

Regular Meeting

Board of Trustees Coast Community College District

District Board Room – 6:30 p.m.

June 20, 2007

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on June 20, 2007, in the Board Room at the District Office.

1. Call to Order

Board President Jerry Patterson called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

Trustee Armando Ruiz led the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Trustees Present: Mary Hornbuckle, Jim Moreno, Jerry Patterson, Armando Ruiz, and Jeri Elder

Trustees Absent: Walt Howald

Others in attendance were: Staff – K. Yglesias, C. Brahmhatt, J. Quarles, K. Allen, C. Babler, D. Bailor, W. Bryan, P. Cook-DiGiovanni, J. Courchaine, J. Craig, D. Currie, B. Dees, R. Dills, S. Dumont, R. Forsberg, N. Hill, N. Jones, N. Kidder, R. Kudlik, P. Lembke, D. Mancina, L. Miller, M. Moser, M. Nish, G. Monahan, R. Pagel, M. Perez, C. Phillips, J. Phillips, C. Pienkowski, B. Price, J. Price, A. Richey, C. Teeter, H. Thomas; Students – A. Ali, D. Nguyen; Other – N. Desai, J. DeMello, T. Naylor, R. Flint, L. Khoung, R. Rankin, S. Selleck

4. Ratification of New Student Representative to the Board of Trustees

Outgoing Student Trustee Jeri Elder provided an overview of the application and selection process for the Student Trustee position, and introduced Paul Bunch, who was selected to serve as Student Trustee for the 2007-2008 academic year.

It then was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to ratify Paul Bunch as the new student representative to the Board of Trustees. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

5. Oath of Office – Student Trustee

Board President Jerry Patterson administered the Oath of Office to Paul Bunch, who will serve as the Student Trustee for the 2007-2008 academic year.

6. Special Resolution Acknowledging Board Appointed Volunteers to the Coast Community College District

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to adopt the Special Resolution acknowledging Board appointed volunteers to the Coast Community College District, as listed in the June 20, 2007 Agenda. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

The Board then presented the volunteer who was in attendance, Katrina Foley, with a certificate of appreciation.

7. Public Comment

Board President Jerry Patterson commended Jeri Elder for her service to the three campuses as the Student Trustee, commenting that she has been an asset to the Board. He then congratulated Paul Bunch for his selection as the Student Trustee.

8. Adopt Agenda

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to add an urgent item to the Action section of the Agenda, Agreement #16, *Authorization to Enter Into an Agreement with Orange County Department of Education and the Coast Community College District to Participate in Payroll Time and Attendance System Development and Implementation*, noting that the need to include the item arose subsequent to the printing and posting of the June 20, 2007 Agenda. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz and President Patterson.

Amendments to the Agenda were presented. It was then moved by Ms. Hornbuckle and seconded by Mr. Moreno that the Agenda, as amended, be adopted. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

9. Public Hearing - Coast Community College Association/California Teachers Association-National Education Association's (Coast CCA/CTA-NEA) Initial Proposal to Reopen Negotiations Between the Coast CCA/CTA-NEA and the Coast Community College District

It was moved by Mr. Ruiz and seconded by Mr. Moreno to open the Public Hearing, providing the opportunity for public comment on the initial proposal to reopen negotiations between the Coast CCA/CTA-NEA and the Coast Community College District. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

Phyllis Lembke, Adjunct instructor, expressed opposition to the District's policy of giving priority for scheduling classes to full time faculty, commenting that sometimes adjunct faculty are "bumped" from classes that they are the most qualified to teach. She shared her experience in designing and teaching a course, then having that course taken away so that a full-time instructor could teach it, and requested that the Board and Administration consider this issue.

Vice Chancellor of Human Resources, Joe Quarles, responded that the District must abide by the union contract, which is sometimes conflicting between employee groups.

There being no more requests to speak, it was moved by Mr. Ruiz and seconded by Mr. Moreno to close the Public Hearing. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

10. Public Hearing - Coast Community College District's Initial Proposal to Reopen Negotiations Between the Coast Community College District and the Coast Community College Association/California Teachers Association-National Education Association (Coast CCA/CTA-NEA)

President Patterson declared the Public Hearing "Open," providing the opportunity for public comment on the initial proposal to reopen negotiations between the Coast CCA/CTA-NEA and the Coast Community College District.

There being no requests to speak, President Patterson declared the Public Hearing "Closed."

11. Approval of Minutes

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz to approve the Minutes of the Regular and Special Meetings of May 2, 2007 and May 16, 2007, and the Special Meeting of May 30, 2007. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Faculty

Kurz, Sally, CCC, Instructor, Business Computing, retirement effective, 05/28/07.

Acceptance of Retirements, continued

Rose, Judith, OCC, Instructor, Dental Assistant, retirement effective 05/28/07.

Swanson, Marcia J., GWC, Instructor, Nursing, retirement effective 05/28/07.

Classified

Guzzetti, Carol A., DIST, Benefits Analyst, Classified Unit, retirement effective 07/01/07.

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that these retirements be accepted. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

General Information and Reports

1. Review of Board Meeting Dates

The Board reviewed the scheduled Board meeting dates for the months of July 2007 through December 2007.

2. Reports from the Officers of Student Government Organizations

Ethan Nguyen, Activities Commissioner, Associated Students of Golden West College (ASGWC), reported that the ASOCC officers have been involved in leadership training, and thanked Christian Teeter, Manager of Board Operations, for presenting a *Brown Act* presentation. ■ He commented that the ASOCC is planning events for the 2007-2008 calendar and is looking forward to a great year.

Lynne Riddle, President, Associated Students of Orange Coast College (ASOCC), reported that the student government is participating in planning sessions to outline legislative and social goals for the 2007-2008 academic year. ■ She then shared the background of new Student Trustee Paul Bunch, stating her opinion that Mr. Bunch possesses attributes that would make him an excellent student representative on the Board of Trustees.

3. Reports from the Academic Senate Presidents

Orange Coast College (OCC) Academic Senate President Georgie Monahan welcomed new Student Trustee Paul Bunch to the Board. ■ She reported on her attendance at the State Academic Senate Leadership Conference, highlighting the assessment process related to student learning outcomes, and the Basic Skills Initiative as two hot topics discussed at the conference. Ms. Monahan further mentioned a resolution that re-emphasized the State Academic Senate's support of the program review process. ■ She reported that selections have been made for the new Staff Development Coordinator and Online Faculty Coordinator, and that the Senate is planning a retreat in August.

Golden West College (GWC) Academic Senate President Stephanie Dumont congratulated Student Trustee Paul Bunch and welcomed him to the Board. ■ She reported that two Academic Senate representatives from GWC attended the State Academic Senate Leadership Conference.

Coastline Community College (CCC) Academic Senate President Nancy Jones welcomed new Student Trustee Paul Bunch. She reported that was her last Board Meeting as Academic Senate

Item 3, Reports from Academic Senate Presidents, continued

President and that the new Academic Senate President Cheryl Stewart will attend the next meeting. ■ Ms. Jones shared that enrollment is up at Coastline.

4. Reports from Employee Representative Groups

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA), reported that the Membership Drive was a successful event and thanked President Patterson for speaking, and Trustee Ruiz and CCC President Ding-Jo Currie for attending the event. ■ She announced that she will be attending the NEA Annual Convention in Philadelphia June 29 through July 6, 2007. ■ Dr. Price then shared that she looks forward to working with Dr. Quarles on upcoming issues.

Hilary Thomas, Coast Federation of Classified Employees (CFCE), congratulated new Student Trustee Paul Bunch, expressing the opinion that Paul will be a good representative for the students. ■ She reported that the Leadership Transition Ceremony was well attended, and commented that she is pleased with the direction the union has taken.

5. Reports from the Presidents

GWC President Wes Bryan welcomed new Student Trustee Paul Bunch to the Board, and commented that he looks forward to working with Paul this year. ■ He reported a 17% increase in enrollment for summer at GWC. ■ Mr. Bryan distributed a brochure titled, *Building Dreams*, and expressed thanks to the Board for helping transform a problem into a solution, referring to the Boys and Girls Club partnership with GWC.

CCC President Ding-Jo Currie thanked Nancy Jones for her leadership as Academic Senate President for the past two years, and Helen Ward for her service as classified facilitator. ■ She thanked Trustee Ruiz for attending the Ice Cream Social, commenting that Board Member participation is always appreciated. ■ Dr. Currie announced that Coastline is hosting the National Virtual Summit on June 28, and invited the Board to join the audience.

OCC President Bob Dees welcomed new Student Trustee Paul Bunch to the Board. He announced that OCC is the recipient of the Title III Grant from the Department of Education, allocating \$400,000 per year for five years for programs related to the Student Success Center. He further acknowledged Vice President of Student Services Jess Craig for leading the effort for this grant.

6. Report from the Chancellor

Chancellor Ken Yglesias congratulated new Student Trustee Paul Bunch and welcomed him to the Board.

7. Reports from the Board of Trustees

Trustee Jim Moreno reported that he had the opportunity to visit with the Paralegal Advisory Board at CCC. ■ He shared that he attended the GWC Criminal Justice Graduation, noting that it was an uplifting experience. ■ Mr. Moreno further announced that he attended a community flag day.

Item 7, Reports from the Board of Trustees, continued

Trustee Mary Hornbuckle congratulated new Student Trustee Paul Bunch and stated that she looks forward to working with him.

Trustee Armando Ruiz also congratulated Student Trustee Paul Bunch and welcomed him to the Board.

Student Trustee Paul Bunch thanked everyone for welcoming him and allowing him to serve as Student Trustee. ■ He stated that his goal as the Student Trustee is to facilitate outreach with the campuses. ■ Mr. Bunch thanked everyone for the invitations to events and shared that he looks forward to working with everyone.

Board President Jerry Patterson thanked Lynne Riddle for her comments and welcomed new Student Trustee Paul Bunch.

8. Review of Buildings and Grounds Reports

The Board reviewed the Buildings and Grounds Reports as listed in the June 20, 2007 Agenda.

9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors

The Board reviewed the upcoming meeting dates as scheduled by the Board of Governors.

10. Acknowledge the Coast Community College District 2006 – 2007 Awards and Accolades

The Board reviewed the list of accomplishments, awards and accolades from the 2006-2007 academic year, and commended the colleges and District for their work and support to make these things possible.

11. Opportunity for Board of Trustees' Discussion of the Board's Self-Evaluation

Trustees discussed items of concern regarding the Board's self-evaluation process, and expressed the desire to review the current self-evaluation tool. President Patterson made a recommendation that the process be revised to have the Board members, in a public meeting, review each member's comments and develop a group evaluation from the Board as a whole. He further recommended that this item be added to the Agenda for the Workshop Meeting scheduled for October 17, 2007.

Christian Teeter, Manager of Board Operations/Assistant to the Chancellor, agreed to send a copy of the current self-evaluation tool to all Board members.

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that the Board review the self evaluation form currently used, as well as the criteria described in that form, and have each individual Trustee provide comments to be discussed at the July 18, 2007 Board Meeting in preparation for the October 17, 2007 Workshop.

Item 11, Opportunity for Board of Trustees' Discussion of the Board's Self-Evaluation, continued

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

12. Opportunity for Board of Trustees' Discussion of the Board's Ethics Policy

President Patterson recommended that a committee draft a Code of Ethics, and revise the Ethics Policy to incorporate the issue of enforcement.

It was moved by Mr. Ruiz and seconded by President Patterson that Trustee Hornbuckle and Trustee Moreno be appointed to a committee to develop the Board's ethical responsibilities policy and code. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

Christian Teeter agreed to work with Trustees Moreno and Hornbuckle in coordinating meetings for this committee.

13. Update on Career Technical Education (CTE) Task Force Activities

Chancellor Yglesias provided an update on the activities of the CTE Task Force, sharing that the task force met frequently and found a grants writer. He reported that during the summer, since the task force will not be meeting, he is working with staff to perform research on construction technology programs at comparable community college districts. Dr. Yglesias mentioned a magnet school, Kearny High School, that offers a construction technology academy in conjunction with San Diego Mesa College, commenting that the District could look into working with two high schools in the area that offer construction technology.

14. Receive and File Coast Federation of Classified Employees (CFCE) Professional Development Annual Report

It was moved by President Patterson and seconded by Ms. Hornbuckle that the Board receive and file the CFCE Professional Development Annual Report. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

15. Review Proposed Revision of Confidential Personnel Policies

The Board reviewed the proposed revision of the Confidential Personnel Policies, as presented in the June 20, 2007 Agenda.

Trustee Hornbuckle noted an error on the proposed revision to Policy #081-1-2, *Confidential Employees*, Item 5, and correction will be made to remove the word "reporting." She further noted an error on the proposed revision to Policy 080-1-4, *Longevity*, which shows the effective date as "7/1/04." Correction will be made to note the effective date as 7/1/07. This policy will return, with corrections, as an Action Item on the July 18, 2007 Agenda.

16. Proposed Policy Revisions Relating to Acceptable Staff Use of Computer and Electronic Resource Systems and the Addition of a Policy Relating to Acceptable Student Use of Computer and Electronic Resource Systems

Trustees discussed the importance of developing staff and student computer use policies that clarify the expectation of acceptable use and outline the potential consequences of unacceptable use, but shared concerns regarding the language in the proposed drafts. Trustee Patterson expressed concern that the policies are too brief and do not contain enough information, and discussion ensued regarding the District's decision to develop brief policies backed up by detailed Administrative procedures. Trustees then requested that they be provided with a copy of the Administrative procedures relating to these policies prior to approving the policies.

Vice Chancellor of Human Resources Joe Quarles stated that this policy has been sunshined through the Chancellor's Cabinet and has been reviewed by the Academic Senate Presidents, and that he is willing to bring the Administrative procedures back for review as well.

GWC Academic Senate President Stephanie Dumont expressed the Academic Senate's support of President Patterson's suggestion to define the word "commercial," and stated the opinion that the recommendations made by the Senate in November were not regarded.

Chancellor Yglesias responded that the suggestions offered to Associate Vice Chancellor Erin Curtis were reviewed by legal counsel. Chancellor Yglesias stated that in a recent case, the District's legal counsel defined "commercial" use as "*when someone is using the taxpayer funded computer to make money privately from that computer.*"

Dean Mancina, President, Coast Federation of Educators (CFE), also expressed support of the recommendation for a clear definition of "commercial," and noted that the CFE has submitted the demand to bargain the language in these policies as well as the Administrative procedures. He stated that he believes that the CFE can work with the District to develop language that will address the issues raised, as well as the concerns of its members.

Lynne Riddle, President, ASOCC, expressed concern regarding limitations on student computer use, stating that students sometimes have assignments for classes relating to issues such as human sexuality and deviant psychology that should be taken into consideration. She requested that students be involved in the regulations defining "pornographic" use.

Christian Teeter clarified the Board's request that the proposed policies, including the related Administrative procedures, return to the Agenda on July 18, 2007 after they have been through Shared Governance and Chancellor's Cabinet.

Consent Calendar

Mr. Patterson requested that Item 3, *Personnel*, be removed from the remainder of the Consent Calendar for discussion and vote. It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that the amended Consent Calendar be approved, excluding Item 3, as listed above. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson. (Note: All background reports were included with the June 20, 2007 Agenda and are available on request.)

(Note: The item removed for individual action is addressed at the conclusion of the Consent Calendar.)

1. Travel Authorization

a. Authorization for Attendance at Meetings and/or Conferences – Board and Staff Members

Authorization was given for members of the Board, and/or Faculty/Staff to attend the listed meetings and/or conferences.

b. Authorization for Student Trips

Authorization was given for the following student trips:

Beverly Carlson, Instructor/Emeritus, (CCC) to accompany approximately 45 students (Ticket Numbers 9763, 7100) to the Orange County Fairgrounds in Costa Mesa, July 13, 2007. Students will use District transportation.

Matt Wells and Alex Gimenez, Soccer Coaches (GWC) and 44 students to attend Soccer Matches and a Training Trip at the Lake Arrowhead North Shore Campground August 30 – September 2, 2007. Travel by District transportation.

Orange Coast College Cheer and Dance teams to attend a summer camp at Big Bear Lake, CA on July 31-August 3, 2007.

Orange Coast College Culinary Arts Program to send the Hot Food Team consisting of 7 students and 3 instructors to participate in the American Culinary Federation National Convention in Orlando, FL, July 20-25, 2007, as Western Regional champions to compete in the Student Hot Food Championships.

Orange Coast College Associated Students to attend the University of California Irvine Team Up! Program on August 24, 2007.

Orange Coast College Associated Students to sponsor student representatives to serve as Student Senate for the California Community Colleges Region 8 members and attend local regional meetings held during June 2007 – May 2008.

Orange Coast College Student Senator, Ahmed Ali, to serve as the Region 8 Delegate to the Student Senate for the California Community Colleges (SSCCC) and attend monthly meetings in Sacramento, CA during June 2007 – July 2008.

2. General Items

a. Authorization for Special Projects

Authorization was given for the following special projects:

Coastline Community College

Coastline Community College to host the Early College High School Summer Institute on June 15, 2007, at College Center in Fountain Valley. (Revision to previous Board Approval of

Item 2a, Authorization for Special Projects, continued

11/1/06; to change the dates of attendance and location of event. Administrative Approval: 6/1/07)

Coastline Community College to serve as the 2007/2008 fiscal agent and facilitating institution for the State Chancellor's Office Vocational Technical Education Act (VTEA) Business Education Statewide Advisory Committee (BESAC). The College will receive \$38,000 to host a minimum of four meetings of BESAC, originating from the Garden Grove Center, Garden Grove, CA or Asilomar Conference Center, Pacific Grove, CA.

Coastline Community College/Orange County One-Stop Center to participate in recruitment, business outreach and partner agency activities throughout the 2007/2008 fiscal year. Activities to be held by local cities, partner agencies and Chambers of Commerce located in the communities surrounding the One-Stop Centers.

Coastline Community College/Orange County One-Stop Centers to coordinate various department staff development and training meetings throughout the 2007/2008 fiscal year.

Coastline Community College/Orange County One-Stop Centers to host various agency meetings throughout the 2007/2008 fiscal year.

Coastline Community College/Orange County One-Stop Centers to host various client functions, meetings and workshops throughout the 2007/2008 fiscal year for One-Stop Center clients.

Coastline Community College Classified Council to sponsor a training workshop for Coastline classified staff. The training workshop, "Developing Management Skills for Support Staff", presented by MPV Seminars, will be scheduled at the Garden Grove Center (The date of the workshop still to be determined).

Coastline Community College, in cooperation with Asian Business Association of Orange County (ABAOC), to co-sponsor a meeting at the Le-Jao Center on July 19, 2007, 4:00 to 9:00 p.m., for approximately 150 members and guests from the community.

Coastline Community College Foundation to sponsor its Kaleidoscope Leadership Institute on November 28, 2007 through December 2, 2007, at The Westin South Coast Plaza Hotel in Costa Mesa, CA.

Coastline Community College Art Gallery to host art shows and art-related events at the Gallery located at 10156 Adams Avenue, Huntington Beach, CA, during the period of July 1, 2007 through June 30, 2008.

Coastline Community College, in cooperation with the representatives from Senator Lou Correa's Office to host a Focus Group at the Le-Jao Center on June 22, 2007, from 5:00 to 9:00 p.m., for approximately 150 guests and members from the community.

Golden West College

Golden West College Regional Health Occupations Resource Center (RHORC) to hold the following projects and activities for the 2006-07 and 2007-08 academic year.

Title: Use of GWC Human Patient Simulator Center, June 21 – August 31, 2007

Item 2a, Authorization for Special Projects, continued

Purpose: For education of Orange Coast Memorial Medical Center employees
Location: GWC

Title: Medical Assistant Curriculum Revision Project, July 1, 2007 – June 30, 2008
Purpose: To revise RHORC statewide curriculum for medical assistants
Location: Sacramento, GWC, OCC

Title: Faculty Workshop for Simulation as a Teaching Strategy, August 16-17, 2007
Purpose: To provide education for faculty using simulators in health occupations programs
Location: GWC

Title: RHORC Orange County Advisory Meetings, September 2007, January 2008, May 2008
Purpose: Required meetings per RHORC grant objectives
Location: GWC or OCC

Title: RHORC Inland Empire Advisory Meetings, September 2007, January 2008, May 2008
Purpose: Required meetings per RHORC grant objectives
Location: Riverside, CA

Title: RHORC Sub-committee Specialty Meetings, up to six, dates TBA
Purpose: Required meetings per RHORC grant objectives
Location: GWC or OCC

Title: RHORC Inland Empire Online Clinical Placement Project Meetings (up to 8 per year, dates TBA)
Purpose: Required meetings per RHORC grant objectives
Location: Riverside Workforce Development
Costs: NTE \$1,000 per meeting for food, supplies, and printing

Title: Telemetry Specialty Nursing Course for Orange Coast Memorial Hospital from June 21 through August 24, 2007
Purpose: Provide education to nursing employees
Location: GWC
Costs: NTE \$14,000 for food, supplies, and printing

Golden West College Cosmetology to offer a special Pivot Point International Cosmetology Methods Training Workshop on a new technical manual for faculty from Cerritos, Fullerton, & Golden West Colleges, June 16, 2007.

Golden West College California Nursing Students Association to offer a Healing Touch Workshop, June 23-24, 2007, in Humanities 107 as a teaching demonstration.

Golden West College to hold the 2008 Foundation Gala Fundraiser, April 19, 2008, Hilton Waterfront Beach Resort.

Orange Coast College

Orange Coast College Basic Skills Committee to fund an Essay Writing Clinic during spring semester, 2007.

Orange Coast College Extended Opportunity Programs and Services and Cooperative Agencies Resources for Education (EOPS & CARE) to host various outreach meetings, workshops, and tours throughout the 2007-2008 fiscal year.

Orange Coast College Extended Opportunity Programs and Services and Cooperative Agencies Resources for Education (EOPS & CARE) to host special events to include, but not limited to, Adopt-A-Family Program, Honors Celebration, and orientation meetings throughout the 2007-2008 fiscal year.

Orange Coast College Extended Opportunity Programs and Services and Cooperative Agencies Resources for Education (EOPS & CARE) to provide the Meal Cards/Tickets Program for CARE students during the 2007-2008 fiscal year through OCC Food Services and Snack Bar.

Orange Coast College Extended Opportunity Programs and Services and Cooperative Agencies Resources for Education (EOPS & CARE) to sponsor the Girl's Inc. Program July 5-August 3, 2007, at the OCC campus.

Orange Coast College President's Office to host the Commencement Platform Party on May 26, 2007.

Orange Coast College Physical Education & Athletics Division to co-sponsor district feeder high school soccer, swimming, water polo, baseball, and track events on the OCC campus during the 2007-2008 year.

Orange Coast College Physical Education & Athletics Division to co-sponsor cheerleading "Goodbye Show" performance fundraisers in the OCC gym between July 1, 2007, and June 30, 2008.

Orange Coast College Physical Education and Athletics Division to co-sponsor National Junior Basketball events in the OCC Gymnasium from July 1, 2007 – June 30, 2008.

Orange Coast College Physical Education and Athletics Division to co-sponsor the United States Volleyball Association games in the OCC Gymnasium from July 1, 2007 – June 30, 2008.

Orange Coast College to co-sponsor the Orange County Department of Education Adult Transition Graduation on June 21, 2007, in the OCC Student Center.

Orange Coast College Physical Education & Athletics Division faculty members to teach American Red Cross Community CPR Certification classes as needed throughout the 2007/2008 school year to re-certify faculty and staff in the OCC Physical Education & Athletics Division.

Orange Coast College Physical Education and Athletics Division to host various athletic team banquets and gatherings, including team meals, on and off campus, throughout the 2007-2008 school year.

Orange Coast College athletic teams to host colleges and sites throughout the 2007-2008 year.

Item 2a, Authorization for Special Projects, continued

Orange Coast College Physical Education and Athletics Division coaches to attend coaches' meetings throughout the 2007-2008 school year.

Orange Coast College Physical Education and Athletics Division to host various coaches' meetings, division meetings, and press conferences throughout the 2007-2008 school year.

Orange Coast College Physical Education & Athletics Division to hire various support staff to assist athletic events throughout the 2007-2008 school year.

Orange Coast College Physical Education & Athletics Division to hire hourly/temporary Para/Professionals to assist coaches throughout the 2007-2008 school year.

Orange Coast College Physical Education & Athletics Division to hire independent contractors as support staff to assist athletic events throughout the 2007-2008 school year.

Orange Coast College women's volleyball team to hold a volleyball clinic in conjunction with The Event Wizard, Inc. in the OCC gymnasium on July 14, 2007.

Orange Coast College Administrative Services to facilitate a variety of meetings to benefit the college campus to include, but not limited to, emergency management, facilities/Measure C planning, and staff trainings during the 2007-2008 school year.

Orange Coast College Business and Computing Division to host a variety of meetings on and off campus including eight advisory committee meetings throughout 2007-2008.

Orange Coast College Emeritus Institute to host various meetings and events between July 1, 2007, and June 30, 2008.

Orange Coast College Office of Instruction to host meetings and events throughout 2007-2008.

Orange Coast College Office of Instruction to host a luncheon for tenure-track faculty who will become tenured at the close of the spring 2008 semester.

Orange Coast College to co-sponsor the Kiwanis Club/CHOC dance marathon to be held in the Peterson Gymnasium on August 17-19, 2007.

Orange Coast College Academic Senate to host various meetings and events from July 1, 2007, through June 30, 2008.

Orange Coast College Airline Travel Program held an Airline Travel Awards Banquet on May 22, 2007.

Orange Coast College International Center to sponsor a "Four-Way Beach Day" along with Fullerton College, Cypress College, and Golden West College during summer, 2007, in Huntington Beach, CA.

Orange Coast College International Center to provide food and refreshments during new international student orientations throughout the 2007-2008 fiscal year.

Orange Coast College International Center to host the annual Study, Work, and Travel Abroad Fair in fall 2007, or spring 2008, in the OCC Quad.

Item 2a, Authorization for Special Projects, continued

Orange Coast College International Center to sponsor a “Day at the Orange County Fair.”

Orange Coast College and Mike Taylor, OCC Head Football Coach, to host the annual California Community College Football Coaches Association (CCCFCA) meeting in the OCC Science Hall on July 13, 2007.

Orange Coast College to co-sponsor Costa Mesa High School Boys Basketball and Volleyball to sell fireworks in the OCC Gymnasium parking lot on July 1-4, 2007.

Orange Coast College Foundation to sponsor a fireworks booth to be operated by the OCC Men’s and Women’s Basketball teams July 1-4, 2007.

Orange Coast College Foundation to sponsor the Freedom Fireworks Costa Mesa Return Center in the OCC parking lot A on July 4-5, 2007.

Orange Coast College Associated Students to hold various student government training meetings during August 2007.

Orange Coast College Associated Students to hold the annual Student Services Fair during September 2007 and February 2008 on the OCC campus.

Orange Coast College Associated Students to sponsor end-of-the semester parties in December, 2007 and May, 2008 on the OCC campus.

Orange Coast College Associated Students to host the Children’s Center Holiday Party in December, 2007.

Orange Coast College Associated Students to hold various meetings during the fall 2007 semester to discuss issues related to student government initiatives, planning, and event coordination.

Orange Coast College Physical Education & Athletics Division to co-sponsor Area Code Baseball camps and tryouts to be held on the OCC baseball field various dates from July 1, 2007, through June 30, 2008.

Orange Coast College office of the Vice President of Student Services to host a series of community planning advisory meetings to promote outreach and recruitment within the OCC service area.

Visual & Performing Arts Student Productions – 2007/2008

Orange Coast College Guitar Ensemble: November 10, 2007, & May 10, 2008, Fine Arts 119.

Orange Coast College Big Band/Jazz: October 28, 2007, & May 18, 2008, Robert B. Moore Theater.

Orange Coast College Symphony Orchestra and Chorus: September 29, 2007, November 17, 2007, December 2, 2007, March 1, 2008 and May 16 & 17, 2008, Robert B. Moore Theater.

Orange Coast College Wind Ensemble: November 11, 2007, and May 4, 2008, Robert B. Moore Theater.

Item 2a, Authorization for Special Projects, continued

Orange Coast College Wind Ensemble to host a banquet following the November 11, 2007, and May 4, 2008, concerts to be held in the Robert B. Moore Theater.

Orange Coast College Choir & Dance Department: October 20, 2007, Robert B. Moore Theater

Orange Coast College Chamber Singers & Chorale: March 15, 2008, Robert B. Moore Theater.

Orange Coast College Music 144AB, Pop Vocal Techniques class to present student recitals on December 13, 2007, and May 22, 2008.

Orange Coast College Drama Productions: Faculty directed plays: The Man with No Shadow and The Auditioners October 11-13, 18-20, 26-28, 2007; Comedy Pirates (free admission), November 9 & 10, 2007; Irish Comedy Night March 17, 2008.

The Family Melodrama, Vaudeville & Ice Cream Social: July 7 – July 17, 2007.

Orange Coast College Theater Department to present a touring production of The Wetlands Project, written by David Scaglione and a new children's play TBA. The production is a part of the Theater Arts 145AB Touring Production Class. Performances will be January 28 through May 25, 2008, and will take place at local high schools and middle schools.

The OCC Repertory Theatre Company: TBA, September 13 - 15, 2007; TBA, September 28 – September 30, 2007; Ten or Less Festival, November 14–18, 2007; Christmas Melodrama: The Strange Case of the Missing Reindeer, December 7-9 & 14-16, 2007; Theatre Nouveau, February 9, 2008; TBA, February 22-24, 2008, TBA, March 13-15, 20-22, 2008; TBA, April 11-13, 2008; One Act Play Festival, May 21-25, 2008.

Orange Coast College Theater Department to present Musical Theater (Thart 109AB) final class presentation on December 14, 2007, and May 19-23, 2008.

Orange Coast College Theater Department to present Project Night (Thart 141AD) final class presentation on December 16, 2008, and May 19-23, 2008.

Orange Coast College Dance Department to sponsor Dia de la Raza – Community Outreach: October 14, 2007, in the OCC Quad at 12:00 p.m.

Orange Coast College Faculty Dance Concert: November 3, 2007, Robert B. Moore Theater, 8:00 p.m. Tickets presale \$10.00/\$14.00 at the door.

Orange Coast College Dance Department Studio Hour: December 4, 2007, and May 13, 2008 Robert B. Moore Theater, 7:00 p.m.

Orange Coast College High School Dance Day: Spring semester 2008, in the Dance Facilities, for the purpose of High School recruitment.

Orange Coast College Student Dance Concert: April 25 & 26 2008, Robert B. Moore Theater,

Orange Coast College Visual & Performing Arts Division to sponsor two performances of “Fiesta Latina” on May 8 & 9, 2008, in the Robert B. Moore Theater.

Item 2a, Authorization for Special Projects, continued

Orange Coast College Theater Repertory Company to present Amphitruon 38 by Jean Giraudoux on June 29-30 and July 6-7, 2007; the Comedy Pirates, directed by Alex Golson, July 13-14, 2007; One Act Play Festival July 19-21 and July 26-28, 2007.

b. Authorization to Apply for Funded Programs and/or Projects

Authorization was given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any related documents as appropriate.

1. Coast Community College District has applied to the California Community Colleges Chancellor's Office for an SB70 grant titled "**Evaluation**," to develop a System-wide evaluation of the Career Technical Education/Economic and Workforce Development Pathways initiatives

Fiscal Impact: If funded Coast Community College District will receive \$500,000 between June 20, 2007, to and including May 31, 2009. No matching funds required.

2. Coastline College has applied to the California Community Colleges Chancellor's Office for the Discipline/Industry Collaborative for Business Education grant titled "**Business Education Industry Collaborative**," which would fund a series of statewide staff development workshops and curriculum development projects, plus a major dissemination workshop at the Asilomar Conference Grounds. Mini-grants will be provided to California Community Colleges to create new or enhanced business/Computer Information Systems (CIS) courses.

Fiscal Impact: If funded Coastline College will receive \$300,000 between July 1, 2007 and August 31, 2008. No matching funds required.

3. Coastline College has applied to the MetLIFE Foundation/Civic Ventures for the "**Community College Encore Career Grant**," to distill from the core disciplines of its existing gerontology curriculum a series of mastery skills courses that match identified competency requirements in the local job market, and then publicize the program to local employers through Coastline's unique alliance with the Orange County One-Stop Center.

Fiscal Impact: If funded Coastline College will receive \$25,000 with matching in-kind services of \$9,380.

4. Orange Coast College has applied to the California Community Colleges Chancellor's Office for the renewal of the grant titled "**CareerLink/Tech Prep**," to renew the Coast Community College Tech Prep Consortium Grant that addresses the requirements of the Vocational Technical Education Act (VTEA) Part E Tech Prep legislation.

Fiscal Impact: If funded Orange Coast College will receive \$229,944 between July 1, 2007 through August 31, 2008. No matching funds required.

Item 2b, Authorization to Apply for Funded Programs and/or Projects, continued

5. Orange Coast College has applied to the National Science Foundation Advanced Technological Education (ATE) Program for the grant titled “**Convergence Technology Regional Center – Renewal Grant.**”

Fiscal Impact: If funded Orange Coast College along with the partnering colleges will receive \$1,791,063 over three (3) years. No matching funds required.

6. Orange Coast College has applied to the California Community Colleges Chancellor’s Office for the renewal of the grant titled “**Middle College High School (MCHS),**” to renew funding to maintain and expand the educational vision of the Middle College High School.

Fiscal Impact: If funded Orange Coast College will receive \$136,769 with matching in-kind services of \$654,368 from both Orange Coast College and Newport-Mesa Unified School District.

7. Orange Coast College has been awarded a California Department of Education, Carl D. Perkins Vocational and Technical Education Act of 1998 grant titled “Tech Prep Regional Coordination Project,” which will direct a regional partnership within Orange County of secondary and post-secondary partners, business and industry partners, local workforce investment boards, local economic development agencies and other Orange County Tech Prep Consortia to integrate regional delivery systems for education and workforce services.

Fiscal Impact: Orange Coast College will receive \$415,000 between April 1, 2007, to and including June 30, 2008. This grant has received an augmentation of \$46,000 to increase the grant from \$415,000 to \$461,000. No matching funds required.

8. Orange Coast College has applied to the California Community Colleges Chancellor’s Office for the renewal of the grant titled “Work-Based Learning Collaborative,”. for renewed funding to expand access of students to all types of work-based learning, to create strategies for identifying and providing high quality work-based learning opportunities to all students, and to provide faculty staff development that provides activities, resources and support services to integrate work-based learning opportunities.

Fiscal Impact: If funded Orange Coast College will receive \$100,000 between July 1, 2007, to and including August 31, 2008. No matching funds required.

c. Authorization for Disposal of Surplus Materials and/or Equipment

Authorization was given for the disposal of the listed surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

The Board further authorized the Director of Purchasing to donate surplus equipment to Anaheim Unified School District for use in its Technology Department’s Instructional Program.

d. Authorization to Enter into Standard Agreements for Distribution of Telecourses – Coastline Community College

Authorization was given to enter into standard agreements for the lease of telecourses for the terms and conditions listed in the agreements.

e. Approval of Clinical Contracts

Authorization was given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

GOLDEN WEST COLLEGE

NEW

Knott’s Berry Farm Health Services Nonstandard Affiliation Agreement

RENEWAL

Children’s Hospital of Orange County Nonstandard Affiliation Agreement

ORANGE COAST COLLEGE

NEW

Santa Ana Unified School District Standard Clinical Affiliation Agreement
Santa Ana, CA

The Speech, Language and Learning Center Standard Clinical Affiliation Agreement
Dana Point, CA

RENEWAL

Cedars Sinai Medical Center Non-Standard Clinical Affiliation Agreement
Los Angeles, CA

Cedars Sinai Medical Center Non-Standard Clinical Affiliation Agreement
Los Angeles, CA

Cedars Sinai Medical Center Non-Standard Clinical Affiliation Agreement
Los Angeles, CA

Los Alamitos Medical Center Non-Standard Clinical Affiliation Agreement
Los Alamitos, CA

Presbyterian Intercommunity Hospital, Inc. Non-Standard Clinical Affiliation Amendment
Whittier, CA

St. Mary Medical Center
Long Beach, CA

Non-Standard Clinical Affiliation Agreement

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

Fiscal Impact: The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in clinical rotation. (For field experience agreements, the District provides only Worker's Compensation insurance.) These coverages are in effect while the student is on-site at facility. However, District saves money by utilizing off-campus clinical and field experience training facilities.

f. Authorization for Purchase of Institutional Memberships

Authorization was given for the following renewals of institutional memberships:

District

CCbenefits Inc. – May 2007 – May 2008. - \$2,500.00

Community College Leadership Development Initiatives (CCLDI) – July 1, 2007 – June 30, 2008 - \$500.00

National Council for Workforce Education (NCWE) – April 21, 2007 – April 20, 2008 - \$415

Orange County School Boards Association (OCSBA) – July 1, 2007 – June 30, 2008 - \$125.00

Coastline Community College

California Workforce Association (CWA) – July 1, 2007 – June 30, 2008 - \$800

California Placement Association (CPA) – July 1, 2007 – June 30, 2008 - \$130

California Cooperative Education and Internship Association (CCEIA) – July 1, 2007 – June 30, 2008 - \$150

Asian Business Association of Orange County – July 1, 2007 – June 30, 2008 - \$75

Community College Leadership Development Initiatives (CCLDI) – July 1, 2007 – June 30, 2008 - \$1000

Golden West College

Community College Leadership Development Initiatives – July 1, 2007 – June 30, 2008 - \$2,000

Orange Coast College

Association of Collegiate Business Schools and Programs – July 1, 2007 – June 30, 2008 - \$1,250.00

California Community Colleges Chief Instructional Officers – July 1, 2007 – June 30, 2008 - \$300.00

Community College Leadership Development Initiatives (CCLDI) – July 1, 2007 – June 30, 2008 - \$2,000

National Association of Colleges and Employers (NACE) – July 1, 2007 – June 30, 2008 - \$380

3. Personnel Items

This Item will be addressed at the conclusion of the Consent Calendar.

4. Curriculum Approval

Authorization was given for approval of new courses, as listed in the June 20, 2007 Agenda.

5. Special Programs And Activities

a. Community Education Activities – Orange Coast College

Authorization was given for not-for-credit classes advertised and offered by the Community Education Office during the period of June 21, 2007 – June 30, 2008, as presented in the June 20, 2007 Agenda.

6. Financial Approvals

a. Approval of Purchase Orders

The Board approved purchase orders listed in the amount of \$3,154,902.37. (A copy of the report is on file with the June 01, 2007 Agenda, and is available on request.)

b. Ratification/Approval of Checks

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$7,346,574.09. (A copy of the report is on file with the June 20, 2007 Agenda, and is available on request.)

The Board ratified/approved the warrants for the General Obligation Bond Fund in the amount of \$7,396,843.74. (A copy of the report is on file with the June 20, 2007 Agenda, and is available on request.)

7. Buildings and Grounds Items Under \$10,000

a. Authorization to File Notice of Completion

Authorization was given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

OCC Counseling Classrooms Refurbish; Bid No. 1917
Contractor: Chegini Enterprises Inc. dba SMC Construction Co.

b. Authorization to Employ KPFF, Inc.; Orange Coast College Field House Remodel – Building 110

Authorization was given to employ KPFF, Inc. for engineering services for the Orange Coast College Field House Remodel – Building 110.

The scope of service is to include the following tasks:

Engineering Services \$7,500

Revisions to installation of new doors in the exterior wall system, addition of storefront glazing to replace the current window systems, the addition of some interior non-bearing partitions and replacement of exterior framing that has termite damage.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the Agreement.

Fiscal Impact: \$7,500 (OCC Campus Enterprise Funds)
Master Plan Approved Project

c. Authorization for Addendum No. 1 to Nadel Architects; Coastline Community College Early College High School

Authorization was given to accept Addendum No. 1 for additional architectural and engineering services for the Coastline Community College Early College High School.

The scope of service is to include the following tasks:

1. Civil Engineering Services \$4,200

Services for new and modified pavement and tie-ins to existing pavement

and fields; including evaluation of existing site, design and documentation for drainage and setting floor and ramp elevations.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the addendum to the Agreement.

Fiscal Impact: \$4,200 (Coastline Funds)
Master Plan Approved Project
CCC Early College High School

Item Removed from the Consent Calendar:

3. Personnel

o. Authorization for Professional Experts

Lloyd, Nicole, J., OCC, to provide clerical support to Classified Professional Development committee, per Agreement with CFCE, for the period 07/01/06 to 06/30/07, compensation to be \$5,000.00.

Speaking to the Topic:

Helen Ward, CCC, requested that the Board table Item 3o, as listed above. She expressed concern that the CFCE is compensating an employee for serving as the chair of a committee that is voluntary. Ms. Ward shared dissatisfaction with the committee's timeliness in processing reimbursements for Professional Development this past year, and commented that she is pleased that the Professional Development guidelines are being updated.

Vice Chancellor of Human Resources Joe Quarles acknowledged that there have been issues regarding late reimbursements, which led to the District simplifying the procedures, but overall the program has served many employees effectively.

Hilary Thomas provided the background behind this issue, stating that the 2002 negotiations proposed that CFCE provide \$5,000 in professional development funds to provide for clerical support for the committee since that support would no longer be provided by the District. She further noted that Ms. Lloyd served as the Chair of the Committee, and was not a voting member.

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to authorize Item 3, *Personnel*, as presented in the June 20, 2007 Agenda, with the exception of 3a., *Authorization for Special Assignments, ACADEMIC SENATE*, as listed on pages 61 and 62 of the June 20, 2007 Agenda. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson .

a. Authorization for Special Assignments

ACADEMIC SENATE

<u>NAME</u>	<u>LOC</u>	<u>START DATE</u>	<u>END DATE</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
<u>Dumont, Stephanie</u>	GWC	06/01/2007	08/26/2007	SUM	\$66.00 AFT
Academic Senate duties. NTE 48 hours.					
<u>Jones, Nancy</u>	CCC	05/27/2007	06/30/2007	SUM	\$66.00 AFT
Academic Senate duties. NTE 16 hours.					
<u>Monahan, Georgie</u>	OCC	06/01/2007	08/26/2007	SUM	\$66.00 AFT
Academic Senate duties. NTE 48 hours.					
<u>Stewart, Cheryl</u>	CCC	07/01/2007	08/26/2007	SUM	\$66.00 AFT
Academic Senate duties. NTE 32 hours.					

Speaking to the Topic:

Dean Mancina, President, CFE, expressed concern that this item relates to the issue of an incorrect pay rate for overload assignments for counselors and librarians, as discussed in the January 17, 2007 Meeting. He noted that the amendment was made to the counselor and librarian's overload pay as a result of discussions at that meeting.

Vice Chancellor Quarles shared that from his understanding, the intent of the Memorandum of Understanding (MOU) was to enhance the salary schedule for all faculty, which means all faculty would be impacted by the change in pay rate, including counselors and librarians. He stated that he understands Mr. Mancina's concern, and commented that clarification needs to be made if that was not the Union's intent in this Agreement. Dr. Quarles further stated that since this only affects four employees, he suggests that the Board approve an amendment to the pay rate listed in the June 20, 2007 Agenda, to 1/1000th of the faculty member's annual salary, with the understanding that the language will be clarified in upcoming negotiations.

It was moved by Mr. Moreno and seconded by Mr. Ruiz to approve the adjustment to the pay for the Academic Senate Presidents from the \$66 rate, as listed in the June 20, 2007 Agenda, to 1/1000th of their annual salary, with the understanding that this language will be clarified in future negotiations. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

Action Items

Agreements

1. Authorization to Amend Existing Agreement Between the National Notary Association and the Coast Community College District (Coastline Community College) to Offer Notary Exam Preparation and Notary Signing Agent Seminars

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that authorization be given to amend the Agreement between National Notary Association and the Coast Community College District (Coastline Community College) to offer notary exam preparation and notary signing agent seminars

Item 1, Authorization to Amend Existing Agreement between the National Notary Association and CCCD, continued

through June 30, 2009. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: Projected Gross Income to District \$28,000

2. Authorization to Enter Into a Standard Agreement with Pacific Structures, Inc. and the Coast Community College District (Coastline Community College) to Provide English as a Second Language (ESL) Assessment and Training Services

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a Standard Agreement for Contracted Services between Pacific Structures, Inc. and the Coast Community College District (Coastline Community College) to provide assessment and training in English as a Second Language. The term of this Agreement shall be from June 21, 2007 through June 30, 2008. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: Income to District: \$3,600

3. Authorization to Enter Into an Amended Standard Agreement Between the XAP Corporation and Coast Community College District (Coastline Community College) to Participate in an Online Electronic Admission Application System in the Coastline Financial Aid Office

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to enter into an Amended Standard Agreement, previously Board approved on July 1, 2004, between the XAP Corporation and Coast Community College District (Coastline Community College) to participate in an online Financial Aid electronic admission application system. The term of the Agreement is from June 21, 2007 - June 30, 2008 and may be extended upon mutual agreement. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: The College shall pay to XAP an annual amount of \$2,000 for the use of the Board of Governors' Fee Waiver Application (BOG) online electronic form.

4. Authorization to Enter Into a Lease Agreement Addendum Between Mobile Modular Management Corporation and the Community College District (Coastline Community College) to Lease a Commercial Coach Modular Unit

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a lease Agreement addendum with Mobile Modular Management Corporation and the Coast Community College District (Coastline Community College) for the lease of one (1) 48x60 DOH

Item 4, Authorization to Enter into a Lease Agreement Addendum between Mobile Modular Management Corporation and CCCD, continued

Commercial Coach Modular Unit, to be located at 2990 Mesa Verde Drive East, Costa Mesa, CA. Terms of the lease Agreement will be for a period of one (1) year beginning July 1, 2007, through June 30, 2008. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: Monthly rent of \$1,599.00

5. Authorization to Renew Lease Agreement Between Ocean View School District of Orange County, and the Coast Community College District (Coastline Community College) for the Purpose of Classroom Use at the Pleasant View School Site

It was moved by Mr. Moreno and seconded by Mr. Ruiz that authorization be given to enter into a renewal lease Agreement between Ocean View School District of Orange County and Coast Community College District (Coastline Community College) for use of Pleasant View School located at 16692 Landau Lane, Huntington Beach, CA 92647, for the term of July 1, 2007 through June 30, 2008. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: Monthly rent of \$5,879.24

6. Authorization to Enter Into a New Nonstandard Agreement Between the City of Cypress and the Coast Community College District (Golden West College) to Participate in a Vehicle Donation Agreement with the Criminal Justice Training Center

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to enter into a new nonstandard Agreement with the City of Cypress and the Coast Community College District (Golden West College) Criminal Justice Training Center for a patrol car vehicle donation Agreement, effective 6/21/07, and authorized the President to send a letter to the City of Cypress expressing the Board's appreciation for participating in this program. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: The City of Cypress will donate two police vehicles free of charge to the college.

7. Authorization to Enter Into a New Standard Agreement Between the Commission on Peace Officers Standards and Training (POST) and the Coast Community College District (Golden West College) New Media Center to Produce a Domestic Violence Video Project

It was moved by Mr. Ruiz and seconded by Mr. Moreno that authorization be given to enter into a new standard Agreement with the Commission on Peace Officers Standards and Training (POST) and

Item 7, Authorization to Enter into a New Standard Agreement between the Commission on Peace Officers Standards and Training and CCCD, continued

the Coast Community College District (Golden West College) New Media Center to produce a domestic violence video project, effective May 30, 2007 through September 30, 2007.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: The New Media Center to receive \$102,091 as income to the auxiliary account.

8. Authorization to Enter Into a Renewal Nonstandard Agreement Between the El Viento Foundation and the Coast Community College District (Golden West College) to Support Educational Pathways for Middle and High School Students to Attend College

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to enter into a renewal nonstandard Agreement with the El Viento Foundation and the Coast Community College District (Golden West College) to Support Educational Pathways for Middle and High School Students to Attend College, effective July 1, 2007 through June 30, 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: GWC will fund the benefit package for the two El Viento Foundation employees, NTE \$12,000 each per year. This amount will be paid on July 1 of each year with the provision that if the contract is terminated at any time, the \$24,000 will be refunded on a prorated basis for the balance of the fiscal year.

9. Authorization to Enter Into a New Nonstandard Agreement Between JOBVIEW LLC and the Coast Community College District (Golden West College) to Place a Kiosk in the Student Center Advertising Job Openings in Cooperation with the Orange County Register

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a new nonstandard Agreement with JOBVIEW LLC to place a kiosk in the Student Center advertising job openings in cooperation with the Orange County Register, effective 5/25/07.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: JOBVIEW LLC, in coordination with the Orange County Register, will place the kiosk on campus without cost, liability, or maintenance to the college as a free service to the community.

10. Authorization to Enter Into an Agreement Between Coast Community College District (Orange Coast College) and Sallie Mae Business Office Solutions for a Tuition Payment Program

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into an Agreement between Coast Community College District (Orange Coast College) and Sallie Mae Business Office Solutions, for a tuition payment program for students. The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: The implementation, software, student telephone support center, and brochures will be provided by Sallie Mae Business Office Solutions at no cost to the college.

11. Authorization to Enter Into a Standard Agreement Between the Coast Community College District (Coastline Community College, Golden West College, and Orange Coast College) and Sallie Mae Business Office Solutions, a division of Sallie Mae, Inc. for the Purpose of Providing eDisbursement Service for Student Financial Aid Funds

It was moved by Mr. Moreno and seconded by Mr. Ruiz that authorization be given to enter into an Agreement between the Coast Community College District (Coastline Community College, Golden West College, and Orange Coast College) and Sallie Mae Business Office Solutions, for the purpose of providing eDisbursement service for student financial aid funds in accordance with federal and state regulations for July 1, 2007, through June 30, 2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: All expenses for this process will be categorically funded through the federal administrative cost allowance.

12. Authorization to Enter Into an Agreement Renewal Between Coast Community College District and Mandate Resource Services to Provide Claim Preparation Services

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that authorization be given to enter into an Agreement Renewal between Coast Community College District and Mandate Resource Services to provide claim preparation services for Fiscal Year 2007-2008. The Board further authorized the Vice Chancellor of Administrative Services to sign the necessary documents.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: The cost of this service is \$8,000 and is fully reimbursable.

13. Authorization to Approve an Agreement Between the Coast Community College District and Presidium Learning to Provide Online Helpdesk Support Services for the District and all Colleges for FY 2007/2008

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that authorization be given to approve the Agreement between the Coast Community College District and Presidium Learning to provide 24/7 online and telephonic support for students, faculty and staff related to Banner, Luminis, E-mail, Online Registration and Distance Learning. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Item 13, Authorization to Approve an Agreement between the CCCD and Presidium Learning, continued

Speaking to the Topic:

Hilary Thomas expressed concern that, since there are currently classified staff performing functions of the Help Desk at the campuses, she believes that this change affects classified positions, and is a bargaining issue. Ms. Thomas further expressed concern that the first information she received regarding this Agreement was at Chancellor's Cabinet on June 11, which did not allow enough time for her to complete research and discuss the impact on employees.

Vice Chancellor Brahmbhatt shared that he understands the concerns of the Union, but assured Ms. Thomas that the Help Desk activities will continue to function on the campuses, and that classified staff will not be displaced. He emphasized the importance of being available to assist students 24 hours a day, commenting that he anticipates an increase in Help Desk requests with the implementation of the Banner student software.

Dean Mancina expressed support for Ms. Thomas's concerns, commenting that this issue looks like outsourcing to him, which is a mandatory bargaining item.

Student Trustee Bunch expressed the opinion that this Agreement would benefit students, and inquired whether the service will be available with Telecommunications Device for the Deaf (TDD) and in different languages. He further expressed the hope that the Board receives information to review relating to the effectiveness of the service before making the decision to renew it in one year.

Vice Chancellor Brahmbhatt confirmed that TDD will be available, but the service will be only in English.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Ruiz, and President Patterson; Nay – Mr. Moreno.

Fiscal Impact: \$274,000 for 2007/2008

14. Authorization to Enter Into a Twenty-four (24) -Month Dedicated Access Service Agreement Between Time Warner Cable and Coast Community College District

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a 24-month Dedicated Access Service Provider Agreement between Time Warner Cable ("TWC") and Coast Community College District, subject to the terms and conditions of this Agreement. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: Monthly savings of \$50 for 24 months (\$1,200)

15. Authorization to Enter Into an Agreement Between the Coast Community College District and the Law Firm of Liebert Cassidy Whitmore

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given for Coast Community College District to enter into an Agreement with the law firm of Liebert Cassidy Whitmore to serve as an Independent Contractor to provide special training and consulting personnel services to the District as part of the Southern California Community College District Employment Relations Consortium. The term of the Agreement is for 12 months commencing July 1, 2007.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$2,500.00 for the 2007-2008 fiscal year.

16. Authorization to Enter Into an Agreement with Orange County Department of Education and the Coast Community College District to Participate in Payroll Time and Attendance System Development and Implementation

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno that authorization be given to enter into an agreement between the Coast Community College District and Orange County Department of Education for payroll time and attendance system development and implementation. The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Moreno, and President Patterson; Absent – Mr. Ruiz.

Fiscal Impact: \$38,626.00 one time General Fund expenses in fiscal year 2007-08

Buildings and Grounds Items Over \$10,000 and Change Order Items

1. Authorization for Approval and Submission of the 2009-2013 Five Year Construction Plan; Orange Coast College, Golden West College, Coastline and District Site

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given for approval and submission to the California Community Colleges State Chancellor's Office the Five Year Construction Plan for fiscal years 2009-2013 for Orange Coast College, Coastline College, Golden West College and District Site. The Board further authorized the Chancellor to sign the formal documents.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: No Impact

2. Authorization to Enter Into a Lease Agreement with Mobile Modular Management; Golden West College Swing Space for Utilities Upgrade

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that authorization be given to enter into a lease Agreement with Mobile Modular Management Corporation for the lease of a modular building utilizing the Santa Ana Unified School District Piggyback Bid No. 1045, for Golden West College for utilities upgrade, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$597,075.00 (General Obligation Bond Fund/Measure C)
 Master Plan Approved Project
 GWC Upgrade Utilities

3. Bid Tabulations and Award of Contract: Orange Coast College Fitness Center Landscape Renovation; Bid No. 1927

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that a contract be awarded to America West Landscape, Inc. as lowest qualified base bid of \$194,795.76 as shown below, for the OCC Fitness Center Landscape Renovation, Bid No. 1927, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

Base Bid

1. America West Landscape, Inc. 12328 Woodruff Avenue, Downey, CA 90241	\$194,795.76
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Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$194,795.76 (Measure C – General Obligation Bond Fund)
 OCC Upgrade Health/Wellness Facilities
 OCC Fitness Center

4. Bid Tabulations and Award of Contract: Orange Coast College Lewis Center for Applied Science Renovation; Bid No. 1922

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that a contract be awarded to Chegini Enterprises Inc. dba SMC Construction Company as lowest qualified bid (including Alternate No. 1) of \$8,910,000 as shown below, for the OCC Lewis Center for Applied Science renovation Bid No. 1922. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the contract documents.

	<u>Base Bid</u>	<u>Alt. No. 1</u>	<u>Total Bid</u>
Chegini Enterprises Inc. dba SMC Construction Company 20 Morgan, Ste. 100, Irvine, CA 92618	\$ 8,600,000	\$310,000	\$ 8,910,000

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$8,910,000 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC Science Facilities
OCC Upgrade Lewis Center for Applied Science

5. Bid Tabulations and Award of Contract: Golden West College Health Science Building; Bid No. 1925

It was moved by Ms. Hornbuckle and seconded by Mr. Ruiz that a contract be awarded to P.W. Construction as lowest qualified base bid of \$12,773,000 as shown below, for the GWC Health Science Building, Bid No. 1925, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

	<u>Base Bid*</u>
DJM Construction (Anaheim) 1540 S. Lewis Street, Anaheim, CA 92805	\$12,773,000

*Note: The Bid Form included five deductive alternates. Golden West College has elected not to apply any of the deductive alternates. Award of Bid No. 1925 consist of the base bid only.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$12,773,000 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
GWC Health Science Building

6. Bid Tabulations and Award of Contract: Orange Coast College East/West Utility Upgrade, Phase II; Bid No. 1926

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that a contract be awarded to the lowest qualified base bid in each category as shown below, for the OCC East/West Utility Upgrade, Phase II, Bid No. 1926, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

	<u>Base Bid</u>
<u>(A) Demo/Earthwork/Grading</u>	
GCI Construction (Costa Mesa) 245 Fischer Avenue, B3, Costa Mesa, CA 92626	\$1,651,500.00
<u>(B) Underground Utilities</u>	
Atlas-Allied, Inc. (Anaheim) 1210 North Las Brisas Street, Anaheim, CA	\$ 685,720.00

Item 6, Bid Tabulations and Award of Contract: OCC East/West Utility Upgrade; Phase II, Bid No. 1926, continued

(C) Steel

Scrape Certified Welding, Inc. (SCW) \$ 297,000.00
2525 N. Old Highway 395, Fallbrook, CA 92028

(D) Concrete/Masonry

T.B. Penick & Sons \$2,045,000.00
9747 Olson Drive, San Diego, CA 92121

(F) Misc. Specialties

Gamma Builders \$ 243,395.00
27068 La Paz, Suite 454, Alisa Viejo, CA 92656

(G) Electrical/Fire Alarm

Dennison Electric, Inc. \$4,265,000.00
10855 Portal Drive, Los Alamitos, CA 90720

(H) HVAC

Liberty Climate Control, Inc. \$ 29,847.00
2447 North Chico Avenue, South El Monte, CA 91733

(I) Plumbing

Continental Plumbing, Inc. \$ 94,351.00
11165 Thurston Lane, Mira Loma, CA 91752

(J) Roofing/Waterproofing/Sheet Metal

Alcal Arcade Contracting, Inc. \$ 134,159.00
1614 Marlborough Avenue, S-2, Riverside, CA 92507

(K) Painting

C.T. Georgiou Painting Co. \$ 74,000.00
433 Lecouvreur Avenue, Wilmington, CA 90744

(L) Landscape/Irrigation

Marina Landscape, Inc. \$ 475,000.00
1900 South Lewis Street, Anaheim, CA 92805

(M) Asphalt

Amttek Construction (La Habra Heights) \$ 992,858.00
1813 Las Palomas Drive, La Habra Heights, CA 90631

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$10,987,830 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC East/West Utility Campus Utility Renovations, Phase II

7. Authorization for Change Order No. 2; Orange Coast College Gym Façade; Bid No. 1906-Final Closeout

It was moved by Mr. Ruiz and seconded by Mr. Moreno that authorization be given for Change Order No. 2 to Orange Coast College Gym Façade, Bid No. 1906, as described in the Change Order document.

These changes are necessary for the following reasons:

Negotiation and Settlement of Potential Claim \$10,000

The gym façade project was completed in the late Fall 2006 with the Contractor claiming he was due an additional \$49,000 in compensation for delays and additional work. After review and negotiation by the OCC construction team, District Facilities and District Risk Services, the contractor agreed to accept \$10,000 as a final closeout amount for the project.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$10,000 (District Funds)
Master Plan Approved Project

8. Authorization for Change Order No. 1; District Administration Building, Bid No. 1920

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given for Change Order No. 1 to the District Administration Building, Bid No. 1920 as described in the Change Order document.

These changes are necessary for the following reasons:

Anderson Charnesky Structural Steel – Package C – Steel

1. Credit for Tube Steel at Deleted Patio Roof <\$ 3,727>

(1) Architect was able to delete this work for project.

Contract Amount: \$1,724,924 (C.O. 1: .002% Decrease)

Total Change Orders: <\$3,727>

Prizio Construction – Package D - Concrete

1. Added Scope of Work by City and Architect \$24,816

(1) During plan review, the City and architect found some discrepancies in the drawings that required changes to the concrete work including added depressed slabs areas, added panel embed plates, added panel openings for HVAC and a change in the concrete material at the lobby floor.

Contract Amount: \$4,016,502 (C.O. 1: .06% Increase)

Total Change Orders: \$24,816

Gamma Builders – Package E – Fire Sprinklers

1. Addition of FM-200 Fire Suppression System \$ 7,890

(1) District requested a different model of fire suppression system for the DIS server room.

Contract Amount: \$388,300 (C.O. 1: 2% Increase)
Total Change Orders: \$7,890

Padua Glass – Package F – Glass and Glazing

1. Increase in fire rated glass at Opening 145 and 122 \$ 5,250

(1) After review by the City, architect had to make changes to the fire rated glass in two areas.

Contract Amount: \$1,377,400 (C.O. 1: .03% Increase)
Total Change Orders: \$5,250

Tri-Citi Electrical – Package H – Electrical

1. Relocate Electrical Conduit in Board Room \$ 5,257

(1) District requested a change to the audiovisual equipment closet in the Board room.

Contract Amount: \$3,277,000 (C.O. 1: .01% Increase)
Total Change Orders: \$5,257

Superior Wall Systems – Package K – Drywall/Plaster/Framing/Fireproofing

1. Added Rated Walls, Insulation and Door Openings \$12,025

(1) After final City review of the documents, the architect discovered missing details in the drawings but it was too late to correct before the bid opening.

Contract Amount: \$2,567,000 (C.O. 1: .04% Increase)
Total Change Orders: \$12,025

Alcal Roofing – Package L – Roofing

1. Credit for Roofing Materials at Deleted Patio Roof <\$ 1,400>

(1) Architect was able to delete this work for project.

Contract Amount: \$331,898 (C.O. 1: .04% Decrease)
Total Change Orders: <\$1,400>

Item 8, Authorization for Change Order No. 1; District Administration Building; Bid No. 1920, continued

Haitbrink Asphalt Paving – Package S – Asphalt

1. Credit for Asphalt at Adams Avenue <\$17,585>

(1) The City requested the deceleration lane to have concrete at the turn-in apron resulting in a credit to the amount of asphalt needed.

Contract Amount: \$548,691 (C.O. 1: .03% Decrease)

Total Change Orders: <\$17,585>

EMS Construction – Package T – Sheet Metal

1. Change to Metal Standing Seam Roof Product \$49,629

(1) After bid, contractor notified the construction team that the specified metal standing seam roof product was not waterproofed so water would not drain properly in all the canopy areas. Since the canopy area walkways are used by staff/visitors to access each building wing, it was determined by the team to upgrade to the waterproof product.

Contract Amount: \$513,000 (C.O. 1: 9% Increase)

Total Change Orders: \$49,629

C&H Construction – Package V – Rough Carpentry

1. Credit for Wood Framing at Deleted Patio <\$ 656>

(1) Architect was able to delete this work for project.

Contract Amount: \$681,000 (C.O. 1: .001% Decrease)

Total Change Orders: <\$656>

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$81,499 (Measure C - General Obligation Bond)
Master Plan Approved Project
Replacement of District Temporary Structures
District Administrative Office Building

9. Authorization for Addendum No. 5 to Integrated Design Services, Inc. (IDS); Golden West College Structural Repair of Seventeen Buildings

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to accept Addendum No. 5 for additional engineering services for the Golden West College Structural Repair of Seventeen Buildings.

The scope of services is to include the following:

1. Increased scope of work \$10,000

Item 9, Authorization for Addendum No. 5 to Integrated Design Services, Inc. (IDS); Golden West College Structural Repair of Seventeen Buildings, continued

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the Agreement.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$10,000 (2003-2004 State Capital Outlay Funds)
Master Plan Approved Project
GWC Structural Repair of Seventeen Buildings

General Items of Business

1. Authorization to Rent Short-Term Facilities for Classroom Purposes (Coastline Community College, Golden West College, and Orange Coast College)

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno that authorization be given to enter into Agreements to rent, on a short-term basis, various public and private facilities for classrooms, lectures, or special purposes for Coastline Community College, Golden West College, and Orange Coast College during fiscal year 2007-2008.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: Cost dependent on the type of and number of facilities needed.

2. Authorization to Hold Administratively Approved College-Sponsored Special Events on District-Owned Property (Coastline Community College, Golden West College, and Orange Coast College)

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given for Coastline Community College, Golden West College, and Orange Coast College, to hold college-sponsored/station-sponsored events scheduled on District-owned property which do not require payment of District funds during the 2007-2008 school year.

Fiscal Impact: Cost dependent on the individual event.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

3. Recommendation for Approval for the Orange County Registrar of Voters to Place a Voting Poll at Coastline Community College

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that the Registrar of Voters for the County of Orange be allowed to operate a voting poll at the Coastline Community College Center on February 5, 2008 and June 3, 2008 Primary Elections as well as the November 4, 2008 General Election.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: Voting Poll will be operated by the County Registrar of Voters at no cost to the College or District.

4. Authorization to Enter Into a Five Year (60 Month) Lease Agreement with Xerox Corporation to Lease a HLC128 High Speed Copier with a Document Controller for Orange Coast College Reprographics Using the California Multiple Awards Schedule (CMAS) Contract 3-01-36-0030A

It was moved by Mr. Moreno and seconded by Mr. Ruiz that authorization be given to enter into a five-year (60 month) Agreement with Xerox Corporation to lease a HL C128 High Speed Copier with a document controller for OCC Reprographics using the CMAS Contract 3-01-36-0030A. The Board further authorized the Director of Purchasing or Vice Chancellor of Administrative Services to issue a purchase order accordingly.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$106,198.00 (annually) (\$530,990 = 5 year total) (General Funds)

5. Authorization to Purchase One-Hundred Thirty-Two (132) Student Computer Workstations from Nova Solutions, Incorporated for Golden West College Using an Educational Institutional (E&I) Cooperative Service Contract

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno that authorization be given for the Director of Purchasing or the Vice Chancellor of Administrative Services to issue and sign a purchase order for the purchase of student computer workstations from Nova Solutions, Incorporated, utilizing an E & I cooperative service contract.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$96,900.00 (General Funds)

6. Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Spain during Summer 2008

7. Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Mexico during Intersession 2009

8. Authorization for Orange Coast College to Conduct a Short-Term Program in Cambridge, England During Summer, 2008

It was moved by Mr. Ruiz and seconded by Mr. Moreno that authorization be given to enter into standard travel contractor Agreements to conduct short-term study abroad programs as listed in Items 6, 7, and 8.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

9. Authorization to Enter Into an Agreement for Legislative/Bill Monitoring Services with School Services of California, Inc.

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into an Agreement for legislative/bill monitoring services with School Services of California, Inc., for July 1, 2007 through June 30, 2008, as presented in the June 20, 2007 Agenda.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign the contract.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$4,200

10. Authorization to Enter into a Software License Agreement between eLumen Corporation and the Coast Community College District

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that authorization be given to enter into a Software License Agreement between eLumen Corporation and the Coast Community College District for June 21, 2007 through June 20, 2008, as presented in the June 20, 2007 Agenda.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: Total cost of \$59,000, with 1st year costs of \$42,000 and 2nd year cost of \$17,000. The District retains optional annual renewal rights not to exceed 10% increase on 2nd year costs. Costs for this Agreement are to be paid from District funds.

11. Consideration of Coast Community College District Tentative Budget for 2007-2008

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno that the tentative budget for 2007-2008 be adopted, as outlined in the June 20, 2007 Agenda.

Recess

President Patterson called a short recess at 9:30 p.m.

Reconvene

The Board reconvened to the Regular Meeting at 9:35 p.m.

Item 11 Continued, Consideration of Coast Community College District Tentative Budget for 2007-2008

Speaking to the Topic:

Dean Mancina expressed concern regarding the 8% reserves in the 2007-2008 budget, commenting that too large of a reserve could prevent the colleges from having adequate funds to meet the needs of the students. He expressed the opinion that, when the colleges were able to offer additional sections in high-demand classes this year, enrollment increased and student needs were met. Mr. Mancina further shared that he hopes that having an 8% reserve won't restrict the funds for offering additional sections when necessary.

Trustee Ruiz discussed the enrollment management process at the District, sharing that it is the Board's intent to provide funds to the colleges, who determine where the needs are. He noted that future budgets are unpredictable and the District needs to plan for that.

President Patterson stated that this is a tentative budget, and that a public hearing will be held before adopting the actual budget. He agreed with Mr. Mancina that an 8% reserve is too high, but noted that the numbers could change before the final budget is adopted.

Trustee Moreno commented that his concern is for students, and he acknowledged the need for offering additional sections in impacted programs. He further stated that he understands that this is a tentative budget could be modified based on changes in the state funding.

Vice Chancellor Brahmhatt discussed the budget management process, commenting that collectively, staff try to plan for the current needs of the colleges while also planning for the future of the District. He stated that the District allocates funds to the campuses, giving the college presidents and vice presidents the authority to manage the funds to best meet student needs. Mr. Brahmhatt further noted that the District also needs to plan for the future, setting aside funds for times when the stated funding is reduced.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

12. Approval of Coast Federation of Classified Employees (CFCE) Professional Development Guidelines

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that approval be given of the updated Professional Development Guidelines for the CFC, as attached to the Agenda, and amended in the Addendum of the June 20, 2007 Meeting.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: None

13. Approval of Instructional Material Fees

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to adopt the revised Instructional Material Fees as outlined in the June 20, 2007 Agenda.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Personnel Action Items

1. Approval of Salary Schedule Increase

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to approve increases to the following employee salary schedules according to the percentages and effective dates as noted below:

<u>Schedule</u>	<u>Employee Groups</u>	<u>Effective Date</u>
Schedule AA	Faculty (CFE/AFT)	Fall 2007
Schedule AJ	Administration of Justice	Fall 2007
Schedule BB/B1	Part-time Faculty	Fall 2007
Schedule DD	Educational Managers	July 1, 2007
Schedule EE	Classified Staff (CFCE)	July 1, 2007
Schedule GG	Classified Managers	July 1, 2007
Schedule HH	Hourly	August 10, 2007
Schedule JJ	Confidential	July 1, 2007
Schedule KK	Students	August 10, 2007
Schedule L2	Educational Administrators	July 1, 2007
Schedule QQ	Counselors (CFE/AFT)	July 1, 2007
Schedule PP	Professional/Medical Experts	Fall 2007
Schedule SS	Special Project Professional Experts	July 1, 2007
Schedule TT	Professional Experts	Fall 2007

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

Fiscal Impact: \$7,421,952 (This salary increase represents a formula as COLA plus 1/2 of a growth percentage plus 0.375% rounded to the nearest 0.5%, amounting, equaling 4.53% for COLA plus 0.67% for Growth, plus 0.375% additional District funds, totaling 5.575% rounded to 6.00%).

Resolutions

1. Adoption of Resolution of Budget Transfers through April 2007

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to adopt the Resolution of Budget Transfers through April 2007, as identified in the June 20, 207 Agenda.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson

2. Adoption of Resolution Establishing Appropriation Limit, Gann Initiative for 2007-2008

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle that the Resolution establishing appropriation limit, Gann Initiative for 2007-2008 be adopted, establishing the Gann Limit for 2007-2008 at \$230,749,860, as presented in the June 20, 2007 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

3. Approval of Resolution to Participate in the State Capital Outlay Program Budget Year 2008-2009

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to approve the Resolution to participate in the State Capital Outlay Program Budget Year 2008-2009, as presented in the June 20, 2007 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

Fiscal Impact: \$36,834,000 (2009-2010 State Capital Outlay Funds/District Funds)
 \$27,626,000 (State Capital Outlay Funds)
 \$9,208,000 (Measure C General Obligation Bond Funds)
 Master Plan Approved Projects
 Language Arts and Social Science Building, Orange Coast College

4. Adoption of Resolution Authorizing the Establishment of a Retirement Health Benefit Fund Investment Advisory Board Relating to the College District's Participation in a Retiree Health Benefit Program

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to adopt the Resolution authorizing the establishment of a retirement health benefit fund investment Advisory Board relating to the District's participation in a retiree health benefit program, as presented in the June 20, 2007 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

5. Adoption of Resolution to Establish Participation in the Covered Electronic Waste Recovery and Recycling Payment System

It was moved by Mr. Moreno and seconded by Mr. Ruiz to adopt the Resolution to establish participation in the Covered Electronic Waste Recovery and Recycling Payment system, as presented in the June 20, 2007 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

Recess to Closed Session

It was moved by Mr. Ruiz and seconded by Ms. Hornbuckle to discuss the following items in Closed Session:

1. Conference with Legal Counsel – Existing Litigation (pursuant to Section 54956.9)
Name of Case: Word of God Fellowship, Inc. et al, Petitioner, v. Coast Community College District, Respondent and KOCE Foundation, Real Party in Interest, OCSC Case No. 04CC03347
2. Conference with Legal Counsel – Existing Litigation (pursuant to Section 54956.9)
Name of Case: Word of God Fellowship, Inc., a Georgia nonprofit Corporation dba Daystar Television Network, et al. v. Coast Community College District and KOCE Foundation. Case No. SACV050702CJC (MLGx)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

Reconvene Regular Meeting

The Board reconvened in Open Session at 10:55 p.m. to report on action taken in Closed Session:

It was reported that it was moved by Ms. Hornbuckle and seconded by Mr. Moreno that Coast Community College District will deliver to Daystar a signed writing, waiving release of any claims against Daystar and waiving fees and costs as against Daystar for the State action and the Federal action in return for Daystar's prompt dismissal with prejudice of Word of God Fellowship, Inc., a Georgia nonprofit Corporation dba Daystar Television Network, et. Al. v. Coast Community College District and KOCE Foundation, Case No. SACV050702CJC (MLGx) action against the District as well as each of the individual named trustees and employees.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

Adjournment

There being no further business, it was moved by Mr. Ruiz and seconded by President Patterson that the meeting be adjourned in honor of Student Trustee Jeri Elder. Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Moreno, Mr. Ruiz, and President Patterson.

The meeting was adjourned at 11:01 p.m.

Secretary of the Board