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# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Date: April 4, 2007 6:30 p.m.  
Board Room - 1370 Adams Avenue  
Costa Mesa, CA 92626**

## **Procedural Matters**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment

*At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Manager of Board Operations prior to speaking.*

*Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board.*

5. Adopt Agenda
6. Approval of Minutes

Regular Meeting of: February 21, 2007

Regular Meeting of: March 7, 2007

Special Meeting of: March 7, 2007

## **Acceptance of Retirements**

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with 10 or more years of service to the District.

## **General Information And Reports**

1. Review of Board Meeting Dates
2. Reports from the Officers of Student Government Organizations
3. Reports from the Academic Senate Presidents
4. Reports from Employee Representative Groups
5. Reports from the Presidents
6. Report from the Chancellor
7. Reports from the Board of Trustees
8. Review of Buildings and Grounds Reports
9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors

## **Consent Calendar**

*All items listed under the consent calendar are considered to be routine, and action will be taken by the Board of Trustees in one motion. There will be no discussion of the items prior to the vote unless it is requested by a member of the Board that specific items be discussed or removed, in which case that item will be considered immediately following the consent calendar.*

### **1. Travel Authorization**

- a. Authorization for Attendance at Meetings and/or Conferences - Board and Staff Members
- b. Authorization for Student Trips

### **2. General Items**

- a. Authorization for Special Projects
- b. Authorization for Disposal of Surplus Materials and/or Equipment
- c. Authorization to Enter into Standard Agreements for Distribution of Telecourses - Coastline Community College
- d. Approval of Clinical Contracts
- e. Authorization for Purchase of Institutional Memberships

### **3. Personnel Items**

- a. Authorization for Special Assignments
- b. Acceptance of Resignations and/or Approval of Layoffs and Terminations
- c. Authorization for Leaves of Absence
- d. Appointment of Substitutes, Academic Staff
- e. Authorization for Changes in Assignments, Academic Staff
- f. Appointment of Academic Staff
- g. Appointment of Classified Staff to Advertised Positions
- h. Authorization for Reclassification, Classification Reductions, and Reorganizational Reassignments, Classified Staff
- i. Authorization for Temporary Out of Class and Special Assignments, Classified Staff
- j. Authorization for Schedule Changes, Classified Staff
- k. Authorization for Additional Assignments, Change in Bargaining Unit, Classified Staff
- l. Appointment of Special Category, Hourly Staff
- m. Approval of Sabbatical Leave Requests
- n. Authorization for Professional Experts
- o. Authorization for Independent Contractors
- p. Authorization for Staff Development
- q. Authorization for Management Professional Development
- r. Authorization for Professional Development
- s. Authorization for Off-Campus Assignments

### **4. Special Programs and Activities**

- a. Community Education Activities – Orange Coast College
- b. Sailing Program – Orange Coast College

## **5. Financial Approvals**

- a. Approval of Purchase Orders
- b. Ratification/Approval of Checks
- c. Authorization for Special Payments

## **6. Buildings and Grounds Items Under \$10,000**

- a. Authorization to Employ AEPC Group, LLC; Orange Coast College Special Services Building
- b. Authorization to File Notice of Completion
- c. Authorization for Addendum No. 2 Bundy-Finkel Architects; District Administrative Building
- d. Consideration of Hold Harmless Agreement with the City of Costa Mesa for Encroachment Permit for Private Storm Drain Lateral Connection

## **Action Items**

### **Agreements**

1. Authorization to Enter into an Amended Subcontract Agreement Between Central Texas College (CTC) and the Coast Community College District (Coastline Community College) whereby Coastline Serves as Integrator in Support of the Navy College Program for Afloat Education (NCPACE) (Reference U.S. Government Contract No. N00140-04-D-0007) for the Delivery of all Distance Learning Services and Courses Described in the CTC Alternate Technical Proposal in Response to Government Solicitation No. N00140-03-R-2735
2. Authorization to Enter into an Amended Agreement Between Academic Institutions (Listed below) and the Coast Community College District (Coastline Community College) (Contract No. CCC2004.NCPACE.1003) in support of the Subcontract Agreement between Central Texas College District (CTC) and CCCD (CCC), and U.S. Government Contract N00140-04-D-0007 (NCPACE) issued to CTC on January 1, 2004
3. Authorization to Enter into a New Nonstandard Agreement Between the Mariposa Women's Center and Coast Community College District (Golden West College) to Use Interns in the Student Health Center
4. Authorization to Enter into a New Nonstandard Agreement Between Streaming Media Hosting and Coast Community College District (Golden West College) as a Pilot Project on Video Streaming Options

5. Authorization to Enter Into a Renewal of a Standard Agreement Between Coast Community College District (Orange Coast College) and Growth Strategies for the Purpose of Offering On-Line Instruction
6. Authorization to Enter Into a Renewal of a Standard Agreement Between Coast Community College District (Orange Coast College) and Vickie M. Lambert, LLC for the Purpose of Offering On-Line Instruction
7. Authorization to Enter into a Memorandum of Understanding between the Second Harvest Food Bank of Orange County and the Coast Community College District
8. Approval of New Standard CCCD Student Internship Agreement for Unpaid/Non-Sponsored Students
9. Approval of New Standard CCCD Student Internship Placement Agreement for Unpaid/Sponsored Students
10. Authorization to Enter Into an Agreement Between Coast Community College District (Orange Coast College) and Junior Bus Tours, Inc. for the Purpose of Offering a Tour Package in New York City, New York for the Orange Coast College Fashion Club
11. Authorization to Enter into a Lease Agreement between the County of Orange and the Coast Community College District (Orange Coast College) for the Purpose of Maintaining and Operating a Marine Public Education Facility Known as The Intercollegiate Sailing and Rowing Base
12. Authorization to Enter into an Agreement with Townsend Public Affairs for District Lobbying and Public Relations Services
13. Review of New Constitution for the Associated Students of Orange Coast College, Approved by Orange Coast College Students in Referendum on March 23, 2007

**Buildings and Grounds Items Over \$10,000 and Change Order Items**

1. Authorization to Employ AEPC Group, LLC; Orange Coast College Student Center Feasibility Study
2. Authorization to Employ tBP Architecture; Orange Coast College Golf Training Facility Master Planning
3. Authorization for Addendum No. 3 to tBP Architecture; Orange Coast College East/West Campus Utility Renovations
4. Authorization for Addendum No. 1 to LPA Architecture; Orange Coast College Consumer Health and Lab Science Building
5. Authorization for Addendum No. 1 to LPA Architecture; Orange Coast College Interdisciplinary Building

6. Authorization for Addendum No. 1 to Cambridge West Partnership; Orange Coast College, Golden West College and Coastline College Building/Facilities Program Implementation
7. Authorization for Addendum No. 4 to MVE Institutional; Orange Coast College Theater Arts Complex
8. Authorization for Change Order No. 2; Orange Coast College Gym Façade; Bid No. 1906
9. Authorization to Employ Bundy-Finkel Architects; District Administrative Building Energy Project (Photovoltaic)
10. Authorization for Addendum No. 1 to GKK Works; Golden West College Pool and Locker Room Renovation

### **General Items of Business**

1. Adoption of Budget Calendar for 2007-2008
2. Authorization to Contract with Digital Networks Group Inc. To Provide an Integrated Audio, Video and Sound Solution and Services for Orange Coast College Classrooms, Utilizing the Department of General Services, (CMAS) California Multiple Award Schedule Contracts 3-04-58-0215A, 3-06-70-2070D
3. Authorization to Conduct a Short-term Program in Florence, Italy and Barcelona, Spain During Summer 2008 (Orange Coast College)
4. Authorization to Conduct a Short-term Program in Paris, France During Summer 2008 (Orange Coast College)
5. Authorization to Conduct a Short-term Program in Cambridge, England During Summer 2008 (Orange Coast College)
6. Consideration of Candidates for the California Community College Trustees (CCCT) Board of Directors – 2007

### **Resolutions**

1. Adoption of Resolution Authorizing Payment to Trustee Absent from Board Meeting

### **Adjournment**

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***Upcoming Meetings:***  
***April 18, 2007 (Service Awards Meeting)***  
***May 2, 2007 (Regular Meeting)***  
***May 16, 2007 (Regular Meeting)***

# COAST COMMUNITY COLLEGE DISTRICT

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## Request to Address the Board of Trustees

Date \_\_\_\_\_ Name \_\_\_\_\_  
(please print legibly)

Agenda Item No. \_\_\_\_\_ Subject \_\_\_\_\_

NOTE: Persons requesting to speak on a particular agenda item will be given that opportunity as that agenda item is considered by the Board.

Non-agenda Subject \_\_\_\_\_

NOTE: Non-agenda items must be addressed during the public comment period at the beginning of the meeting. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Manager of Board Operations prior to speaking.

Each speaker will be allowed five minutes per item. Speaking order will be prioritized on a first-come first-served basis.

SPEAKER NO. \_\_\_\_\_

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Manager of Board Operations, (714) 438-4848, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.*