

---

# AGENDA

---

**Coast Community College District  
Regular Meeting of the Board of Trustees  
Date: November 5, 2003 6:30 p.m.  
Board Room - 1370 Adams Avenue  
Costa Mesa, CA 92626**

## **Procedural Matters**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment

*At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board prior to speaking.*

*Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board.*

5. Adopt Agenda
6. Approval of Minutes

Regular Meeting of October 15, 2003

## **Acceptance of Retirements**

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with 10 or more years of service to the District.

---

*Board of Trustees:  
Paul Berger, George Brown, Walter Howald, Jerry Patterson, Armando Ruiz,  
and Student Trustee Madeline Levy  
Chancellor: William M. Vega*

## **General Information And Reports**

1. Review of Board Meeting Dates
2. Reports from the Officers of Student Government Organizations
3. Reports from the Academic Senate Presidents
4. Reports from Employee Representative Groups
5. Reports from the Presidents
6. Report from the Chancellor
7. Reports from the Board of Trustees
8. Review of Buildings and Grounds Reports
9. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors
10. Quarterly Financial Status Report
11. Relocation of the Coast Community College District Office

## **Consent Calendar**

*All items listed under the consent calendar are considered to be routine, and action will be taken by the Board of Trustees in one motion. There will be no discussion of the items prior to the vote unless it is requested by a member of the Board that specific items be discussed or removed, in which case that item will be considered immediately following the consent calendar.*

### **1. Travel Authorization**

- a. Authorization for Attendance at Meetings and/or Conferences - Board and Staff Members
- b. Authorization for Student Trips

### **2. General Items**

- a. Authorization for Special Projects
- b. Authorization to Apply for Funded Programs and/or Projects
- c. Authorization for Disposal of Surplus Materials and/or Equipment

- d. Authorization for Disposal of Class 3 Records – Coast Community College District
- e. Authorization to Enter into Standard Agreements for Distribution of Telecourses for Coastline Community College
- f. Approval of Clinical Contracts
- g. Authorization for Purchase of Institutional Memberships

### **3. Personnel Items**

- a. Authorization for Special Assignments
- b. Acceptance of Resignations and/or Approval of Layoffs and Terminations
- c. Authorization for Leaves of Absence
- d. Appointment of Substitutes, Academic Staff
- e. Appointment of Academic Staff
- f. Appointment of Classified Staff to Advertised Positions
- g. Authorization for Reclassification, Classification Reductions, and Reorganizational Reassignments, Classified Staff
- h. Authorization for Temporary Out of Class and Special Assignments, Classified Staff
- i. Authorization for Schedule Changes, Classified Staff
- j. Authorization for Additional Assignments, Change in Bargaining Unit, Classified Staff
- k. Appointment of Special Category - Hourly Staff
- l. Authorization for Off-Campus Assignments
- m. Authorization for Professional Experts
- n. Authorization for Independent Contractors

### **4. Special Programs and Activities**

- a. Community Education Activities - Orange Coast College
- b. Sailing Program - Orange Coast College

## **5. Financial Approvals**

- a. Approval of Purchase Orders
- b. Ratification/Approval of Checks
- c. Authorization for Special Payments

## **Action Items**

### **Agreements**

1. Authorization to Enter into Agreements Between Collège de Sherbrooke, Canada, and Coast Community College District (Golden West College) for the Purpose of Providing Visiting Exchange Students from Golden West College to Canada and Students in Canada to Golden West College, with Instruction and/or Training Services According to the Terms of the FIPSE 3DEE Grant
2. Authorization to Enter into Agreements Between Universidad Tecnologica de Tula Tepeji, Mexico, and Coast Community College District (Golden West College) for the Purpose of Providing Visiting Exchange Students from Golden West College to Mexico, and Students in Mexico to Golden West College, with Instruction and/or Training Services According to the Terms of the FIPSE 3DEE Grant
3. Authorization to Conduct a Short-Term History and Theater Arts Program in London, England, During Summer 2005
4. Authorization to Enter into Agreements with a Travel Contractors for Summer 2004 Short-term Study Abroad Programs
5. Approval of Agreements for Television Broadcasting and Consulting Services (TOC) – KOCE-TV
6. Authorization to Enter into an Agreement with Fortis Benefits Insurance Company to Provide Life Insurance to District Employees/Retirees and Long Term Disability Insurance Benefits to District Employees

### **Buildings and Grounds Items Over \$10,000 and Change Order Items**

1. Authorization to Employ tBP Architecture; Orange Coast College Learning Resource Center, Working Drawing Phase
2. Bid Tabulations and Award of Contract: Orange Coast College Demolition of Building #23 for Utility Infrastructure Upgrade; Bid No. 1862
3. Authorization to Employ C.W. Driver; Orange Coast College Pre-Construction Phase Support and Construction Management for Watson Hall Renovation

4. Authorization to Employ Cash & Associates; Orange Coast College Sailing Center Utility Engineering
5. Authorization to Employ DSE Architecture; Orange Coast College As-Built Drawing for Buildings 115, 156, 171, 172 and 175 and Modifications to 53 Buildings

### **General Items of Business**

1. Claim Against Public Entity Including Rancho Santiago Community College District, Santa Ana College, Coast Community College District, Orange Coast College, Does 1 Through 100
2. Approval of Golden West College's Midterm Report for the Accrediting Commission for Community and Junior Colleges
3. Authorization for Golden West College to Employ SASCO Data Systems Cabling Company to Perform the Installation and Documentation of Data Cabling on Campus Through the California 3Multiple Award Schedule (CMAS) Contract No. 3-03-00-0464A
4. Consideration of Proposals for Ground Lease of District Site Property

### **Resolutions**

1. Adoption of Resolution to Increase Income and Expenditure Budget for 2002-2003
2. Adoption of Resolution of September 2003 Budget Transfers

### **Recess To Closed Session**

*Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.*

The following item(s) will be discussed in Closed Session:

1. Employee(s) Discipline/Dismissal/Release (pursuant to Section 54957)
2. Conference with Legal Counsel – Anticipated Litigation (pursuant to Section 54956.9)
  - Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (2 cases)

**Reconvene Regular Meeting**

Report of Action in Closed Session

**Adjournment**

---

***Upcoming Meetings:***  
***November 19, 2003 (Regular Meeting)***  
***December 10, 2003 (Organizational and Regular Meeting)***  
***January 14, 2004 (Regular Meeting)***

**COAST COMMUNITY COLLEGE DISTRICT**

---

---

**Request to Address the Board of Trustees**

Date \_\_\_\_\_ Name \_\_\_\_\_  
(please print legibly)

Agenda Item No. \_\_\_\_\_ Subject \_\_\_\_\_

NOTE: Persons requesting to speak on a particular agenda item will be given that opportunity as that agenda item is considered by the Board.

Non-agenda Subject \_\_\_\_\_

NOTE: Non-agenda items must be addressed during the public comment period at the beginning of the meeting. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board prior to speaking.

Each speaker will be allowed five minutes per item. Speaking order will be prioritized on a first-come first-served basis.

SPEAKER NO. \_\_\_\_\_

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact Donna M. Waldfogel, Secretary of the Board, (714) 438-4848, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.*

