

**REGULAR MEETING
BOARD OF TRUSTEES
COAST COMMUNITY COLLEGE DISTRICT**

LOCATION: District Headquarters Board Room
1370 Adams Avenue
Costa Mesa, CA 92626

TIME: 6:30 P.M.

DATE: June 21, 2006

ADDENDUM TO THE AGENDA

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Revision to Existing General Item

Authorization to Apply for Funded Programs and/or Projects

- ~~1. Orange Coast College has applied to the California Community College Chancellor's Office for a Fund for Student Success (FSS) grant titled "Middle College High School Grant." The goal of this grant is to maintain and expand on the educational vision as a Middle College High School, build on the Career Development and Student Success of our Students. To continue to recruit students who have goals similar to those of the program and are able to function in a college environment and to capitalize on the administrative and curricular benefits of a centralized and state of the art school site.~~

~~**Fiscal Impact:** Orange Coast College will receive \$136,769 between July 1, 2006 and June 30, 2007. The match for both the college and Newport Mesa Unified School District is \$653,834.~~

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Revisions to Existing Personnel Items

Authorization for Special Assignments

LOTTERY-COUNSELING

Change pay rate from \$1,136.00 to **\$66.721** per hour

Benschop, Joanne

Carter, Mari

Tennyson, Dagny

COUNSLRS-CALWRKS

Change pay rate from \$1,136.00 to **\$66.721** per hour

Benschop, Joanne

Carter, Mari

Tennyson, Dagny

MATRICULATION-COUNSELING

Change pay rate from \$1,136.00 to **\$66.721** per hour

Benschop, Joanne

Carter, Mari

Tennyson, Dagny

COUNSELING-TANF

Change pay rate from \$1,136.00 to **\$66.721** per hour

Benschop, Joanne

Carter, Mari

Tennyson, Dagny

AB77 DSBLD STDNT CNTR-SUPPORT

<u>NAME</u>	<u>LOC</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
<u>Zhe, Robert</u>	OCC	06/12/2006	06/30/2006	SUM	\$67.68 AFT

Summer counseling. **NTE 24 hrs/wk.**

EOPS B-STDNT SRVC-GENRL

<u>NAME</u>	<u>LOC</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
<u>Karasuda, Shinichiro</u>	OCC	06/01/2006	06/30/2006	DIM	\$36.86 AFT

Provide computer support to EOPS department regarding scheduling program.
NTE 9.442 hrs/wk.

Acceptance of Resignations and/or Approval of Layoffs and Terminations

~~Rivell, Sean B., OCC, Grounds Supervisor, Classified Management, resignation effective 06/16/06. Unused vacation to be paid through District KEEP program.~~

Flater, Alison H., CCC, Typist Clerk Intermediate, Classified Unit, resignation effective 06/15/06. Unused vacation to be paid in lump sum.

Higginbotham, Timi L., OCC, Child Care Center Assistant, Classified Unit, resignation effective 06/09/06. Unused vacation to be paid in lump sum.

Appointment of Academic Staff

Administrator

Courchaine, Jeffrey H., GWC, Interim Dean of Business and Information Systems, full time 12 month position for the period 07/01/06 to 06/30/07. Salary placement for this assignment to be D-30-06 for the 2006-07 academic year.

Instructor

Engle, Martha R., GWC, Instructor, Theater Arts, full time 2 semester tenure track position for the period 08/28/06 to 05/27/07. Salary placement for this assignment to be Col. II, Step 07 for the 2006-07 academic year.

Kramer, Bryan JM., GWC, Instructor, Automotive, full time 2 semester tenure track position for the period 08/28/06 to 05/27/07. Salary placement for this assignment to be Col. V, Step 06 for the 2006-07 academic year.

Appointment of Classified Staff to Advertised Positions

Classified Management

Conover, Eric C., OCC, Custodial/Grounds/Maintenance Supervisor, Classified Management, full time, 12 mo position, promotion effective 06/19/06; G-12-04* (O-051-06)**

*Includes 7.5% shift diff.

**This position subject to the rights, privileges and obligations of those placed on the Classified Management schedule.

Classified

Kilayko Cruz, Sheila M., CCC, Staff Assistant, Classified Unit, full time, 12 mo position, new hire effective 07/05/06; E-52-02 (C-029-06)

Russell, Patricia R., DIST, Workers' Compensation Specialist, Classified Unit, full time, 12 mo position, new hire effective 07/11/06; E-52-03 (D-017-06)

Appointment of Special Category, Hourly Staff

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Benavides, Kristina OCC	07/01/06	06/30/07	112-49006-2333-1	M,W,F
Bryan, Alisha DIST	07/03/06	06/30/07	111-81901-2333-1	M,T,W,TH,F
Chakerian, Viktoria CCC	06/22/06	06/30/06	118-43001-2333-1	M,T,W,TH,F
	06/22/06	06/30/06	118-70001-2333-1	M,T,W,TH,F
	07/01/06	06/30/07	118-43001-2333-1	M,T,W,TH,F
	07/01/06	06/30/07	118-70001-2333-1	M,T,W,TH,F
Cowie, Margo GWC	07/01/06	06/30/07	113-69201-2333-1	M,T,W,TH,F
	07/01/06	06/30/07	113-81101-2333-1	M,T,W,TH,F
Edwards, Amanda CCC	07/01/06	06/30/07	128-59301-2333-1	M,W,F
Kelly, Cecelia CCC	06/22/06	06/30/06	128-51254-2333-1	M,T,W,TH,F
	07/01/06	06/30/07	128-51254-2333-1	M,T,W,TH,F
Noteboom-Harris, A CCC	07/01/06	06/30/07	128-56101-2423-1	M,T,W,TH,F
Prudhomme, Laura CCC	06/22/06	06/30/06	128-51254-2333-1	M,T,W,TH,F
	07/01/06	06/30/07	128-51254-2333-1	M,T,W,TH,F
Richesson, Beverly GWC	07/01/06	06/30/07	113-81101-2333-1	M,T,W,TH,F
Schuelke, Dorothy DIST	07/01/06	06/30/07	119-86501-2333-1	M,T,W,TH

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Hersey, David OCC	07/01/06	06/30/07	896-59401-2423-1	M,W,F
Lopez, Robyn CCC	07/01/06	06/30/07	118-01201-2333-1	M,W,F
Luevano, James OCC	07/01/06	06/30/07	896-59401-2423-1	M,W,F
Mangrum, Leslie CCC	07/01/06	06/30/07	118-01201-2333-1	M,W,F
Tsutsumida, Damian OCC	07/01/06	06/30/07	896-65501-2423-1	M,T,W,TH

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instructions, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Armenta, Stephanie OCC	06/26/06	06/30/06	332-59001-2333-1	M,T,W,TH
	07/01/06	06/30/07	332-59001-2333-1	M,T,W,TH
Goddard, Angela OCC	07/03/06	08/25/06	332-59001-2333-1	M,T,W,TH

Mai, Thanh CCC	07/01/06	06/30/07	128-51254-2333-1	M,T,W,TH,F
Nelson, Scott OCC	07/01/06	06/30/07	896-37501-2333-1	F,S,SU
	07/01/06	06/30/07	122-85903-2333-1	F,S,SU
Nguyen, Huynh CCC	07/01/06	09/15/06	128-51254-2333-1	M,T,W,TH,F
Nguyen, Kevin OCC	07/01/06	06/30/07	896-37501-2333-1	M,T,W
	07/01/06	06/30/07	122-85903-2333-1	M,T,W
Pham, Quan OCC	07/01/06	06/30/07	122-85903-2333-1	M,T,TH
Ryse, Jennifer OCC	05/31/06	06/30/06	332-59001-2333-1	M,T,W,TH
	07/01/06	06/30/07	332-59001-2333-1	M,T,W,TH
Staph, Nathan OCC	07/01/06	06/30/07	896-37501-2333-1	TH,F,SU
	07/01/06	06/30/07	122-85903-2333-1	TH,F,SU
Truong, Johnny OCC	07/01/06	06/30/07	122-85903-2333-1	M,W,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Coker, Paula CCC	06/22/06	06/30/06	118-70301-2333-1	M,W,F
	07/01/06	06/30/07	118-70301-2333-1	M,W,F
Gant, Erica GWC	EXTEND	06/30/06	122-56214-2423-ITR	M,T,W,TH,F, S
Stiver, Helen GWC	07/01/06	06/30/07	123-56204-2423-ITR	M,T,W,TH,F
	07/01/06	06/30/07	122-56214-2423-ITR	M,T,W,TH,F
	07/01/06	06/30/07	123-58509-2423-1	M,T,W,TH,F
	07/01/06	06/30/07	128-56101-2423-1	M,T,W,TH,F
	07/01/06	06/30/07	123-43505-2423-ITR	M,T,W,TH,F
Wright, Jennifer GWC	07/01/06	06/30/07	123-56204-2423-ITR	M,T,W,TH,F
	07/01/06	06/30/07	122-56214-2423-ITR	M,T,W,TH,F
	07/01/06	06/30/07	123-58509-2423-1	M,T,W,TH,F
	07/01/06	06/30/07	128-56101-2423-1	M,T,W,TH,F
	07/01/06	06/30/07	123-43505-2423-ITR	M,T,W,TH,F

Authorization for Professional Experts

Other Professional Experts

Raufman, Cecilia, OCC, to serve as workshop presenter for counseling retreat, on 05/12/06, compensation to be \$200.00.

Scaff, Perry P., CCC, to serve as consultant on building of models and programming for interactive education modules within Coastline College, to extend end date from 06/30/06 to 06/30/07, no change in compensation.

(Previous Board action 04/05/06)

Revision to Existing Special Programs And Activities

a. Community Education Activities - Orange Coast College

PROFESSIONAL EXPERTS (Delete duplicate item)

~~KINGS, ROSE ANNE to be paid a stipend in the amount of \$1,000.00 to help prepare the Master Facility Plan for Rabbit Island. To be paid with OCC Extended Education funds.~~

b. Sailing Program - Orange Coast College

INDEPENDENT CONTRACTORS

Barbara Marrett for the purpose of promoting *Alaska Eagle* and other OCC sailing programs at various boat shows in the United States and Canada during the fiscal year July 1, 2006-June 30, 2007. To be paid an amount NTE \$000 **\$4,000** from Sailing Center funds.

Page 194 Revision to Existing General Items of Business

2. Authorization to Select from a Pre-Qualified List of Construction Management Service Firms

With the passage of Measure C General Obligation Bond, it is critical to hire qualified Construction Management Service firms to assist the District with construction and modernization projects.

The District issued and published an invitation for Request of Qualifications for Construction Management Services. Request of Qualification packets were mailed with twenty firms responding. A District Committee was formed to conduct paper screening, interviews, and phone references. The District Selection committee had ten members representing all four District sites. Selection criteria were based on the following factors: 1) experience with DSA; 2) experience with California K-14 projects; 3) experience with Higher Education; 4) experience with modernization and new construction projects; 5) personnel to be assigned. Based on this criteria the following firms are recommended as pre-qualified construction management firms for Measure C's second phase construction projects:

Bernards	Gafcon
Cordoba	GKK Works
C.W. Driver	Parsons 3dI
Del Terra	URS

Following the review of the District Committee, and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that the above firms be pre-qualified as Construction Management Service firms **for the period beginning July 1, 2006 and ending June 30, 2009**. As Measure C projects or any project become available, the District will utilize the list of pre-qualified firms for construction and modernization projects. Formal Construction Management agreements will be presented to the Board for approval.

Fiscal Impact: None

Page 196 Remove Existing Item from General Items of Business

- ~~6. Authorization to Apply for a Waiver from the State Chancellor's Office, Under Education Section Code 81370, to allow the Coast Community College District to waive the requirement of accepting the highest bidder responding to the Request For Proposals (RFP) for the Golden West College Child Care Center~~

Page 199 Remove Existing Item from Resolutions

- ~~1. Adoption of Resolution Requesting Proposals to Enter Into a Ground Lease at Golden West College for the Construction, Operation and Exclusive Use of a Child Care Facility and for the Shared Use of a Gymnasium~~

Correction to Existing Resolution

4. Authorization to Apply for Funded Programs: (omit numeral “2”)

It is recommended that authorization be given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign any related documents as appropriate.

1. Orange Coast College has applied to the California Department of Education, Vocational and Technical Education Act of 1998 for a grant titled **“Tech Prep Model Pathway Program Demonstration Project.”** Coast Community College district Tech Prep Consortium will demonstrate the ongoing operation of a successful four-year Tech Prep Model Pathway Program leading to a two-year associate degree or a two-year certificate within the Fashion Industry Sector and career pathway. The Coast Community College District Tech Prep Consortium will develop a replication document that will serve as an example of a statewide
2. Tech Prep Model Pathway Program that provides strong, systemic transitions between secondary school and postsecondary educational institutions.

Fiscal Impact: OCC will receive will receive \$112,500 between August 1, 2006 and June 30, 2007. All performances under this grant shall be completed by June 30, 2007. There are no matching funds required.

The following resolution was adopted in order for the agreement to be accepted by the State:

RESOLUTION

WHEREAS, the Board of Trustees of the Coast Community College District has read the proposed agreement entitled Certification of Application for Fiscal Year 2006-2007, ~~Child Development Division, Child Development Program~~ **Tech Prep Model Pathway Program Demonstration Project”** and the Coast Community College District (Orange Coast College), and said Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize Kenneth D. Yglesias, Chancellor; Kim Allen, Administrative Director of Fiscal Affairs, or Chandulal M. Brahmhatt, Vice Chancellor of Administrative Services, of the Coast Community College District on behalf of the organization to sign and execute said agreement and all amendments thereto, except to increase the financial liability of said organization.