

**REGULAR MEETING
BOARD OF TRUSTEES
COAST COMMUNITY COLLEGE DISTRICT**

LOCATION: District Headquarters Board Room
1370 Adams Avenue
Costa Mesa, CA 92626

TIME: 6:30 P.M.

DATE: December 13, 2006

ADDENDUM TO THE AGENDA

Page 24 Addition to Existing Special Projects

Golden West College Athletic Department to hold a Men's/Women's Track Team Clinic Fundraiser, Saturday, December 16, 2006 at the college track and Gym. Participants to pay \$5 each.

Golden West College Athletic Department to hold a Swimming Meeting/Seminar, December 20, 2006 in Forum 2. There will be no cost for participants to attend the event. Any audio visual expenses will be paid by department funds.

Orange Coast College to co-sponsor with Homeland Security Director, U.S. Congressman Dana Rohrabacher, two classes to be held in OCC Science Lecture 102 on January 17, 2007, as part of campus emergency preparedness. The first class will be "Incident Response to Terrorist Bombings;" the second is "Prevention and Response to Suicide Bombing Incidents." The classes will be open to all CCCD employees and city, state and county responders. There is no cost to the college.

Pg. 41-56 Revision to Existing Personnel Items

Correction to Existing Classified Retirement

Horn, Lynn B.R., DIS, Information Systems Technician II, Classified Unit, retirement effective 12/30/06. Unused vacation to be paid in lump sum.

Appointment of Classified Staff to Advertised Positions

Au, Duc N., CCC, WIA Support Clerk, (Workforce Investment Act) Classified Unit, temporary, specially funded, full time, 12 mo position, from hourly effective 01/02/07 to 06/30/07; E-39-01 (C-003-07)*

*This position may be extended, modified or eliminated based on changes from the funding source.

Jones, Shirley D., CCC, Military/Contract Education Technician, Classified Unit, temporary, specially funded, full time, 12 mo position, from hourly effective 01/02/07 to 06/30/07; E-44-02 (C-002-07)*

*This position may be extended, modified or eliminated based on changes from the funding source.

Nibeel, Deborah L., CCC, Human Resources Specialist, Classified Unit, full time, 12 mo position, promotion effective 01/02/07; E-48-05 (C-001-07)

Appointment of Special Category, Hourly Staff

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one ore more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Alvarez, Ana	GWC	01/02/2007	06/30/2007	123-49304-2316-1	M,T,W,TH,F
Lam, Lisa	CCC	01/02/2007	06/30/2007	89C-51501-2333-1	M,T,W,TH,F
Laske, Janet	CCC	01/02/2007	06/30/2007	89C-51501-2333-1	M,T,W,TH,F
Le, Tam	CCC	12/14/2006	06/30/2007	128-43501-2333-1	M,W,F
Perez, Alberto	GWC	12/16/2006	06/30/2007	897-16805-2333-1	S,SU
Pham, Toan	GWC	12/16/2006	06/30/2007	897-16805-2333-1	S,SU
Smith, Janette	CCC	01/15/2007	06/30/2007	128-43501-2333-1	M,T,W,TH,F
Teal, Alma	CCC	12/14/2006	06/30/2007	128-51254-2333-1	M,T,W,TH,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Harmon, Jenalee	OCC	01/17/2006	06/30/2007	896-59401-2423-1	M,W,F

Hourly/Temporary/Professional (Non Faculty) to perform skilled technical duties such as athletic training duties, production of student newspaper, maintain online classes, provide real time captioning (in-class text) for deaf students or assist with associated student programs in one or more of the following campus departments and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Rueter, Donald	OCC	01/02/2007	06/30/2007	112-39601-2333-1	M,W

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Asad, Talha	GWC	12/16/2006	06/30/2007	897-16805-2333-1	S,SU
Hernandez, Alex	GWC	12/16/2006	06/30/2007	897-16805-2333-1	S,SU
Tran, Dung	GWC	12/16/2006	06/30/2007	897-16805-2333-1	S,SU
Verville, Kevin	GWC	12/10/2006	01/10/2007	113-85302-2333-1	S,SU

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Mendenhall, Michelle	OCC	EXTEND	12/18/2006	112-18002-2334-1	M
Ward, Anne	OCC	EXTEND	02/02/2007	112-60002-2334-1	M,T,W,TH,F

Pg. 92 Delete Existing Action Item Agreement

~~4. Authorization to Enter Into an Instruction Agreement Between the Coast Community College District (Orange Coast College) and Memorial Health Services for the Purpose of Providing an Employee from Memorial Health Services to be Released to Function as an Instructor in the Orange Coast College Respiratory Care Program from January 2007, through June 2009~~

~~After review by the college President and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to enter into an instruction agreement between Coast Community College (Orange Coast College) and Memorial Health Services for the purpose of providing an employee from Memorial Health Services to be released to function as an instructor in the Respiratory Care program from January, 2007, through June, 2009. During that time the Orange Coast College Respiratory Care program will increase its enrollment capacity by 40%. The collaborative agreement is being arranged to help increase the pool of trained respiratory therapists which the county of Orange is estimating shortages for the next ten years. (A copy of the agreement is attached to each Trustee's Agenda).~~

~~It is further recommended that the Chancellor or the Vice Chancellor of Administrative Services be authorized to sign the agreement.~~

~~**Fiscal Impact:** Minimal increase in lab expenses which will be offset by increased student enrollments.~~