
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Date: November 7, 2007 6:30 p.m.
Board Room - 1370 Adams Avenue
Costa Mesa, CA 92626**

Procedural Matters

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Manager of Board Operations prior to speaking.

Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board.

5. Adopt Agenda
6. Approval of Minutes

Regular Meeting of: October 3, 2007

7. Acceptance of Retirements

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with 10 or more years of service to the District.

8. Banner Update

*Board of Trustees:
Mary Hornbuckle, Walter Howald, Jim Moreno, Jerry Patterson, Armando Ruiz,
and Student Trustee Paul Brunch
Chancellor: Kenneth D. Yglesias*

General Information And Reports

1. Review of Board Meeting Dates
2. Reports from the Officers of Student Government Organizations
3. Reports from the Academic Senate Presidents
4. Reports from Employee Representative Groups
5. Reports from the Presidents
6. Report from the Chancellor
7. Reports from the Board of Trustees
8. Review of Buildings and Grounds Reports
9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors
10. Opportunity for the Board to Review the Board Directives Log
11. Opportunity for Board of Trustees Discussion of Proposed Policy on Shared Governance
12. Report from Staff on the Computer Use Policy
13. Review of Proposed District Policy, Search and Selection of the Coast Community College District Executive Management Employees, 050-1-17-1
14. Consideration of Instructional Material Fees
15. Review of Internal Audit Report

Consent Calendar

All items listed under the consent calendar are considered to be routine, and action will be taken by the Board of Trustees in one motion. There will be no discussion of the items prior to the vote unless it is requested by a member of the Board that specific items be discussed or removed, in which case that item will be considered immediately following the consent calendar.

1. Travel Authorization

- a. Authorization for Attendance at Meetings and/or Conferences - Board and Staff Members
- b. Authorization for Student Trips

2. General Items

- a. Authorization for Special Projects
- b. Authorization to Apply for Funded Programs and/or Projects
- c. Authorization for Disposal of Surplus Materials and/or Equipment
- d. Authorization to Enter into Standard Agreements for Distribution of Telecourses - Coastline Community College
- e. Approval of Clinical Contracts
- f. Authorization for Purchase of Institutional Memberships

3. Personnel Items

- a. Authorization for Special Assignments
- b. Acceptance of Resignations and/or Approval of Layoffs and Terminations
- c. Authorization for Leaves of Absence
- d. Appointment of Substitutes, Academic Staff
- e. Authorization for Changes in Assignments, Academic Staff
- f. Authorization for Contract Amendments Based Upon Horizontal Salary Moves
- g. Appointment of Academic Staff
- h. Appointment of Classified Staff to Advertised Positions
- i. Authorization for Reclassification, Classification Reductions, and Reorganizational Reassignments, Classified Staff
- j. Authorization for Temporary Out of Class and Special Assignments, Classified Staff
- k. Authorization for Schedule Changes, Classified Staff
- l. Authorization for Changes in Salary Schedules
- m. Authorization for Additional Assignments, Change in Bargaining Unit, Classified Staff

- n. Appointment of Special Category, Hourly Staff
- o. Authorization for Professional Experts
- p. Certificated Staff Seniority Number Confirmation
- q. Approval of Classified Staff Longevity Payments
- r. Authorization for Independent Contractors
- s. Authorization for Off-Campus Assignments
- t. Authorization for Staff Development
- u. Authorization for Professional Development Program

4. Curriculum Approvals

- a. Approval of New Courses
- b. Approval of Course Revisions
- c. Approval of Program/Option Retirement
- d. Approval of Courses Adding College Identifier to Course Number (A)

5. Special Programs and Activities

- a. Community Activities – Orange Coast College
- b. Sailing Program – Orange Coast College

6. Financial Approvals

- a. Approval of Purchase Orders
- b. Ratification/Approval of Checks
- c. Warrant List for General Obligation Bond Fund
- d. Bond Project Legend
- e. Authorization for Special Payments

7. Buildings and Grounds Items Under \$10,000

- a. Authorization to File Notice of Completion
- b. Authorization for Addendum No. 5 to MVE Institutional; Orange Coast College Theater Arts Complex
- c. Authorization to Employ P2S Engineering; Golden West College Relocation of Main Distribution Facility

Action Items

Agreements

- 1. Authorization to Approve an Education Services Agreement between the United States Navy and Coast Community College District (Coastline Community College) to Provide Educational Support Services to Personnel of the United States Armed Forces
- 2. Authorization to Enter Into a Service Provider Agreement between Neo Networking, Inc. and Coast Community College District (Coastline Community College)
- 3. Authorization to Renew an Agreement between TechRoom, Inc. and Coast Community College District (Coastline Community College) for Software Update, Maintenance and Service of Mac Computers
- 4. Authorization for the Coast Community College District (Coastline Community College) to Enter into a Facility Lease Agreement with Slater Avenue II Limited Partnership
- 5. Authorization to Approve a Renewal Nonstandard Agreement Between the Coast Community College District (Golden West College) and CSU Long Beach Foundation to Provide a Grant for Anti-tobacco Education and Smoking Cessation Programs
- 6. Authorization to Approve a New Nonstandard Agreement Between the Coast Community College District (Golden West College) and Planned Parenthood of Orange and San Bernardino Counties to Provide Free Contraceptive and Reproductive Health Care to Students
- 7. Authorization to Approve a Renewal Standard Agreement Between the Coast Community College District (Golden West College) and Turtle Mountain Community College to Provide Reimbursement to Turtle Mountain as the FIPSE Grant Sub-Contractor
- 8. Authorization to Approve an Amended Nonstandard Agreement Between the Coast Community College District (Golden West College) and the University of California Puente Project to Increase the Funding from Puente

9. Authorization to Enter Into a Standard Agreement between the Coast Community College District (Orange Coast College) and Orange County Head Start, Inc. for the Purpose of Offering Instruction in "Feeding The Young Child (Fn145)/Life Cycle Nutrition: Children"
10. Approval of Agreement with 24 Hour Fitness Centers of California and the Coast Community College District

Buildings and Grounds Items Over \$10,000 and Change Order Items

1. Authorization to Employ tBP Architecture; Orange Coast College East/West Campus Utility Renovations
2. Authorization to Employ tBP Architecture; Orange Coast College/Orange County Fair Joint Parking Facility Master Planning
3. Authorization for Addendum No. 3 Bundy-Finkel Architects; District Administrative Building
4. Authorization for Addendum No. 1 to Steinberg Architects; Golden West College Learning Resource Center
5. Authorization to Contract with Collins & Aikman Floorcoverings, Inc. dba Tandus Specialized Markets Utilizing the Capistrano Unified School District Bid No. 0708-05; Golden West College Classroom Upgrade
6. Authorization to Employ Keller and Barre Associates; Orange Coast College Field House Food Service Improvement
7. Bid Tabulations and Award of Contract: District Administration Building Signage; Bid No. 1934
8. Authorization for Change Order No. 1; Orange Coast College Counseling Classroom Refurbishing; Bid No. 1917
9. Authorization for Change Order No. 7; Orange Coast College Learning Resource Center

General Items of Business

1. Authorization to Allow Classified Retirees Over Age 70 to Purchase Dental Insurance
2. Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Norway during Summer 2009
3. Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Italy during Summer 2010

4. Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Ireland during Summer 2008
5. Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Australia during Intersession 2009
6. Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Japan during Summer 2009
7. Authorization to Purchase One-hundred twenty-three (123) Dell Desktop Computers for Orange Coast College Using the Western States Contracting Alliance (WSCA) Master Price Agreement
8. Bid Tabulation and Award of Contract to Jaypro Sports Equipment for the Removal and Replacement of Bleachers Located at Golden West College; Bid #1933
9. Bid Tabulation and Award of Contract to Key Code Media for the Purchase of Avid Video and Telecourse Editing Equipment; Bid #1937
10. Authorization to Enter into a Lease Agreement between KOCE-TV Foundation and the Coast Community College District

Recess To Closed Session

Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.

The following item(s) will be discussed in Closed Session:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (pursuant to Section 54957)
Position: Chancellor

Reconvene Regular Meeting

Report of Action in Closed Session

Adjournment

***Upcoming Meetings:
November 19, 2007 (Regular Meeting)
December 12, 2007 (Regular & Organizational Meeting)***

COAST COMMUNITY COLLEGE DISTRICT

Request to Address the Board of Trustees

Date _____ Name _____
(please print legibly)

Agenda Item No. _____ Subject _____

NOTE: Persons requesting to speak on a particular agenda item will be given that opportunity as that agenda item is considered by the Board.

Non-agenda Subject _____

NOTE: Non-agenda items must be addressed during the public comment period at the beginning of the meeting. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Manager of Board Operations prior to speaking.

Each speaker will be allowed five minutes per item. Speaking order will be prioritized on a first-come first-served basis.

SPEAKER NO. _____

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Manager of Board Operations at, (714) 438-4848, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.