

**REGULAR MEETING  
BOARD OF TRUSTEES  
COAST COMMUNITY COLLEGE DISTRICT**

LOCATION: District Headquarters Board Room  
1370 Adams Avenue  
Costa Mesa, CA 92626

TIME: 6:30 P.M.

DATE: May 2, 2007

**ADDENDUM TO THE AGENDA**

**Pg. 38 - 57 Additions/Revisions to Existing Personnel Items**

**Appointments of Special Category - Hourly Staff**

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Carpenter, Alyson	CCC	05/03/07	06/30/07	124077-851254-2333-709000	M,T,W,TH,F
Nguyen, Thang	GWC	05/03/07	06/30/07	124015-361717-2333-643000	M,T,W,TH,F
Rafiq, Mohammad	CCC	05/03/07	06/30/07	110001-847406-2333-701000	M,T,W,TH,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Sundgren, Kyle	CCC	05/03/07	06/30/07	110001-847201-2333-615000	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instructions, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Price, Benjamin	CCC	05/03/07	06/30/07	110001-885202-2333-677000	M,T,W,TH,F
Sundgren, Kyle	CCC	05/03/07	06/30/07	110001-847201-2333-615000	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Fernandez, Teeya	OCC	05/01/07	06/30/07	812035-212810-2423-696000	M,W,F

### Authorization for Professional Experts

Huntoon, Walter B., GWC, to serve as Scenic Designer for GWC Theater production of "Moon Over Buffalo," for the period 05/03/07 to 07/10/07, compensation to be \$2,000.00.

### Delete Independent Contractor

~~Thompkins, William (OCC), to serve as an independent contractor, pursuant to the District's independent contractor agreement to transfer mini DV's to DVD after the May 6, 2007, Wind Ensemble Concert, to be paid \$600 from ancillary funds.~~

## Pg. 128 Revision to Existing Authorization for Special Payments

Payment NTE \$4,500 to cover reasonable and allowable travel expenses, including airfare, lodging, and taxes incurred by finalists (names to be determined) invited for a second interview for full-time faculty, staff, and management positions. Names on file with Personnel Office. Expenses to be paid from Coastline Human Resources Department funds. (Administrative Approval: 4-5-07) **at Coastline Community College.**

Payment of \$770 payable to American Dental Association for the 2007-2008 annual accreditation fees. This is required under the accreditation guidelines for the Registered Dental Assisting Program **at Orange Coast College.**

Payment of \$1,400 for the 2007 annual accreditation post secondary annual fee payable to the American Culinary Federation, Inc. This is required for the accreditation of the Culinary Arts program **at Orange Coast College.**

## Pg. 137 Revision to Existing Resolution

### 2. Approval of Resolution for Golden West College Central Plant **Underground Utility Lines** Posting Limited Use

The Division of State Architect has requested the District Board of Trustees to adopt a resolution limiting the use of the Golden West College Central Plant mechanical building to **be used** by authorized staff only. After review by the Vice President of Administrative Services and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that the following resolution be adopted:

#### **Golden West College Central Plant – Limited Use of Building And Underground Utility Lines**

WHEREAS, The Division of the State Architect, Structural Safety (DSA-SS) promulgates building regulations applicable to California's public schools and the state's essential services facilities. Refer to Sections 101.17 and 101.17.12 of Part 2, Title 24 for more information regarding the scope and application of DSA-SS adopted regulations,

WHEREAS, California Education Code 17368 defines a "School building" used in this article to be limited to any physical structure capable of being occupied by pupils, but shall exclude, (a) any bleacher or grandstand with less than six rows of seats, (b) any building which is used exclusively for warehouse, storage, garage, or district-wide administrative office purposes, into which pupils are not required to enter, and buildings utilized by adult schools for off-campus, voluntary adult education courses or registered apprentice courses, (c) any swimming pool, or (d) any yard or lighting poles or flagpoles or playground equipment which does not exceed 35 feet in height,

WHEREAS, the Golden West College Central Plant "mechanical room" and "underground utility lines" located at Golden West College is excluded as a "school building" by California Education Code 17368, (b),

NOW, THEREFORE BE IT RESOLVED: That the Board of Trustees of the Coast Community College District directs the Coordinator of the Physical Facilities Department, in consultation with the Vice Chancellor of Administrative Services and the Golden West College Vice President of Administrative Services, to notify the Division of State Architect that the Central Plant "mechanical room" will not be used by students or faculty,

BE IT FURTHER RESOLVED (1): That the Board of Trustees directs staff to post in a conspicuous place on such building a public notice stating that such building shall not be used by students or faculty,

BE IT FURTHER RESOLVED (2): That the Board of Trustees directs staff to continue its effort to ensure that every campus building excluded from the California Education Code 17368 be posted with a public notice excluding use by students or faculty.

**Fiscal Impact:** Not Applicable