
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees**

**Date: May 7, 2003 6:30 p.m.
Board Room - 1370 Adams Avenue
Costa Mesa, CA 92626**

Procedural Matters

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board prior to speaking.

Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board.

5. Adopt Agenda
6. Approval of Minutes
 - a. Regular Meeting of April 9, 2003
 - b. Special Meeting of April 23, 2003

Acceptance of Retirements

An opportunity for the Board of Trustees to express appreciation and accept the retirements of employees with 10 or more years of service to the District.

*Board of Trustees:
Paul Berger, George Brown, Walter Howald, Jerry Patterson, Armando Ruiz,
and Student Trustee Derek Shelly
Chancellor: William M. Vega*

General Information And Reports

1. Review of Board Meeting Dates
2. Review of Scholarship Awards Ceremonies and Commencement Exercises
3. Reports from the Officers of Student Government Organizations
4. Reports from the Academic Senate Presidents
5. Reports from Employee Representative Groups
6. Reports from the Presidents
7. Report from the Chancellor
8. Reports from the Board of Trustees
9. Review of Buildings and Grounds Reports
10. Consideration of Proposals, Recommendations, Resolutions, and Actions by the California Community Colleges Board of Governors
11. Consideration of Instructional Materials Fees

Consent Calendar

All items listed under the consent calendar are considered to be routine, and action will be taken by the Board of Trustees in one motion. There will be no discussion of the items prior to the vote unless it is requested by a member of the Board that specific items be discussed or removed, in which case that item will be considered immediately following the consent calendar.

1. **Travel Authorization**
 - a. Authorization for the Attendance at Meetings and/or Conferences - Board and Staff Members
 - b. Authorization for Student Trips
2. **General Items**
 - a. Authorization for Special Projects
 - b. Authorization to Apply for Funded Programs and/or Projects
 - c. Authorization for Disposal of Surplus Materials and/or Equipment
 - d. Authorization for Changes in Salary Schedules

- e. Authorization to Enter into Standard Agreements for Distribution of Telecourses for Coastline Community College
- f. Approval of Clinical Contracts
- g. Authorization for Purchase of Institutional Memberships

3. Personnel Items

- a. Authorization for Special Assignments
- b. Acceptance of Resignations and/or Approval of Layoffs and Terminations
- c. Authorization for Leaves of Absence
- d. Appointment of Substitutes, Academic Staff
- e. Appointment of Academic Staff
- f. Appointment of Classified Staff to Advertised Positions
- g. Authorization for Reclassification, Classification Reductions, and Reorganizational Reassignments, Classified Staff
- h. Authorization for Temporary Out of Class and Special Assignments, Classified Staff
- i. Authorization for Schedule Changes, Classified Staff
- j. Appointment of Special Category - Hourly Staff
- k. Authorization for Off-Campus Assignments
- l. Authorization for Staff Development/Program Improvement Activities
- m. Authorization for Monthly Travel Allowances
- n. Authorization for Professional Experts
- o. Authorization for Independent Contractors

4. Curriculum Approvals

- a. Approval of New Courses
- b. Approval of Course Revisions
- c. Approval of Program/Option Revisions
- d. Approval of Course Retirements

- e. Approval of Course Reinstatements
- f. Approval of General Education/Graduation Requirements

5. Special Programs and Activities

- a. Community Education Activities - Orange Coast College
- b. Sailing Program - Orange Coast College
- c. Community Services Activities - Golden West College

6. Financial Approvals

- a. Approval of Purchase Orders
- b. Ratification/Approval of Checks
- c. Authorization for Special Payments

7. Buildings and Grounds Items Under \$10,000

- a. Authorization to Employ OMB Electrical Engineers, Inc.; Orange Coast College South Campus Utility Upgrade
- b. Authorization to Employ Daniel Boyle Engineering; Orange Coast College Utility Extension and Replacement and Storm Drain Atlas Map; Addendum No. 1

Action Items

Agreements

- 1. Ratification of the Agreement Between HealthFax and the Coast Community College District for Diabetes (Glucose) Screenings

Buildings and Grounds Items Over \$10,000 and Change Order Items

- 1. Authorization to Employ Bundy-Finkel Architects; District Transportation Maintenance Facility; Addendum No. 5
- 2. Authorization to Employ Marine Consulting & Design; Orange Coast College Sailing Center Renovation

General Items of Business

- 1. Approval of Proposed Golden West College Tutorial and Learning Center Tutorial Student

Fee Programs

Resolutions

1. Adoption of Resolution Proclaiming May 19-23, 2003 as "Classified Employees Appreciation Week"
2. Adoption of Resolution of March 2003 Budget Transfers
3. Adoption of Resolution to Decrease Income and Expenditure Budget for 2002-2003
4. Adoption of Resolution Authorizing Payment to Trustees Absent from Board Meeting

Recess to Closed Session

Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.

1. Conference with Real Property Negotiator (pursuant to Section 54956.8)

Property:	KOCE-TV transmitter location (16711 Skyline Drive, La Habra Heights, CA)
Negotiating parties:	Coast Community College District and KOCE Foundation Board
Negotiation:	Discussion of price and terms
2. Public Employee Performance Evaluation (pursuant to Section 54957) and Contract Review

Title:	Chancellor
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Reconvene Regular Meeting

Report of Action in Closed Session

Adjournment

Upcoming Meetings:

May 21, 2003
June 18, 2003
July 16, 2003

COAST COMMUNITY COLLEGE DISTRICT

Request to Address the Board of Trustees

Date _____ Name _____
(please print legibly)

Agenda Item No. _____ Subject _____

NOTE: Persons requesting to speak on a particular agenda item will be given that opportunity, as that agenda item is considered by the Board.

Non-agenda Subject _____

NOTE: Non-agenda items must be addressed during the public comment period at the beginning of the meeting. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board prior to speaking.

Each speaker will be allowed five minutes per item. Speaking order will be prioritized on a first-come first-served basis.

SPEAKER NO. _____

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact Donna M. Waldfogel, Secretary of the Board, (714) 438-4848, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.