

Regular Meeting

Board of Trustees
Coast Community College District

District Board Room – 6:30 p.m.

November 15, 2006

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 15, 2006 in the Board Room at the District Office.

1. Call to Order

Board President Walt Howald called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

Trustee Armando Ruiz led the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Trustees Present: George Brown, Mary Hornbuckle, Jerry Patterson, Armando Ruiz, Walt Howald, and Jeri Elder

Trustees Absent: None

Others in Attendance were: Staff – K. Yglesias, C. Brahmhatt, J. Quarles, C. Babler, W. Bryan, J. Craig, C. Crane, L. Dahnke, B. Dees, S. Dumont, B. Fey, N. Hill, J. Houlihan, N. Jones, B. Kerwin, R. Kudlik, D. Mancina, K. McElroy, L. Miller, G. Monahan, R. Pagel, M. Parham, B. Price, N. Sprague, J. Tallman, S. Tamanaha, C. Teeter, H. Thomas; **Students** – C. Dang, L. Gali, R. Jues, L. Riddle, M. Scheyer, Brandon Wood; **Other** – J. Garmon, J. Larson, P. Stracter.

4. Public Comment

There were no requests to address the Board under Public Comment.

5. Adopt Agenda

Amendments to the Agenda were presented. Trustee Ruiz amended the dates of his requested travel authorization to Washington D.C., changing the dates on the Consent Calendar to February 9 – 15, 2007. It was then moved by Mr. Brown and seconded by Mr. Ruiz that the Agenda, as amended, be adopted. Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald.

6. Approval of Minutes

It was moved by Ms. Hornbuckle and seconded by Mr. Brown that the Minutes of the Regular Meeting of November 1, 2006 be approved. Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald.

Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Classified

Le Loup, June A., CCC, Staff Specialist, Classified Unit, retirement effective 12/31/06. Unused vacation to be paid in lump sum.

Tallman, Judith A., CCC, Instructional Programs Facilitator, Classified Unit, retirement effective 12/30/06. Unused vacation to be paid in lump sum.

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that these retirements be accepted. Motion carried with the following vote: Aye – Mr. Brown, Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald.

General Information and Reports

1. Review of Board Meeting Dates

The Board reviewed the scheduled Board meeting dates for the months of December 2006 through July 2007.

2. Reports from the Officers of Student Government Organizations

Lynne Riddle, President, Associated Students of Orange Coast College (ASOCC) distributed a copy of a press release/statement presenting the ASOCC's point of view regarding the controversy which arose from the Student Trustee Board's decision to cease placing the public recitation of the Pledge of Allegiance on its meeting Agendas. She expressed regrets to the Board and OCC President Bob Dees for the unkind and hostile messages the campus administrators have been inundated with due to this issue. ■ She went on to mention that many students participated in the Breast Cancer Awareness event at OCC on November 13. ■ Ms. Riddle stated that the ASOCC discussed the issue of the OCC

Foundation selling Rabbit Island, noting that the students are in support of doing whatever possible to facilitate a continued scientific research center at Rabbit Island. She further stated that the ASOCC is proposing that the Foundation postpone making the final decision for 60 days in order to allow students an opportunity to seek potential partners to fund this important research station. She commented that the ASOCC reviewed and discussed the proposed policy on sexual assault, noting that the students have some thoughts to share regarding the policy language. ■ In closing, Ms. Riddle mentioned that the ASOCC appreciates being included in the discussion of the student parking permit proposal, noting that the Chair of the Public Safety Committee and Vice President of Administrative Services Rich Pagel will be meeting with the ASOCC to discuss the issue.

Christian Dang, Treasurer, Coastline Community College Student Advisory Council (SAC), reported that the SAC completed its grant approval process, and distributed more than \$14,000 to faculty and staff for projects benefiting students. ■ He announced that the SAC will be taking a leading role in the collection of gifts for the Angel Tag Project, noting that the college will have collection boxes at its three learning centers and the College Center.

3. Reports from the Academic Senate Presidents

Orange Coast College (OCC) Academic Senate President Georgie Monahan reported that OCC President Bob Dees and OCC Foundation Director Doug Bennett attended the Academic Senate meeting to discuss the Rabbit Island issue mentioned by Lynne Riddle. She noted that faculty were upset with the decision to sell the island but are supportive of the new proposed plan going forward to the Foundation Board. ■ Ms. Monahan commented that the Senate is making progress on applying for the one-time funding for basic skills. ■ She shared that the Instructional Planning Council is discussing the goal of innovative teaching instruction on campus ■ Ms. Monahan reported that the campus Facilities Committee is holding a special meeting to determine which campus building will be the next construction project. ■ In closing, she noted that the selection of the top full-time faculty member, part-time faculty member and classified staff member for OCC will be determined before Thanksgiving break.

Golden West College (GWC) Academic Senate President Stephanie Dumont reported on the progress of the request for proposals for spending the \$200,000 enrollment growth allocation, noting that there are four proposals under consideration. ■ She invited the Board to the Academic Senate's Fall celebration from 12:30 to 2:00 p.m. on November 28 in the Humanities Faculty Lounge. Ms. Dumont announced that the Visual Arts, Photography and Digital Arts faculty and students are holding a Holiday Art Sale from 9:30 a.m. to 6:30 p.m., November 28 and 29 on the Fine Arts patio. ■ In closing, she extended best wishes to George Brown on his retirement from the Board of Trustees.

Coastline Community College (CCC) Academic Senate President Nancy Jones commented that the Senate has enjoyed having George Brown as a Trustee and wished him well in his retirement. ■ She reported that the Senate has been developing the new prioritization list for faculty hiring, forwarding the proposed list to appropriate campus levels for further discussion.

4. Reports from Employee Representative Groups

Dean Mancina, President, Coast Federation of Educators (CFE) congratulated Trustee Brown on his retirement from the Board and thanked him for listening to the CFE's point of view on issues being discussed.

Hillary Thomas, President, Coast Federation of Classified Employees, congratulated Trustee Brown on his retirement. ■ She referred to a recent email to the Board regarding Professional Development and commented that she will be submitting a professional development report for 2005-2006. Ms. Thomas noted that the Professional Development Committee processed 82 applicants for distribution of \$90,000 and only received two complaints for 2005-2006. ■ She further noted that the Professional Development Committee is proud of their work and hopes that the Board understands the committee members' commitment to the Professional Development Program.

Barbara Price, President, Coast Community College California Teachers Association (CTA), wished Trustee Brown the best in his retirement and shared that she appreciates the support he has provided as a Board member.

5. Reports from the Presidents

GWC President Wes Bryan thanked Trustee Brown for the support he has given to GWC, mentioning the graduations and ceremonies that he has attended. ■ He reported that GWC beat OCC in football on November 11, and that both the men's and women's water polo teams are going to the State Championships. ■ Mr. Bryan noted that the National Collegiate Athletic Association (NCAA) issued a report indicating that student athletes maintain a higher than average graduation and Grade Point Average (GPA) rate.

CCC Vice President of Instruction, Cheryl Babler reported on behalf of Ding-Jo Currie who is in China working on a multinational e-language learning process through a grant from the Hewlett Foundation ■ Ms. Babler reported that CCC Foundation hosted military educational liaison officer training on November 7 and 8, with participants from around the world.

OCC President Bob Dees congratulated Trustee Brown on his retirement, and thanked him, on behalf of OCC, for his many years of service and all of the support he has provided to the college. ■ He reported that OCC hosted a statewide Matriculation, and it was well attended by counselors. ■ In closing, Mr. Dees announced that the High School Counselor Breakfast is November 17.

6. Report from the Chancellor

Chancellor Ken Yglesias congratulated Trustee Brown on his retirement.

7. Reports from the Board of Trustees

Board President Walt Howald recognized Trustee George Brown for his eight years of service on the Board, acknowledging him as a friend, colleague, and supporter of education. He then introduced Trustee Brown's wife, Helen, in the audience. Mr. Howald commented on Mr. Brown's ability to bring levity and common sense to the Board, and for being a good role model for all. He further mentioned that Trustee Brown's service to the District has been profound. He then introduced John Larson, Mayor of Seal Beach.

John Larson, Mayor of Seal Beach, presented Trustee George Brown with a scroll acknowledging him for his dedication and concern for the needs of older adults, as he served on the Orange County Area Agency on Aging, Senior Citizen Advisory Council, Mayor and City Councilman of Seal Beach, and as a member of the California Senior Legislature. He congratulated Trustee Brown on his retirement and wished him the best.

Cheryl Babler, on behalf of Coastline College, presented Trustee Brown with a Resolution adopted November 15, 2006, commending him for his long-standing commitment to the students and residents of the Coast Community College District.

Chancellor Ken Yglesias, on behalf of Orange County Supervisor Jim Silva, presented a resolution acknowledging Trustee Brown for service to his country, his community, community college students, and the business community.

Board President Walt Howald, on behalf of the Board of Trustees and Chancellor Yglesias, presented Trustee Brown with a plaque recognizing him for his years of service and many contributions to the Coast Community College District.

Recess

President Howald called a recess at 7:13 p.m. to provide the opportunity for the members of the Board to express appreciation to Trustee George Brown and wish him well in his retirement.

The Meeting was called back to order at 7:28 p.m. by President Howald.

Reports from the Board of Trustees, continued

Student Trustee Jeri Elder reported that the District Student Council is meeting November 17 and will discuss the District's proposed Sexual Assault and Computer Use policies, and review the Student Council's Policy & Procedures.

Trustee Jerry Patterson mentioned the Pledge of Allegiance issue, noting that it has been a learning process for students. He commented that when he served in the House of Representatives for ten years, the Pledge of Allegiance was not recited at every meeting, but it was recited on special occasions. ■ Mr. Patterson stated that he is glad to hear of the 60 day postponement of the sale of Rabbit Island, sharing that he hopes a way will be found to retain the facility.

Board President Walt Howald complimented President Bob Dees and his staff for their handling of the Pledge of Allegiance issue at OCC. ■ He commented that he hopes the Board will continue to be informed regarding the Rabbit Island issue. ■ Mr. Howald reported on his recent meeting with the California Community College Trustees (CCCT) Board of Governors, and provided a copy of his presentation to Chancellor Yglesias. He noted that Chancellor Drummond stated that of the \$9 billion that the Board of Governors oversees for education, only \$150 million is devoted to Workforce Development, commenting that community colleges need to be more attuned to Workforce Development programs. ■ Mr. Howald commented that he was pleased to report to the Board of Governors that our District is working on intra-college course numbering. ■ He relayed the Board of Governors' concerns regarding the need for programs to pull in students lost in high school, noting that approximately 40% of students who started ninth grade don't complete high school. ■ In closing, Mr. Howald encouraged everyone to keep apprised of current issues on the Community College League of California (CCLC) website.

Trustee Mary Hornbuckle thanked Stephanie Dumont for providing information regarding the interpretation of the Associate degree requirements, and expressed disappointment that the measure she discussed did not pass. She inquired regarding future steps and requested that the GWC Academic Senate keep the Board apprised of any changes regarding this issue. ■ Ms. Hornbuckle

announced that she will be attending the Community College League of California (CCLC) conference in Costa Mesa, and the Thanksgiving lunch at the OCC Children's Center.

In response to Ms. Hornbuckle's inquiry, Ms. Dumont stated that the next step for the Senate is to disseminate best practices for the interpretation of the Associate Degree requirements. She noted that a GWC student advocate indicated that the students are getting involved in this issue, and hope to influence the outcome.

Trustee Armando Ruiz congratulated Mary Hornbuckle on her election to the Board. He discussed the common course numbering issue, noting that this was opposed in the 1980's, and he hopes the District can go forward with it now. ■ He announced that a former District employee, Eloy Oakley, has been appointed Superintendent/President of Long Beach City College.

8. Review of Buildings and Ground Reports

The Board reviewed the Buildings and Grounds Report as listed in the November 15, 2006 Agenda.

Trustee Hornbuckle requested a report showing what projects will be funded with Proposition 1D funds. Vice Chancellor Brahmbhatt responded that Proposition 1D will fund the working drawings for 2007/2008, and construction costs in 2008/2009 for the Consumer Health Sciences building at Orange Coast College. Chancellor Yglesias noted that this will be a future Agenda item.

Trustee Ruiz inquired regarding Measure C funds and Phases 1 and 2 of the OCC Interdisciplinary Complex. Vice Chancellor Brahmbhatt responded that Measure C funds will cover construction costs for Phase 1, and to support the project proposal for Phase 2.

Trustee Patterson requested that these items be presented with underline or bold noting the changes from the previous Agendas.

9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors.

10. Consideration of Instructional Material Fees

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to approve the modified Materials Fees as listed below:

Coastline Community College

Effective Spring 2007

<u>Revisions</u>	<u>From</u>	<u>To</u>
BC 058AB – Computer Basics Skills 3	\$7	\$4
BC 077AB – Easy Scanning	\$15	\$4
BC 080AB – Computer Basics- Internet	\$10	\$4

Item 10, Consideration of Instructional Material Fees, continued

Additions

Biology 175 – Human Physiology	\$9.00
BC 148G – Advanced Microsoft word Sharing and Publishing Info	\$22.00
Computer Services Technology 160 – Windows XP Professional	\$4.00
Computer Services Technology 218 – CISCO VoIP Unity Express VM	\$4.00
Computer Services Technology 245 – Exploring Computer Forensics	\$4.00
Computer Services Technology 271 – Become a Security Consultant	\$4.00

Golden West College

Effective Spring 2007

<u>Additions</u>	<u>From</u>	<u>To</u>
Real Estate 130 Real Estate Practice	\$15.00	
<u>Revisions:</u>		
CJ 071-2 AD, Arrest and Firearms	\$30.00	\$70.00
CJ 092, Special Weapons Assault Team (SWAT)	\$32.00	\$57.00
Floral 010AB, Basic Floral Design	\$125.00	\$150.00
Floral 011, Floral Business Practicum I	\$125.00	\$150.00

Decrease Revisions:

CJ 096, Investigation & Trial Prep	\$55.00	\$30.00
Math 005, Basic Mathematics	\$4.00	\$3.50
Math 008, Pre-algebra	\$4.00	\$3.50
Math 010, Elementary Algebra	\$4.50	\$3.50
Math 020, Geometry	\$4.50	\$2.00
Math 030, Intermediate Algebra	\$4.50	\$3.50
Math 100, Liberal Arts Mathematics	\$3.00	\$2.00
Math 103, Elementary Teachers Math 3	\$3.00	\$2.00
Math 104, Elementary Teachers Math 1	\$4.50	\$2.00
Math 106, Elementary Teachers Math 2	\$4.50	\$2.00
Math 115, College Algebra	\$3.00	\$2.00
Math 160, Statistics	\$3.00	\$2.00
Math 180, Calculus I	\$4.00	\$2.00
Math 180H, Calculus I Honors	\$5.00	\$2.00
Math 185, Calculus 2	\$3.00	\$2.00

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald; Absent – Mr. Brown.

11. Review of Proposed District Policy, Search and Selection of the Coast Community College District Executive Management Employees, 050-1-17-1

Speaking to the Topic:

Stephanie Dumont read a prepared statement, on behalf of the GWC Academic Senate, regarding the proposed District Policy #050-1-17-1, *Search and Selection of the Coast Community College District Executive Management Employee*. She commented that the Senate is appreciative of the time and effort put into developing the revised policy, but noted that it strongly objects to the Chancellor appointing chairs of the search committees for both Vice Chancellor and College President. Ms. Dumont emphasized the spirit of shared governance at the campus and expressed the opinion that the process for Vice Chancellor and College President should be the same as other search committees, which empowers the committee members to select the chair amongst themselves.

Georgie Monahan concurred with Ms. Dumont's statements, noting that the process she has always observed has the search committee select a chair from the committee.

Dean Mancina addressed the Board regarding the proposed executive management hiring policy, noting that the Coast Federation of Educators brought this to the Board's attention one year ago. He expressed appreciation to Chancellor Yglesias for providing the opportunity for input on the draft policy at Chancellor's Cabinet. Mr. Mancina noted that some of CFE's recommendations were included in the revised draft, but some were not. He distributed a copy of the recommendations that were not included in the revised policy, including the following: 1) The committee selects the Committee Chair; 2) Indicate in writing that the minimum qualifications for a position may not be waived by the committee for any reason; 3) Define terms such as exceptions, compliance, oversight, interpretation, application period, search extension, search reopened, etc.; and 4) Clarify whether in-house applicants get a preferential interview, a guaranteed interview, or if they receive any preferential treatment in the selection process.

Trustee Jerry Patterson expressed the opinion that selecting key people is one of the most important things the Board does, and shared concern that the proposed policy does not go into enough depth. He suggested that the Board review policies at other districts, such as South Orange County Community College and North Orange County Community College to look at options, and to bring this policy back for group discussion before forwarding it to the Action section of the Agenda.

Trustee Armando Ruiz responded to Mr. Patterson's request for discussion of the policy, expressing opposition to bringing this policy back for further discussion because he believes that the Board members have had opportunity to provide feedback.

It was moved by Mr. Patterson and seconded by Ms. Hornbuckle to return this item, *Review of Proposed District Policy, Search and Selection of the Coast Community College District Executive Management Employees, 050-1-17-1*, to the Inform section of the January 17, 2007 Agenda. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Patterson, and President Howald; Nay – Mr. Ruiz; Absent – Mr. Brown.

Ms. Hornbuckle requested that the Board receive a copy of the management hiring policies from South Orange County, North Orange County and Rancho Santiago Community College Districts for review.

12. A measure “Community College Governance, Funding Stabilization, and Student Fee Reduction Act.” - Scott Lay, President and Chief Executive Officer of the Community College League of California

Scott Lay thanked the Coast Community College District for being a host district for the Community College League of California (CCLC) Convention in Costa Mesa. He mentioned that as an alumnus of OCC, he understands the value of community colleges, and presented a check to President Dees for contribution to the OCC Foundation. ■ Mr. Lay reported on the Community College Initiative, stating that due to support from districts like Coast, the Initiative is going forward and is poised for placement on the 2008 ballot. He shared that this Initiative will change the way community colleges are funded, will ensure local governance and stabilize student fees. Mr. Lay reported that 589,000 signatures have been collected towards the goal of 800,000, in support of the Community College Initiative, and he thanked the District for its support in this issue.

President Howald expressed appreciation to Mr. Lay for his support of community colleges and his work on the Community College Initiative.

Vice Chancellor Brahmhatt thanked Mr. Lay for his support of community college issues, acknowledging Mr. Lay’s contribution to SB 361, Proposition 1D and the Community College Initiative.

13. Review of Proposed Board Policy 030-8-6 for AB 1088 Compliance Regarding Student Victims of Sexual Assault

The Board reviewed proposed Policy #030-8-6 for AB 1088 Compliance Regarding Student Victims of Sexual Assault.

Trustee Hornbuckle requested a copy of the coordinated series of actions referred to in the second paragraph to review before this item returns for final approval.

Trustee Ruiz discussed the importance of differentiating between Board Policies and Administrative Procedures. ■ He expressed concern regarding discussion of bringing this policy back for discussion again, noting that he believes all constituents have already had the opportunity to review it. Mr. Ruiz further mentioned AB 1725, stating his belief that the Board can’t change a policy that comes to them for review.

Chancellor Ken Yglesias confirmed that District Student Council meets November 17 and will be discussing this proposed policy.

Student Trustee Jeri Elder confirmed that the students reviewed the original version of this policy and made recommendations, and she requested that this policy come back to the Inform section one more time for final review.

The Trustees requested clarification on AB 1725 to determine how it affects the Board’s authority to edit proposed policies brought to the Board for review.

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that Proposed Board Policy 030-8-6 for AB 1088 Compliance Regarding Student Victims of Sexual Assault, return to the Inform section

of the Agenda for another review on December 13. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald; Absent – Mr. Brown.

Consent Calendar

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that the amended Consent Calendar be approved. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald; Absent – Mr. Brown.

1. Travel Authorization

a. Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members

Authorization was given for members of the Board and/or Faculty/Staff to attend the listed meetings and/or conferences.

b. Authorization for Student Trips

Authorization was given for the following student trips:

Tina Kosbab, Instructor/Special Programs and Services for the Disabled Program, (CCC) and six instructional aides to accompany approximately 23 students from the DDL SPED409 Applied Academics class to Golden Dragon Restaurant in Costa Mesa for a holiday dinner party on Tuesday December 12, 2006.

Ann Holliday, Student Advisory Council Advisor (CCC) to accompany up to three Coastline Community College Student Advisory Council members to attend the Student Senate for California Community Colleges Region VIII meeting at Fullerton Community College on Saturday, November 18, 2006, in Fullerton, California. District transportation will be used.

Erin Crowley, Instructor in Special Programs and Services for the Disabled (CCC) and four instructional aides to accompany approximately 15 students from the DD SPED438 class to the Honda Center (formerly known as the Arrowhead Pond) in Anaheim, CA to participate in a Special Olympics basketball event on Friday, December 8, 2006. District transportation will be used.

Orange Coast College Kaizoku Anime Club to attend the Gen Con Convention from November 16-19, 2006, at the Anaheim Convention Center, Anaheim, CA.

Orange Coast College Irish Culture Club to attend a Symposium on Intellectual Property Rights in Los Angeles, CA from November 15-17, 2006. Revision to previous Board action (11/1/06) to increase reimbursement amount.

2. General Items

a. Authorization for Special Projects

Authorization was given for the following special projects:

District

The Coast District Management Association (CDMA) to host the Fall 2006 Social, Friday, December 8, 2006, 7:30am – 9am, at the Westminster Rose Center.

Coastline Community College

Coastline Community College and the City of Westminster Community Services and Recreational Department to co-sponsor two Cartooning Workshops on January 23 and February 27, 2007, and various Winter Season Classes from January 9 to April 10, 2007, at the Le-Jao Center in Westminster.

Theatre Adventures	January 9 – February 27
Acting Fundamentals	January 9 – February 27
Broadway Kids	January 9 – February 27
Performance Troupe	January 9 – April 10
Pastels and Paints	January 10 – March 14
Drawing for Kids	January 10 – March 14
Drawing for Teens	January 10 – March 14

Coastline Community College to hold its 2006-2007 Graduation Reception Ceremony on Sunday, May 20, 2007, from 3:00 – 5:00 p.m. at the Garden Grove Community Center, Garden Grove.

Coastline Community College Foundation to host Kaleidoscope Leadership Institute on November 29, 2006, through December 3, 2006, at The Westin South Coast Plaza Hotel in Costa Mesa, CA.

Golden West College

Golden West College to hold a training course on Intensive ESL Training for Nurses, November 1, 2006 - January 24, 2007, at Coastline Community College to remediate language deficits for nursing students with a focus on medical terminology.

Golden West College to hold Regional Health Occupations Resource Center (RHORC) Advisory and Subcommittee/Specialty Meetings in September 2006, January 2007, and May 2007. The September and May meetings will be held at the Turnip Rose; the January event at OCC. Revision to previous Board action (7/19/06) to change the January meeting location only.

Golden West College Extended Opportunity Programs and Services (EOPS) and/or Cooperative Agencies Resources for Education (CARE) Programs to offer the following events during the 2006-07 academic year to be paid from EOPS or CARE funds:

Event:	<u>EOPS Banquet</u>
Purpose:	Banquet for EOPS graduates
Event:	<u>EOPS Ride Along Program</u>
Purpose:	Campus tours for high school students including a \$6 food voucher per student

Item 2a, Authorization for Special Projects, continued

Event: EOPS/CARE Staff and Advisory Meetings
Purpose: To discuss department goals and objectives

Event: CARE Workshops
Purpose: Workshops and or speakers for CARE students

Event: CARE Meal Tickets
Purpose: Meal tickets for CARE students for use at campus Food Services/Sodexo

Orange Coast College

Orange Coast College ASOCC InterClub Council to sponsor Coast Day, a club game and competition day, in conjunction with Senior Day on March 20, 2007, in the OCC Quad.

Orange Coast College Transfer Center to host the Region 8 Articulation Officers & Transfer Center Director's breakfast meeting on March 2, 2007, in the OCC Student Center Lounge.

Orange Coast College Muslim Student Association (MSA) to sponsor a MSA Fast-a-Thon on November 21, 2006, in the OCC Student Center Lounge.

Orange Coast College Instructional Food Services to conduct various staff meetings, training, and special events from December 1, 2006, through June 30, 2007.

Orange Coast College Career Education to host various functions and meetings for the 2006-2007 school year. Revision to Previous Board Action (8/16/06) to include web development services.

Orange Coast College Drama Productions to present a musical and comedy revue entitled "Man Smart (Woman Smarter)" May 3-13, 2007. Revision to Previous Board Action (6/21/06) to change name of production.

Orange Coast College Extended Education to host a Course Assistant Luncheon on December 8, 2006, at OCC.

b. Authorization to Apply for Funded Programs and/or Projects

Authorization was given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any related documents as appropriate.

1. Coastline College has applied for a Mini-Grant from Mt. San Antonio College's Statewide Discipline/Industry Collaborative for Family and Consumer Sciences titled "Online Course: Addressing the Needs of Ethnically Diverse Elderly" to develop a web-based, 8 module course in multicultural aging that addresses the need for better understanding of the aging process across cultures.

Fiscal Impact: Coastline College will receive \$10,000 (\$1,500 upon receipt of signed MOU and remaining payment upon receipt of invoice and Final Expense Report). No match required.

c. Authorization for Disposal of Surplus Materials and/or Equipment

Authorization was given for the disposal of the listed surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

d. Authorization to Enter into Standard Agreements for Distribution of Telecourses – Coastline Community College

Authorization was given to enter into the standard agreements for the lease of telecourses for the terms and conditions listed in the November 15, 2006 Agenda.

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

e. Approval of Clinical Contracts

Authorization was given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

GOLDEN WEST COLLEGE

RENEWAL

KAISER FOUNDATION HOSPITAL	Nonstandard Affiliation Agreement
WESTERN MEDICAL CENTER – SANTA ANA	Nonstandard Affiliation Agreement

ORANGE COAST COLLEGE

RENEWAL

Providence Health System dba Little Company of Mary Hospital Torrance, CA	Non-Standard Clinical Affiliation Agreement
Tenet Health System-dba Desert Regional Medical Center Palm Springs, CA	Non-Standard Clinical Affiliation Agreement
UCI Medical Center Irvine, CA	Standard Clinical Affiliation Agreement

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance (above students' personal liability insurance) and Worker's Compensation insurance for each student participating in clinical rotation. (For field experience agreements, the District provides only Worker's Compensation insurance.) These coverages are in effect while the student is on-site at facility.

f. Authorization for Purchase of Institutional Memberships

Authorization was given for the following renewals of institutional memberships:

District

California Community College Online Collective Bargaining Database – Subscription from December 1, 2006 – November 30, 2007 – \$2,500.

Coastline Community College

American Association for Paralegal Education (AAFPE) - January 1, 2007 through December 31, 2007- \$375

Southern California Intersegmental Articulation Council (SCIAC) - July 1, 2006 through June 30, 2007 - \$75

South Coast Higher Education Council (SCHEC) – July 1, 2006 through June 30, 2007 - \$50

Transfer Center Directors Association (TCDA) - July 1, 2006 through June 30, 2007 - \$50

Golden West College

National League for Nursing Accrediting Association – January - December 2007 - \$1,660

The Board further authorized the purchase of the following new institutional memberships:

Orange Coast College

World Future Society – October 1, 2006 – October 31, 2007 - \$98.00

3. Personnel Items

The Board authorized special assignments; accepted resignations and/or approval of layoffs and terminations; appointed substitutes, academic staff; appointed academic staff; authorized reclassification, classification reductions, and reorganizational reassignments, classified staff; authorized reclassification, classification reductions and reorganizational reassignments, classified staff; authorized temporary out of class and special assignments, classified staff; authorized changes in salary schedules; authorized additional assignments, change in bargaining unit, classified staff; appointed special category, hourly staff; confirmed certificated staff seniority number; authorized longevity pay; authorized independent contractors; and authorized staff development.

4. Curriculum Approval

The Board authorized the approval of new courses, approval of course revision(s), approval of course retirements, approval of programs/option retirements, and approval of programs/option suspensions, as presented in the November 15, 2006 Agenda.

5. Special Programs And Activities

a. Community Contract Activities – Coastline Community College

Authorization was given for the non-ADA generating Community Contract Education seminar, *Intensive English as a Second Language (ESL) Training for Nurses and Health Care Professionals*, and for appointment of presenter at Coastline Community College, as indicated in the November 15, 2006 Agenda with further authorization to apply to the State Chancellor's Office for non-credit course approvals if and where appropriate. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any applicable agreements.

Fiscal Impact: Income to District - \$450 - \$960 per registered applicant

b. Community Education Activities – Orange Coast College

Authorization was given for not-for-credit classes advertised and offered by the Community Education Office during the period of November 16, 2006 – June 30, 2007, as presented in the November 15, 2006 Agenda

c. Sailing Program - Orange Coast College

SCHOOL OF SAILING AND SEAMANSHIP – Orange Coast College

Authorization was given for the non-credit classes offered by the Marine Programs Office during the period of November 16, 2006 – June 30, 2007, as presented in the November 15, 2006 Agenda.

6. Financial Approvals

a. Approval of Purchase Orders

The Board approved purchase orders listed in the amount of \$883,188.68. (A copy of the report is on file with the November 15, 2006 Agenda, and is available on request.)

b. Ratification/Approval of Checks

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$2,953,861.32. (A copy of the report is on file with the November 15, 2006 Agenda, and is available on request.)

The Board ratified/approved the warrants for the General Obligation Bond Fund in the amount of \$2,329,457.28. (A copy of the report is on file with the November 15, 2006 Agenda, and is available on request.)

Action Items

Agreements

1. Authorization to Approve an Amended Agreement with Thompson-Brooks/Cole Publishing and Coast Community College District (Coastline Community College) to Publish the Second Edition of the Course Student Guide for Astronomy: Observations and Theories

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to amend the agreement between Thompson-Brooks/Cole Publishing and Coast Community College District (Coastline Community College), dated November 16, 2006, to publish the Second Edition of the Course Student Guide, presently entitled Course Student Guide for Astronomy: Observations and Theories to Accompany Horizons: Exploring the Universe by Michael A. Seeds under the same terms and conditions applicable to the Course Study Guide under the Agreement. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz and President Howald; Absent – Mr. Brown.

Fiscal Impact: No cost to Coastline. Coastline will receive a \$4,500 grant.

2. Authorization to Enter into a Standard Agreement with Fountain Valley Regional Hospital and Medical Center and the Coast Community College District (Coastline Community College) to Provide Assessment Services and Intensive English as a Second Language (ESL) Training for Nurses and Health Care Professionals

It was moved by Mr. Patterson and seconded by Mr. Ruiz that authorization be given to enter into a Standard Agreement between Fountain Valley Regional Hospital and Medical Center and Coast Community College District (Coastline Community College) to provide assessment services and intensive ESL training to Fountain Valley Regional Hospital and Medical Center Nurses and Health Care Professional employees. The term of this agreement shall be from November 16, 2006 through June 30, 2008. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz and President Howald; Absent – Mr. Brown.

Fiscal Impact: Estimated income to District \$78,000

General Items of Business

1. Approval of Life Insurance for Educational Administrator “L” Salary Schedule

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to adopt the proposed life insurance package for the Chancellor, Vice Chancellors, and College Presidents, as presented in the November 15, 2006 Agenda.

Trustee Patterson stated his opposition to the proposed life insurance package, expressing the opinion that it sets a precedent for future chancellors and college presidents, and doesn't take into consideration the interest income lost on insurance premiums over ten years. He further shared the opinion that it is a huge cost to incur that could be spent elsewhere. Mr. Patterson noted that he respects the management and staff at the District, but explained that he feels that it is the Board's duty to make decisions on compensation. He made suggestions regarding improving recruitment, commented that the policies could be better written, and that the District could consider hiring outside consultants to recruit statewide. Mr. Patterson requested that the staff bring this policy back to the Board, and include clarification of what “ownership” of the policy means, what rights the beneficiary has, and whether the insured's spouse is included in any fashion.

Trustee Ruiz expressed support of the proposed life insurance policy, sharing the opinion that the District must increase its benefits to attract and retain quality employees. He further expressed the opinion that compared to other districts, the Coast Community College District has a good management team that works well with faculty and staff, and that this policy will help retain them.

The Trustees discussed issues of concern and requested further clarification on details of the proposed life insurance package and the current policy of the District relating to life insurance.

In response to the Trustees' questions, Vice Chancellor Brahmbhatt confirmed that the proposed life insurance policy is a life policy which has a cash surrender value. He further estimated the interest income lost to be approximately \$7,500 per year. Mr. Brahmbhatt then clarified that currently the District provides a life insurance policy for each employee for an amount twice their salary, and continues this coverage after retirement until the employee reaches age 70. He noted that the District does not provide life insurance for employees who leave the District without retiring. Mr. Brahmbhatt stated that the proposed policy stays with the District for the life of the employee.

Trustee Hornbuckle stated that she understands the need to enhance compensation packages, but would like a comparison of compensation packages between the CCCD and other districts.

Board President Howald agreed that the District needs to maintain good benefits to draw in quality employees, noting that the hiring pools for college presidents throughout California have been unusually small. He emphasized the need for competitive benefits, and stated that of 109 community colleges, over 50% are looking for a college president.

Speaking to the Topic:

Vangie Meneses, Vice President of Student Services, Coastline College, reiterated Trustee Ruiz's comments regarding the importance of attracting quality faculty, staff and emphasized the importance of establishing good relationships with faculty, staff and administrators. She noted that she left a district that was in turmoil to come to the Coast District.

Nancy Jones expressed her opinion that this proposed life insurance policy seems to cost a large amount of money that could be used in other areas, such as the KOCE matter, or the District's retirement benefits liability.

Dean Mancina added that the District is having trouble recruiting full time faculty, citing instances where top candidates have turned down the positions. He went on to express the opinion that if the District is going to provide this type of life insurance policy for college presidents and the chancellor, that it should be provided to all employees.

A Substitute Motion was made by Ms. Hornbuckle, and seconded by Mr. Patterson to return this as an Action Item on the January 17, 2007 Agenda, and in the meantime, have staff forward additional information and clarification of questions raised. The substitute motion was amended by Ms. Hornbuckle and Seconded by Mr. Patterson to bring this policy and requested information to the February 21, 2007 Board meeting.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald; Absent – Mr. Brown.

Fiscal Impact: District will advance \$147,770 per year for next ten years. All premiums will be returned to the District upon the death of employee.

2. Recommendation for Rejection of Claim for Damages against Coast Community College District for Personal Injury

It was moved by Mr. Patterson and seconded by Mr. Ruiz to reject the claim for damages against Coast Community College District, in which claimant alleges that driving over a metal sign in the road near the OCC gymnasium on or about October 13, 2006 caused \$3,000 in damages.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald; Absent – Mr. Brown.

Adjournment

There being no further business, it was moved by Mr. Patterson and seconded by Ms. Hornbuckle that the meeting be adjourned. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Patterson, Mr. Ruiz, and President Howald; Absent – Mr. Brown.

The meeting was adjourned at 8:45 p.m.

Secretary of the Board