structural repair to buildings, in the amount of \$870,000 to Howard Ridley Company, Inc. as shown below.

Howard Ridley Company, Inc. 3936 Chino Avenue, Chino, CA 91710	\$1,688,402.00
Alternate No. 1: Additive	\$253,748.00
Total Contract (Base Bid & Alternate No. 1)	\$1,942,150.00
Amendment to the Contract	\$870,000.00
Total Revised Contract	\$2,812,050.00

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the amendment.

Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Paterson, Mr. Ruiz, and President Howald

Fiscal Impact: \$870,000 (General Obligation Bond Fund - Measure C/2003-2004 State Capital Outlay)
Master Plan Approved Project
GWC Upgrade Eroding Concrete – 18 Buildings (Phase I)
GWC Structural Repair Campus wide

2. Authorization to Employ DSE Architecture; Orange Coast College Children’s Center After school Program Modular Building

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to employ DSE Architecture for architectural services for the Orange Coast College Children’s Center After School Program Modular Building.

The scope of services is to include the following tasks:

1. Conceptual Design	\$ 2,950
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2.Design	\$ 4,850
3.Construction Documents	\$10,660
4.Bid Phase	\$ 2,820
5.Construction Phase	\$10,600
6.Estimated Consultants	\$ 8,000

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the letter of proposal.

Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Paterson, Mr. Ruiz, and President Howald

Fiscal Impact: \$39,880 (OCC Foundation Funds)
Master Plan Approved Project

3. Authorization for Addendum No. 2 Bundy-Finkel Architects; Orange Coast College Sailing Center Upgrade

In response to Ms. Hornbuckle’s inquiry regarding the necessity of this upgrade, Ardith Richey, Physical Facilities Coordinator, responded that changes are being made to include a women’s locker room, requiring access necessary for ADA compliance.

It was moved by Mr. Ruiz and seconded by Mr. Brown that authorization be given to accept Addendum No. 2 for additional architectural services for the Orange Coast College Sailing Center Upgrade.

The scope of service is to include the following tasks:

1.	Phase B – Schematic Design	\$2,820
2.	Phase C – Preliminary Design	\$3,125
3.	Phase D – Agency Processing	\$2,680
4.	Phase E – Design Development	\$8,680
5.	Phase G – Bidding & Negotiation	\$4,000
6.	Phase H – Construction Administration	\$ 600

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the addendum to the agreement.

Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Paterson, Mr. Ruiz, and President Howald

Fiscal Impact: \$21,905 (General Obligation Bond Fund/Measure C)
OCC Upgrade Sailing Center
ADA & Women’s Locker Room

General Items of Business

1. Authorization to File Notice of Completion

It was moved by Mr. Patterson and seconded by Mr. Ruiz that authorization be given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Registrar. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

CCC Westminster Learning Center; Bid No. 1878
Contractor: S.J. Amorosco Construction Co.

OCC Upgrade Sailing Center Docks & Fire System; Bid No. 1885
Contractor: SoCal Pacific Construction

OCC Watson Hall Renovation; Bid No. 1889; Category B – Concrete Piles
Contractor: Malcom Drilling Company, Inc.

Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Paterson, Mr. Ruiz, and President Howald

Fiscal Impact: None

2. Adoption of approved TSA vendor list provided by Orange County Teachers Federal Credit Union and National Benefit Services, Inc.

Mr. Patterson inquired regarding granting future modifications to the approved vendor list. Dr. Yglesias responded that vendors are approved and added to the list on a continuous basis, with Mr. Brahmbhatt clarifying that the Orange County Teachers Federal Credit Union and National Benefit Services, Inc. will approve future modifications to vendor lists.

It was moved by Mr. Brown and seconded by Mr. Patterson to adopt the approved vendor list provided by Orange County Teachers Federal Credit Union and National Benefit Services, Inc. and any future modifications to that list based on vendors meeting the program requirements.

Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Paterson, Mr. Ruiz, and President Howald

Fiscal Impact: None

3. Consideration of Appointment to the Orange County Legislative Task Force for 2005 - 2006

It was moved by Mr. Ruiz and seconded by Mr. Patterson that Mary Hornbuckle be appointed as the trustee to represent the Coast Community College District on the Orange County Legislative Task Force for 2005 – 2006.

Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Paterson, Mr. Ruiz, and President Howald

Fiscal Impact: None

4. Authorization for District Information Services (DIS) to purchase Hewlett Packard (HP) Enterprise Servers and related equipment for the Banner ERP Implementation from Storage Technology Associates utilizing the Western States Contracting Alliance (WSCA) Master Price Agreement

It was moved by Mr. Ruiz and seconded by Mr. Brown that authorization be given to the Director of Purchasing to issue purchase orders to System Technology Associates (STA) to support the Banner implementation.

Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Paterson, Mr. Ruiz, and President Howald

Fiscal Impact: Not-to-exceed \$1,300,000 from G.O. Bond funds.

Recess to Closed Session

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson that the Board discuss the following items in Closed Session:

1. Public Employment: Public Employment (pursuant to Section 54957)
Position: Secretary of the Board/Assistant to the Chancellor
2. Conference with Legal Counsel – Existing Litigation (pursuant to Section 54956.9)
Name of Case: Word of God Fellowship, Inc., a Georgia nonprofit Corporation dba Daystar Television Network, et al. v. Coast Community College District and KOCE Foundation. Case # SACU050702CJC (RNLGX)
3. Conference with Legal Counsel – Existing Litigation (pursuant to Section 54956.9)
Name of Case: Word of God Fellowship, Inc. et al, Petitioner, v. Coast Community College District, Respondent and KOCE Foundation, Real Party in Interest, OCSC Case No. 04CC03347
4. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957)

Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Paterson, Mr. Ruiz, and President Howald

Reconvene Regular Meeting

The Board reconvened in Open Session at 9:40 p.m., to report on action taken in Closed Session:

No action was reported.

Adjournment

There being no further business, it was moved by Mr. Brown and seconded by Mr. Patterson that the meeting be adjourned. Motion passed with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald.

The meeting was adjourned at 9:45 p.m.

Acting Secretary of the Board